



How to Add a Property Listing

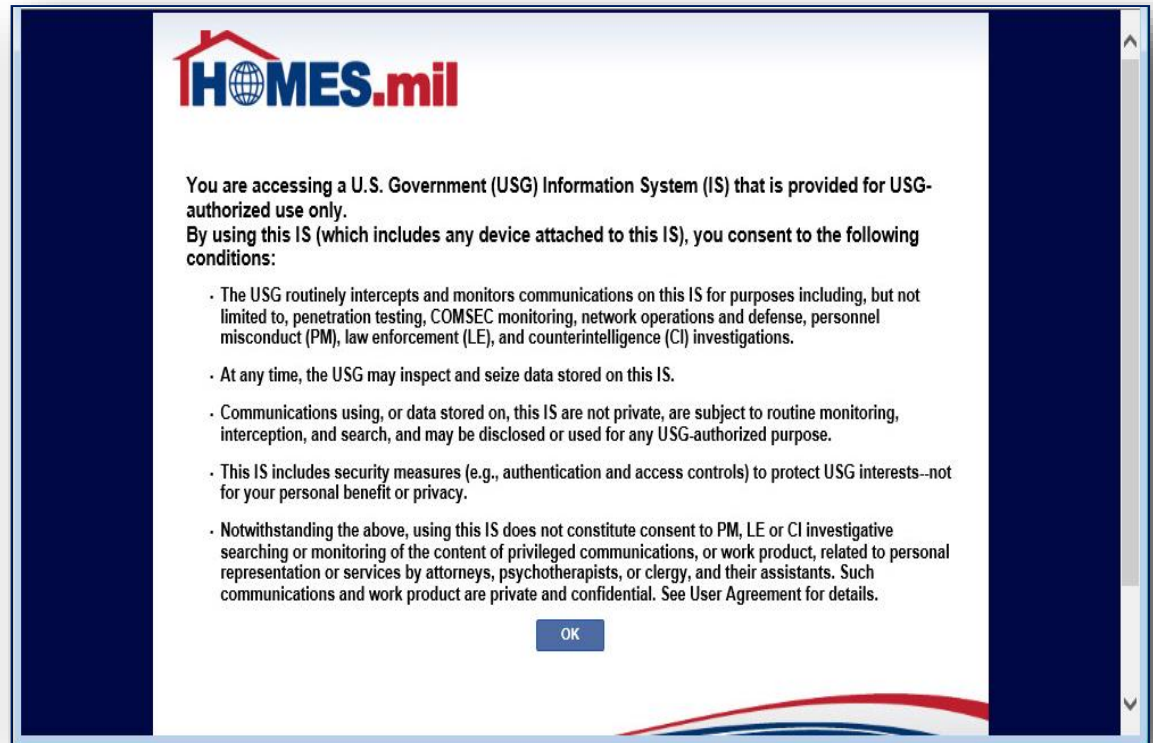


The following are guidelines to
add a property listing in
HOMES.mil.

Add a Property Listing

When you first access
www.HOMES.mil,
you will see this
disclosure page.

Read this information
and then select **OK** if
you agree to the
disclosure and consent
statements.



Add a Property Listing

This is the Welcome to HOMES.mil page. Enter your Account Email and Password. When ready, click **LOG IN**.

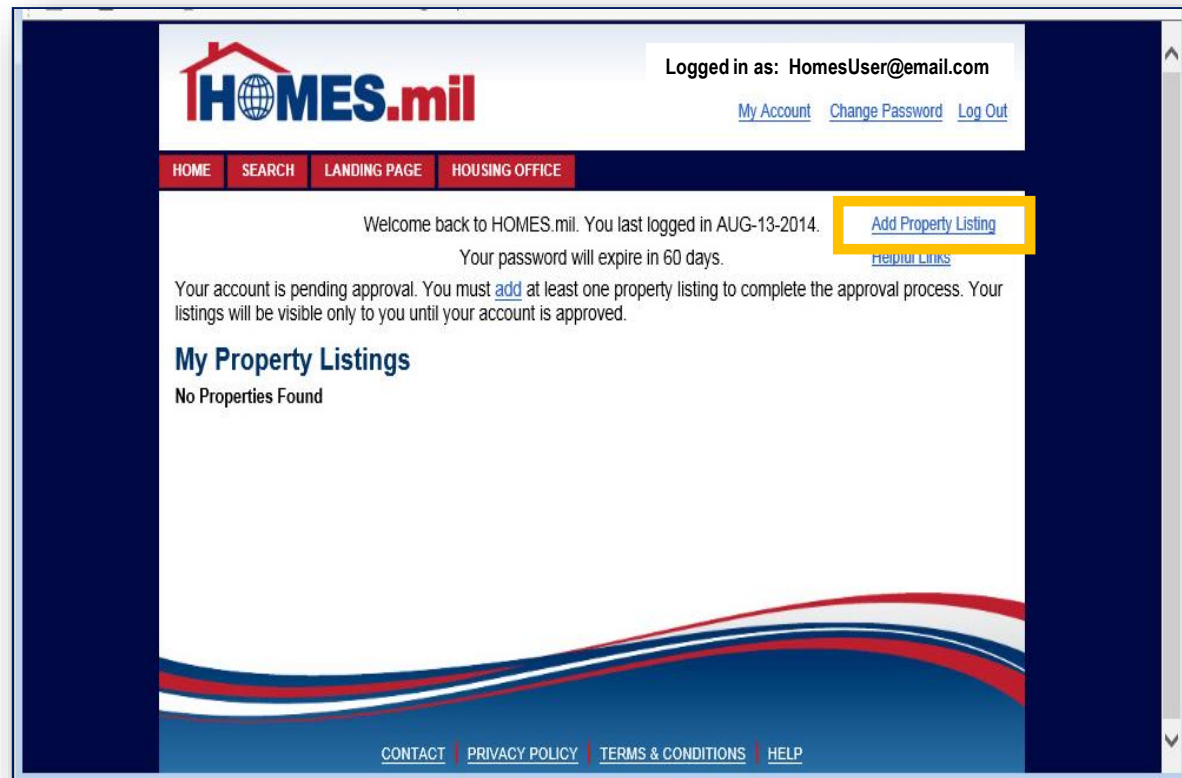
A screenshot of the HOMES.mil website's login page. The page has a dark blue header with the HOMES.mil logo on the left. On the right, there is a login form with fields for 'Email' (containing 'HomesUser@email.com') and 'Password' (with masked characters), and a 'LOG IN' button. Below the form are links for 'Create Account' and 'Forgot Password'. A navigation bar below the header contains links for 'HOME', 'ABOUT', 'SERVICE MEMBERS LEARN MORE', 'PROPERTY MANAGERS LEARN MORE', and 'HOUSING OFFICE'. Below the navigation bar is a search box labeled 'Find Properties:' with the instruction 'Enter all or part of Installation Name and select a matching site'. The main content area features a large image of a row of colorful townhouses and a smaller inset image of a hand handing keys to another person. Below the images is the heading 'Welcome to HOMES.mil' and a paragraph of text: 'HOMES.mil is a service designed to connect Service members and their Families with DoD-verified community housing rental listings located near U.S. military bases. Create an account or login to begin searching for homes at your current or future installation.' To the right of this text is a list of links: 'FOIA', 'USA.Gov', 'Accessibility/Section 508', 'No Fear Act', and 'Suicide Prevention Lifeline'. At the bottom right, it states 'HOMES.mil is a Department of Defense'.

Add a Property Listing

If you have not added any properties, you will see this screen.

You must add at least one property before your account can be approved.

Select the **ADD PROPERTY LISTING** link to add a new property.

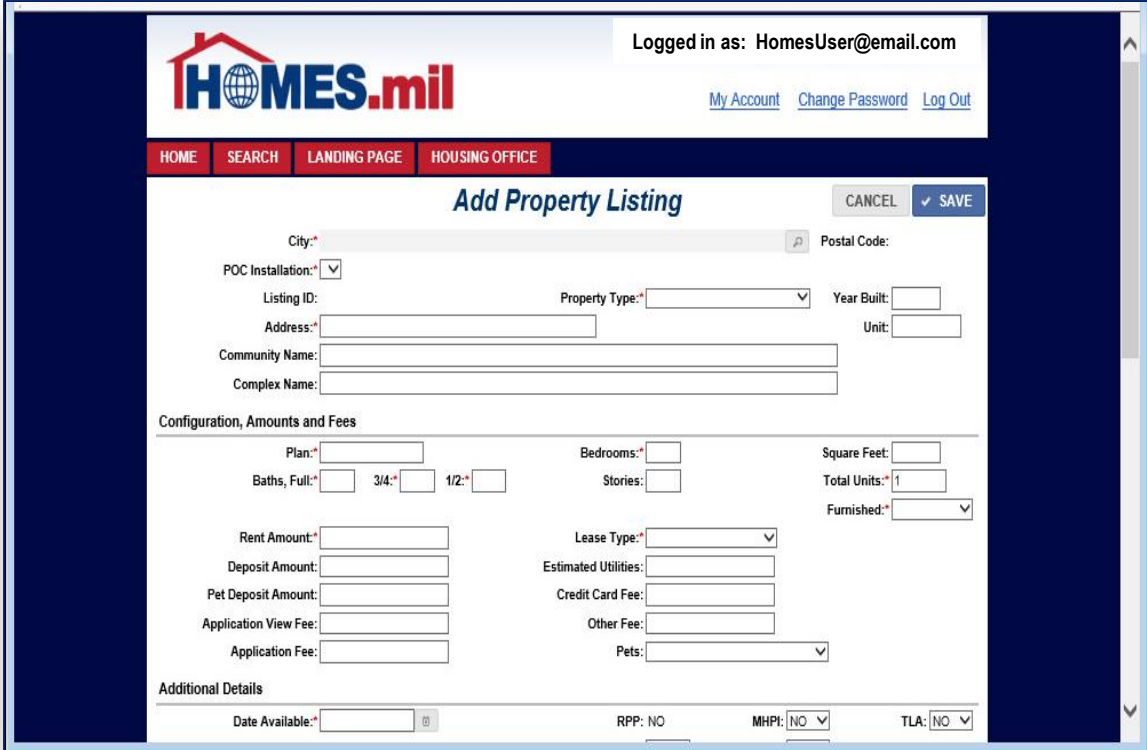


Add a Property Listing

The **Add Property Listing** page appears.

Fields marked with a red * are required.

Although other fields are not mandatory, please fill out as much information as possible.

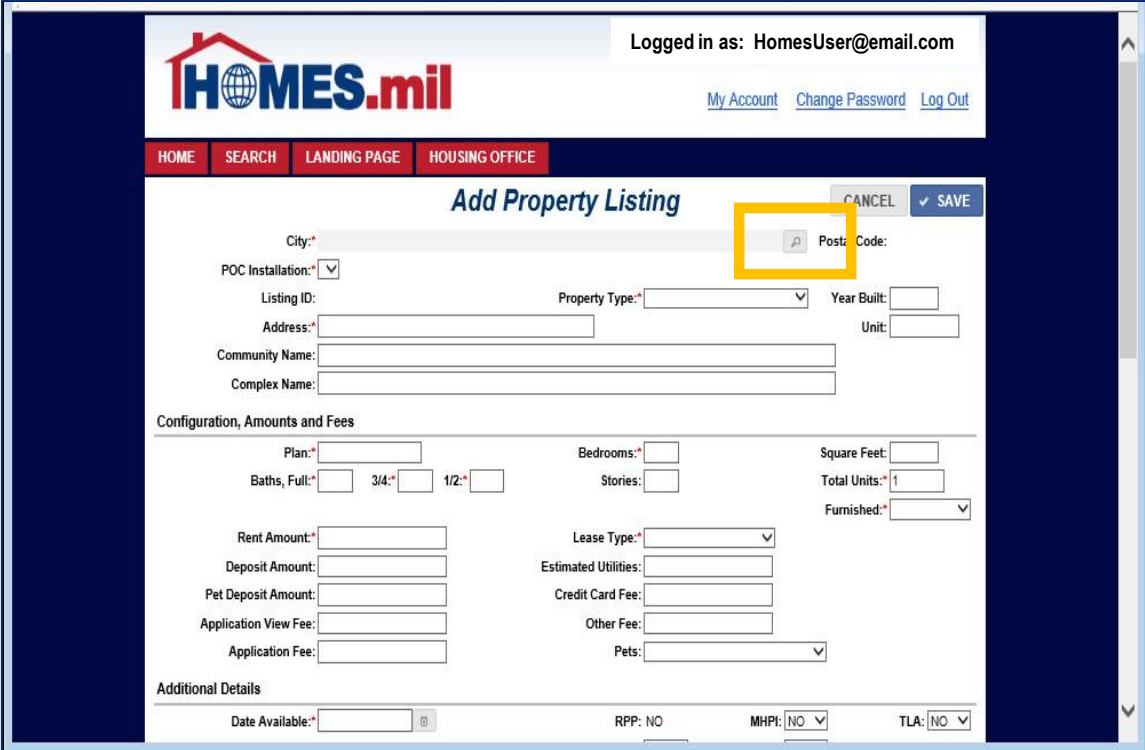


The screenshot shows the 'Add Property Listing' form on the HOMES.mil website. The user is logged in as 'HomesUser@email.com'. The form is divided into several sections:

- Navigation:** HOME, SEARCH, LANDING PAGE, HOUSING OFFICE
- Form Title:** Add Property Listing (with CANCEL and SAVE buttons)
- Basic Information:** City, Postal Code, POC Installation, Listing ID, Property Type, Year Built, Address, Unit, Community Name, Complex Name.
- Configuration, Amounts and Fees:** Plan, Baths (Full, 3/4, 1/2), Bedrooms, Stories, Square Feet, Total Units, Furnished, Rent Amount, Deposit Amount, Pet Deposit Amount, Application View Fee, Application Fee, Lease Type, Estimated Utilities, Credit Card Fee, Other Fee, Pets.
- Additional Details:** Date Available, RPP: NO, MHPI: [NO], TLA: [NO]

Add a Property Listing

Click the magnifying glass to select the City where this property is located.



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HOME SEARCH LANDING PAGE HOUSING OFFICE

Add Property Listing

City:* Post Code:

POC Installation:*

Listing ID: Property Type:* Year Built:

Address:* Unit:

Community Name:

Complex Name:

Configuration, Amounts and Fees

Plan:* Bedrooms:* Square Feet:

Baths, Full:* 3/4:* 1/2:* Stories: Total Units:*

Rent Amount:* Lease Type:* Furnished:*

Deposit Amount: Estimated Utilities:

Pet Deposit Amount: Credit Card Fee:

Application View Fee: Other Fee:

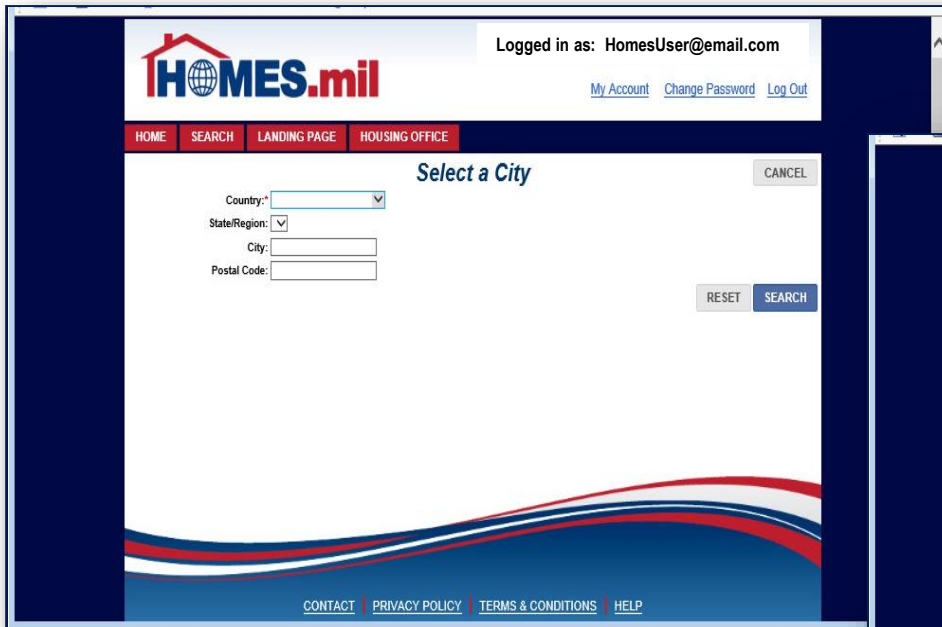
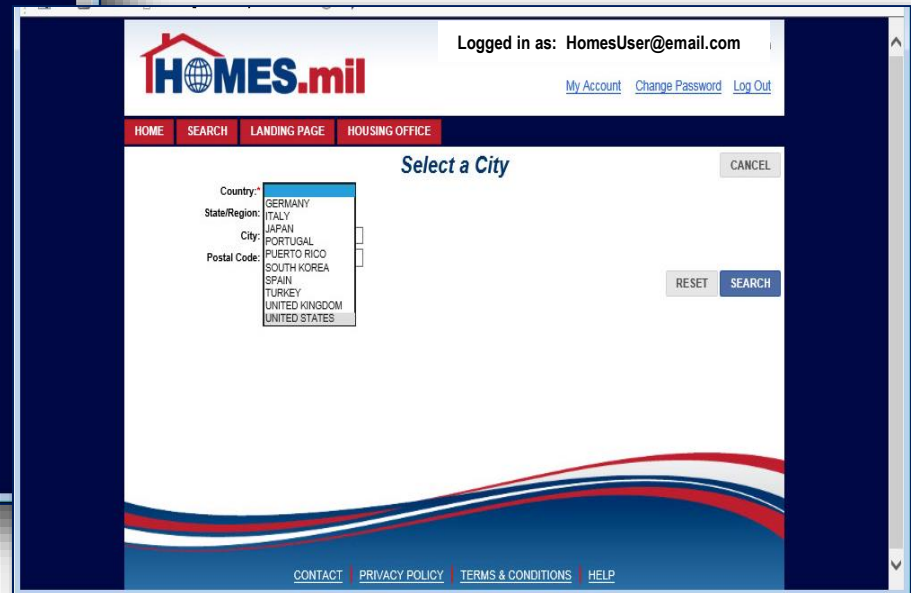
Application Fee: Pets:

Additional Details

Date Available:* RPP: NO MHPI: TLA:

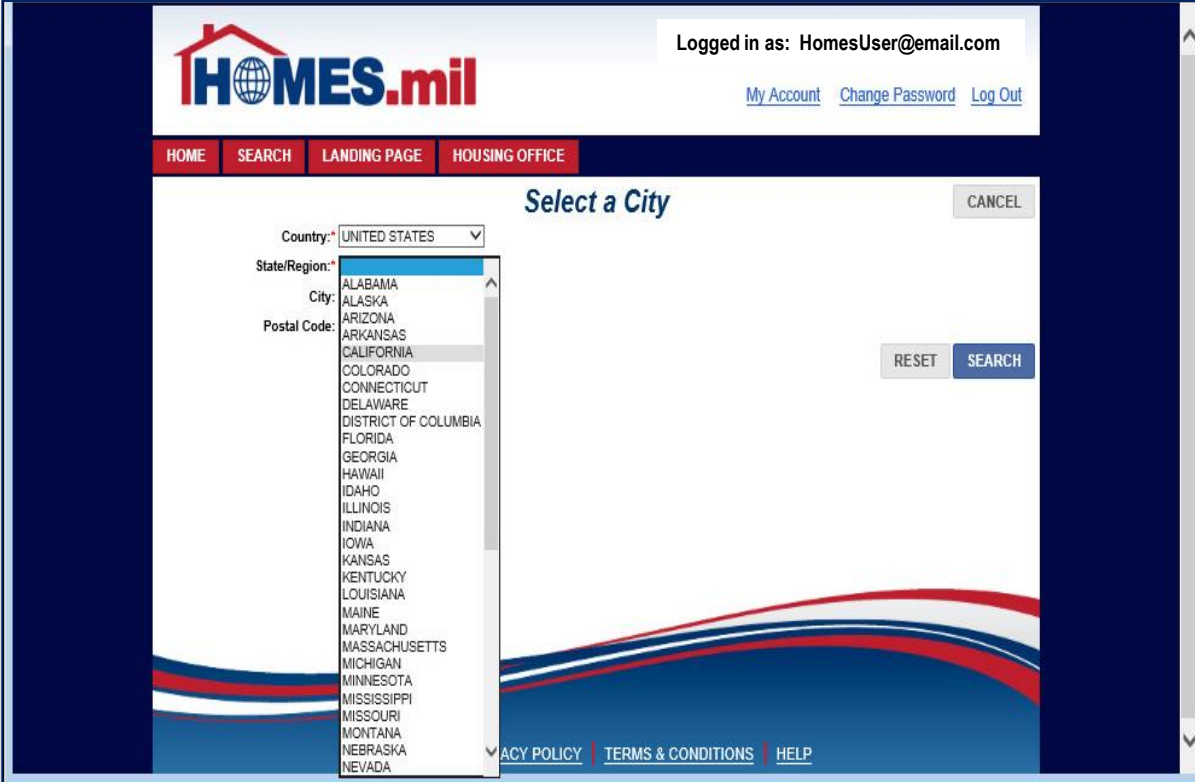
Add a Property Listing

Click the down arrow to select the Country.

This screenshot shows the "Select a City" form on the HOMES.mil website. The user is logged in as "HomesUser@email.com". The form includes a "Country:" dropdown menu, a "State/Region:" dropdown menu, a "City:" text input field, and a "Postal Code:" text input field. There are "RESET" and "SEARCH" buttons at the bottom right of the form area. The navigation bar at the top contains "HOME", "SEARCH", "LANDING PAGE", and "HOUSING OFFICE". The footer contains "CONTACT", "PRIVACY POLICY", "TERMS & CONDITIONS", and "HELP".This screenshot shows the "Select a City" form on the HOMES.mil website with the "Country:" dropdown menu open. The dropdown list displays the following countries: GERMANY, ITALY, JAPAN, PORTUGAL, PUERTO RICO, SOUTH KOREA, SPAIN, TURKEY, UNITED KINGDOM, and UNITED STATES. The rest of the form, including the "State/Region:", "City:", and "Postal Code:" fields, and the "RESET" and "SEARCH" buttons, remains visible. The user is logged in as "HomesUser@email.com". The navigation bar and footer are also present.

Add a Property Listing

Next, click the down arrow to display the State/Region list.

A screenshot of the HOMES.mil website's "Select a City" form. The page has a dark blue header with the HOMES.mil logo and navigation links: "HOME", "SEARCH", "LANDING PAGE", and "HOUSING OFFICE". The user is logged in as "HomesUser@email.com". The form includes a "Country" dropdown set to "UNITED STATES", a "State/Region" dropdown with a list of US states, and a "City" dropdown. There are "CANCEL", "RESET", and "SEARCH" buttons. At the bottom, there are links for "PRIVACY POLICY", "TERMS & CONDITIONS", and "HELP".

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HOME SEARCH LANDING PAGE HOUSING OFFICE

Select a City

CANCEL

Country: UNITED STATES

State/Region:

City:

Postal Code:

ALABAMA
ALASKA
ARIZONA
ARKANSAS
CALIFORNIA
COLORADO
CONNECTICUT
DELAWARE
DISTRICT OF COLUMBIA
FLORIDA
GEORGIA
HAWAII
IDAHO
ILLINOIS
INDIANA
IOWA
KANSAS
KENTUCKY
LOUISIANA
MAINE
MARYLAND
MASSACHUSETTS
MICHIGAN
MINNESOTA
MISSISSIPPI
MISSOURI
MONTANA
NEBRASKA
NEVADA

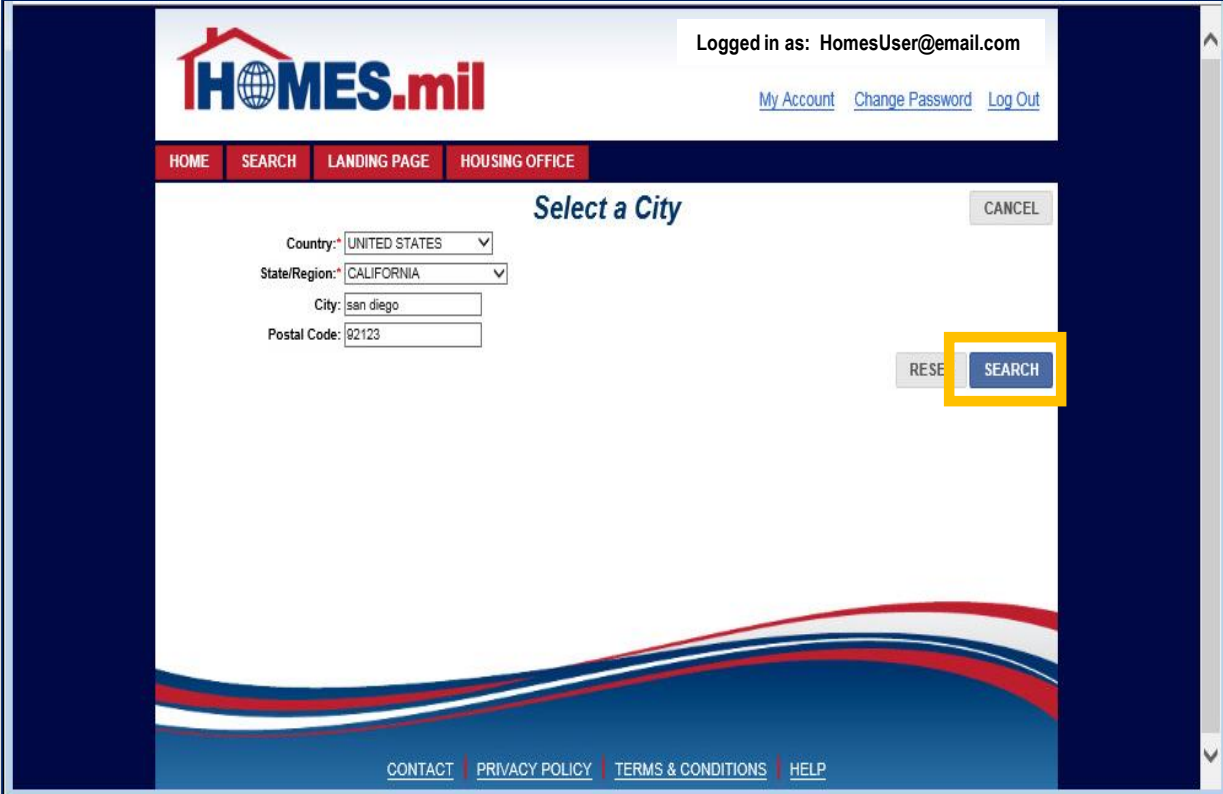
RESET SEARCH

PRIVACY POLICY | TERMS & CONDITIONS | HELP

Add a Property Listing

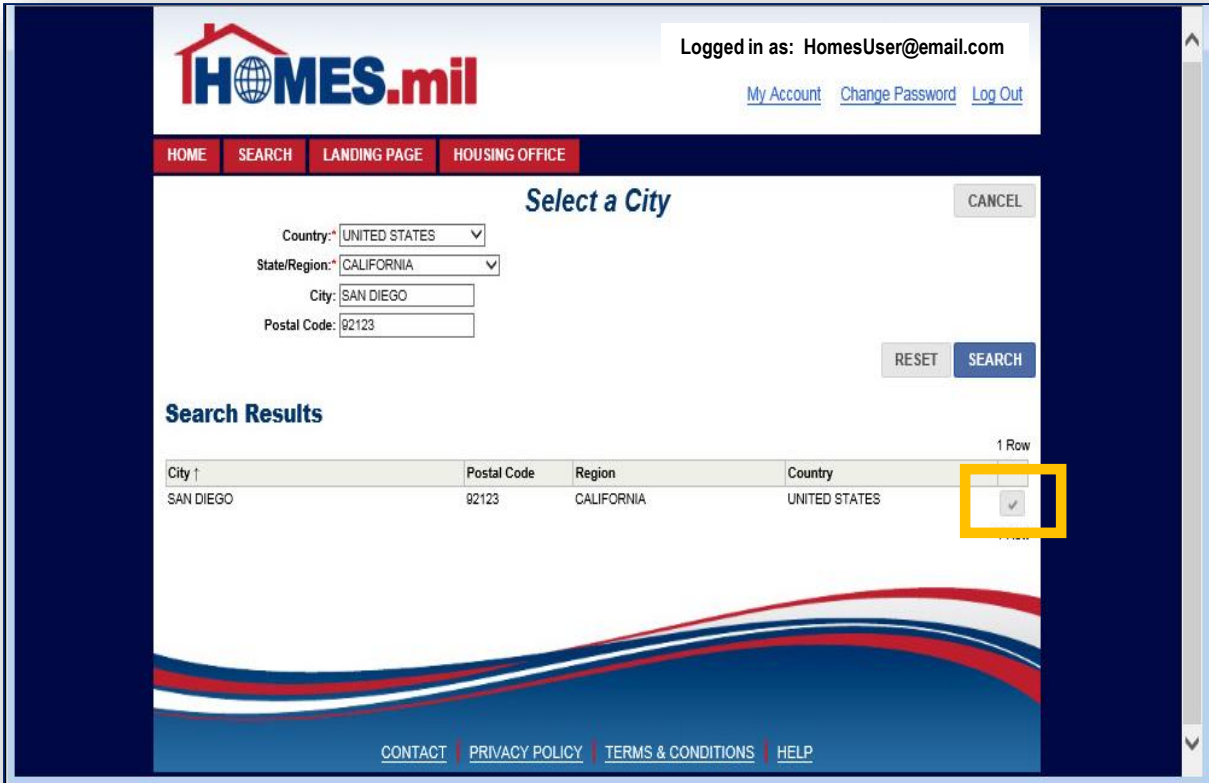
While not required, if known, you should enter the City and / or Postal Code for your property.

When ready, click the **SEARCH** button.

A screenshot of the HOMES.mil website's search interface. The page has a dark blue header with the HOMES.mil logo on the left and a user login status "Logged in as: HomesUser@email.com" on the right. Below the logo is a navigation menu with buttons for "HOME", "SEARCH", "LANDING PAGE", and "HOUSING OFFICE". The main content area is titled "Select a City" and contains a form with the following fields: "Country:" with a dropdown menu set to "UNITED STATES", "State/Region:" with a dropdown menu set to "CALIFORNIA", "City:" with a text input field containing "san diego", and "Postal Code:" with a text input field containing "92123". To the right of the form are two buttons: "CANCEL" and "SEARCH". The "SEARCH" button is highlighted with a yellow rectangular box. At the bottom of the page, there is a footer with links for "CONTACT", "PRIVACY POLICY", "TERMS & CONDITIONS", and "HELP".

Add a Property Listing

Click the **checkmark** to select the City from the Search Results.

A screenshot of the HOMES.mil website interface. The page is titled "Select a City" and shows search filters for Country (UNITED STATES), State/Region (CALIFORNIA), City (SAN DIEGO), and Postal Code (92123). Below the filters is a "Search Results" section with a table containing one row: SAN DIEGO, 92123, CALIFORNIA, UNITED STATES. A yellow box highlights a checkmark icon in the rightmost column of the table row. The page also includes a navigation menu (HOME, SEARCH, LANDING PAGE, HOUSING OFFICE) and a footer with links for CONTACT, PRIVACY POLICY, TERMS & CONDITIONS, and HELP.

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HOME SEARCH LANDING PAGE HOUSING OFFICE

Select a City

Country: UNITED STATES
State/Region: CALIFORNIA
City: SAN DIEGO
Postal Code: 92123

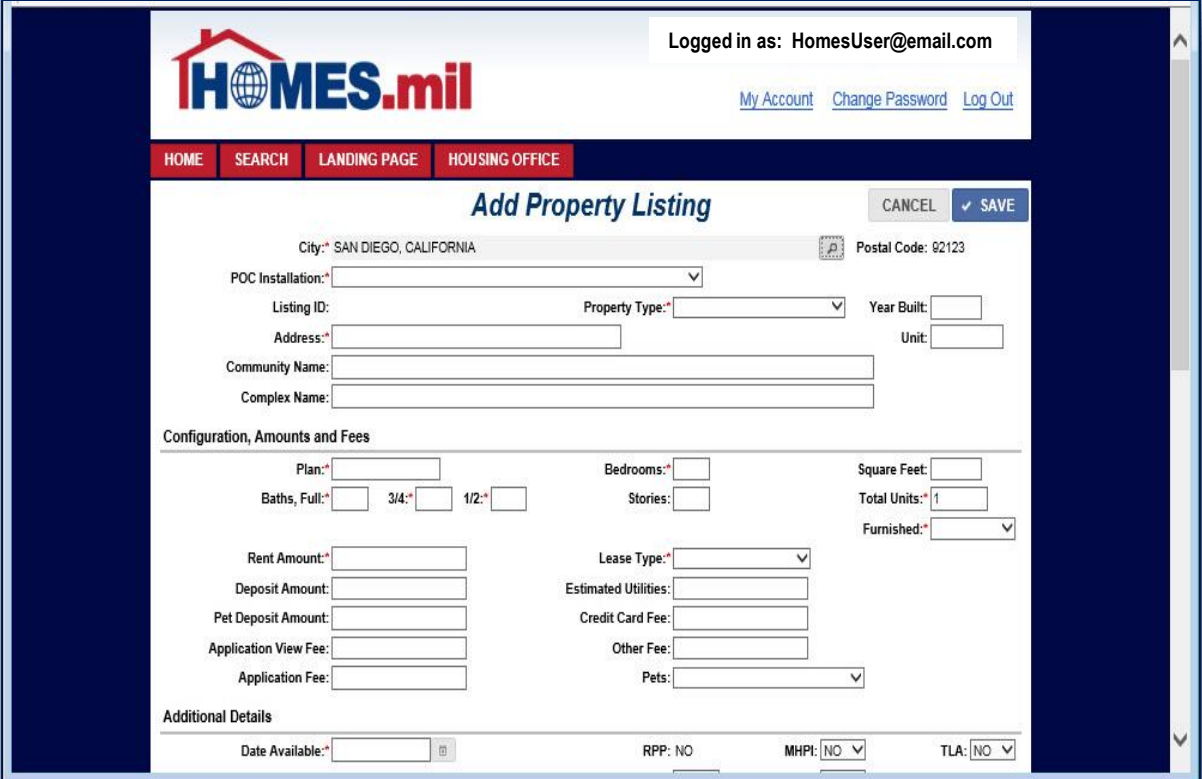
Search Results 1 Row

City ↑	Postal Code	Region	Country	
SAN DIEGO	92123	CALIFORNIA	UNITED STATES	<input checked="" type="checkbox"/>

[CONTACT](#) | [PRIVACY POLICY](#) | [TERMS & CONDITIONS](#) | [HELP](#)

Add a Property Listing

The City you selected will populate the related City fields.



The screenshot shows the 'Add Property Listing' form on the HOMES.mil website. The user is logged in as 'HomesUser@email.com'. The form is titled 'Add Property Listing' and includes a navigation menu with 'HOME', 'SEARCH', 'LANDING PAGE', and 'HOUSING OFFICE'. The form fields are as follows:

- City: SAN DIEGO, CALIFORNIA (selected from a dropdown)
- Postal Code: 92123
- POC Installation: (dropdown menu)
- Listing ID: (text input)
- Property Type: (dropdown menu)
- Year Built: (text input)
- Address: (text input)
- Unit: (text input)
- Community Name: (text input)
- Complex Name: (text input)

Configuration, Amounts and Fees

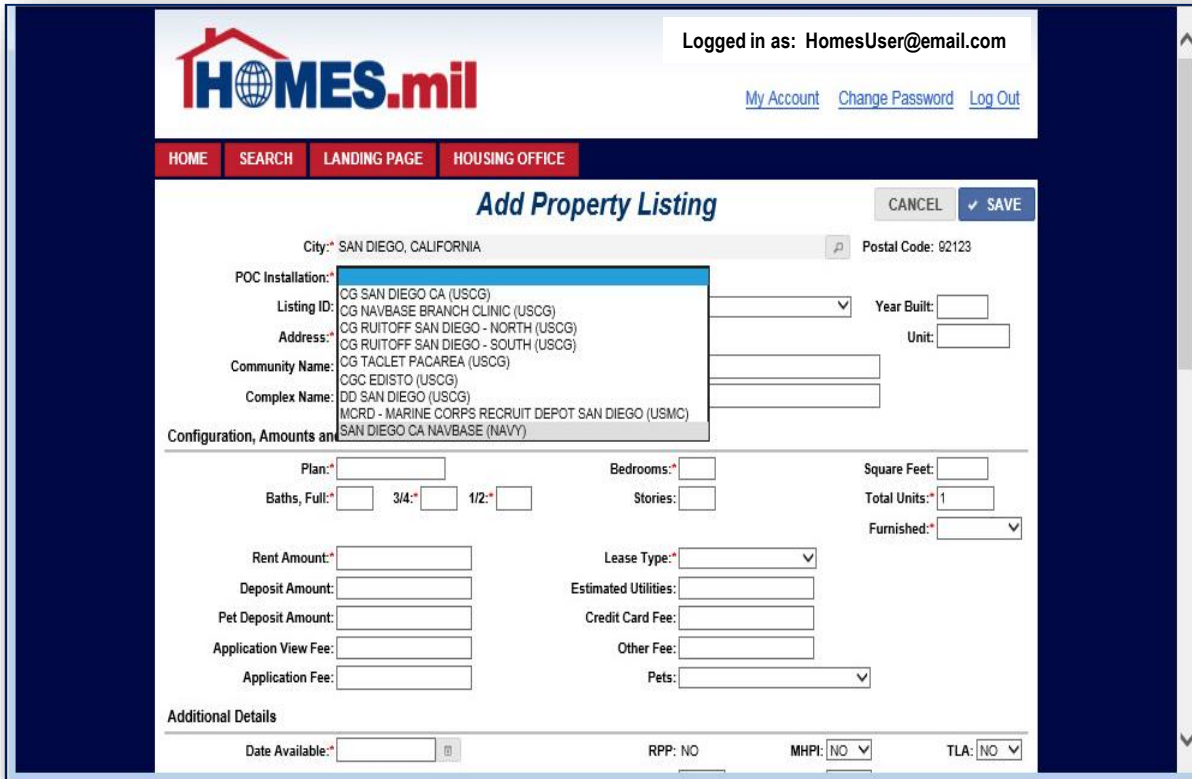
Plan: (text input)	Bedrooms: (text input)	Square Feet: (text input)
Baths, Full: (text input) 3/4: (text input) 1/2: (text input)	Stories: (text input)	Total Units: (text input)
Rent Amount: (text input)	Lease Type: (dropdown menu)	Furnished: (dropdown menu)
Deposit Amount: (text input)	Estimated Utilities: (text input)	
Pet Deposit Amount: (text input)	Credit Card Fee: (text input)	
Application View Fee: (text input)	Other Fee: (text input)	
Application Fee: (text input)	Pets: (dropdown menu)	

Additional Details

Date Available: (text input)	RPP: NO	MHP: (dropdown menu)	TLA: (dropdown menu)
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Add a Property Listing

Next, click the POC Installation down arrow to display the Military Installations near the selected City.



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HOME SEARCH LANDING PAGE HOUSING OFFICE

Add Property Listing

CANCEL SAVE

City: SAN DIEGO, CALIFORNIA Postal Code: 92123

POC Installation:

Listing ID:

Address:

Community Name:

Complex Name:

Configuration, Amounts and Fees:

Year Built:

Unit:

Plan:

Bedrooms:

Square Feet:

Baths, Full: 3/4: 1/2:

Stories:

Total Units:

Furnished:

Rent Amount:

Lease Type:

Deposit Amount:

Estimated Utilities:

Pet Deposit Amount:

Credit Card Fee:

Application View Fee:

Other Fee:

Application Fee:

Pets:

Additional Details

Date Available:

RPP: NO MHPI: TLA:

Add a Property Listing

The Listing ID will be generated when you save this record.

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My Account Change Password Log Out

HOME SEARCH LANDING PAGE HOUSING OFFICE

Add Property Listing

CANCEL SAVE

City: SAN DIEGO, CALIFORNIA Postal Code: 92123

POC Installation: SAN DIEGO CA NAVBASE (NAVY)

Listing ID: Property Type: Year Built: Unit:

Community Name:

Complex Name:

Configuration, Amounts and Fees

Plan: <input type="text"/>	Bedrooms: <input type="text"/>	Square Feet: <input type="text"/>
Baths, Full: <input type="text"/> 3/4: <input type="text"/> 1/2: <input type="text"/>	Stories: <input type="text"/>	Total Units: <input type="text"/> 1
Rent Amount: <input type="text"/>	Lease Type: <input type="text"/>	Furnished: <input type="text"/>
Deposit Amount: <input type="text"/>	Estimated Utilities: <input type="text"/>	
Pet Deposit Amount: <input type="text"/>	Credit Check Fee: <input type="text"/>	
Application View Fee: <input type="text"/>	Other Fee: <input type="text"/>	
Application Fee: <input type="text"/>	Pets: <input type="text"/>	

Additional Details

Date Available: <input type="text"/>	RPP: NO	MHPI: NO	TLA: NO
Date Listed: NOV-04-2014	ADA: NO	Smoking: NO	Removed: NO
Date Expired: DEC-04-2014	Occupied: NO	Visible: NO	Mil Clause: YES
Date Last Updated: <input type="text"/>	Inspection Status: PENDING		

Logged in as: HomesUser@email.com

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HOME SEARCH LANDING PAGE HOUSING OFFICE

[Return to List](#) PROPERTY MANAGER VIEW

Complex ONE

1,400 | AVAILABLE: DECEMBER 02, 2014

TOWNHOUSE | 3 Bed | 3 Bath

SAN DIEGO, CALIFORNIA 92123

Contact Information

Listing ID: 751499

Phone: 1-800-123-4567

[Send an Email](#)

Photos and Floorplans

Property Details

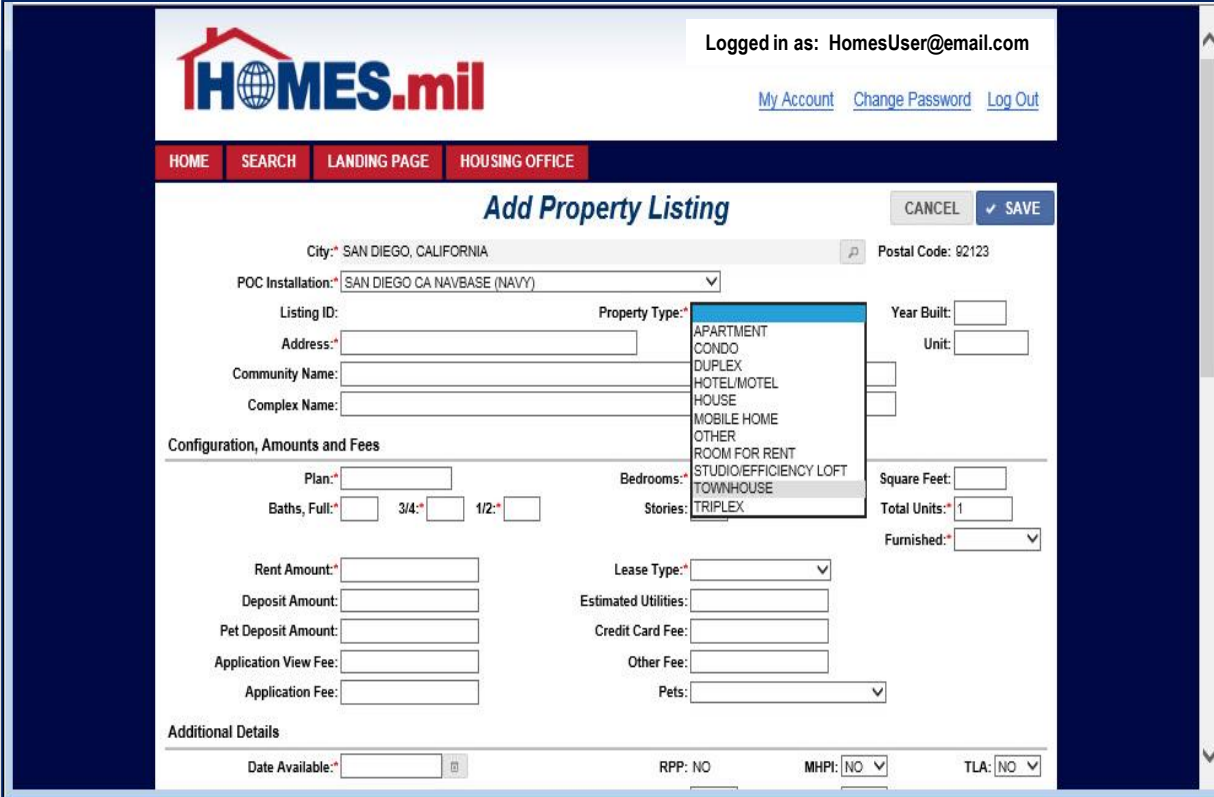
Property Type: TOWNHOUSE	Bedrooms: 3	Square Feet: 1250
Plan: 3BR 2.5 BA	Stories: 1	Total Units: 1
Baths, Full: 2 3/4: 0 1/2: 1	ADA Friendly: NO	Smoking: NO
Furnished: PARTIALLY	Year Built: 2004	Occupied: NO
Date Listed: DECEMBER 02, 2014	Pets Allowed:	
Date Available: DECEMBER 02, 2014		

Costs & Fees

Lease Term: 1 YEAR	Monthly Rent \$: 1,400	Deposit \$:
Pet Deposit \$:	Application Fee \$:	Application View Fee \$:
Credit Check Fee \$:	Other Fee \$:	Average Utilities \$:

Add a Property Listing

Click the down arrow to select the Property Type.



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HOME SEARCH LANDING PAGE HOUSING OFFICE

Add Property Listing

CANCEL SAVE

City: SAN DIEGO, CALIFORNIA Postal Code: 92123

POC Installation: SAN DIEGO CA NAVBASE (NAVY)

Listing ID: _____ Property Type:

- APARTMENT
- CONDO
- DUPLEX
- HOTEL/MOTEL
- HOUSE
- MOBILE HOME
- OTHER
- ROOM FOR RENT
- STUDIO/EFFICIENCY LOFT
- TOWNHOUSE
- TRIPLEX

 Year Built: _____

Address: _____ Unit: _____

Community Name: _____

Complex Name: _____

Configuration, Amounts and Fees

Plan: _____ Bedrooms: _____ Square Feet: _____

Baths, Full: 3/4: 1/2: Stories: _____ Total Units: 1

Rent Amount: _____ Lease Type: _____

Deposit Amount: _____ Estimated Utilities: _____

Pet Deposit Amount: _____ Credit Card Fee: _____

Application View Fee: _____ Other Fee: _____

Application Fee: _____ Pets: _____

Furnished: _____

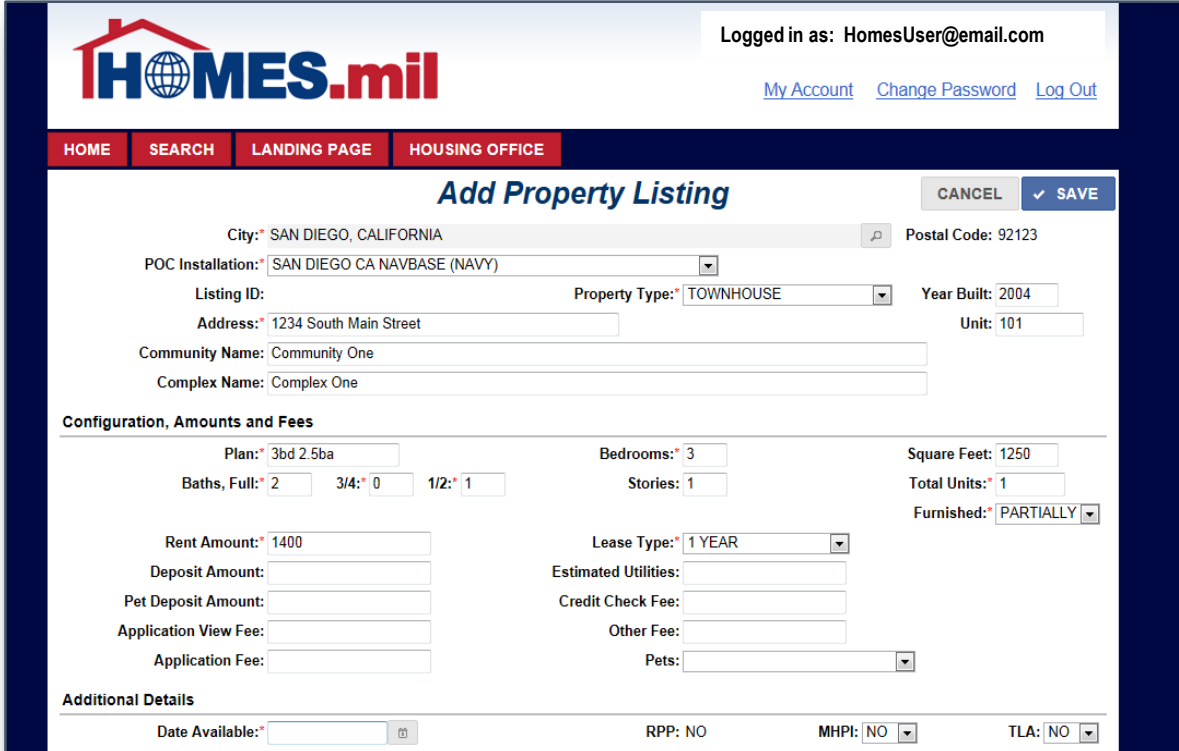
Additional Details

Date Available: _____ RPP: NO MHPI: NO TLA: NO

Add a Property Listing

The Plan is used to identify the floor plan configuration for this address.

Note that if adding properties with the same address, the Plan field must be unique.

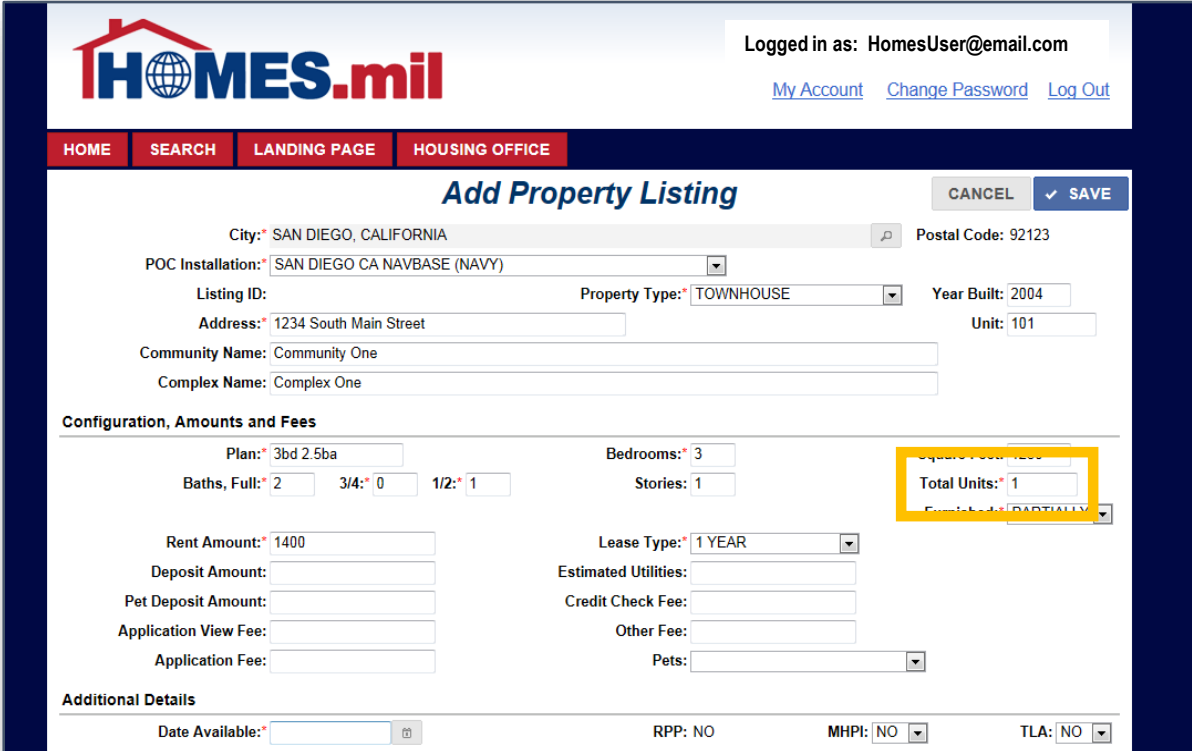


The screenshot shows the 'Add Property Listing' form on the HOMES.mil website. The user is logged in as 'HomesUser@email.com'. The form is divided into several sections:

- Navigation:** HOME, SEARCH, LANDING PAGE, HOUSING OFFICE
- Form Fields:**
 - City: SAN DIEGO, CALIFORNIA
 - Postal Code: 92123
 - POC Installation: SAN DIEGO CA NAVBASE (NAVY)
 - Listing ID: (empty)
 - Property Type: TOWNHOUSE
 - Year Built: 2004
 - Address: 1234 South Main Street
 - Unit: 101
 - Community Name: Community One
 - Complex Name: Complex One
- Configuration, Amounts and Fees:**
 - Plan: 3bd 2.5ba
 - Beds: Baths, Full: 2; 3/4: 0; 1/2: 1
 - Bedrooms: 3
 - Stories: 1
 - Square Feet: 1250
 - Total Units: 1
 - Furnished: PARTIALLY
 - Rent Amount: 1400
 - Lease Type: 1 YEAR
 - Deposit Amount: (empty)
 - Estimated Utilities: (empty)
 - Pet Deposit Amount: (empty)
 - Credit Check Fee: (empty)
 - Application View Fee: (empty)
 - Other Fee: (empty)
 - Application Fee: (empty)
 - Pets: (empty)
- Additional Details:**
 - Date Available: (empty)
 - RPP: NO
 - MHPI: NO
 - TLA: NO

Add a Property Listing

If you have more than one available property using the same Address and Plan, enter the quantity of those properties in the Total Units field.



The screenshot shows the 'Add Property Listing' form on the HOMES.mil website. The form is titled 'Add Property Listing' and includes a 'CANCEL' button and a 'SAVE' button. The user is logged in as 'HomesUser@email.com'. The form contains the following fields:

- City: SAN DIEGO, CALIFORNIA
- Postal Code: 92123
- POC Installation: SAN DIEGO CA NAVBASE (NAVY)
- Listing ID: (empty)
- Property Type: TOWNHOUSE
- Year Built: 2004
- Address: 1234 South Main Street
- Unit: 101
- Community Name: Community One
- Complex Name: Complex One

Configuration, Amounts and Fees

- Plan: 3bd 2.5ba
- Beds: 3 (3bd)
- Baths, Full: 2
- Baths, 3/4: 0
- Baths, 1/2: 1
- Stories: 1
- Lease Type: 1 YEAR
- Estimated Utilities: (empty)
- Credit Check Fee: (empty)
- Other Fee: (empty)
- Pets: (empty)

Additional Details

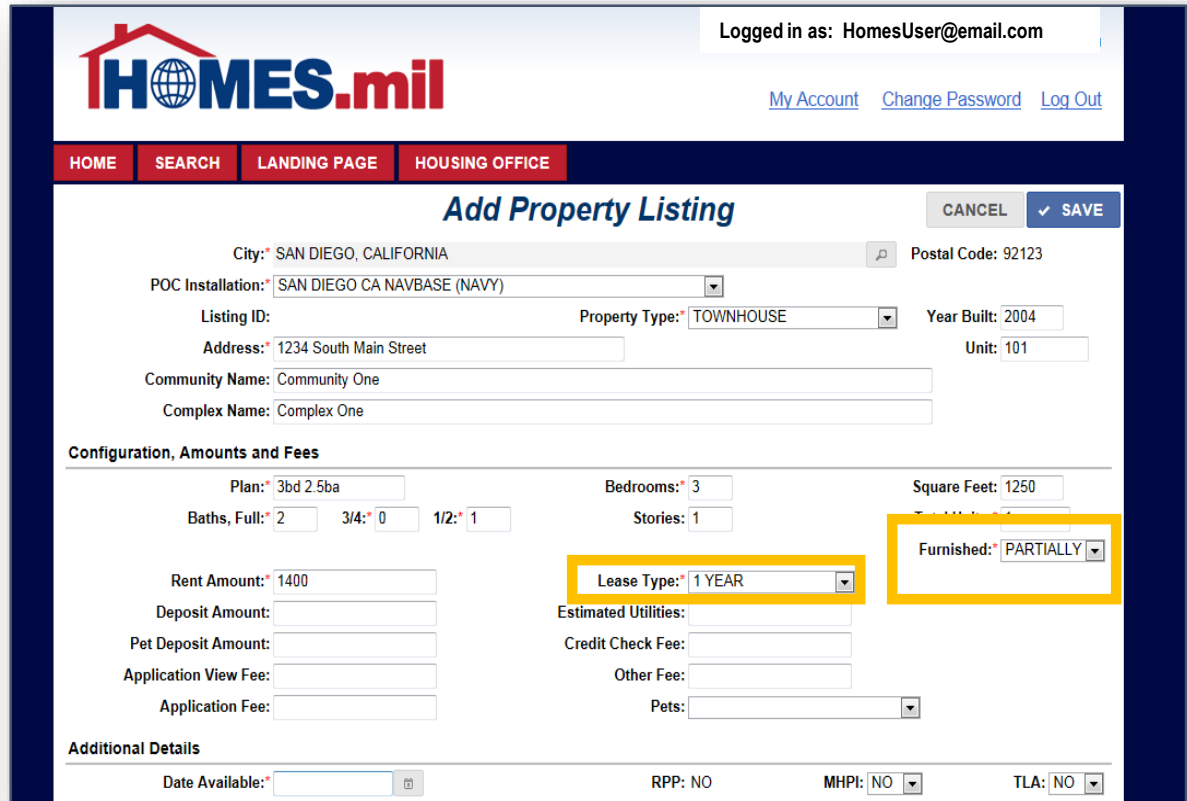
- Date Available: (empty)
- RPP: NO
- MHPI: NO
- TLA: NO

The 'Total Units' field is highlighted with a yellow box and contains the value '1'. The 'Furnished' dropdown menu is set to 'PARTIALLY'.

Add a Property Listing

Your Furnished choices are NO, OPTIONAL, PARTIALLY, and YES.

Your Lease Type choices are 1 YEAR, MONTH TO MONTH, MORE THAN 1 YEAR, NEGOTIABLE, or OTHER.



The screenshot shows the 'Add Property Listing' form on the HOMES.mil website. The user is logged in as 'HomesUser@email.com'. The form includes a navigation bar with 'HOME', 'SEARCH', 'LANDING PAGE', and 'HOUSING OFFICE'. The main form fields are as follows:

- City: SAN DIEGO, CALIFORNIA
- Postal Code: 92123
- POC Installation: SAN DIEGO CA NAVBASE (NAVY)
- Listing ID: (empty)
- Property Type: TOWNHOUSE
- Year Built: 2004
- Address: 1234 South Main Street
- Unit: 101
- Community Name: Community One
- Complex Name: Complex One

Configuration, Amounts and Fees

- Plan: 3bd 2.5ba
- Bedrooms: 3
- Square Feet: 1250
- Baths, Full: 2
- 3/4: 0
- 1/2: 1
- Stories: 1
- Rent Amount: 1400
- Lease Type: 1 YEAR
- Furnished: PARTIALLY
- Deposit Amount: (empty)
- Estimated Utilities: (empty)
- Pet Deposit Amount: (empty)
- Credit Check Fee: (empty)
- Application View Fee: (empty)
- Other Fee: (empty)
- Application Fee: (empty)
- Pets: (empty)

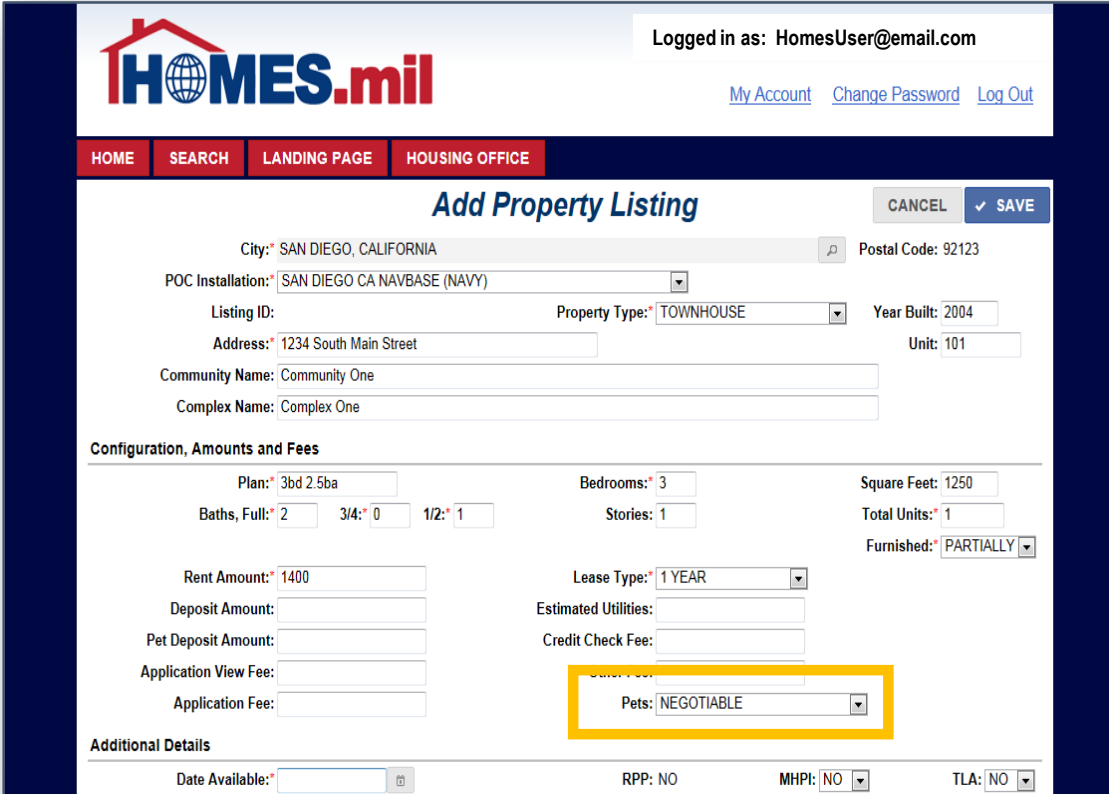
Additional Details

- Date Available: (empty)
- RPP: NO
- MHP: NO
- TLA: NO

Add a Property Listing

The Pets field choices are NEGOTIABLE, NO, YES, YES WITH DEPOSIT, and YES, SUBJECT TO APPROVAL.

Note: If pets are not allowed, selecting NO is suggested.



The screenshot shows the 'Add Property Listing' form on the HOMES.mil website. The user is logged in as 'HomesUser@email.com'. The form includes a navigation bar with 'HOME', 'SEARCH', 'LANDING PAGE', and 'HOUSING OFFICE' tabs. The main form fields are as follows:

- City: SAN DIEGO, CALIFORNIA
- Postal Code: 92123
- POC Installation: SAN DIEGO CA NAVBASE (NAVY)
- Listing ID: (empty)
- Property Type: TOWNHOUSE
- Year Built: 2004
- Address: 1234 South Main Street
- Unit: 101
- Community Name: Community One
- Complex Name: Complex One

Configuration, Amounts and Fees

Plan: 3bd 2.5ba	Bedrooms: 3	Square Feet: 1250
Baths, Full: 2	3/4: 0	1/2: 1
Stories: 1	Total Units: 1	Furnished: PARTIALLY
Rent Amount: 1400	Lease Type: 1 YEAR	
Deposit Amount: (empty)	Estimated Utilities: (empty)	
Pet Deposit Amount: (empty)	Credit Check Fee: (empty)	
Application View Fee: (empty)		
Application Fee: (empty)	Pets: NEGOTIABLE	

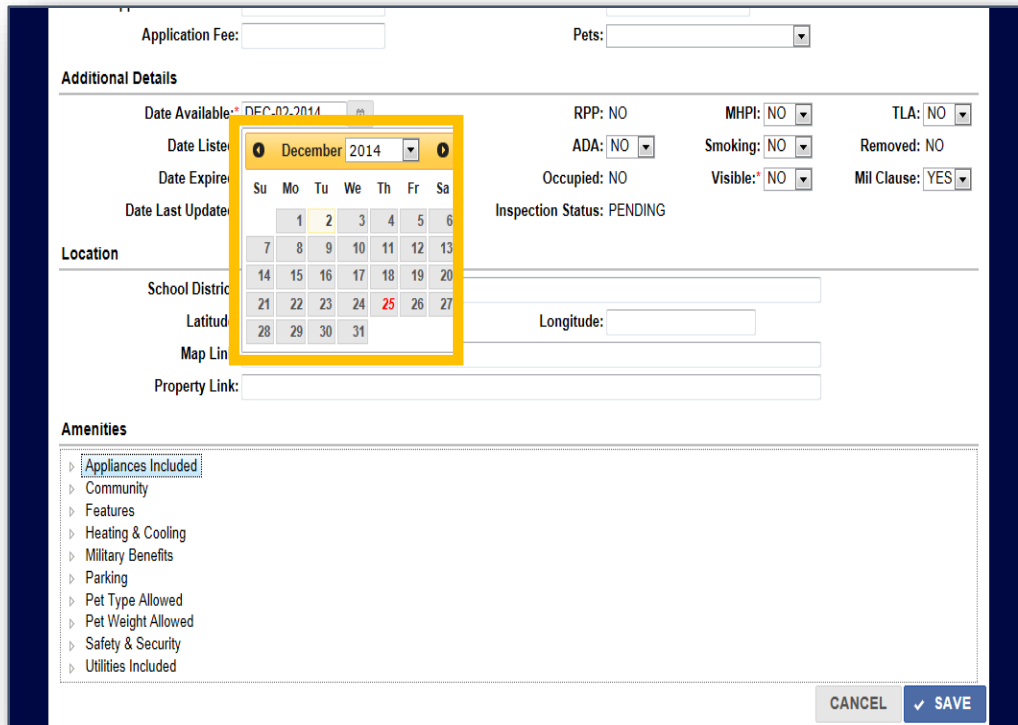
Additional Details

- Date Available: (empty)
- RPP: NO
- MHPI: NO
- TLA: NO

Add a Property Listing

In the Additional Details section, you can enter the Date Available using the mmm-dd-yyyy format (i.e. Dec-02-2014) or use the calendar icon.

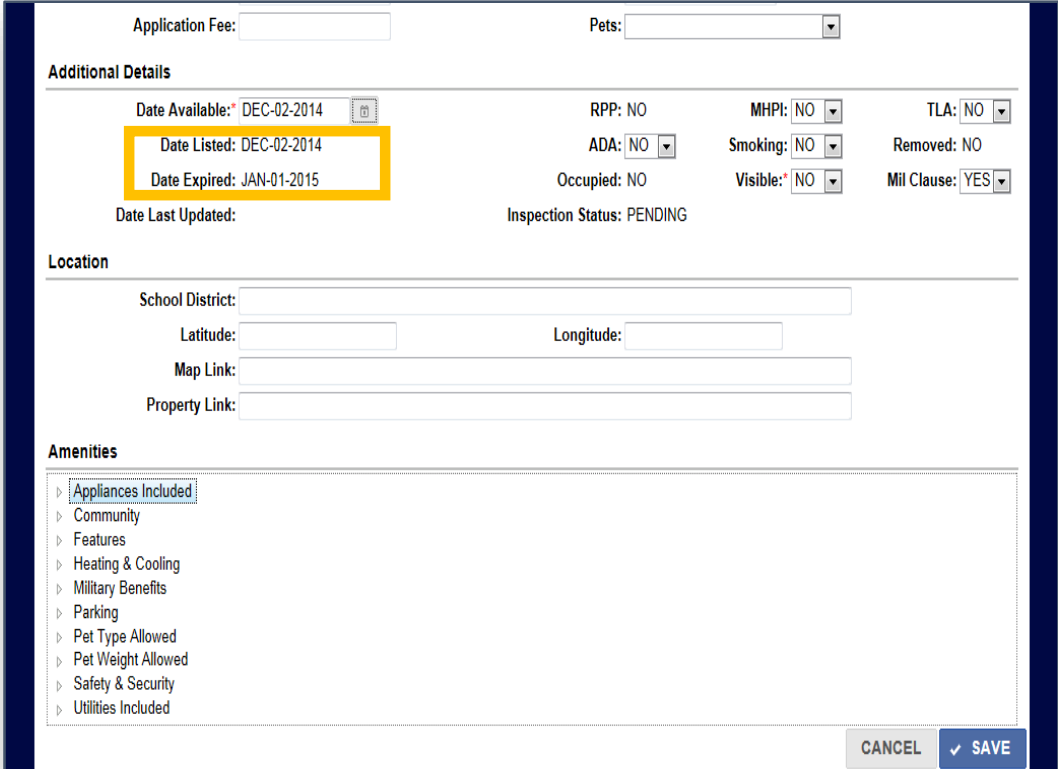
Once the Date Available is populated, you can change the date by typing in a new date or selecting another date from the calendar icon.

A screenshot of the THOMES.mil property listing form. The "Additional Details" section is highlighted with a yellow border. It contains fields for "Date Available" (set to DEC-02-2014), "Date Listed", "Date Expires", and "Date Last Updated". A calendar icon is visible next to the "Date Available" field, and a calendar pop-up is shown, displaying the month of December 2014. The calendar grid shows dates from 1 to 31, with the 25th highlighted in red. Other fields in the "Additional Details" section include "RPP: NO", "MHPI: NO", "TLA: NO", "ADA: NO", "Smoking: NO", "Removed: NO", "Occupied: NO", "Visible: NO", "Mil Clause: YES", and "Inspection Status: PENDING". The "Location" section includes fields for "School District", "Latitude", "Map Link", and "Property Link". The "Amenities" section is expanded, showing a list of categories: Appliances Included, Community, Features, Heating & Cooling, Military Benefits, Parking, Pet Type Allowed, Pet Weight Allowed, Safety & Security, and Utilities Included. At the bottom right, there are "CANCEL" and "SAVE" buttons.

Add a Property Listing

The Date Expired is 30 days from the date this record was listed.
You must renew your properties every 30 days.

Please see the **Edit A Property Listing** lesson for more information on how to renew your listings.

A screenshot of a web form for adding a property listing. The form is divided into several sections: "Additional Details", "Location", and "Amenities". In the "Additional Details" section, the "Date Listed" field is highlighted with a yellow box and contains the text "DEC-02-2014". Other fields include "Date Available", "Date Expired", "RPP", "MHPI", "TLA", "ADA", "Smoking", "Removed", "Occupied", "Visible", "Mil Clause", "Date Last Updated", and "Inspection Status". The "Location" section has fields for "School District", "Latitude", "Longitude", "Map Link", and "Property Link". The "Amenities" section is a list of expandable categories: Appliances Included, Community, Features, Heating & Cooling, Military Benefits, Parking, Pet Type Allowed, Pet Weight Allowed, Safety & Security, and Utilities Included. At the bottom right, there are "CANCEL" and "SAVE" buttons.

Add a Property Listing

The Location section is where you can enter information that will be used to find your property on a map.

Additional Details

Date Available: DEC-02-2014	RPP: NO	MHPI: NO	TLA: NO
Date Listed: DEC-02-2014	ADA: NO	Smoking: NO	Removed: NO
Date Expired: JAN-01-2015	Occupied: NO	Visible: NO	Mil Clause: YES
Date Last Updated:	Inspection Status: PENDING		

Location

School District:

Latitude: Longitude:

Map Link:

Property Link:

Amenities

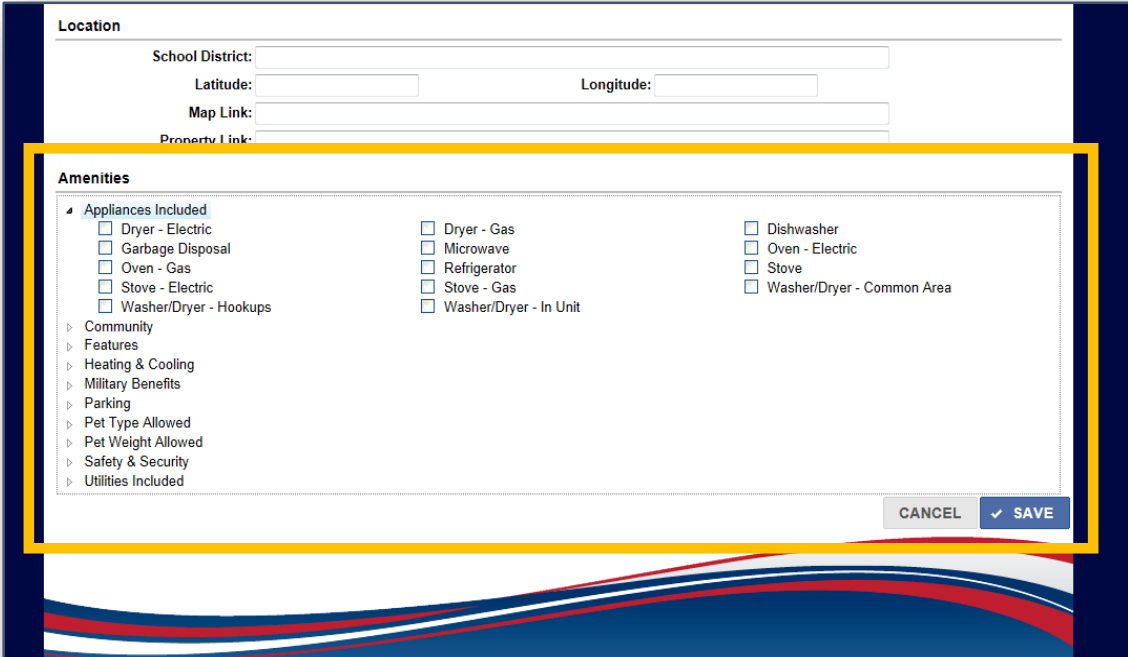
- Appliances Included
- Community
- Features
- Heating & Cooling
- Military Benefits
- Parking
- Pet Type Allowed
- Pet Weight Allowed
- Safety & Security
- Utilities Included

CANCEL

Add a Property Listing

To view the choices under one of the amenities, either click once on the arrow or double-click on the amenity category.

A list of amenities will appear for the category you selected. Click the box next to the amenities you wish to include for this property. Select **SAVE** once all amenities are selected.

A screenshot of the HOMES.mil property listing form. The form is divided into two main sections: "Location" and "Amenities". The "Location" section includes fields for "School District:", "Latitude:", "Longitude:", "Map Link:", and "Property Link:". The "Amenities" section is highlighted with a yellow border and contains a list of categories with expandable arrows. The "Appliances Included" category is expanded, showing a grid of checkboxes for various appliances: Dryer - Electric, Garbage Disposal, Oven - Gas, Stove - Electric, Washer/Dryer - Hookups, Dryer - Gas, Microwave, Refrigerator, Stove - Gas, Washer/Dryer - In Unit, Dishwasher, Oven - Electric, Stove, and Washer/Dryer - Common Area. At the bottom right of the form, there are "CANCEL" and "SAVE" buttons.

Location

School District:

Latitude: Longitude:

Map Link:

Property Link:

Amenities

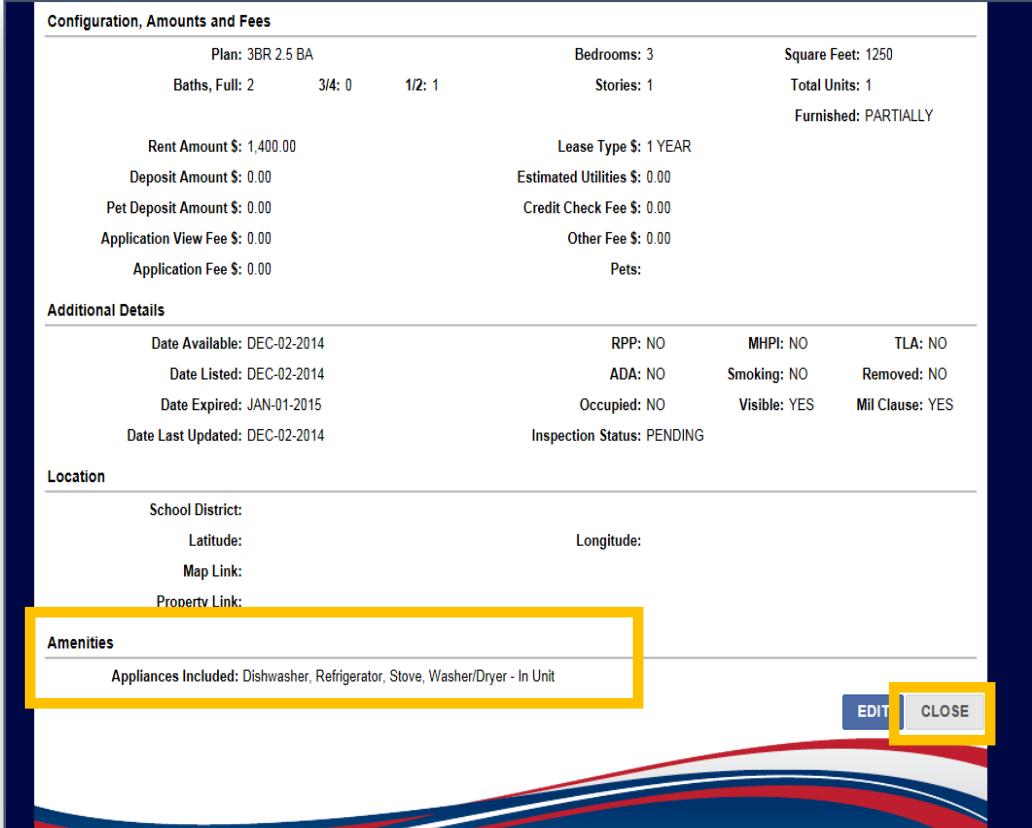
- Appliances Included
 - Dryer - Electric
 - Garbage Disposal
 - Oven - Gas
 - Stove - Electric
 - Washer/Dryer - Hookups
 - Dryer - Gas
 - Microwave
 - Refrigerator
 - Stove - Gas
 - Washer/Dryer - In Unit
 - Dishwasher
 - Oven - Electric
 - Stove
 - Washer/Dryer - Common Area
- Community
- Features
- Heating & Cooling
- Military Benefits
- Parking
- Pet Type Allowed
- Pet Weight Allowed
- Safety & Security
- Utilities Included

CANCEL

Add a Property Listing

Once done selecting amenities, click **SAVE**. The selected amenities are displayed at the bottom of the property record.

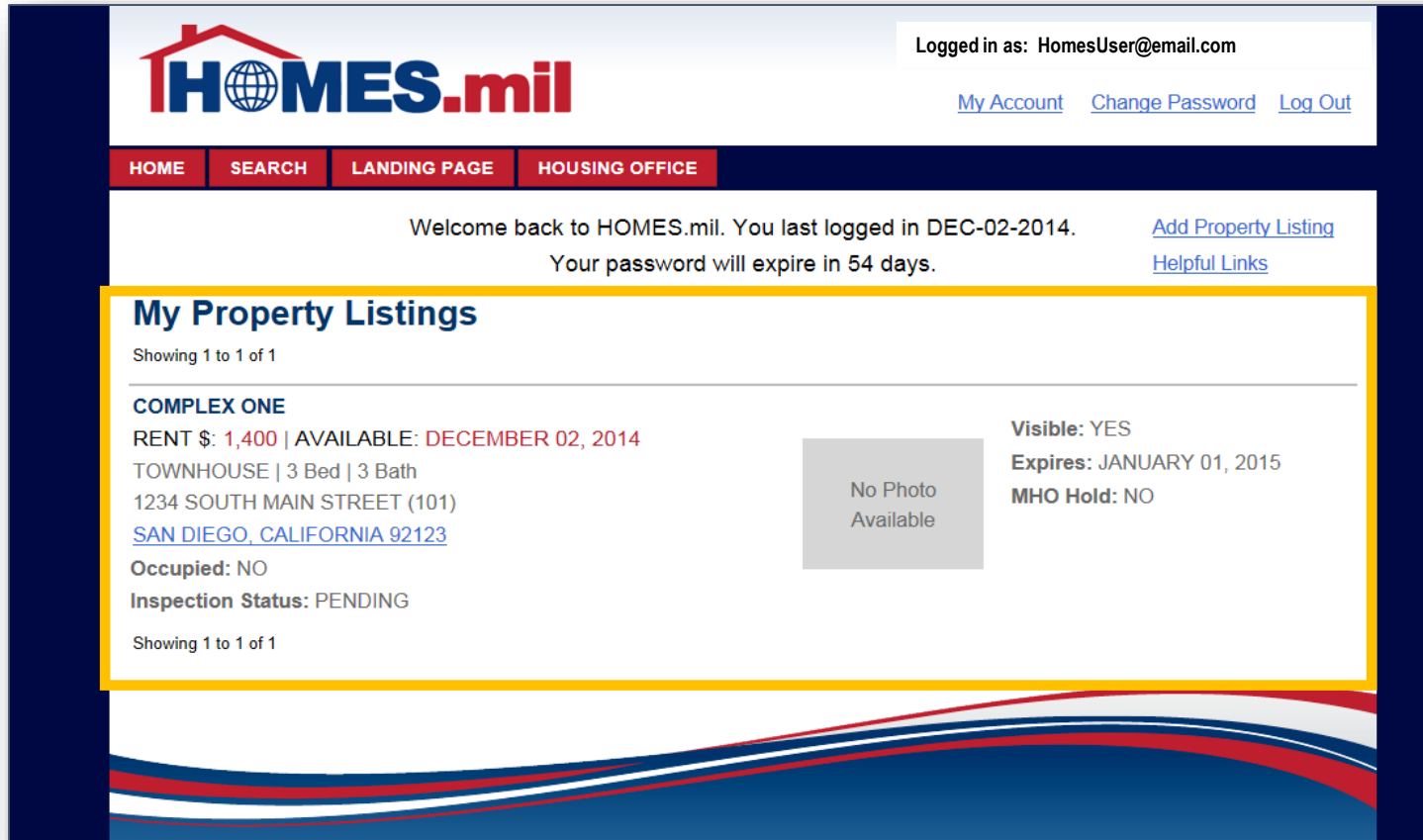
Click **CLOSE** to return to the **My Property Listings** page.

A screenshot of the THOMES.mil property listing configuration page. The page is divided into several sections: Configuration, Amounts and Fees; Additional Details; Location; and Amenities. The Amenities section is highlighted with a yellow box, showing a list of included appliances. The bottom right corner features an EDIT button and a highlighted CLOSE button.

Configuration, Amounts and Fees			
Plan: 3BR 2.5 BA	Bedrooms: 3	Square Feet: 1250	
Baths, Full: 2 3/4: 0 1/2: 1	Stories: 1	Total Units: 1	
		Furnished: PARTIALLY	
Rent Amount \$: 1,400.00	Lease Type \$: 1 YEAR		
Deposit Amount \$: 0.00	Estimated Utilities \$: 0.00		
Pet Deposit Amount \$: 0.00	Credit Check Fee \$: 0.00		
Application View Fee \$: 0.00	Other Fee \$: 0.00		
Application Fee \$: 0.00	Pets:		
Additional Details			
Date Available: DEC-02-2014	RPP: NO	MHPI: NO	TLA: NO
Date Listed: DEC-02-2014	ADA: NO	Smoking: NO	Removed: NO
Date Expired: JAN-01-2015	Occupied: NO	Visible: YES	Mil Clause: YES
Date Last Updated: DEC-02-2014	Inspection Status: PENDING		
Location			
School District:			
Latitude:	Longitude:		
Map Link:			
Property Link:			
Amenities			
Appliances Included: Dishwasher, Refrigerator, Stove, Washer/Dryer - In Unit			
			EDIT
			CLOSE

Add a Property Listing

This is the LANDING PAGE. Your property listings will be shown here.



The screenshot shows the HOMES.mil landing page for a user. At the top right, it says "Logged in as: HomesUser@email.com" with links for "My Account", "Change Password", and "Log Out". A navigation bar contains "HOME", "SEARCH", "LANDING PAGE", and "HOUSING OFFICE". A welcome message states "Welcome back to HOMES.mil. You last logged in DEC-02-2014. Your password will expire in 54 days." and includes links for "Add Property Listing" and "Helpful Links". The main section is titled "My Property Listings" and shows "Showing 1 to 1 of 1". A single listing for "COMPLEX ONE" is displayed with details: "RENT \$: 1,400 | AVAILABLE: DECEMBER 02, 2014", "TOWNHOUSE | 3 Bed | 3 Bath", "1234 SOUTH MAIN STREET (101)", and "[SAN DIEGO, CALIFORNIA 92123](#)". It also lists "Occupied: NO" and "Inspection Status: PENDING". To the right of the listing is a "No Photo Available" placeholder and a summary: "Visible: YES", "Expires: JANUARY 01, 2015", and "MHO Hold: NO". The page footer features a decorative wave pattern in blue, red, and white.

HOMES.mil Logged in as: HomesUser@email.com
[My Account](#) [Change Password](#) [Log Out](#)

HOME **SEARCH** **LANDING PAGE** **HOUSING OFFICE**

Welcome back to HOMES.mil. You last logged in DEC-02-2014.
Your password will expire in 54 days. [Add Property Listing](#)
[Helpful Links](#)

My Property Listings

Showing 1 to 1 of 1

COMPLEX ONE
RENT \$: 1,400 | AVAILABLE: DECEMBER 02, 2014
TOWNHOUSE | 3 Bed | 3 Bath
1234 SOUTH MAIN STREET (101)
[SAN DIEGO, CALIFORNIA 92123](#)

Occupied: NO
Inspection Status: PENDING

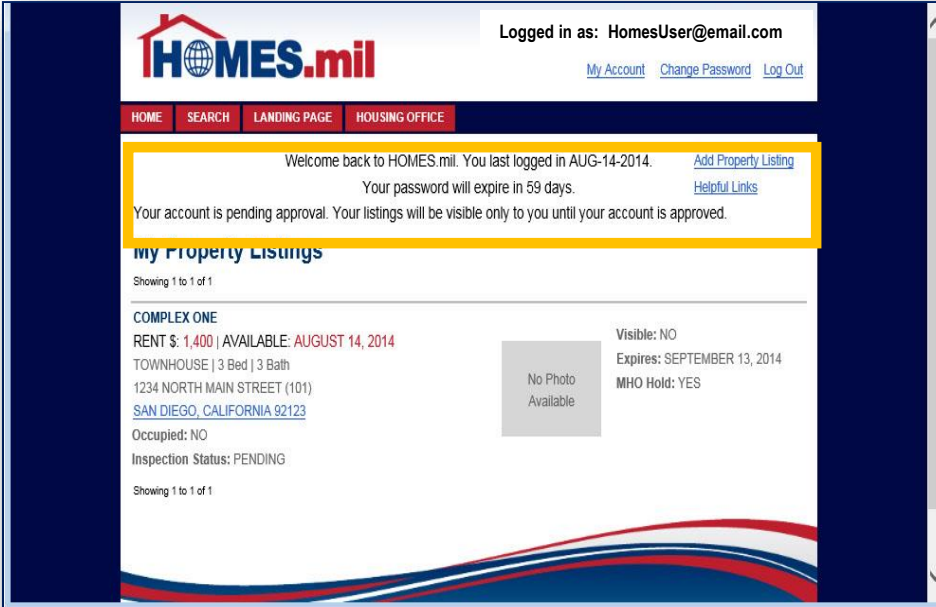
Showing 1 to 1 of 1

No Photo Available

Visible: YES
Expires: JANUARY 01, 2015
MHO Hold: NO

Add a Property Listing

Additionally, the status of your account and/or property listing will be displayed here. Please note that your listings will not appear in the public search until the Housing Office at your Primary Military Installation approves your account. You will receive an email from HOMES.mil when your account is approved.

A screenshot of the HOMES.mil website interface. The top navigation bar includes the HOMES.mil logo, a login status "Logged in as: HomesUser@email.com", and links for "My Account", "Change Password", and "Log Out". Below the navigation bar are tabs for "HOME", "SEARCH", "LANDING PAGE", and "HOUSING OFFICE". A yellow-bordered box highlights a message: "Welcome back to HOMES.mil. You last logged in AUG-14-2014. Your password will expire in 59 days. Your account is pending approval. Your listings will be visible only to you until your account is approved." Below this message is the "my Property Listings" section, which shows one listing for "COMPLEX ONE" with details such as rent, availability, address, and status. A "No Photo Available" placeholder is shown next to the listing details.

Logged in as: HomesUser@email.com

[My Account](#) [Change Password](#) [Log Out](#)

HOME SEARCH LANDING PAGE HOUSING OFFICE

Welcome back to HOMES.mil. You last logged in AUG-14-2014. [Add Property Listing](#)
Your password will expire in 59 days. [Helpful Links](#)
Your account is pending approval. Your listings will be visible only to you until your account is approved.

my Property Listings

Showing 1 to 1 of 1

COMPLEX ONE
RENT \$: 1,400 | AVAILABLE: AUGUST 14, 2014
TOWNHOUSE | 3 Bed | 3 Bath
1234 NORTH MAIN STREET (101)
[SAN DIEGO, CALIFORNIA 92123](#)
Occupied: NO
Inspection Status: PENDING

Visible: NO
Expires: SEPTEMBER 13, 2014
MHO Hold: YES

No Photo Available

Showing 1 to 1 of 1

Add a Property Listing

At this point, you can either add more property listings or **Log Out**. Close your browser window after logging out.

