

Permit Evaluation and NWP Verification Submittal

Regulatory Division

General Information: 415-503-6795

January 2016



US Army Corps of Engineers
BUILDING STRONG[®]
San Francisco District

Submittals

- Permit Application/Evaluation
- Nationwide Permit Pre-Construction Notification



General Overview: Content of Application

(33 CFR § 325.1(d)(1-7))

- Complete description of the proposed activity
- Necessary drawings, sketches, or plans sufficient for Public Notice
- Project location
- Purpose and Need
- Scheduling
- Names and addresses of adjoining property owners
- Location and dimensions of adjacent structures
- List of other required authorizations, approvals, or denials
- Applicant signature
- Information required to be in Public Notices (§ 325.3)
- Additional specific information on a case-by-case basis (§ 325.1(e))



Complete Project Description

- Describe the overall activities of the project
 - ▶ Include all proposed activities that are reasonably related to the same project and that require a permit in the same permit application.
 - Dimensions of structures (e.g. wing walls, dikes etc.)
 - Dimensions of excavations
 - Amount of fill material involved
 - Identify materials to be used
 - Identify methods by which the work is to be done
 - Other
- General Rule: The more project details the better



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Map and Drawing Standards

- Finalized for SPD (August 6, 2012)
- Developed to have a single standard
 - ▶ Gives applicants/consultants clear criteria to meet
 - ▶ Facilitates review by Regulatory staff
 - ▶ Enables data sharing with other resource agencies
- Applicability:
 - ▶ All submittals to Regulatory
 - ▶ Standards can be modified/waived
- Standards include:
 - ▶ General
 - ▶ Location/Vicinity
 - ▶ Proposed projects
 - ▶ Post-construction
 - ▶ Delineations
 - ▶ Mitigation/Monitoring/Long-term preservation



Map and Drawing Standards

San Francisco District > Missio... +

www.spn.usace.army.mil/Missions/Regulatory/HowtoApplyforaPermit.aspx

Google

evaluation, but without the publishing of an individual public notice.

How to Apply for a Permit

Collapse All Expand All

Basic Application Information Needed

An applicant must provide several types of information to enable the Corps to evaluate the proposed project. The types of information we need include a completed **application form**, legible drawings and clear illustrations. For your convenience, you can complete the application form on-line, print and sign it, and mail it to us. To help you, we have compiled an **application instruction sheet** and a **permit application checklist** that identify and explain the type of information needed for processing an application.

LET US HELP YOU FILL OUT A PERMIT APPLICATION. CLICK HERE FOR THE ONLINE TRAINING MODULE

CLICK HERE FOR AN APPLICATION FORM (PDF)

Sample Streambank application

Three types of illustrations are needed to properly depict the work to be undertaken. These illustrations or drawings are identified as a vicinity map, a Plan View or a Typical Cross-Section Map. See our recently published **Map and Drawing Standards for the South Pacific Division Regulatory Program** for details.

For projects that may fit under our **Nationwide Permit Program**, we have a **Nationwide Pre-Construction Notification form** which integrates the requirements of the U.S. Army Corps of Engineers Nationwide Permit Program within the South Pacific Division (SPD), including General and Regional Conditions. For more information about nationwide permits, [click here](#).

If you have questions regarding the preparation of an application after reading this material please contact our general information line at (415) 503-6795.

- Endangered Species Information
- Heritage Resources Information
- Mitigation Information
- Joint Application for Nine Bay Area Counties (JARPA)

Final Actions Reports are now available through the Headquarters website. To view a list of actions, please [click here](#).

Final Action Codes

Contact

Regulatory Division
U.S. Army Corps of Engineers
1455 Market Street, 16th Floor
San Francisco, California 94103-1398

GENERAL INFORMATION

PHONE NUMBER: (415) 503-6795
FAX NUMBER: (415) 503-6690

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Purpose and Need

- Statement describing:
 - ▶ What the project is for
 - ▶ Why the project is needed
- Critical to the evaluation of any project
- Critical to the evaluation of compliance with the Section 404(b)(1) Guidelines
- Should not be used to improperly limit the project

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Information required to be in Public Notices (§ 325.3)

- Key: Sufficient information to give a clear understanding of the nature and magnitude of the activity to generate meaningful comment
- Information includes, but is not limited to:
 - ▶ Applicable statutory authorities
 - ▶ Name/address of applicant
 - ▶ Corps POC
 - ▶ Project location
 - ▶ Project description/purpose/need
 - ▶ Drawings
 - ▶ Other authorizations
 - ▶ Current knowledge of historic properties/endangered species
 - ▶ Other information which may assist in evaluating the likely impact of the project on factors affecting the public interest



General Overview: Content of Application

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- Additional specific information on a case-by-case basis (§ 325.1(e))



Additional specific information on a case-by-case basis (§ 325.1(e))

- Key: Additional information that is essential to make a public interest determination
 - ▶ Including, but not limited to:
 - 404(b)(1) alternatives analysis
 - Delineation of waters of the U.S.
 - Mitigation Plan
 - Information for initiation of consultation pursuant to:
 - ▷ Endangered Species Act
 - ▷ Magnuson-Stevens Fishery Conservation and Management Act
 - ▷ National Historic Preservation Act
 - Other
- Generally will not delay the issuance of a Public Notice



Permit Application Forms

■ ENG Form 4345

**U.S. ARMY CORPS OF ENGINEERS
APPLICATION FOR DEPARTMENT OF THE ARMY PERMIT**
33 CFR 325. The proponent agency is CECAW-CO-R.

Public reporting for this collection of information is estimated to average 11 hours per response, including existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of the collection of information, including suggestions for reducing the burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, Paperwork Reduction Project (0710-0003). Respondents should be aware that notwithstanding any other provision of law, no person shall be held liable for any damages resulting from any collection of information if it does not display a current RETURN form to either of those addresses. Completed applications must be submitted to the CECW-CO-R.

PRIVACY ACT STATEMENT

Authorities: Rivers and Harbors Act, Section 10, 33 USC 403; Clean Water Act, Section 404, 33 USC 404; Section 103, 33 USC 1413; Regulatory Programs of the Corps of Engineers; Final Rule 33 CFR 325. This form will be used in evaluating the application for a permit. Routine Uses: This information may be used for federal, state, and local government agencies, and the public; and may be made available as part of a requested information is voluntary, however, if information is not provided the permit application cannot be processed. Original drawings or good reproducible copies which show the location and character of the proposed activity and/or instructions) and be submitted to the District Engineer having jurisdiction over that is not completed in full will be returned.

(ITEMS 1 THRU 4 TO BE FILLED BY THE CORP)

1. APPLICATION NO.	2. FIELD OFFICE CODE	3. DATE RECEIVED
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(ITEMS BELOW TO BE FILLED BY APPLICANT)

5. APPLICANT'S NAME First - Middle - Last - Company - E-mail Address -	8. AUTHORIZED AGENT'S NAME First - Middle - Last - Company - E-mail Address -
6. APPLICANT'S ADDRESS: Address - City - State - Zip - Country -	9. AGENT'S ADDRESS: Address - City - State - Zip - Country -
7. APPLICANT'S PHONE NOS. w/AREA CODE a. Residence b. Business c. Fax	10. AGENT'S PHONE NOS. a. Residence

STATEMENT OF AUTHORIZATION

11. I hereby authorize, _____, to act in my behalf as my agent in the process of applying for a permit. I understand that the information provided in this application is for informational purposes only and that I am responsible for providing all supplemental information in support of this permit application.

SIGNATURE OF APPLICANT _____

NAME, LOCATION, AND DESCRIPTION OF PROJECT

12. PROJECT NAME OR TITLE (see instructions)	14. PROJECT STREET ADDRESS Address - City -
13. NAME OF WATERBODY, IF KNOWN (if applicable)	15. LOCATION OF PROJECT Latitude: -N Longitude: -W
16. OTHER LOCATION DESCRIPTIONS, IF KNOWN (see instructions) State Tax Parcel ID Municipality	17. PROJECT LOCATION RANGE Section - Township - Range -

17. DIRECTIONS TO THE SITE

18. Nature of Activity (Description of project, include all features)

19. Project Purpose (Describe the reason or purpose of the project, see instructions)

USE BLOCKS 20-23 IF DREDGED AND/OR FILL MATERIAL IS TO BE DISCHARGED

20. Reason(s) for Discharge	21. Type(s) of Material Being Discharged and the Amount of Each Type in Cubic Yards: Type Amount in Cubic Yards Type Amount in Cubic Yards
22. Surface Area in Acres of Wetlands or Other Waters Filled (see instructions) Acres or Linear Feet	23. Description of Avoidance, Minimization, and Compensation (see instructions)

ENG FORM 4345, DEC 2014

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24. Is Any Portion of the Work Already Complete? Yes No IF YES, DESCRIBE THE COMPLETED WORK

25. Addresses of Adjoining Property Owners, Lessees, Etc., Whose Property Adjoins the Waterbody (if more than can be entered here, please attach a supplemental list)

a. Address - City - State - Zip -
b. Address - City - State - Zip -
c. Address - City - State - Zip -
d. Address - City - State - Zip -
e. Address - City - State - Zip -

26. List of Other Certificates or Approvals/Denials received from other Federal, State, or Local Agencies for Work Described in This Application.

AGENCY	TYPE APPROVAL*	IDENTIFICATION NUMBER	DATE APPLIED	DATE APPROVED	DATE DENIED

* Would include but is not restricted to zoning, building, and flood plain permits

27. Application is hereby made for permit or permits to authorize the work described in this application. I certify that this information in this application is complete and accurate. I further certify that I possess the authority to undertake the work described herein or am acting as the duly authorized agent of the applicant.

SIGNATURE OF APPLICANT _____	DATE _____	SIGNATURE OF AGENT _____	DATE _____
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The Application must be signed by the person who desires to undertake the proposed activity (applicant) or it may be signed by a duly authorized agent if the statement in block 11 has been filled out and signed.

18 U.S.C. Section 1001 provides that Whoever, in any manner within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals, or covers up any trick, scheme, or disguises a material fact or makes any false, fictitious or fraudulent statements or representations or makes or uses any false writing or document knowing same to contain any false, fictitious or fraudulent statements or entry, shall be fined not more than \$10,000 or imprisoned not more than five years or both.

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PREVIOUS EDITIONS ARE OBSOLETE.

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**U.S. Army
Corps of Engineers**



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Permit Application Forms

- Joint Aquatic Resource Permit Application (JARPA)
 - ▶ For use in San Francisco, Contra Costa, Alameda Counties, Marin County (except Estero San Antonio watershed), San Mateo County (except Gazos Creek Watershed), and the portions of the following counties that drain to San Francisco Bay: Sonoma, Napa, Solano, Santa Clara



SAN FRANCISCO BAY AREA JOINT AQUATIC RESOURCE PERMIT APPLICATION

This form is for use in San Francisco, Contra Costa, Alameda Counties, Marin County (except Estero San Antonio watershed), San Mateo County (except Gazos Creek Watershed), and the portions of the following counties that drain to San Francisco Bay: Sonoma, Napa, Solano, Santa Clara

Please consult JARPA Instructions before completing the form

Copies of this form are being submitted to the following agencies:

Agency	Contact	Phone	Type of Application	Application/ Permit #	Status
<input type="checkbox"/> San Francisco Bay Regional Water Quality Control Board (RWQCB)			CWA Section 401 Permit and/or Waste Discharge Requirements		Select One
<input type="checkbox"/> US Army Corps of Engineers (Corps)			Select One		Select One
<input type="checkbox"/> CA Dept of Fish and Game (DFG)			Select One		Select One
<input type="checkbox"/> US Environmental Protection Agency (EPA)			CWA 404 Individual		Select One
<input type="checkbox"/> US Fish and Wildlife Service (FWS)			As suggested by US EPA for Sec. 7 consultation		Select One
<input type="checkbox"/> National Marine Fisheries Service (NMFS)			As suggested by US EPA for Sec. 7 consultation		Select One
<input type="checkbox"/> US Coast Guard			Section 9 Bridge		Select One
<input type="checkbox"/> San Francisco Bay Conservation and Development Commission (BCDC)			Select One		Select One
<input type="checkbox"/> CA Lands Commission			Select One		Select One
<input type="checkbox"/> Federal Funding Agency					Select One
<input type="checkbox"/> Lead Local Agency			CEQA		Select One
<input type="checkbox"/> Other Local Agency			Local Permit		Select One
<input type="checkbox"/> Other Local Agency			Local Permit		Select One

Dredged Material Management Office (DMMO) Application

- Specific for “dredging” projects

CONSOLIDATED DREDGING-DREDGED MATERIAL REUSE/DISPOSAL APPLICATION

(Please completely follow instructions provided with application)

SECTION I - GENERAL INFORMATION

1. APPLICANT INFORMATION									
<input type="checkbox"/>	Individual	<input type="checkbox"/>	Legal Entity	<input type="checkbox"/>	Government	<input type="checkbox"/>	Non-profit		
Applicant Name:		_____			Title:		_____		
Company Name:		_____							
Mailing Address:		_____							
City:		_____	State:	_____	Zip:	_____			
Phone: Main		_____	_____	-	_____	Fax (_____) _____ - _____			
Cell		_____	_____	-	_____				
E-mail		_____							
Applicant Business Type - Check One If Applicable (See Instructions)									
<input type="checkbox"/>	Sole Proprietorship	<input type="checkbox"/>	Partnership	<input type="checkbox"/>	Corporation	<input type="checkbox"/>	Government Agency	<input type="checkbox"/>	Other Association

Nationwide Permit (NWP) Verification Submittal

- Must contain enough information to determine if the project complies with all of the terms, general conditions, and regional conditions of the NWP(s)
- NWP terms identify whether a Pre-Construction Notification (PCN) is required (General Condition 31)
- General Conditions may also identify whether a PCN is required and include additional PCN requirements (e.g. General Conditions 18 and 20)
- Regional Conditions may also identify whether a PCN is required and include additional PCN requirements (e.g. SF Regional Conditions A1, A2, B1-B3, C various)



NWP Terms

10276

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determination of return to prior conditions will be made by the Federal agency or appropriate state agency executing the agreement or permit. Before conducting any reversion activity the permittee or the appropriate Federal or state agency must notify the district engineer and include the documentation of the prior condition. Once an area has reverted to its prior physical condition, it will be subject to whatever the Corps Regulatory requirements are applicable to that type of activity. The requirement that the activity results in a net increase in aquatic resource functions and services does not apply to reversion activities meeting the above conditions. Except for the activities described above, this NWP does not authorize any future discharge of dredged or fill material associated with the reversion of the area to its prior condition. In such cases, a separate permit would be required for any reversion.

Reporting. For those activities that do not require pre-construction notification, the permittee must submit to the district engineer a copy of: (1) The binding stream enhancement or restoration agreement or wetland enhancement, restoration, or establishment agreement, or a project description, including project plans and location map; (2) the NRCS or USDA Technical Service Provider documentation for the voluntary stream enhancement or restoration action or wetland restoration, enhancement, or establishment action; or (3) the SMCRA permit issued by OSMRE or the applicable state agency. The permittee must

wetland establishment action, documented by the NRCS or USDA Technical Service Provider pursuant to NRCS Field Office Technical Guide standards; or

(3) The reclamation of surface coal mine lands, in accordance with an SMCRA permit issued by the OSMRE or the applicable state agency.

However, the permittee must submit a copy of the appropriate documentation to the district engineer to fulfill the reporting requirement. (Sections 10 and 404)

Note: This NWP can be used to authorize compensatory mitigation projects, including mitigation banks and fee-for-services. However, this NWP does not authorize the reversion of an area used for a compensatory mitigation project to its prior condition, since compensatory mitigation is generally intended to be permanent.

28. Modifications of Existing Marinas. Reconfiguration of existing docking facilities within an authorized marina area. No dredging, additional slips, dock spaces, or expansion of any kind within waters of the United States is authorized by this NWP. (Section 10)

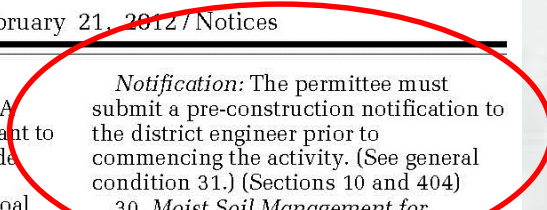
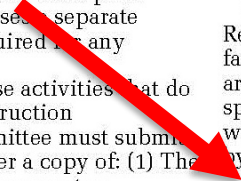
29. Residential Developments. Discharges of dredged or fill material into non-tidal waters of the United States for the construction or expansion of a single residence, a multiple unit residential development, or a residential subdivision. This NWP authorizes the construction of building foundations and building pads and attendant features that are necessary for the use of the residence or residential development. Attendant features may include but are not limited to roads

Notification: The permittee must submit a pre-construction notification to the district engineer prior to commencing the activity. (See general condition 31.) (Sections 10 and 404)

30. Moist Soil Management for Wildlife. Discharges of dredged or fill material into non-tidal waters of the United States and maintenance activities that are associated with moist soil management for wildlife for the purpose of continuing ongoing, site-specific, wildlife management activities where soil manipulation is used to manage habitat and nesting areas for wildlife. Such activities include, but are not limited to, mowing, discing to impede succession, preparing seed beds, or establishing fire breaks. Sufficient riparian areas must be maintained adjacent to all open water bodies, including streams, to preclude water quality degradation due to erosion and sedimentation. This NWP does not authorize the construction of new dikes, roads, water control structures, or similar features associated with the management areas. The activity must not result in a net loss of aquatic resource functions and services. This NWP does not authorize the conversion of wetlands to uplands, impoundments, or other open water bodies. (Section 404)

Note: The repair, maintenance, or replacement of existing water control structures or the repair or maintenance of dikes may be authorized by NWP 3. Some such activities may qualify for an exemption under Section 404(f) of the Clean Water Act (see 33 CFR 323.4).

PCN Required



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General Condition 31 - PCN

- Requirements:
 - ▶ Name, address, phone number
 - ▶ Location of project
 - ▶ Description of proposed project
 - Purpose
 - Direct and indirect adverse environmental effects, including amount of “loss” of WOUS in acres, linear feet
 - Any other NWP, RGP, or IP used or intended to be used
 - Sufficiently detailed to allow DE to determine adverse effects
 - Sketches should be provided when necessary
 - ▶ Delineation of wetlands, special aquatic sites and other waters
 - Prepared in accordance with current method required by Corps



General Condition 31 – PCN continued

- Requirements continued.....
 - ▶ If >1/10 acre of loss of wetlands, and PCN required, statement of how mitigation will be satisfied or why should not be required
 - ▶ If listed species or critical habitat affected or in vicinity, names of species that might be affected. Federal applicants provide documentation
 - ▶ If activity may affect historic property, state which property may be affected by proposed work. Federal applicants provide documentation

NWP General Condition 18

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6. *Suitable Material.* No activity may use unsuitable material (e.g., trash, debris, car bodies, asphalt, etc.). Material used for construction or discharged must be free from toxic pollutants in toxic amounts (see Section 307 of the Clean Water Act).

7. *Water Supply Intakes.* No activity may occur in the proximity of a public water supply intake, except where the activity is for the repair or improvement of public water supply intake structures or adjacent bank stabilization.

8. *Adverse Effects From Impoundments.* If the activity creates an impoundment of water, adverse effects to the aquatic system due to accelerating the passage of water, and/or restricting its flow must be minimized to the maximum extent practicable.

9. *Management of Water Flows.* To the maximum extent practicable, the pre-construction course, condition, capacity, and location of open waters must be maintained for each activity, including stream channelization and storm water management activities, except as provided below. The activity must be constructed to withstand expected high flows. The activity must not restrict or impede the passage of normal or high flows unless the primary purpose of the activity is to impound water or manage high flows. The activity may alter the pre-construction course, condition, capacity, and location of open waters if it benefits the aquatic environment (e.g., stream restoration or relocation activities).

10. *Fills Within 100-Year Floodplains.* The activity must comply with applicable FEMA-approved state or local floodplain management requirements.

11. *Equipment.* Heavy equipment working in wetlands or mudflats must be placed on mats, or other measures must be taken to minimize soil disturbance.

12. *Soil Erosion and Sediment*

14. *Proper Maintenance.* An authorized structure or fill shall be properly maintained, including maintenance to ensure public compliance with applicable N general conditions, as well as activity-specific conditions as directed by the district engineer to an NW authorization.

15. *Single and Complete Project.* Activity must be a single and complete project. The same NWP cannot be used more than once for the same complete project.

16. *Wild and Scenic Rivers.* Activity may occur in a component of the National Wild and Scenic System, or in a river officially designated by Congress as a "wild and scenic river" for possible inclusion in the system while the river is in an authorized study status, unless the approval of the appropriate Federal agency with direct management responsibility for such river, has been determined in writing that the activity will not adversely affect the river's study status. Information on Wild and Scenic Rivers may be obtained from the appropriate Federal land management agency responsible for the designated Wild and Scenic River or study river (e.g., National Park Service, U.S. Forest Service, Bureau of Land Management, U.S. Fish and Wildlife Service).

17. *Tribal Rights.* No activity or operation may impair reserved tribal rights, including, but not limited to, reserved water rights and treaty fishing and hunting rights.

18. *Endangered Species.* (a) No activity is authorized under any NWP which is likely to directly or indirectly jeopardize the continued existence of a threatened or endangered species or a species proposed for such designation, as identified under the Federal Endangered Species Act (ESA), or which will directly or indirectly destroy or adversely modify the critical habitat of such species. No activity is

(c) Non-federal permittees must submit a pre-construction notification to the district engineer if any listed species or designated critical habitat might be affected or is in the vicinity of the project, or if the project is located in designated critical habitat, and shall not begin work on the activity until notified by the district engineer that the requirements of the ESA have been satisfied and that the activity is authorized. For activities that might affect Federally listed endangered or threatened species or designated critical habitat, the pre-construction notification must include the name(s) of the endangered or threatened species that might be affected by the proposed work or that utilize the designated critical habitat that might be affected by the proposed work. The district engineer

shall determine in cases where the non-Federal applicant has identified listed species or critical habitat that might be affected or is in the vicinity of the project, and has so notified the Corps, the applicant shall not begin work until the Corps has provided notification that the proposed activities will have "no effect" on listed species or critical habitat, or until Section 7 consultation has been completed. If the non-Federal applicant has not heard back from the Corps within 45 days, the applicant must still wait for notification from the Corps.

(d) As a result of formal or informal consultation with the FWS or NMFS the district engineer may add species-specific regional endangered species conditions to the NWPs.

(e) Authorization of an activity by a NWP does not authorize the "take" of a threatened or endangered species as defined under the ESA. In the absence

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NWP Regional Conditions A1 and A2

San Francisco District Regional Conditions

A. General Regional Conditions that apply to all NWPs in the Sacramento, San Francisco, and Los Angeles Districts:

1. When pre-construction notification (PCN) is required, the permittee shall notify the U.S. Army Corps of Engineers, San Francisco District (Corps) in accordance with General Condition 31 using either the South Pacific Division Preconstruction Notification (PCN) Checklist or a signed application form (ENG Form 4345) with an attachment providing information on compliance with all of the General and Regional Conditions. In addition, the PCN shall include:
 - a. A written statement describing how the activity has been designed to avoid and minimize adverse effects, both temporary and permanent, to waters of the United States;
 - b. Drawings, including plan and cross-section views, clearly depicting the location, size and dimensions of the proposed activity, as well as the location of delineated waters of the U.S. on the site. The drawings shall contain a title block, legend and scale, amount (in cubic yards) and area (in acres) of fill in Corps jurisdiction, including both permanent and temporary fills/structures. The ordinary high water mark or, if tidal waters, the mean high water mark and high tide line, should be shown (in feet), based on National Geodetic Vertical Datum (NGVD) or other appropriate referenced elevation. All drawings for activities located within the boundaries of the Los Angeles District shall comply with the September 15, 2010 Special Public Notice: *Map and Drawing Standards for the Los Angeles District Regulatory Division*, (available on the Los Angeles District Regulatory Division website at: www.spl.usace.army.mil/regulatory/); and
 - c. Numbered and dated pre-project color photographs showing a representative sample of waters proposed to be impacted on the site, and all waters of the U.S. proposed to be avoided on and immediately adjacent to the activities site. The compass angle and position of each photograph shall be identified on the plan-view drawing(s) required in subpart b of this Regional Condition.
2. The permittee shall submit a PCN, in accordance with General Condition 31, For all activities located in areas designated as Essential Fish Habitat (EFH) by the Pacific Fishery Management Council (i.e., all tidally influenced areas - Federal Register dated March 12, 2007, 72 C.F.R. 11,092, in which case the PCN shall include an EFH assessment and extent of proposed impacts to EFH. Examples of EFH habitat assessments can be found at: <http://www.swr.noaa.gov/efh.htm>.



PCN Application Form

- ENG 4345
 - JARPA
 - South Pacific Division Nationwide Permit Pre-Construction Notification (PCN) Form
 - Letter
-
- NOTE: On the form that is used, you must clearly indicate that it is a PCN, and it must contain all necessary information.

NWP PCN Form

U.S. Army Corps of Engineers South Pacific Division



Nationwide Permit Pre-Construction Notification (PCN) Form

This form integrates requirements of the U.S. Army Corps of Engineers Nationwide Permit Program within the South Pacific Division (SPD), including General and Regional Conditions. You MUST fill out all boxes related to the work being done. Fillable boxes in this form expand if additional space is needed.

Box 1 Project Name			
Applicant Name		Applicant Title	
Applicant Company, Agency, etc.		Applicant's internal tracking number (if any)	
Mailing Address			
Work Phone with area code	Mobile Phone with area code	Home Phone with area code	Fax # with area code
E-mail Address		Relationship of applicant to property: <input type="checkbox"/> Owner <input type="checkbox"/> Purchaser <input type="checkbox"/> Lessee <input type="checkbox"/> Other:	
Application is hereby made for verification that subject regulated activities associated with subject project qualify for authorization under a U.S. Army Corps of Engineers Nationwide Permit or Permits as described herein. I certify that I am familiar with the information contained in this application and, that to the best of my knowledge and belief, such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities. I hereby grant to the agency to which this application is made the right to enter the above-described location to inspect the proposed, in-progress or completed work. I agree to start work <u>only</u> after all necessary permits have been received and to comply with all terms and conditions of the authorization.			
Signature of applicant			Date (mm/dd/yyyy)

If anyone other than the person named as the Applicant will be in contact with the U.S. Army Corps of Engineers representing the Applicant regarding this project during the permit process, Box 2 MUST be filled out.

Box 2 Authorized Agent/Operator Name		Agent/Operator Title	
Agent/Operator Company, Agency, etc.		E-mail Address	
Mailing Address			
Work Phone with area code	Mobile Phone with area code	Home Phone with area code	Fax # with area code
I hereby authorize the above named authorized agent to act in my behalf as my agent in the processing of this application and to furnish, upon request, supplemental information in support of this permit application. I understand that I am bound by the actions of my agent and I understand that if a federal or state permit is issued, I, or my agent, must sign the permit.			
Signature of applicant			Date (mm/dd/yyyy)
I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief, such information is true, complete, and accurate.			
Signature of authorized agent			Date (mm/dd/yyyy)

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Revised April 12, 2012. For the most recent version of this form, visit your Corps District's Regulatory website.

U.S. Army
Corps of Engineers



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Resources/Links

How to apply for a Permit:

<http://www.spn.usace.army.mil/Missions/Regulatory/HowtoApplyforaPermit.aspx>

Permit Forms:

http://www.usace.army.mil/Portals/2/docs/civilworks/regulatory/engform_4345_2014dec.pdf

<http://www.sfestuary.org/wp-content/uploads/2012/12/JARPA1106-final.pdf>

http://www.spn.usace.army.mil/Portals/68/docs/regulatory/Nationwide/SPN_PCN.pdf

<http://www.spn.usace.army.mil/Portals/68/docs/Dredging/Application/dredgeappl.pdf>

Map Standards:

http://www.spn.usace.army.mil/Portals/68/docs/regulatory/drawing_standards.pdf



Questions

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insure domestic Tranquillity, provide for the common
and our Posterity, do ordain
this Con

