

3 MAY 2004

Current and Essential, 12 Sep 13

Command Policy



SPECIAL INTEREST ITEMS (SII)

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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Pages: 3

Distribution: F

This instruction implements AFI 90-201, *Inspector General Activities*, and AFI 90-301, *Inspector General Complaints*. It outlines procedures to establish Commander, North American Aerospace Defense Command (CDRNORAD) and Commander, United States Northern Command (CDRUSNORTHCOM) Special Interest Items. The instruction applies to NORAD and USNORTHCOM assigned and gained units. AFRC has been added and the AETC has changed CINC to CDR and USSPACECOM to USNORTHCOM. It applies to the AFRC and the NGB. The purpose and content of this instruction has not changed. The information previously found in NUI90-5, *NORAD/USSPACECOM Special Interest Items (SII)*, 1 Feb 01, has been incorporated into this instruction.

1. Introduction. SII's are reviewed and approved by CDRNORAD/CDRUSNORTHCOM. They are useful tools for communicating HQ concerns to units and allowing the HQ NORAD-USNORTHCOM IG to provide feedback to the CDR. SII subjects garner considerable visibility at all levels within NORAD-USNORTHCOM, and therefore, ensure management and leadership attention is given to the area of concern.

2. Purpose of an SII. SII's are used to determine the extent and impact of known or suspected problems, to identify specific deficiencies, or to confirm that a problem has been resolved.

3. Scope. NORAD-USNORTHCOM SII's are limited to a specific subject affecting more than one unit. Prior to implementation, candidate SII's are staffed by HQ NORAD or USNORTHCOM and other concerned agencies, including HQ ANG, AFRC, and AETC, if appropriate, to determine their feasibility and establish action agencies. Proposed SII's not approved for evaluation are returned with the justification for their disapproval.

4. Responsibilities:

4.1. Units. Proposed NORAD-USNORTHCOM SII topics may originate at any level, but must be coordinated through HQ NORAD-USNORTHCOM IG. If the SII affects both commands, it must be coordinated through HQ NORAD and HQ USNORTHCOM.

4.2. HQ NORAD-USNORTHCOM IG:

4.2.1. Staffs proposed SIIs to the concerned HQ NORAD-USNORTHCOM directorate.

4.2.2. After staffing, forwards the proposed SII to CDR NORAD or CDR USNORTHCOM for final approval.

4.2.3. Ensures approved SII execution orders are numbered and distributed to the field for action or information. Following an SII closeout, HQ NORAD-USNORTHCOM IG provides a final analysis to the SII's sponsor.

4.3. The Concerned HQ NORAD-USNORTHCOM Directorate:

4.3.1. Provides justification for the disapproval of an SII.

4.3.2. Ensures the inspection criteria provided with the proposed SII are complete.

5. Request Procedures. Submit request to HQ NORAD-USNORTHCOM IG in the format at [Attachment 1](#).

6. General Information. HQ NORAD-USNORTHCOM IG controls the number of SIIs in effect at any given time. SIIs do not require ratings, but ratings may be used if determined appropriate and valuable.

JEFFERY P. HARREL, Col, USAF
Inspector General

ATTACHMENT 1

FORMAT FOR PROPOSING A CDRNORAD/USNORTHCOM SPECIAL INTEREST ITEM

MEMORANDUM FOR HQ NORAD OR HQ USNORTHCOM IG

250 S. Peterson Blvd., Suite 116

Peterson AFB, CO 80914-3010

FROM: (Originating Office)

SUBJECT: Proposed Title of the SII

Purpose. A clearly defined statement of the problem. State that a NORAD or USNORTHCOM SII would be the best method of researching the problem.

Background. Information that will provide evaluators a perspective and foundation from which to begin an investigation of the suspected problem area.

Actions Required. Instructions to evaluators examining the subject. If applicable, sponsor should provide specifications (such as ratings will or will not be assigned, gather information only, etc.).

Reply Instructions. Specific reply instructions must be identified in each SII.

Inspection Period. Desired inclusive dates for the proposed SII evaluation period. Include justification if the evaluation period exceeds one year.

Inspection Criteria. A list of questions in checklist form, to be used by the evaluator to determine key problem indicators. The checklist establishes a framework for the evaluator. The checklist (submitted as a separate WORD attachment) must be brief and concise as possible and include all referenced directives.

Point of Contact (POC). Include a POC and phone number within the sponsor's agency.

(Signature Block)