

**WESTFIELDS ARC VIEWING INFORMATION**  
**(FYI JOC - E-Mail Instructions on how to access the ARC Website follow.)**

IMPORTANT NOTICE for All Contractors

The NGA Small Business Programs Office (SBPO) collaborated with the NRO Acquisition Center of Excellence (ACE) for technology improvements to the Acquisition Research Center (ARC). Recently, we identified and subsequently implemented an IMPORTANT Capability Enhancement to the "Contractor Registry" information profile on the ARC - <https://arc.westfields.net>. The enhancement ADDS a database element (Block No. 5) for the North American Industry Classification System (NAICS) code identifier. This enhancement will greatly assist Contracting Officers and Program Managers identify potential sources for needed products and services when doing "Market Research".

Accordingly, it is extremely important that the Authorized Company ARC POCs update their Company Information Profile to include the NAICS identifier(s) appropriate for their business type. This can be done from any computer and should be accomplished at the earliest possible date. If further information is required please contact us at [smallbusiness@nga.mil](mailto:smallbusiness@nga.mil).

The site is on the Unclassified Internet (World Wide Web) ARC accessible via [https://arc.westfields.net/](https://arc.westfields.net) <<https://arc.westfields.net/>>.

Please find the situation below that fits you and see the associated information.

1. I Have Access to the Unclassified Internet (World Wide Web), and I Have an Account on that system's ARC website.

\* Go to <https://arc.westfields.net/> <<https://arc.westfields.net/>> , log in using your Internet ARC username and password, click on Current Efforts, and select NGA /TOPS CRADA Morning Industry Outreach Session from the Open Source Listing.

2. I Have Access to the Unclassified Internet (World Wide Web), But I Do NOT Have and Have Never Had an INDIVIDUAL Account on that system's ARC website.

\* If you have never had an individual account on the Internet ARC, go to <https://arc.westfields.net/> <<https://arc.westfields.net/>> , click on Create My User Account to make an account for yourself, and then follow the site access directions given in number one above. You should use this new account that you create from this point onward whenever accessing the Internet ARC for any purpose.

3. I Have Access to the Unclassified Internet (World Wide Web) ARC and At One Time, I Had an INDIVIDUAL Account on that system's ARC Website, But I No Longer Have That Account Information.

\* If you once had an account on the Internet ARC, please try using the "Forgot Your Password" link on the ARC homepage to reset your password. If your Internet email address has changed since your last login, please email (preferred) the web development team at [dev@ticom.com](mailto:dev@ticom.com) or call 703-449-8010 for help in resetting your password.

4. Technical Questions?

\* [dev@ticom.com](mailto:dev@ticom.com)

Regards,

ARC Webmaster