



**DEPARTMENT OF THE NAVY**  
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CNICINST 5090.4  
N4  
16 Mar 2015

CNIC INSTRUCTION 5090.4

From: Commander, Navy Installations Command

Subj: NAVY ON-SCENE COORDINATOR DESIGNATION AND NAVY POLICY  
GUIDANCE FOR OIL AND HAZARDOUS SUBSTANCE SPILL REPORTING  
ON SHORE AND NEAR SHORE

Ref: (a) OPNAV M-5090.1, Environmental Readiness Program  
Manual  
(b) CFFC ltr 5090 Ser N773/041 of 21 Jun 2004  
(c) COMPACFLT ltr 5090 Ser N01CE/744 of 3 May 2004  
(d) CNICINST 3440.17

1. Purpose. To designate the shore Navy On-Scene Coordinator (NOSC) and to publish policy guidance for reporting oil and hazardous substances spills occurring on shore and within 12 nautical miles (nm) off shore.

2. Background. Commander, Navy Installations Command (CNIC) has established an all hazards management approach as part of the emergency management program. Central and fundamental to the emergency management organization is the establishment of Regional Operations Centers (ROCs) manned around the clock to receive reports, inform the Region Commander (REGCOM) and initiate immediate response. Included in the all hazards emergency management are oil and hazardous substances (OHS) spills. In some overseas areas REGCOMs may, in special circumstances, establish 24-hour points of contact other than the ROC for OHS spill reporting.

3. Policy

a. This policy guidance clarifies the current oil and hazardous substance spill reporting procedures outlined in reference (a), Chapters 35 and 39. This policy guidance applies to all Navy installations, facilities and vessels 0 to 12 nm from shore within the region area of responsibility (AOR).

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b. Per reference (a), shore NOSCs are appointed by CNIC to serve as the Navy official pre-designated to coordinate Navy oil and hazardous substance (OHS) pollution contingency planning and to direct Navy OHS pollution response efforts in pre-assigned areas. Accordingly, CNIC assigns REGCOMs that are assigned to be the Regional Environmental Coordinator (REC) also to be the NOSC within that geographic AOR up to 12 nm off shore. Overseas REGCOMs are the NOSC for their AOR. This assignment supersedes references (b) and (c).

c. All OHS spills meeting the reporting requirements of reference (a) within the REGCOM AOR, including spills 0 to 12 nm from shore, will be reported immediately to the cognizant ROC in addition to reporting to the appropriate chain of command, National Response Center (NRC), and to other regulatory authorities in accordance with applicable regulations.

#### 4. Responsibilities

a. REGCOMs are responsible for:

(1) Fulfilling the role of NOSC, in accordance with reference (a), in the geographic AOR where they are the REC.

(2) Maintaining a ROC at all times in accordance with reference (d).

(3) Ensuring any changes in points of contact are reported to CNIC Operations (N3).

b. ROCs are responsible for:

(1) Immediately informing REGCOM, who is also the NOSC, of an OHS release.

(2) Notifying the designated Qualified Individual (QI) upon receipt of the report of an OHS spill. The QI will immediately take action to ensure the facility response is adequate for the scope of the release.

(3) Notifying appropriate Fleet Maritime Operations Center/Battle Watch upon receipt of a reportable OHS release by a subordinate afloat unit.

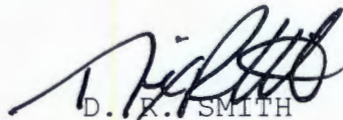
(4) Ensuring timely public notification, if determined necessary by the NOSC.

5. Action

a. ROCs shall train personnel to respond in accordance with this instruction.

b. CNIC will notify U.S. Fleet Forces Command, U.S. Naval Forces Central Command, U.S. Naval Forces Europe, U.S. Pacific Fleet and Commander, Military Sealift Command of this policy to allow subordinate commands and direct vessels under their command to update their shipboard spill contingency plans.

6. Records Management. Records created as a result of this instruction, regardless of media or format, shall be managed per SECNAV M-5210.1 of January 2012.



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