



DEPARTMENT OF THE ARMY  
OFFICE OF THE ASSISTANT SECRETARY  
MANPOWER AND RESERVE AFFAIRS  
111 ARMY PENTAGON  
WASHINGTON, DC 20310-0111

SAMR

26 FEB 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Intergovernmental Personnel Act Program Policy

1. References:

- a. Intergovernmental Personnel Act of 1970, 42 U.S. Code §§ 4701 et seq.
- b. 5 U. S. Code, §§ 3371 through 3375.
- c. 5 Code of Federal Regulations, Part 334.
- d. Memorandum, Office of the Under Secretary of Defense, 17 October 2003, subject: Allocability and Allowability of Costs Associated with the Intergovernmental Personnel Act (IPA) Mobility Program.
- e. Memorandum, Office of the Assistant Secretary, Manpower and Reserve Affairs, 18 November 1996, subject: Divestiture of Civilian Personnel Authorities (hereby superceded).

2. Purpose. This memorandum establishes policy and assigns responsibilities for the administration and management of the Intergovernmental Personnel Act (IPA) Program pursuant to references above. Authority to approve IPA assignments is delegated to the Administrative Assistant to the Secretary of the Army (AASA), Commanders of Army Commands (ACOMs), Army Service Component Commands (ASCCs) and Direct Reporting Units (DRUs) with authority to further delegate to their Deputy Commanders, Chiefs of Staff, or Directors in the Senior Executive Service. For Headquarters, Department of Army, the AASA may further delegate to the Principal Officials. No further delegation is authorized.

3. Applicability. This policy applies to the AASA, ACOMs, ASCCs, and DRUs. For purposes of this policy memorandum, the Principal Officials of the Headquarters, Department of the Army, their staffs and other elements, Field Operating Agencies, and Staff Support Agencies not specifically named fall under the purview of the AASA.

4. Background. The IPA Program provides for the temporary assignment of skilled personnel between the Federal government and State, local, and Indian Tribal governments; insitutions of higher education; and other eligible organizations.

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5. Policy. It is the Department of the Army's policy that:

a. The Assistant Secretary of the Army Manpower and Reserve Affairs provides oversight and management controls to ensure that each proposed IPA assignment is reviewed to ensure compliance with the applicable laws, regulations, and policies.

b. The AASA and Commanders of ACOMs, ASCCs, and DRUs use the IPA Mobility Program for purposes that are of mutual interest and benefit to their organizations and to appropriate non-Federal organizations.

6. This policy is effective upon issuance of guidance from the Office of the Deputy Assistant Secretary of the Army for Civilian Personnel.



DEBRA S. WADA

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