



| 1 | Select Submit a IS Profile from the Contractor Submitter Module, Certification and Accreditation Module. | Contractor Submitter Module User Feedback Module Help Certification and Accreditation Module Check Status of an Reevaluation and |
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| | Note: This process is to get additional profiles appoved by DSS. | ISA/(MOU/A) Module Accreditation Reaccreditation Edit an Accreditation Self-Certification Edit a Summary Data Profile IS Profile |
| 2 | Select the UID to add a profile, then click on the Create IS Profile button. | Create IS Profile |
| 3 | Complete all requirements under each tab, save and validate. | Summary Data Profile Assets Supporting Documents Review/Submission |
| 4 | Under the Review/Submission tab, Validate and Submit for review. | ✓ Submit for Review 🕒 Validate |
| 5 | A pop-up will appear asking "Are you sure you want to continue?" Hit submit. Plan will be submitted to the Reviewer. | Are you sure you want to continue? |
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