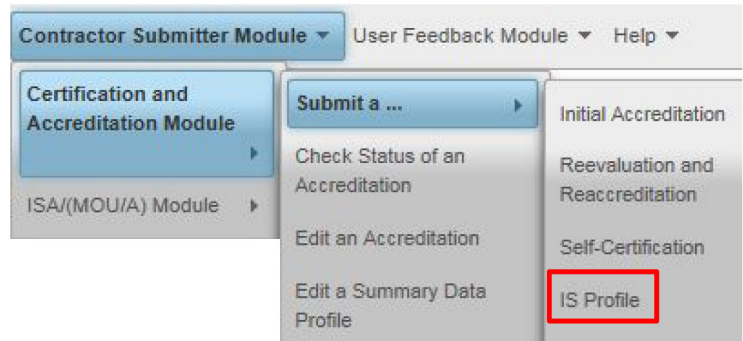




HOW TO ADD A PROFILE TO AN EXISTING MSSP

1 Select Submit a IS Profile from the Contractor Submitter Module, Certification and Accreditation Module.

Note: This process is to get additional profiles approved by DSS.



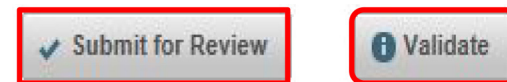
2 Select the UID to add a profile, then click on the Create IS Profile button.



3 Complete all requirements under each tab, save and validate.



4 Under the Review/Submission tab, Validate and Submit for review.



5 A pop-up will appear asking "Are you sure you want to continue?" Hit submit. Plan will be submitted to the Reviewer.

