1. Will ODAA accept email submissions starting February 1, 2015?
   Response: No. OBMS is the official method for submitting system security plans as of February 1, 2015. New facilities should contact their assigned ISSP for guidance.

2. What are the steps to establish NCAISS and OBMS Accounts?
   Response: New users must complete a two-step account creation process for OBMS through National Industrial Security Program (NISP) Common Access Information System (NCAISS).
   * All users must request access to NCAISS before registering for an OBMS account.
   * Detailed instructions to register for NCAISS and OBMS accounts, user guides and tutorials can be found http://www.dss.mil/diss/ncaiss.html and http://www.dss.mil/diss/obms.html
   * The FSO/KMPas the sponsoring official must have their account first. FSOs can self-nominate for NCAISS/OBMS accounts by placing their email address as the sponsor address

3. My OBMS account is locked or deactivated. How do I regain access?
   Response: For OBMS access issues, please contact the DoD Security Services (Call) Center at 1-888-282-7682. The Call Center can unlock and reactivate OBMS accounts.

4. How do users update their facility data sheet in OBMS?
   Response: The "Facility Data Sheet" is automatically populated within OBMS. Please email request for updates to ODAA@dss.mil.

5. Where do I report OBMS technical and process related issues?
   Response: For access-related issues, please contact the DoD Security Services (Call) Center at 1-888-282-7682 or Call.Center@dsshelp.org. For OBMS business process support, please email odaa@dss.mil.

6. How do I add an additional Profile to an approved (M) SSP?
   Response: Under the "Accreditation Menu", select the submit a "Profile". The users will be required to select the system security plan requiring the additional Profile.

7. How do I update a system security plan that I started previously, but I didn't submit to DSS for review?
   Response: From the "Accreditation Menu", the user must choose "Edit". Thereafter, the user will be presented with all the draft plans captured within OBMS for the Cage Code/Facility.

8. How do I add a new application package to an already accredited system?
   Response: Users should submit a reevaluation/reaccreditation package for the UID within OBMS. Adding an unapproved Operating System is a security relevant change that requires a reevaluation/reaccreditation decision.

9. I'm having an issue with completing the new templates online:
   Response: We currently have an issue with the new Dynamic Template format within OBMS. DSS templates are available within FAQ/Bulletin Board of the application. Please download

and complete the Dynamic SSP template off-line and upload the information within the Supporting Document section within OBMS for the UID.

10. How do we handle duplicate UIDs within OBMS?
Response: ISSMs should work directly with their assigned ISSPs to determine which version needs be archived or disestablished.".

11. An ISSM is unable to process a self-certification under a MSSP with an approved status.
Response: The ISSM should confirm the MSSP is documented within OBMS as having an ATO vice IATO. For assistance, send an email to ODAA@dss.mil and cc your assigned ISSP.

12. What is the process for submitting multiple system Profiles under a MSSP for review by DSS.
Response: Users must submit the first Profile as an "Initial Submission. All other Profiles for review should be added by using the submit a "IS Profile" from the Accreditation Menu. From the link "IS Profile", the user will be presented with MSSP options for the new Profile. After selection, the General Plan Info will be copied and the ISSM will need to add the IS Specific Info. See example OBMS path below:

Select the Certification and Accreditation Module==- Submit a…..=-Initial Accreditation.

Select the Certification and Accreditation Module ==- Submit a… =- IS Profile

13. Are there any updates on future releases of OBMS?
Response: We are working to provide two enhancements for OBMS in FY 15.

14. How should self-certified systems be handled in OBMS?
Response: OBMS is designed using our Process Manual. Users will need to select the master for the self-certification and upload all the required associated supporting artifacts. The ISSM should include/upload any documentation they would ordinarily send via the email process.

15. How do contractors submit Admin Updates? For example, submittals that don't require reaccreditation, but are administrative in nature.
Response: OBMS currently has a bug preventing submittals for administrative updates at this time. The ISSM should work with the assigned ISSP to discuss the admin update until the functionality is delivered later this year.

16. Will there be any update to OBMS to allow us to keep our current UIDs? Contractors are facing significant impact with new UIDs being issued.
Response: Yes, we have an enhancement documented and the functionality will be delivered later this year.

17. The email submission process allowed the ISSM to enter the purpose of submission (reaccreditation with no security relevant change, etc.). How do I provide this information within OBMS?
Response: ISSM would need to add that information in the revision log included in the plan documentation.

Other Known Issues:

- Users can't recertify existing self-certified systems within OBMS
- Users can't disestablish expired plans
- OBMS System Notifications are not generated or received for all Users
- Industry has requested the ability to create UIDs
- We have several data change requests outstanding to update Facility Data
- Data within OBMS Users can't recertify existing self-certified systems within OBMS