



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY
MANPOWER AND RESERVE AFFAIRS
111 ARMY PENTAGON
WASHINGTON, DC 20310-0111

SAMR

28 SEP 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Delegation of Civilian Human Resources Authorities, Version 01-2015, effective September 04, 2015: *Revision to Delegation of Civilian Human Resources Authorities Matrix and Execution, Publication and Transmission of Delegation #11.*

1. References:

a. 10 U.S.C. 3016(b)(2)

b. Headquarters, Department of the Army General Orders No. 1, 11 June, 2012, subject: *Assignment of Functions and Responsibilities Within Headquarters, Department of the Army*

c. Memorandum, Assistant Secretary of the Army (Manpower and Reserve Affairs) (ASA(M&RA)), 16 December, 2014, subject: *Delegation of Civilian Human Resources Authorities – Version 06-2014* (hereby rescinded)

d. Memorandum, Secretary of the Army, 04 September, 2015, subject: *Delegation of Authority – Increased Annual Premium Pay Limitation for Calendar Year (CY) 2015*

2. As I update or otherwise modify my delegations of civilian human resources authorities, I will execute, publish and transmit them to you in sequentially numbered versions of this memorandum and its accompanying matrix. Each successive version of these documents will republish all delegations that remain in force and will rescind all prior versions of those delegations. It is incumbent on you to ensure that you are exercising any authority that I may delegate to you in accordance with the most current version of these documents. This memorandum and the *Matrix of ASA M&RA Delegated Civilian Human Resources (CHR) Authorities, Version 01-2015, dated 04 September, 2015* (Encl) comprise the first and most current version of my delegations of civilian human resources authorities in Calendar Year 2015.

3. It should be noted that for purposes of these delegations, the Principal Officials of the Headquarters, Department of the Army, their staffs and other elements, Field Operating Agencies and Staff Support Agencies not specifically named as delegates fall under the purview of the Administrative Assistant to the Secretary of the Army. These delegations are effective immediately and expire as stated in the accompanying matrix, unless earlier suspended, rescinded or superseded by me.

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4. Through this memorandum and its accompanying matrix, I hereby affirm and reissue delegations #1 through #10, and #12 through #36, issue the *Delegation #11, Increased Annual Premium Pay Limitation for Calendar Year 2015* (reference 1d). Note, this memorandum rescinds Delegation #11, Increased Annual Premium Pay Limitations for Calendar Year (CY) 2013, and Delegation #37, Increased Annual Premium Pay Limitations for Calendar Year (CY) 2014. For the immediate future, for archival purposes, both delegations will be located on the Civilian Personnel Online (CPOL) Delegation of Authority Matrix website. Further, because it is reasonable to conclude that for the near future, a delegation for Increased Annual Premium Pay Limitations will be issued each calendar year, from heretofore forward, Delegation #11 will be assigned to the delegation in effect for the current calendar year for Increased Annual Premium Pay Limitations for that particular calendar year. This will allow us to maintain subject matter/numerical continuity for the delegation of that particular human resource authority.

5. In addition to the provisions outlined in paragraph 4 above, this memorandum rescinds *Delegation of Civilian Human Resources Authorities – Version 06-2014* (reference 1.c.), and its accompanying matrix. However, existing instructions and guidance issued by the Assistant G-1 for Civilian Personnel remain in effect unless expressly modified or rescinded. Additionally, I hereby authorize and direct the Assistant G-1 for Civilian Personnel to continue to issue and update implementing guidance and instructions pertaining to these civilian human resources authorities as may be necessitated by changes in rule, law or regulation.


6. As to all delegations set forth in the accompanying matrix, unless expressly prohibited or restricted by law, directive, regulation, or policy, or as set forth herein, a delegate may further delegate authority in writing to other Department of Army officials as provided in the relevant portion of the accompanying matrix. Further delegation may be expressly restricted or conditioned, but will be effective only when it is in writing, signed by the official delegating the authority and has been determined not to be legally objectionable upon review by legal counsel. I will hold the delegates identified in the accompanying matrix responsible for any, and all, actions taken pursuant to these delegations or any further delegations thereof. Should conditions warrant, responsible officials should suspend the use of and/or rescind further delegation of the authority, as appropriate.

7. This memorandum and its accompanying matrix are not a complete compilation of personnel authorities I have delegated or will delegate; certain such authorities have been or will be delegated separately. The delegation numbers will not necessarily remain the same on the next and any future versions of the Matrix of ASA (M&RA) Delegated CHR Authorities.

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8. To the extent this memorandum or the accompanying matrix impact employees' conditions of employment, activities are reminded to meet their collective bargaining obligations in its implementation.



DEBRA S. WADA
Assistant Secretary of the Army
(Manpower and Reserve Affairs)

Encl
as

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