



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY
MANPOWER AND RESERVE AFFAIRS
111 ARMY PENTAGON
WASHINGTON, DC 20310-0111

SAMR

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Delegation of Authority to Approve the Meritorious Civilian Service Award

1. References:

a. Secretary of the Army Memorandum, Delegation of Authority – Awards Policy Establishment, Implementation and Oversight, October 31, 2013.

b. Army Regulation 672-20, Incentive Awards (Rapid Action Revisions – December 17, 2013 and April 1, 2014).

c. Memorandum, DAPE-ZA, March 18, 2009, subject: Blanket Exception to AR 672-20, Incentive Awards – Approval Level for the Superior Civilian Service Award (SCSA) (hereby rescinded).

d. Memorandum, DAPE-ZA, March 20, 2011, subject; Exception to Army Regulation (AR) 672-20, Incentive Awards – Authority for Principal Officials of Headquarters, Department of the Army (HQDA), to Approve and Delegate Approval of Specified Civilian Awards (hereby rescinded).

e. Memorandum, DAPE-ZA, May 09, 2013, subject: Exception to Army Regulation (AR) 672-20, Incentive Awards-Civilian Award Approval Levels (hereby rescinded).

2. I hereby delegate the authority to approve the Meritorious Civilian Service Award as follows:

a. The Commanders of Army Commands, Army Service Component Commands and Direct Reporting Units (DRUs); members of the Senior Executive Service serving as the Director of a DRU; and the Administrative Assistant to the Secretary of the Army for Headquarters, Department of the Army may approve the Meritorious Civilian Service Award, under the eligibility criteria and procedures set forth in reference 1b. For purposes of this delegation, the Principal Officials of the Headquarters, Department of the Army, their staffs and other elements, Field Operating Agencies, and Staff Support Agencies not specifically named as delegates of the prescribed authority fall under the purview of the Administrative Assistant to the Secretary of the Army.

b. This authority may not be further delegated.

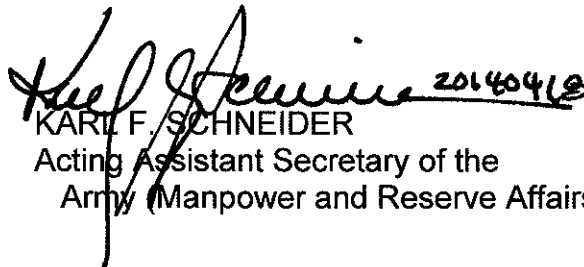
SAMR

Subject: Delegation of Authority to Approve the Meritorious Civilian Service Award

c. This delegation is effective immediately and remains in effect unless suspended, revoked or superseded.

3. This delegation modifies the approval authority for the Meritorious Civilian Service Award set forth in AR 672-20, paragraph 8-3 and Table 8-1 (reference 1b). The award approval authority established by this delegation will be incorporated in the next revision of reference 1b.

4. References 1c, 1d, and 1e are hereby rescinded.


KARL F. SCHNEIDER
Acting Assistant Secretary of the
Army (Manpower and Reserve Affairs)

DISTRIBUTION:

Principal Officials of Headquarters, Department of the Army
Commander

U.S. Army Forces Command
U.S. Army Training and Doctrine Command
U.S. Army Materiel Command
U.S. Army Pacific
U.S. Army Europe
U.S. Army Central
U.S. Army North
U.S. Army South
U.S. Army Africa/Southern European Task Force
U.S. Army Special Operations Command
Military Surface Deployment and Distribution Command
U.S. Army Space and Missile Defense Command/Army Strategic Command
U.S. Army Medical Command
U.S. Army Intelligence and Security Command
U.S. Army Criminal Investigation Command
U.S. Army Corps of Engineers
U.S. Army Military District of Washington
U.S. Army Test and Evaluation Command
U.S. Army Installation Management Command
Superintendent, United States Military Academy
Director, U.S. Army Acquisition Support Center
Executive Director, Arlington National Cemetery
Commander, U.S. Army Accessions Support Brigade

SAMR

Subject: Delegation of Authority to Approve the Meritorious Civilian Service Award

DISTRIBUTION: (CONT)

Commandant, U.S. Army War College
Commander, Second Army

CF:

Director, Army National Guard
Director of Business Transformation
Commander, Eighth Army
Commander, U.S. Army Cyber Command
Office of the Deputy Chief of Staff for Intelligence, ATTN: DAMI-CP (Ms. Watson)
Office of the General Counsel, ATTN: SAGC (Ms. Johnson)
Office of the Judge Advocate General, ATTN: DAJA-LE (Ms. Nugent)
Armed Services Board of Contract Appeals



SECRETARY OF THE ARMY
WASHINGTON

31 OCT 2013

MEMORANDUM FOR ASSISTANT SECRETARY OF THE ARMY (MANPOWER AND RESERVE AFFAIRS), 111 ARMY PENTAGON, WASHINGTON DC 20310-0111

SUBJECT: Delegation of Authority – Awards Policy Establishment, Implementation and Oversight

1. References:

a. 10 United States Code § 3016(b)(2), Assistant Secretaries of the Army.

b. Department of Defense Manual 1348.33, Volume 3, *Manual of Military Decorations and Awards: DoD-Wide Performance and Valor Awards; Foreign Awards; Military Awards to Foreign Personnel and U.S. Public Health Service Officers; and Miscellaneous Information*, 23 November 2010.

c. Army Regulation (AR) 600-8-22, *Military Awards*, 11 December 2006 (Rapid Action Revisions - 15 September 2011 and 28 June 2013).

d. AR 672-20, *Incentive Awards*, 29 January 1999.

2. I hereby designate you to act on my behalf to establish, implement and oversee Army policy regarding military and civilian awards and delegate to you all authorities required to execute this responsibility.

3. As my designee for Army policy regarding military and civilian awards, you may delegate award approval authority to other Army officials, as you deem appropriate, unless expressly prohibited or restricted by law or Department of Defense policy, or as set forth herein. I reserve the authority to act on recommendations for award of the Medal of Honor and Distinguished Service Cross. No delegation or re-delegation of the authority conferred herein shall be effective unless it is in writing and determined not to be legally objectionable by the Office of the Army General Counsel.


4. Record copies of all delegations and re-delegations will be provided to the Office of the Administrative Assistant for archiving within 10 days of taking effect. I will hold you responsible and accountable for all actions taken pursuant to this delegation of authority or any subsequent re-delegation of authority.

5. This delegation will be incorporated in the next revision of AR 600-8-22.

SUBJECT: Delegation of Authority – Awards Policy Establishment, Implementation and Oversight

6. Although not a limitation on your authority to act in my behalf, when your proposed action or decision relating to the authorities and responsibilities conveyed by this delegation represents a change in precedent or policy; is of significant White House, Congressional, Department or public interest; or has been, or should be, of interest or concern to me, for any reason, you will brief me prior to the decision. Continue my practice of coordination with Office of the Army General Counsel.

7. This delegation is effective immediately and expires three years from the effective date, unless earlier suspended, revoked or superseded.


John M. McHugh

CF:
General Counsel
Administrative Assistant to the Secretary of the Army
Deputy Chief of Staff, G-1
The Judge Advocate General
Commander, U.S. Army Human Resources Command



DEPARTMENT OF THE ARMY
OFFICE OF THE DEPUTY CHIEF OF STAFF, G-1
300 ARMY PENTAGON
WASHINGTON DC 20310-0300

18 MAR 2009

DAPE-ZA

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Blanket Exception to AR 672-20, Incentive Awards – Approval Level for the Superior Civilian Service Award (SCSA)

1. References:

- a. AR 672-20, Incentive Awards, 29 January 1999.
- b. AR 600-8-22, Military Awards, 11 December 2006.

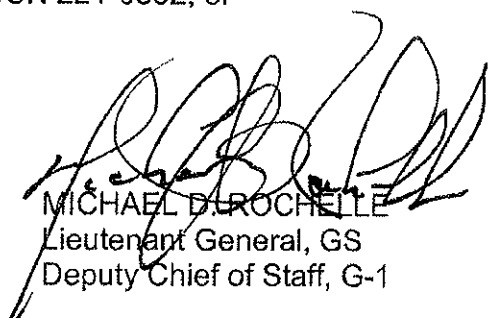
2. The purpose of this memorandum is to allow for a blanket exception to AR 672-20, section 8-4, and table 8-1. This exception will align the approval authority of the SCSA with that of the military equivalent Meritorious Service Medal (MSM). This exception will allow the Army to maintain parity in the recognition process for Soldiers and Army civilians.

3. AR 672-20, table 8-1, outlines the award approval levels and award alignment between the military and civilian services. Accordingly, the SCSA is the civilian equivalent to the military MSM.

4. AR 600-8-22, Military Awards, was revised to grant Brigadier General (BG) commanders and HQDA Principal Officials authority to award the MSM to U.S. Army personnel assigned or attached for duty to their command or organization. Previously that approval authority was with Major General commanders.

5. This blanket exception to AR 672-20, authorizing BG commanders and above (or civilian equivalent organizational heads) to approve the SCSA, will bring the civilian award approval levels back in alignment with that of the military awards.

6. The point of contact for this action is Mr. Richard Leviner, Office of the Assistant G-1 for Civilian Personnel, (703) 325-0352, DSN 221-0352, or Richard.Leviner@conus.army.mil.


MICHAEL D. ROCHELLE
Lieutenant General, GS
Deputy Chief of Staff, G-1

DAPE-ZA

SUBJECT: Blanket Exception to AR 672-20, Incentive Awards – Approval Level for the Superior Civilian Service Award (SCSA)

DISTRIBUTION:

ADMINISTRATIVE ASSISTANT TO THE SECRETARY OF THE ARMY

ARMY COMMANDS

US ARMY FORCES COMMAND

US ARMY TRAINING AND DOCTRINE COMMAND

US ARMY MATERIEL COMMAND

ARMY SERVICE COMPONENT COMMANDS

US ARMY EUROPE

US ARMY CENTRAL

US ARMY NORTH

US ARMY SOUTH

US ARMY PACIFIC

US ARMY SPECIAL OPERATIONS COMMAND

US ARMY SPACE AND MISSILE DEFENSE COMMAND/ARMY STRATEGIC
COMMAND

EIGHTH US ARMY

CF:

DIRECT REPORTING UNITS

US ARMY NETWORK ENTERPRISE TECHNOLOGY COMMAND/9TH SIGNAL
COMMAND

US ARMY MEDICAL COMMAND

US ARMY INTELLIGENCE AND SECURITY COMMAND

US ARMY CRIMINAL INVESTIGATION COMMAND

US ARMY CORPS OF ENGINEERS

US ARMY MILITARY DISTRICT OF WASHINGTON

US ARMY TEST AND EVALUATION COMMAND

US MILITARY ACADEMY

US ARMY RESERVE COMMAND

US ARMY INSTALLATION MANAGEMENT COMMAND

DIRECTOR, CIVILIAN HUMAN RESOURCES AGENCY

DEPUTY CHIEF OF STAFF FOR INTELLIGENCE, ATTN: DAMI-CP

OFFICE, ASSISTANT SECRETARY OF THE ARMY (MANPOWER AND RESERVE
AFFAIRS), ATTN: SAMR-PO (MS. WARD)

OFFICE OF THE GENERAL COUNSEL, ATTN: SAGC (MS. JOHNSON)

OFFICE OF THE JUDGE ADVOCATE GENERAL, ATTN: DAJA-LE (MS. NUGENT)



DEPARTMENT OF THE ARMY
OFFICE OF THE DEPUTY CHIEF OF STAFF, G-1
300 ARMY PENTAGON
WASHINGTON, DC 20310-0300

20 MAR 2011

DAPE-ZA

MEMORANDUM FOR Office of the Administrative Assistant to the Secretary of the Army, 105 Army Pentagon, Washington, DC 20310-0105

SUBJECT: Exception to Army Regulation (AR) 672-20, Incentive Awards – Authority for Principal Officials of Headquarters, Department of the Army (HQDA), to Approve and Delegate Approval of Specified Civilian Awards

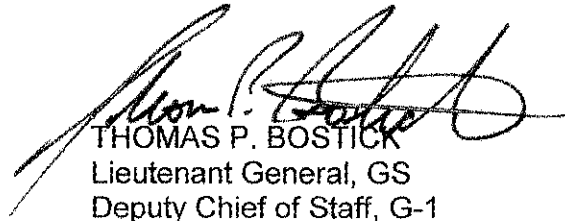
1. References:

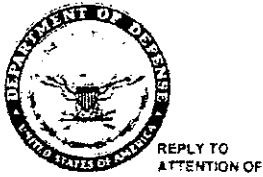
a. AR 672-20, Incentive Awards, 29 January 1999.

b. Memorandum, DAPE-ZA, 18 Mar 09, Subject: Blanket Exception to AR 672-20, Incentive Awards – Approval Level for the Superior Civilian Service Award.

2. Effective immediately, the following exceptions to AR 672-20, paragraphs 8-4, 8-5, and 8-6, as well as Table 8-1, have been approved: Principal Officials of HQDA may approve the Superior Civilian Service Award, the Commander's Award for Civilian Service, and the Achievement Medal for Civilian Service. Further, they may delegate in writing their approval authority for the Commander's Award for Civilian Service and the Achievement Medal for Civilian Service to General Officers and members of the Senior Executive Service within their respective organizations.

3. The point of contact for this action is Ms. Nancy King, Office of the Assistant G1 for Civilian Personnel, (703) 325-7270; DSN 221-7270 or nancy.b.king@us.army.mil.


THOMAS P. BOSTICK
Lieutenant General, GS
Deputy Chief of Staff, G-1



DEPARTMENT OF THE ARMY
OFFICE OF THE DEPUTY CHIEF OF STAFF, G-1
300 ARMY PENTAGON
WASHINGTON, DC 20310-0300

MAY 09 2013

DAPE-CPS

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Exception to Army Regulation (AR) 672-20, Incentive Awards – Civilian Award Approval Levels

1. References:

- a. AR 672-20, Incentive Awards, 29 Jan 99.
- b. AR 600-8-22, Table 3-5, Delegation of Award Approval Authority – Peacetime Criteria.
- c. Memorandum, DAPE-ZA, 18 Mar 09, subject: Blanket Exception to AR 672-20, Incentive Awards – Approval Level for the Superior Civilian Service Award, hereby superseded.
- d. Memorandum, DAPE-ZA, 28 Mar 11, subject: Exception to Army Regulation (AR) 672-20, Incentive Awards – Authority for Principal Officials of Headquarters, Department of the Army (HQDA), to Approve and Delegate Approval of Specified Civilian Awards.

2. The purpose of this memorandum is to authorize an exception to AR 672-20, section 8 and table 8-1. This exception will align the approval authority of the Meritorious Civilian Service Award (MCSA), the Superior Civilian Service Award (SCSA), the Commander's Award for Civilian Service (CACS), and the Achievement Medal for Civilian Service (AMCS) with the approval authority for comparable military awards.

3. The exception authorizes the following:

- a. Commanders, in the rank of Major General and above (or Civilian equivalent) may approve the Meritorious Civilian Service Award (MCSA), the Superior Civilian Service Award, the Commander's Award for Civilian Service, and the Achievement Medal for Civilian Service Award.
- b. Commanders in the rank of Brigadier General and above (or Civilian equivalent) and Principal Officials of HQDA, are authorized to approve the Superior Civilian Service Award, the Commander's Award for Civilian Service, and the Achievement Medal for Civilian Service Award.

DAPE-CPS

SUBJECT: Exception to Army Regulation (AR) 672-20, Incentive Awards – Civilian Award Approval Levels

c. Commanders, in the rank of Colonel and above (or Civilian equivalent) are authorized to approve the Commander's Award for Civilian Service, and the Achievement Medal for Civilian Service Award.

d. Commanders, in the rank of Lieutenant Colonel and above (or Civilian equivalent) are authorized to approve the Achievement Medal for Civilian Service Award.


e. Within HQDA, the provisions of DAPE-ZA Memorandum dated 28 Mar 11, subject: Exception to Army Regulation (AR) 672-20, Incentive Awards - Authority for Principal Officials of Headquarters, Department of the Army (HQDA), to Approve and Delegate Approval of Specified Civilian Awards, remain in effect.

f. Commanders, Lieutenant General and above, may delegate in writing their approval authority to General Officers and members of the Senior Executive Service within their respective organizations, in accordance with paragraphs 3. a – d above.

4. This exception to AR 672-20 will bring the civilian award approval levels more in line with comparable military awards. It will thereby allow the Army to maintain parity in the recognition process of Soldiers and Army Civilians.

5. This exception supersedes the memorandum, dated 18 Mar 09, subject: Blanket Exception to AR 672-20, Incentive Awards – Approval Level for the Superior Civilian Service Award (Reference 1c).

6. The point of contact for this action is Ms. Nancy King, Office of the Assistant G-1 for Civilian Personnel, (703) 806-3520; DSN 656-3520 or nancy.b.king@mail.mil.


HOWARD B. BROMBERG
Lieutenant General, GS
Deputy Chief of Staff, G-1

DAPE-CPS

SUBJECT: Exception to Army Regulation (AR) 672-20, Incentive Awards – Civilian Award Approval Levels

DISTRIBUTION:

ADMINISTRATIVE ASSISTANT TO THE SECRETARY OF THE ARMY
EXECUTIVE DIRECTOR, ARMY NATIONAL CEMETERIES PROGRAM
COMMANDER

U.S. ARMY FORCES COMMAND

U.S. ARMY TRAINING AND DOCTRINE COMMAND

U.S. ARMY MATERIEL COMMAND

U.S. ARMY PACIFIC

U.S. ARMY EUROPE

U.S. ARMY CENTRAL

U.S. ARMY NORTH

U.S. ARMY SOUTH

U.S. ARMY AFRICA

U.S. ARMY CYBER COMMAND

U.S. ARMY SPECIAL OPERATIONS COMMAND

MILITARY SURFACE DEPLOYMENT AND DISTRIBUTION COMMAND

U.S. ARMY SPACE AND MISSILE DEFENSE COMMAND/ARMY FORCES
STRATEGIC COMMAND

U.S. ARMY NETWORK ENTERPRISE TECHNOLOGY COMMAND/9TH SIGNAL
COMMAND (ARMY)

U.S. ARMY MEDICAL COMMAND

U.S. ARMY INTELLIGENCE AND SECURITY COMMAND

U.S. ARMY CRIMINAL INVESTIGATION COMMAND

U.S. ARMY CORPS OF ENGINEERS

U.S. ARMY MILITARY DISTRICT OF WASHINGTON

U.S. ARMY TEST AND EVALUATION COMMAND

U.S. ARMY INSTALLATION MANAGEMENT COMMAND

SUPERINTENDENT, UNITED STATES MILITARY ACADEMY

DIRECTOR, U.S. ARMY ACQUISITION SUPPORT CENTER

CF:

DIRECTOR, ARMY NATIONAL GUARD

DIRECTOR OF BUSINESS TRANSFORMATION

DIRECTOR, CIVILIAN HUMAN RESOURCES AGENCY

DEPUTY CHIEF OF STAFF FOR INTELLIGENCE, ATTN: DAMI-CP

OFFICE, ASSISTANT SECRETARY OF THE ARMY (MANPOWER AND RESERVE
AFFAIRS), ATTN: SAMR-CQ

OFFICE OF THE GENERAL COUNSEL, ATTN: SAGC (MS. JOHNSON)

OFFICE OF THE JUDGE ADVOCATE GENERAL, ATTN: DAJA-LE (MS. NUGENT)