

Non-DoD DISN Connection Validation Template

Package # _____
[provided by DISA]

COCOMs/Services/Agency's Letterhead

From: DoD organization sponsor

Date: DoD Sponsor Letter sign

Memorandum For: DISA/NS

Appointed Validation Official (2nd Ind)

DoD CIO

SUBJECT: Non-DoD DISN Connection (Validation) for [Name of Non-DoD Entity or Contractor] located at [City, State]

1. OPERATIONAL REQUIREMENT: (Must answer all sections/questionnaires)
 - a. Operational need for connection:
 1. State the DoD mission, program, or project to be supported by this connection
 2. Describe the operational relationship between the DoD sponsor and the contractor or other non-DoD entity as it pertains to the mission, program or project
 3. Describe how the contractor or other non-DoD entity tasks are performed without the connection
 4. Describe specifically how the connection will support the DoD sponsor organization and contractor or other non-DoD entity mission tasks
 5. Indicate any DoD benefit(s) derived by implementing the request as stated (include any mission-criticality and/or time-sensitivity issues)
 - b. Classification/Type of work to be conducted by the contractor or other non-DoD entity:
 1. Specify Classified or Unclassified and/or level, e.g. (Unclassified//for official use only (U//FOUO) – Secret and Top Secret.
 2. Specify type whether command and control, research and development, modeling and simulation, etc. (Specific to Statement of Work (SOW)/Contract)
 - c. Frequency of use: Describe how frequently the contractor or other non-DoD entity will be required to use this connection in support of your DoD mission, program or project.

2. MISSION PARTNERS/INFORMATION:

- a. DoD Sponsor Unit:
- b. DoD Sponsor: *(name/title/unclass email/classified email/phone #)*
- c. DoD Security Individual: *(name/title/unclass email/classified email/phone # from the sponsoring organization that will be assuming responsibility for this circuit)*
- d. Computer Network Defense Service Provider (CNDSP):
- e. DoD Sponsor IA Representative for Combatant Command/Service/Agency/Field Activity (CC/S/A):
- f. Non-DoD Entity/Contractor/Corporate *(no acronyms)* including the complete connection location address *(street, city, state)*:
- g. Cage Code (if revalidating an existing connection, include the CCSD #):
- h. Funding Source: Responsible funding Source (may or may not be a DoD Sponsor):
- i. If Contractor Info: Contract Number, expiration date, contracting officer name, and phone number
- j. Non-DoD Security FSO:

3. CONNECTION DETAILS:

- a. Connection location address (Point of Presence):
- b. Applications/Databases (What application and Database Connection is required):
- c. What Protocols are being utilized: (if applicable)
- d. Specific IP/URL destination addresses: (if applicable)
- e. Final Topology diagram and revalidation of connection/enclave:
The topology should annotate all devices and connections in the enclave to include:
 1. Routers
 2. IA equipment (firewalls/IDS/etc.,)
 3. Servers/data storage devices/workstations/etc
 4. All connections, to include enclave entry and exit connections
 5. Security classification of environment

4. As the DoD Sponsor, I must ensure connectivity requirements are properly coordinated, periodic inspections are conducted, and adequate controls are in place in accordance with:

- a. DoDI 8510.01, DoD Information Assurance Certification and Accreditation Process (DIACAP) dated 28 Nov 07
- b. DoD 5220.22-M, National Industrial Security Program Operating Manual (NISPOM) for connections between DoD and contractor information systems dated 28 Feb 06
- c. DoDI 8551.1, Ports, Protocols, and Services Management (PPSM) dated 13 Aug 04

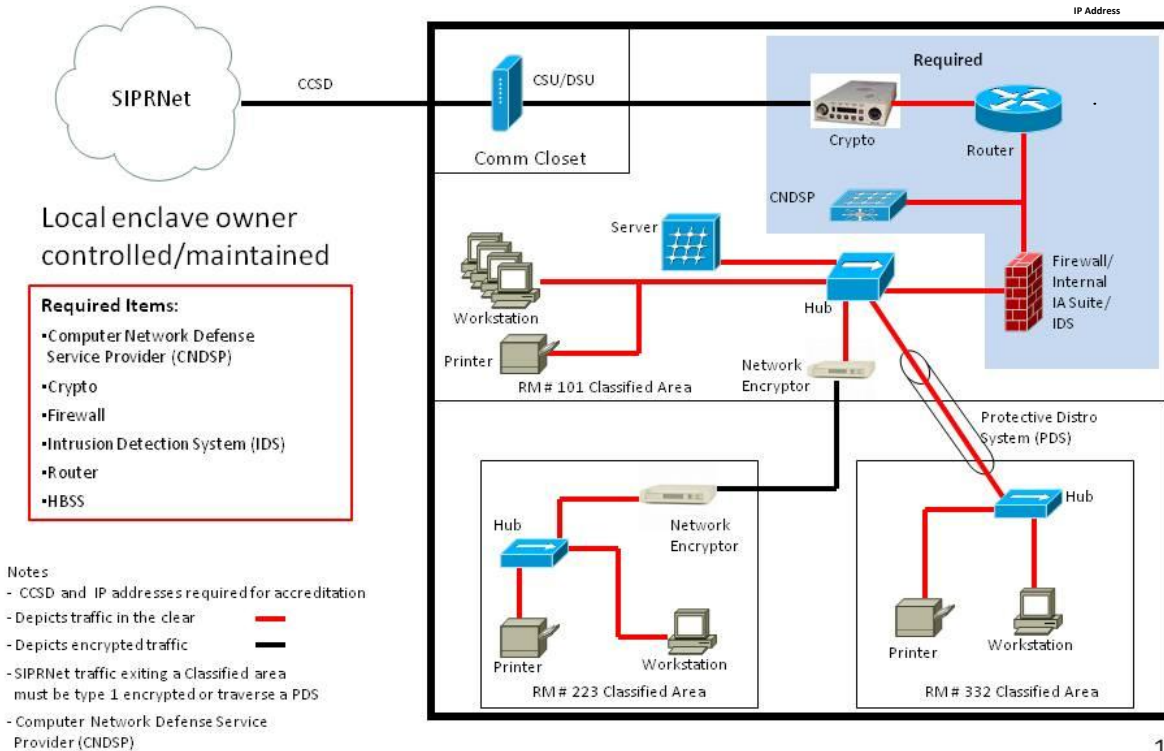
- d. DoDI O-8530.2, Support to Computer Network Defense (CND) dated 9 Mar 01
- e. CJCSI 6211.02D, Defense Information Systems Network (DISN) Responsibilities dated 24 Jan 12
- f. DISN Connection Process Guide (DISN CPG) dated December 2013
- g. DoD CIO Office Sponsor Memorandum dated 14 Aug 2012

Signature _____
Print Name _____
Agency _____
Title/Rank _____
(Signed by an O-6 or equivalent)

Sample of an IT Topology Diagram

ILAP Domain Configuration @ ABCDEF Systems

Sample User Connectivity



Identify equipment ,(e.g., LARSCOM Access T-1 XXX DSU/CSU,; CISCO WC-1DSU-T1-V2-RF; Cisco 3600 Router; Cisco IDS 4210 Sensor, Cisco 4900 Catalyst Switch) and include all IP addresses, etc.

The letter must include signature pages below. **All sections in red must be filled out by the Sponsor. Signatures will be obtained within the respective offices.**

1st Ind _____

Date _____

We have reviewed/discussed this connection request with the partner/sponsor. Concur or non-concur.

DISN Classified IP Lead
DISA Network Services

2nd Ind _____

Date _____

(Appointed Validation Official)

We have reviewed the DoD Sponsor's request for [**Non-DoD Entity/Contractor**] to have a DISN connection. Recommend DoD CIO approve this connection.

SIGNATURE _____

(Appointed Validation Official)