

[STATE OFFICIAL LETTERHEAD]

[OFC SYM]

[DATE]

MEMORANDUM FOR Chief, NGB: ATTN: NG-J32, 111 S. George Mason Drive, AHS 2, Arlington, Virginia 22204

SUBJECT: TAG Release for [RANK] [NAME], [SSN] to apply for a Title 10 Active Duty for Operational Support (ADOS) Tour with NG-J32 Counterdrug Division

1. I concur with the release of [RANK] [NAME], [SSN] for a two-year Title 10 ADOS authorization with the National Guard J32 Division.

2. The following information is provided for release from [State] [Service] in order to perform ADOS NGB authorization:

a. Full Name, Rank, and SSN:

b. Current Unit of Assignment:

c. Para/Line and Duty Position Description:

d. Initial Application or Continuation of Current ADOS authorization:

e. Previous ADOS authorization:

f. Current Request

(1) Purpose of Duty / Unit or Directorate Duty being performed for / Dates / Number of Days: Long ADOS NGB authorizations to serve as [POSITION], Counterdrug NGB J32-Counterdrug Division/ Target Start Date is [DATE] / Number of Days: Indefinite.

(2) Detailed Description of Duty to be performed:

(3) Current Employment Status:

g. Detailed Justification for Current Request: Authorization is funded and support by NGB.

3. [RANK] [NAME] will return to duty at his/her home unit upon completion of NGB ADOS Authorization.

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4. POC for this action is [POC NAME AND CONTACT INFORMATION].
5. Unit POC: [POC NAME AND CONTACT INFORMATION].

[SIGNATURE BLOCK]