



AIR NATIONAL GUARD (ANG) MILITARY VACANCY ANNOUNCEMENT

THE HIRING DIRECTORATE, NGB/CF, ANGR/CC & NGB/HR RESERVE THE RIGHT TO REMOVE THIS ADVERTISEMENT AT ANYTIME.

THANK YOU FOR YOUR INTEREST IN VIEWING THIS MILITARY VACANCY ANNOUNCEMENT. PLEASE READ EACH SECTION CAREFULLY. ENSURE YOU ARE IN FULL COMPLIANCE BEFORE THE CLOSEOUT DATE LISTED BELOW.

*****WE HIGHLY RECOMMEND YOU SUBMIT YOUR PACKAGE AS EARLY AS POSSIBLE. DO NOT WAIT UNTIL THE CLOSE OUT DATE TO SUBMIT*** APPLICATION PACKAGES WILL NOT BE ACCEPTED AFTER THE CLOSEOUT DATE LISTED BELOW.**

DUE TO THE HIGH VOLUME OF APPLICATIONS, PACKAGES RECEIVED WITHIN FOUR DUTY-DAYS OF THE CLOSEOUT DATE WILL BE REVIEWED FOR QUALIFICATION/DISQUALIFICATION ONLY. WE WILL NOT BE ABLE TO ASSIST YOU WITH COMPLETING YOUR APPLICATION. INCOMPLETE APPLICATIONS SUBMITTED WITHIN FOUR DUTY-DAYS OF CLOSEOUT DATE WILL BE DISQUALIFIED. QUESTIONS PERTAINING TO APPLICATION REQUIREMENTS SHOULD BE REFERRED TO NGB/HR. ONLY NGB/HR WILL DETERMINE QUALIFICATION/DISQUALIFICATION.

ANNOUNCEMENT NUMBER: MVA 2016-292

OPEN PERIOD: 23 September 2016 thru 2359 EST, 24 October 2016

HIRING DIRECTORATE: NGB/SG

POSITION TITLE: Public Health Program Manager

AFSC REQUIREMENT: 4E071/4E091 (PAFSC, 2AFSC, 3AFSC, 4AFSC)

RANK/GRADE REQUIREMENT: MSgt/E7-SMSgt/E8

POSITION INFORMATION: Full Time, Title 10, Statutory Tour

TOUR LENGTH: 2-4 Years

AGENCY: National Guard Bureau (NGB)

DUTY LOCATION: Joint Base Andrews, MD

WHO MAY APPLY: Qualified ANG members only

1. Requirements

*** You must submit all required documents IAW the Application Procedures/FAQs located on the website. These procedure/FAQs can change at any time-you MUST follow the most current procedures. All applicants are strongly encouraged to thoroughly review all application procedures and FAQs prior to contacting NGB/HR and especially prior to submitting your application**

Must hold rank/grade, AFSC requirement, and be current/passing within fitness standards as established by AFI 36-2905, by and through announcement closeout date. All information must be accurately indicated on the vMPF RIP at the time of application.

Must have a Secret security clearance.

If currently assigned to a Special Duty Identifier (SDI), you must provide a conditional release memorandum from the career field manager/functional area manager.

2. Position Description

- Interprets and formulates policies and plans (i.e. both strategic and action) relative to occupational health, food safety and security, disease and injury prevention, medical intelligence, deployment preventive medicine, and other prevention-based medical readiness programs, as appropriate.
- Provides guidance and procedures for the establishment and operation of Air National Guard full-time and part-time Public Health functions.
- Analyzes reported information to ascertain overall effectiveness of all Air National Guard public health programs; develops and implements appropriate corrective actions and briefs personnel as required.
- Represents the Air National Guard in National Guard Bureau, Air and Joint Staff, federal, state and other public agency forums. Includes requisite representation as Public Health Career Field Manager at various forums such as: 4E0XX Curricula Utilization and Training Workshops; Air Force Public Health Corporate Board; Operational Public Health Course; Public Health Conferences; and as requested by the Air Force Public Health Career Field manager.
- Provides consultation and advice to Department of Defense, Headquarters Air Force, National Guard Bureau, Air National Guard Readiness Center staffs, Major Commands, and Air National Guard units concerning ANG public health and prevention-based medical readiness policies, programs and procedures.
- Responsible for planning, programming and budgeting functions related to Air National Guard Public Health and Force Health Management Programs.
- Assists with implementation on all aspects of the Air National Guard Anthrax, Smallpox, Influenza and other emerging diseases programs, to include: policy/guidance development, disease containment; interpretation and communication; compliance tracking; medical standards for vaccine administration and documentation; education and risk communication. Assists in maintaining liaison with responsible agencies at Department of Defense, Executive Agency, Air and Joint Staffs, National Guard Bureau and Air National Guard Staffs, Major Commands, state and other responsible agencies.

- Maintains the Air National Guard Readiness Center Office of the Air Surgeon and National Guard Bureau Surgeon General Professional and Aeromedical Services web-based information sites.
- Conducts site visits as authorized to Air National Guard units to provide assistance or determine status of public health programs, public health-based readiness programs and/or Environmental, Safety and Occupational Health Compliance Assessments
- Program leader for the Public Health Elite and Public Health Readiness programs. Oversees and manages the planning, coordination and development of the entire course curriculum and activities.
- Required to maintain an operational understanding of Department of Defense Budgeting, Joint Application Staff Management System, Aeromedical Services Information Management System, Defense Occupational and Environmental Health Readiness System - Hearing Conservation module, and Air Force Safety Automated System.

3. Application Reminders

If you are currently assigned to a Special Duty Identifier (SDI) as outlined in the Air Force Enlisted Classification Directory (AFECD) it is your responsibility to submit an approved conditional release memorandum with your application from your career field manager/functional area manager stating you have fulfilled all obligations and will be released if selected for the position you are applying for. Failure to submit conditional release before listed closeout will result in disqualification from this announcement.

Promotion Opportunity: If this Military Vacancy Announcement is a promotion opportunity and you are currently assigned to a Special Duty Identifier (SDI), you must meet the promotion requirements as outlined in AFI 36-2502.

Applicants who are in a higher grade than the grade for this advertisement must provide a statement of understanding with your application stating you are willing to be voluntarily demoted without prejudice if selected for this position, IAW AFI 36-2502. If selected for this vacancy, voluntary demotion action must take place prior to being assessed to the Statutory Tour Program.

Pen/ink changes to any source document, i.e. Report on Individual Personnel (RIP), evaluations, etc. could result in disapproval.

It is your responsibility to ensure your vMPF RIP is accurate/in order prior to application submittal. This includes but not limited to, verifying duty history, AFSC, service dates and ensuring overdue TDY codes are cleared.

4. About Statutory Tours

This is a fully funded Permanent Change of Station (PCS). Visit DFAS website for most current Basic Allowance Housing (BAH) & Basic Allowance Substance (BAS) rates for the duty location listed on this announcement.

All Members assigned to the Statutory Tour program will remain affiliated their state/territory while serving on Statutory Tour.

All field members to include AGR, Technicians & Drill Status Guardsmen must obtain State TAG approval with application submittal. Members currently assigned to the Statutory Tour program must obtain current director's approval.

Statutory Tour members may be eligible for the Post 9/11 GI Bill if they serve on active duty Title 10 and/or Title 32 502(f) AGR for 90 days or more, after 11 September 2001. Their eligibility percentage starts at 40% for 90 days to 5 months. It increases 10% every 6 months, maxing out at 100%.

Statutory Tour service time does not count toward reduced eligibility age for reserve retirement pay.

Further information regarding the Statutory Tour Program can be found in ANGI 36-6.

Application packages will be reviewed to ensure qualifications are met. Packages are reviewed within four duty-days of receipt. You may email usaf.jbanafw.ngb-hr.mbx.hr-apply@mail.mil or call 240-612-8884 to check the status of your application. Please do not call/email for a status update within the four duty-day period.

IMPORTANT NOTE:

Based on the volume of applicants, packages received within four duty-days of the closeout date listed on the announcement will be reviewed for qualification/disqualification only. Any incomplete/missing requirements/documentation will result in disqualification. Submittal of any missing documents/requirements after the closeout will NOT be accepted. We highly encourage you to submit packages as early as possible. If you have any questions pertaining to your package refer to our FAQs and application procedures. If your question is still not answered, contact our office for clarification. Review your application and requirements thoroughly before submitting to preclude disqualification.

TO APPLY FOR THIS VACANCY, SELECT THE LINK BELOW AND FOLLOW APPLICATION PROCEDURES

<http://www.ang.af.mil/careers/mva/index.asp>