Department of Defense
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SUBJECT: DoD Integrated Materiel Management (IMM) for Consumable Items: Supply
Support Requests (SSRs)

References: See Enclosure 1

1. <u>PURPOSE</u>

a. <u>Manual</u>. This manual is composed of several volumes, each containing its own purpose.
In accordance with the authority in DoD Directive 5134.12 (Reference (a)), the purpose of the
overall manual is to provide requirements and procedures consistent with DoD Instruction
4140.1 (Reference (b)) for integrated materiel managers and others who work within or with the
DoD supply system to:

(1) Determine if an item qualifies for supply support management.

(2) Submit and process SSRs and logistic reassignment transactions.

b. <u>Volume</u>. This volume:

(1) Reissues DoD Manual 4140.26, Volume 6 (Reference (c)) in accordance with the
authority in Reference (a).

(2) Establishes uniform guidance for:

(a) IMM processes and management controls dealing with SSR processes and
procedures.

(b) Recording of user interest, to include applicable civilian agencies on integrated
materiel manager-managed National Stock Number (NSN) items.

(c) Identifying DoD Components' demands for NSN and part-numbered items.

2. <u>APPLICABILITY</u>. This volume applies to:

a. OSD, the Military Departments, the Office of the Chairman of the Joint Chiefs of Staff and the Joint Staff, the Combatant Commands, the Office of the Inspector General of the Department of Defense, the Defense Agencies, the DoD Field Activities, and all other organizational entities within the DoD (referred to collectively in this volume as the "DoD Components").

b. Federal agency organizations participating with the DoD Components, e.g., the U.S. Coast Guard (USCG), Federal Aviation Administration (FAA), and General Services Administration (GSA), but only when and to the extent they adopt the terms of this manual.

3. <u>RESPONSIBILITIES</u>. See Enclosure 2.

4. <u>PROCEDURES</u>. See Enclosure 3.

5. <u>RELEASABILITY</u>. **Cleared for public release**. This volume is available on the Internet from the DoD Issuances Website at http://www.dtic.mil/whs/directives.

6. <u>EFFECTIVE DATE</u>. This volume:

a. Is effective July 18, 2014.

b. Will expire effective July 18, 2024 if it hasn't been reissued or cancelled before this date in accordance with DoD Instruction 5025.01 (Reference (d)).

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REFERENCES

(a) DoD Directive 5134.12, "Assistant Secretary of Defense for Logistics and Materiel Readiness (ASD(L&MR))," May 25, 2000, as amended
(b) DoD Instruction 4140.01, "DoD Supply Chain Materiel Management Policy," December 14, 2011
(c) DoD 4140.26-M, Volume 6, "DoD Integrated Materiel Management (IMM) for Consumable Items: Supply Support Requests (SSRs)," September 24, 2010 (hereby cancelled)
(d) DoD Instruction 5025.01, "DoD Issuances Program," June 6, 2014
(e) Executive Order 13423, "Strengthening Federal Environmental, Energy, and Transportation Management," January 24, 2007
(f) Council on Environmental Quality Memorandum, "Instructions for Implementing Executive Order 13423," March 29, 2007
(g) Executive Order 13514, "Federal Leadership in Environmental, Energy, and Economic Performance," October 5, 2009
(h) DoD Instruction 4715.4, "Pollution Prevention," June 18, 1996, as amended
(i) DoD 4100.39-M, "Federal Logistics Information System (FLIS) Procedures Manual," dates vary by volume
(j) Government Electronics and Information Technology Association Standard (GEIA STD) 0007, "Logistics Product Data," August 2007[1]
(k) Defense Federal Acquisition Regulation Supplement, current edition
(l) Section 2320 of Title 10, United States Code

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[1] Available on the internet at http://www.ihs.com/index.aspx

ENCLOSURE 2

RESPONSIBILITIES

1. <u>ASSISTANT SECRETARY OF DEFENSE FOR LOGISTICS AND MATERIEL READINESS (ASD(L&MR))</u>. Under the authority, direction, and control of the Under Secretary of Defense for Acquisition, Technology, and Logistics, the ASD(L&MR) oversees SSR procedures to optimize resources and leverage collaboration between support providers and customers to meet established support strategies.

2. <u>DOD COMPONENT HEADS; COMMANDANT, USCG; AND ADMINISTRATORS OF OTHER FEDERAL AGENCIES</u>. The DoD Component heads; and the Commandant, USCG and administrators of other federal agencies (e.g., FAA and GSA), when agreed to by these non-DoD other federal agencies:

    a. Implement the procedures in this volume.

    b. Select best value and lifecycle materiel support alternatives for meeting customer materiel requirements.

    c. Ensure that cognizant materiel managers actively interface with the program manager and participate as early as feasible for each weapon system acquisition program to ensure effective provisioning support of the warfighter.

    d. Jointly collaborate during the provisioning process to increase information sharing and improve requirements forecasting.

ENCLOSURE 3

PROCEDURES

1. OPERATIONAL REQUIREMENTS PROCESSES

a. Materiel managers will transmit SSRs electronically and process the SSRs according to the procedures contained in this volume. SSR procedures apply to consumable items subject to item management assignment to an integrated materiel manager, including:

(1) Items already managed by an integrated materiel manager.

(2) New items being assigned to an integrated materiel manager for the first time.

(3) Initial and follow-on supply support requirements.

(4) Items used only by a foreign country, which U.S. forces subsequently require.

(5) Items that require reinstatement or reactivation.

b. SSR procedures do not currently apply to:

(1) Medical materiel.

(2) Clothing and textiles.

(3) Subsistence items.

(4) Fuels.

(5) Ammunition.

(6) Non-consumable items.

(7) Nuclear ordnance items.

c. Foreign countries do not submit SSRs.

d. In accordance with Executive Order 13423 (Reference (e)), the implementing Council on Environmental Quality Memorandum (Reference (f)), and Executive Order 13514 (Reference (g), where such products and services meet performance requirements, DoD Components will:

(1) Use sustainable environmental practices to acquire goods.

(2) Acquire bio-based, environmentally-preferable, energy-efficient, water-efficient, and recycled-content products.

(3) Acquire paper of at least 30 percent post-consumer fiber content.

(4) Reduce the quantity of toxic and hazardous chemicals and materials acquired in accordance with DoD Instruction 4715.4 (Reference (h)).

2. SSR SUBMISSIONS. The SSR process updates catalog data in the Federal Logistics Information System (FLIS) database, establishes new NSNs in FLIS, and communicates new or changed requirements for consumable items to the integrated materiel manager.

    a. DoD Component SSR Submissions

    (1) SSR Formats. These procedures address standardized formats, data elements, coding instructions, engineering data for provisioning (EDFP) requirements, controls, validation, file maintenance, and transmission. Each SSR format communicates events or actions that occur during the SSR process. SSRs are categorized into major types based on these events and actions. The transactions are the primary inputs to and outputs from the SSR process.

    (a) Through the use of document identifier codes (DICs) and SSR action-taken codes (ATCs) (see Tables 1 and 2 of the appendix to this enclosure), a submitter may request that an action be taken or an SSR receiver may communicate an action that has been taken.

    (b) SSR submitters will use standard edit and validation procedures and criteria and the codes and formats contained in the tables of this volume. They will correct invalid data conditions and resubmit SSRs, as appropriate.

    (2) Item Entry Control (IEC)

    (a) Before submitting SSRs, preparers will:

        1. Perform item identification functions to ensure the correct identification of supply items.

        2. Review item identifying information, commercial and government entity (CAGE) code reference number, unit of issue (UI), item name, and EDFP; and screen each item against FLIS in accordance with the procedures in DoD 4100.39-M (Reference (i)).

        3. Review match conditions and accomplish determinations of "standard," "alternate," "replacement," "substitute," or "cancelled."

        4. Identify items to the correct NSN and integrated materiel manager.

(b) When probable or possible matches from the FLIS database are not technically acceptable, the SSR submitter will use the appropriate reference number justification code (RNJC) contained in Reference (i).

(3) SSR Submission Conditions. Submit SSRs to cover:

(a) Initial requests to record a user for new and existing NSN items.

(b) Subsequent submission of SSRs as initial or change transactions to cover:

1. Equipment design changes.

2. Follow-on provisioning of the same equipment from the same contractor under a different contract.

3. Re-provisioning of the same equipment from a different contractor under a different contract.

4. Requirements for the same equipment from a different contractor under the same contract with equipment deliveries spread across 2 or more years.

5. Requirements for items not originally provisioned that are generated from requisition processing or requests for support from field activities.

6. Requirements for different equipment that use the same parts.

(4) Support of Requirements. The SSR submitters or their field units, in support of their requirements submitted on SSRs, will:

(a) Forward funded requisitions to the integrated materiel manager.

(b) Budget for and procure support quantities as required until the support date indicated in the accept advice transaction.

(c) Submit an adjustment in requirements when the initial requirement has changed or is found to be no longer needed prior to the established date the repair part is required.

(d) Submit a design change notice (DCN) when an item's configuration changes.

b. SSR Submitting Agency or Activity Responsibilities. The SSR submitting agency or activity will:

(1) Maintain SSR submission records, advices, changes, and DCNs.

(a) Retain documentation showing how the forecast quantities were computed for at least 3 years after the support date.

(b) Review data provided by the integrated materiel manager to determine the cause when actual demand varies from the forecast quantities, and initiate action to improve future forecasts, as appropriate.

(c) Perform systemic data exchanges when adjustments to forecast quantities are required.

(2) Perform these actions in submitting requests.

(a) Identify an SSR requesting support for NSN items with DICs "W/CWA" and "W/CXA" that contains the information required to process the item. This information includes SSR control elements, item management data, and requirements data. Prepare NSN requests according to the instructions contained in Tables 4 through 6 in the appendix to this enclosure. NSN requests fall into one of two categories:

<u>1</u>. Condition 1 SSR for an NSN managed by an integrated materiel manager.

<u>2</u>. Condition 2 SSR for an NSN that has no recorded integrated materiel manager in the FLIS database, or recorded Service users.

(b) Identify an SSR requesting support for part number (P/N) items, referred to as a Condition 3 SSR, with DIC "CXB", which contains the full range of cataloging and management data required for the integrated materiel manager or designated agent to obtain an NSN. Prepare the requests in accordance with procedures and formats in Tables 7 and 8 of the appendix to this enclosure. Submission of EDFP is required for all CXB transactions (see Table 40 of Volume 10 of Reference (i) for CAGE codes that require no data submission with SSR).

(c) Post the SSRs to SSR files and establish controls to ensure the receipt of advice from the integrated materiel manager. Provide support advice within allowed timeframes as specified in Table 21 in Enclosure 4 of this volume. If the support advice has not been received, send a follow-up to the integrated materiel manager.

(d) Include quantities needed to support participating Service requirements when acting as the Executive Service during joint Service provisioning.

(3) Submit EDFP.

(a) <u>Submission Process</u>. EDFP approved at provisioning is required as part of the SSR submission process for:

<u>1</u>. Technical identification of items for maintenance support considerations.

<u>2</u>. Preparation of item identification for the purpose of assigning NSNs.

<u>3</u>. Review for IEC.

4. Standardization.

5. Review for potential interchangeability and substitutability.

6. Item management codes (IMCs).

7. Cube, weight, packaging, shipping and handling requirements.

(b) <u>Submission Requirements</u>. When available, submit EDFP for all initial SSRs requesting NSN assignment. When EDFP is not available, identify the item at least by CAGE and a definitive reference number, item name, DIC "CXF," and UI to permit NSN assignment. Assignment of the technical data justification code (TDJC) in the request transaction indicates the reason documentation is not provided for an item.

(c) <u>Order of Precedence</u>. See Government Electronics and Information Technology Association Standard 0007 (Reference (j)) for logistics product data guidance. If EDFP is not available, submit SSRs with DIC "CXF" and item name. When additional reference numbers are available, submit DIC "CXG(s)."

(4) Process special requirements.

(a) <u>Sole Source Justification</u>. The SSR submitter will provide a justification statement as required by subpart 206.3 of the Defense Federal Acquisition Regulation Supplement (Reference (k)), for sole-source procurement of items.

(b) <u>Non-Definitive UI Description</u>. When the UI for a new item is non-definitive, the EDFP will reveal the quantitative measure for the UI. For example, if the unit is a tube, and the tube contains 5 ounces of material, the EDFP will indicate that the tube contains 5 ounces. If the UI is a sheet, provide the dimensions of the sheet. If a non-definitive UI is received without the required quantitative measure, reject the SSR using ATC "70."

(c) <u>Non-Definitive Reference Numbers</u>. When the reference number submitted for a new item is a non-definitive reference number variation code (RNVC) 1, the EDFP will provide the necessary descriptive information for the integrated materiel manager or designated agent to accomplish stock numbering actions. For example, when the reference number submitted is a non-definitive (e.g., RNVC 1) specification item, the engineering data for provisioning will provide:

1. Descriptive characteristics of the item, e.g., type, style, color, dimensions.

2. Definitive identification of cube, weight, packaging, shipping and handling requirements.

3. Dimensional, material, mechanical, electrical, or other characteristics that depict the physical characteristics, location, and function of the item.

<u>4</u>. Other data as required by the ordering data section of the specification.

(5) Annotate the contract number under which the EDFP was procured, if appropriate, and the right to use (or restrictions) on drawings and other documentation. See Volume 2 of this manual for procedures on contractor managed consumable items that become common to other Services. Provide the SSR submitter and IMM activity codes, provisioning control code (PCC), item serial number (ISN), and date of request (DOR) to facilitate filing and matchup of the EDFP with SSR transactions.

(6) Transmit the SSR transaction via Defense Logistics Agency (DLA) Transaction Services and receive acknowledgement of receipt.

(7) Provide a point of contact for each SSR to facilitate problem resolution. The DoD Components will provide a point of contact to the IMMC for SSRs to receive, process, and facilitate problem resolution.

(8) Provide an established acquisition method code (AMC) and acquisition method suffix code (AMSC), at no cost to the integrated materiel manager, which allows for immediate procurement of items on SSR. The AMC/AMSC 0/0, while a valid code combination, does not establish the acquisition method and delays the procurement cycle. To optimize the SSR process and minimize procurement delays, the DoD Components will eliminate SSR submissions with an AMC/AMSC 0/0, where possible. If assistance is required in establishing an AMC/AMSC that ensures valid procurement combinations, contact the Engineering Support Office of the DoD Component responsible for configuration management of the item.

3. <u>DLA TRANSACTION SERVICES PROCESSING OF SSR SUBMISSIONS</u>. DLA Transaction Services will perform these actions for SSRs messages submitted by DoD Component users:

a. Receive and acknowledge receipt of SSR messages from the DoD Components.

b. Identify the responsible integrated materiel manager for the submitted SSR.

c. Forward the SSR to the responsible integrated materiel manager.

d. Transmit SSR messages from integrated materiel managers to the submitting Military Service.

4. <u>IMM SSR RECEIPT PROCESSING</u>. The integrated materiel manager or designated agent, hereafter referred to collectively as the integrated materiel managers, will:

a. Receive the SSR package and send an acknowledgement through DLA Transaction Services.

(2) <u>Support for P/N Items</u>. SSR submitters will update their files to indicate an existing NSN, the assigned integrated materiel manager, substitute NSNs, and the support status for the item requested.

(3) <u>P/N or CAGE Correction</u>. If the SSR submitter concurs with the corrected P/N and CAGE after the engineering review, he or she will update files to reflect correct information in the item history record. If the proposed corrections are not accepted, the SSR submitter will prepare an SSR delete action using a type of change code (TOCC) "D" to delete the requirement and submit a new SSR using DIC "W/CXB" and "RNJC 2."

(4) <u>North Atlantic Treaty Organization (NATO) CAGE</u>. When the SSR submitter receives an interim response indicating the requested item of supply is manufactured in a foreign country, he or she will post the interim response (e.g., ATC "YH") to the SSR files, and adjust the follow-up suspense timeframes to accommodate the additional 105 days from the date of the interim response.

(5) <u>Offers</u>. SSR submitters will process offers and replies in accordance with timeframes contained in Enclosure 4 and Table 21 of the appendix to this enclosure. SSR submitters will post the offer transaction to their SSR file and generate an output for technical review of the offer. Prepare and forward an offer reply (e.g., DIC "CX2") to the integrated materiel manager within 75 days of the date of advice (DADV) of the offered item.

(6) <u>Changes</u>. Adjustments and DCNs are used to request changes to previously submitted SSRs. The SSR submitter will prepare an SSR with the appropriate TOCC to reflect changes to items that have been accepted or are being processed for support by the integrated materiel manager and are being deleted, superseded, or subjected to quantity changes by the user.

(a) These changes are normally the result of design or program changes, designated by TOCC "P" in the W/CWA header.

(b) When support requirements are to be increased, TOCC "C" is used to reflect the revised quantity.

(c) Items for which the support requirement of a PCC ISN is being reduced by the entire original requirement (and not superseded) will be processed as deletes (e.g., TOCC "H").

(d) If the initial item request required a new NSN, that requirement is deleted. Process deletes for partial quantities with TOCC "D."

(e) Use CIC "V" for non-provisioning SSRs, indicated by a TOCC "V" on the SSR, and use CIC "P" for provisioning SSRs, indicated by TOCC "N" on the SSR.

(7) <u>Passing Actions</u>. SSR submitters will process notice of the passing action to update their SSR files and to record the rerouting of the SSR. SSR submitters will also adjust the follow-up suspense on the basis of the advice date of the passing action and forward all follow-ups to the integrated materiel manager to whom the SSR was routed.

(8) Offer Replies. SSR submitters will prepare a reply to an offer within 75 days of the DADV of the offer to receive support. Indicate whether the SSR submitter accepts (ATC "YM") or rejects (ATC "YN") the offered item.

    b. IMM SSR Processing. Integrated materiel managers will:

    (1) Receive and validate SSRs.

    (2) Establish controls. Ensure that advice is provided to the SSR submitter within allowed timeframes (see Enclosure 4 of this volume).

    (3) Initial and Change Transactions. Edit initial and change transactions against control elements to ensure match conditions are met for changes and to prevent processing of duplicates. Process the SSRs to determine if the item will be accepted for support, whether the item is under the cognizance of another manager and will be rerouted, or whether the SSR will be returned for validation, technical, or support reasons.

    (4) SSR Advice Transactions. Prepare appropriate SSR advice transactions and forward to the SSR submitter to provide disposition of the SSR.

        (a) Standard or Replacement Item. Support standard or replacement items instead of the item requested whenever the item requested is crossed to a standard or replacement item during provisioning screening or IEC. In addition to the standard or replacement NSN, the interim advice transaction (e.g., ATCs "YJ," "YR") will provide the item standardization code (ISC), phrase code (PC), and AAC of the replacing NSN. When forwarding the final advice to the SSR submitter, the integrated materiel manager will record the user against the substitute replacement NSN.

        (b) Requesting Support for P/N Items. Review the request and associated EDFP to determine whether the requested item will be supported or a standard, replacement, or substitute item will be offered. Review the CAGE or reference number and correct, if possible. Provide the correction as an interim response, ATC "YF", to the SSR submitter.

    (3) P/N or CAGE Correction

        (a) Use EDFP and other DoD or industry sources if possible to validate reference numbers and CAGEs contained in SSRs. Include the corrected CAGE or reference number or both in interim advice transactions (ATC "YF"). Continue processing the correct item for support unless an SSR delete action (TOCC "D") is received from the SSR submitter.

        (b) Include the matched NSN in interim advice transaction (ATC "YG") and continue processing the matched NSN for support. SSRs that contain an RNJC will require the assignment of a new NSN. An actual match includes either:

_1_. P/Ns matched to NSNs during provisioning screening or in-house matches during IEC (actual or exact) where there is no discrepancy between the reference number category code (RNCC); or

_2_. RNVC for the item requested in the SSR and the NSN to which the item is matched.

(4) <u>NATO CAGE</u>. When receiving a CXB for an item produced in a foreign country, determine if a codification agreement exists with the country. If so, forward the request to the NATO National Codification Bureau (NCB) of the country, through the DLA Logistics Information Service, for NATO stock number assignment. Forward an interim response (ATC "YH") to the SSR submitter, informing the submitter that the request has been forwarded to the NATO NCB of the foreign country and notification of the NSN and the support advice will be received within 105 days.

(5) <u>Offers</u>

(a) Submit offered NSN as interim response (ATC "YL") with EDFP for offered NSN.

(b) Forward offers of stock numbered items to SSR submitters within 30 days of the SSR receipt. These offers will be identified by interim response (ATC "YL").

(c) Process offers and replies in accordance with timeframes contained in Table 21 in Enclosure 4 of this manual.

(d) Cancel the SSR (ATC "08") if a reply (ATCs "YM" or "YN") is not furnished to the integrated materiel manager within 75 days.

(e) When required to provide EDFP for a P/N item that is offered as a substitute, mark the SSR control elements (see Enclosure 4 of this volume) corresponding to the requested item on the EDFP before forwarding the offer to the SSR submitter. Ensure matchup of the offer and EDFP at the SSR submitter activity.

(6) <u>Passing Actions</u>

(a) Determine through provisioning screening if an NSN is currently being managed by another integrated materiel manager. The integrated materiel manager that originally received the SSR will:

_1_. Pass it to the managing integrated materiel manager and provide passing action advice to the original submitter.

_2_. Revise the originally submitted SSR by placing an R in position 6 of the header (DIC "W/CWA"), to identify that the SSR has been passed.

       3. Change the activity code, positions 4-5, to the activity code of the managing integrated materiel manager and transmit the SSR electronically.

       4. Provide the passing action advice by electronic transmission to the original submitter with an ATC "YK" and the activity code of the managing activity in positions 75-76.

      (b) Pass the SSR to the correct integrated materiel manager when it is determined that the item requested should be classified in a Federal Supply Class (FSC) managed by that integrated materiel manager. The integrated materiel manager that originally received the SSR will:

       1. Record the rationale for re-identifying the FSC.

       2. Forward the form and all technical data received with the originally submitted line item supply support request (LISSR) to the managing integrated materiel manager with the activity code, positions 4-5, revised to reflect the correct integrated materiel manager activity and an R in position 6 of DIC "W/CWA."

       3. Provide the passing action advice by electronic transmission to the original submitter with ATC "YC," and activity code of the correct integrated materiel manager activity in positions 75-76, and the FSC in positions 77-80.

       4. Pass the SSRs to another integrated materiel manager only one time

      (c) When receiving a passed SSR that should be managed by another integrated manager, the receiving integrated materiel manager:

       1. Obtains an NSN.

       2. Assumes management of item in recommended FSC.

       3. Subsequently takes appropriate action to reclassify to correct FSC.

      (d) Forward EDFP to another integrated materiel manager when passing the SSR.

      (e) Return the SSR to the SSR submitter when it is determined that the item is not appropriate for integrated materiel manager management.

      (f) Record the passing action in the SSR files to provide a record of action taken.

   (7) Offer Replies

      (a) Post the offer reply to their SSR files and clear the follow-up suspense. If the offer is accepted, generate file maintenance, catalog, and inventory control actions to support the offered item. If the accepted offer is a P/N item, obtain and provide an NSN for the item. If the

offered item is an NSN, add the requested P/N as an additional reference number (within 30 days of the acceptance).

(b) If the offered item is not acceptable to the SSR submitter, initiate action to support the requested item. Provide final advice on the SSR within the allowed timeframes based on the date of the offer reply rather than the DOR.

(8) <u>Budgeting and Funding</u>. Budget for and fund provisioning requirements for items that are recorded as stocked in the integrated materiel manager's distribution system. Procure retail quantities of centrally procured non-stocked items that do not possess a weapon system designator code (WSDC) and an appropriate essentiality code only on receipt of a funded requisition.

(9) <u>SSR Validation of Quantities Process</u>

(a) Validate SSR quantities that have a total dollar value of $5,000 or more for the Air Force.

(b) Validate SSR quantities that have a total dollar value of $2,500 or more for other than the Air Force.

(c) Validate SSR quantities of any value as deemed necessary.

(d) Contact the SSR submitter electronically with a validation request, a procurement lead time plus 60 days before the SSR support date.

<u>1</u>. The submitter will respond within 30 days to the validation request and within 14 days to the follow-up request if no response is received from the initial request.

<u>2</u>. The integrated materiel manager will send a follow-up request after the initial request within 14 days if no response is received to the initial validation request.

(e) Adjust retail and wholesale quantities according to the validated response or, if no response is received, delete quantities.

(f) Maintain this data for a 3-year period.

(g) Process the provisioning requirement once the verification of the requirements is received with the DRPR and unit price (U/P) submitted on the SSR.

c. <u>DoD Component IMM SSR Processing</u>. DoD Component integrated materiel managers will:

(1) Return the SSR to the SSR submitter when it is determined that the item is not appropriate for management by that integrated materiel manager.

(2) Record the SSR in their files to provide a record of action taken.

6. <u>SSR REJECT AND FOLLOW-UP ADVICE PROCEDURES</u>. SSR rejects and follow-up advices are received by the original submitter and processed accordingly.

   a. <u>SSR Submitter Advice Procedures</u>

      (1) <u>Rejects</u>. SSR submitters:

         (a) Research rejected SSRs to determine disposition (i.e., cancellation, correction, or resubmission). All corrected and resubmitted SSRs will contain the same control elements as the rejected SSRs, except for the DOR.

         (b) Post rejects to their SSR files, and take appropriate corrective action. Update the SSR files to clear any follow-up suspense and to record the item as complete.

         (c) May initiate action to support the item as a retained item.

      (2) <u>Follow-up for Advice</u>. SSR submitters:

         (a) Generate follow-ups (DIC "CX3") in accordance with Table 16 of the appendix to this enclosure. Additional follow-ups may be sent at 20-day intervals until the integrated materiel manager responds.

         (b) On receipt of a follow-up (ATC "YZ"), expedite review and respond to the offer.

         (c) Submit a new SSR if an ATC "08" is received from the integrated materiel manager, a new SSR will be required.

   b. <u>IMM SSR Advice Procedures</u>. The integrated materiel manager:

      (1) <u>Rejects</u>. May reject an SSR for edit, validation, duplicate, technical, support, or other reasons. Define the reason for rejection by the returned ATC and comments. Maintains a record of rejected transactions in the SSR files in order to respond to follow-ups.

         (a) <u>Invalid Data Conditions</u>. Process all SSR transactions through the edit or validation procedures and criteria. Identify invalid data conditions by the applicable ATCs, and post rejected SSRs to the SSR files before forwarding to the SSR submitter.

         (b) <u>Duplicate SSRs</u>. Reject duplicate SSRs by the receiving integrated materiel manager using an ATC "42." Adjust resubmitted SSRs and follow-up suspense dates in the SSR files to reflect the new DOR and to prevent rejection due to duplicated control elements.

(c) <u>Unmatched Conditions</u>. Reflect changes to SSRs, replies to offers, and follow-ups with the same values in the control elements, including DOR, of the original SSR. When receiving, reject SSRs with unmatched conditions using an ATC "58" or "66."

(d) <u>Technical Rejects</u>. Reject SSRs for technical reasons when the SSR includes CAGE or reference numbers that cannot be corrected, non-definitive UI, or lack of other EDFP required for assigning an NSN or procuring an item. The ATC identifies the specific reject condition.

(e) <u>Incorrect Manager Rejects</u>. Return SSRs that are not accepted for support because the items do not fall within the cognizance of the integrated materiel manager and cannot be rerouted to another manager. Included within this category are such conditions as items that should be coded for service retention or are in a class of items that do not come under the SSR procedures. The ATC contained in the reject identifies the reject condition.

(f) <u>Other Rejects</u>. Use ATC "36" only when no other reject ATC applies and additional information is required to explain the reject condition. This reject permits exception data to be entered into the advice transaction instead of being provided manually. Enter the reason for the reject into the remarks block of the DIC "CX5." This permits the explanatory information to be sent electronically and avoids the need to match explanatory information sent by mail with the reject transaction which is sent electronically. The DIC "CX5" will be used only for reject advice – not offers, acceptances of standard, or substitute items – and only when ATC "36" applies.

(2) <u>Sends Follow-up and Responses</u>

(a) <u>Follow-up for Advice</u>. Match the follow-up received from SSR submitters against their SSR files. If the follow-up does not match a request with the same SSR control elements, prepare and forward a DIC "CX4" with ATC "66" to the SSR submitter within 15 days of the follow-up date. If advice has already been provided, provide the advice with a current date to the SSR submitter on a DIC "CX4." If the SSR is recorded on the files and advice has not been provided, forward a DIC "CX4" with ATC "YY" to the SSR submitter. Provide an appropriate advice response within 15 days of the date of last follow-up from the SSR submitter.

(b) <u>Follow-up for Offer Reply</u>. Send a follow-up, DIC "CX1" with ATC "YZ," after 55 days from the date of the original offer if a reply has not been received. If a response is not received from the SSR submitter within 75 days of the date of the offer, reject support for the item using an ATC "08."

(3) <u>Clears Follow-up Suspense Files</u>. Update the SSR files to clear follow-up suspense files and to record the item as complete.

7. <u>SSR FINAL ADVICE PROCEDURES</u>. Integrated materiel managers process a SSR final advice when the SSR action has been completed and the AAC is assigned to the NSN.

a. <u>IMM Positive Final Advice</u>. Integrated materiel managers will forward, when the request for support has been processed, a positive final advice, identified by Table 1 in the appendix to this enclosure to the SSR submitter. The NSN for which support has been accepted is shown in positions 8-20. The AAC for that NSN is shown in position 30. If the ATC is "YX," the date on which the integrated materiel manager can accept support for the NSN is shown in positions 77-80.

b. <u>SSR Submitters Positive Final Advice</u>. On receipt of the positive advice, the SSR submitters will update their SSR files to indicate that the item requested has been accepted by the integrated materiel manager and to close out that SSR. If the item requested was a P/N, update the files to record the NSN and to close out that SSR. If an ATC "YX" is received by the SSR submitter and materiel is required before the date reflected on the ATC "YX," the SSR submitter may initiate procurement for that quantity of materiel required to support operational equipment until the IMM support date.

8. <u>NOTIFICATION OF REPETITIVE DEMANDS FOR NONREGISTERED PARTICIPANTS</u>. Repetitive demands occur when two or more requisitions are recorded within a 180-day period on NSNs or P/N items where the participant is not a recorded user.

a. The integrated materiel manager will notify the DoD Component IMMC representative of a repetitive demand. Points of contact for receipt of notifications are located in Table 20 in the appendix in this enclosure.

b. On receipt of the notification, the DoD Component IMMC representative will identify user registration or NSN assignment requirements to the integrated materiel manager via SSRs. No user registration or NSN assignment will be accomplished by the integrated materiel manager based on repetitive demand.

c. Integrated materiel managers will identify repetitive demand on NSN and P/N items on which a participant is not recorded as a user. Initiate notification to participants for appropriate action. Requisitions for P/N items are authorized to be submitted to DLA or GSA from overseas military activities only. All others should submit such requisitions to their parent Military Service. Integrated materiel managers will prepare the notification as outlined in Table 20 in Enclosure 3 of this instruction.

d. DoD Components will:

(1) Initiate review of notifications received from integrated materiel manager.

(2) Initiate necessary contact with appropriate activities in conducting review and investigation of the NSN and P/N items requisitioned.

(3) Prepare and submit an SSR for NSN assignment or user registration if review supports continued authorized use of the item.

(4) Provide notification of unauthorized items to the requisitioner to prevent future erroneous requisitioning.

APPENDIX TO ENCLOSURE 3

SSR ATCS

Table 1. SSR ATC – Alphabetic

CODE	DESCRIPTION
YA	Final Acceptance. The item will be centrally managed, stocked, and issued (AAC D or G only) and the requirement will be supported by the DRPR. The assigned NSN is identified in positions 8-20.
YB	Final Acceptance. The item will be managed as a local purchase item (AAC L) or direct order from a central contract or schedule (AAC I). The NSN under which support will be furnished is identified in positions 8-20.
YC	Interim Advice. Passing action. The P/N submitted is classified to a FSC, which is managed by another integrated materiel manager. The SSR and any EDFP furnished have been forwarded to the appropriate integrated materiel manager. Update SSR submitter files and expect a final advice within 75 days of the DADV in positions 53-56 from the integrated materiel manager identified in positions 75-76. The applicable FSC is provided in positions 77-80.
YD	Final Acceptance. The item will be managed as direct delivery under a central contract (AAC H) or centrally procured but not stocked (AAC J). The NSN under which support will be furnished is identified in positions 8-20.
YE	Final Acceptance. The item will be managed as an insurance or numeric stockage objective item (AAC Z) and the requirement will be supported by the DRPR. The NSN under which support will be furnished is identified in positions 8-20.
YF	Interim Advice. The P/N or CAGE code or both submitted on the SSR is in error. Correct P/N and CAGE are provided in positions 8-39 and 60-64, respectively. The item is continuing to be processed with the corrected data. A final advice will be provided within 35 days of the date of this interim advice. If the correction is not acceptable, resubmit the SSR with a TOCC D and prepare a new SSR with RNJC 2.
YG	Interim Advice. The item submitted on the SSR without NSN or RNJC had an actual match in the FLIS database. The matched NSN is reflected in positions 8-20 of this line item advice transaction (LIAT). The SSR is continuing to be processed with the NSN in positions 8-20. A final advice will be provided within 35 days of the date of the CX1 interim advice. If the item shown in positions 8-20 is not acceptable, resubmit the SSR with a TOCC D and prepare a new SSR with an appropriate RNJC.
YH	Interim Advice. The P/N or CAGE code submitted on the SSR identifies an item manufactured in a foreign country. A request for NSN assignment has been forwarded to the NATO NCB of the manufacturing country, through DLA Logistics Information Service. A final advice will be provided within 105 days of the date of CX1 interim advice.

Table 1. SSR ATC – Alphabetic, Continued

CODE	DESCRIPTION
YJ	Interim Advice. The NSN submitted is identified as "cancelled-replaced by" or "cancelled duplicate of" in the FLIS database and will not be supported. The NSN in positions 8-20 of this line item advice code (LIAC) is the superseding NSN. The SSR is continuing to be processed with the superseding NSN. A final advice will be provided within 35 days of the CX1 interim advice. If the item shown in positions 8-20 is not acceptable, resubmit the original SSR with TOCC D and determine the method of support for the superseded item.
YK	Interim Advice. The NSN requested has been identified in the FLIS database as being managed by another integrated materiel manager. The SSR has been forwarded as of the date of this advice. Final advice may be expected from the integrated materiel manager reflected in card column (cc) 75-76 within 25 days after the date in positions 53-56. NSNs managed by a Service integrated materiel manager will be rejected with ATC 63.
YL	Offer. The NSN in positions 8-20 identifies an item currently managed by the integrated materiel manager and is offered as an alternate or substitute item in lieu of the item requested on the originally submitted SSR. The item requested is identified as a possible, probable, or associated match in the FLIS database or has been identified by this integrated materiel manager during IEC. Acceptance of the offer with an ATC YM. Establishes the requested item as an advisory reference to the offered item if not already identified to the offered item in the FLIS database. A reply by the SSR submitter to this offer is mandatory. The integrated materiel manager will provide a final advice of ATC YA, YB, YD, YE, or YX on receipt of the acceptance reply with an ATC YM from the submitter. Rejection of the offered item with an ATC YN. Reinstates the request for the original item. Failure to reply will create automatic follow-up transactions with an ATC YZ in 55 days. Failure to provide an ATC YM or YN reply within 75 days from the date of offer will result in an ATC 08 rejecting the originally submitted SSR. Subsequent resubmission after receipt of the ATC 08 advice. Requires submission of a new SSR under a new DOR. The resubmission of the SSR will be provided on a DIC W/CXA when the offered NSN is acceptable. Whenever the offered NSN is not accepted and resubmission of the originally requested P/N is required, the resubmission of the SSR will be accomplished by submitting a DIC CXB with an appropriate RNJC.
YM	Response. SSR submitter to integrated materiel manager only - the NSN offered under ATC YL for the ISN (MN) in positions 43-48 is acceptable.

Table 1. SSR ATC – Alphabetic, Continued

CODE	DESCRIPTION
YN	Response. SSR submitter to integrated materiel manager only - the NSN offered under ATC YL in positions 43-48 is not acceptable. The item identified in the original SSR is required. The SSR submitter will return all technical data provided with YL offer to the integrated materiel manager for YN responses and cite differentiating characteristics where applicable.
YR	Interim Advice. The NSN submitted is identified as being nonstandard in the FLIS database as the result of a coordinated standardization action and will not be supported. The NSN in positions 8-20 of this LIAT identifies the standard item. If the item shown in positions 8-20 is not acceptable, resubmit the original SSR with a TOCC D and determine the method of support for the nonstandard item. The SSR is continuing to be processed with the standard item. A final advice will be provided within 35 days of the date of the DIC CX1 interim advice.
YT	Interim Advice. Other than 5 numerics are contained in positions 25-29 (retail quantity) or 32-36 (wholesale quantity) of the LISSR. Overlay invalid entries with zeroes and continue to process the SSR. If quantitative requirements exist for this item, submit a TOCC C document with valid entries in positions 25-29 or 32-36. A final advice will be provided within 35 days of the date of the DIC CX 1 interim advice.
YX	Final Acceptance. Integrated materiel manager to SSR submitter only - the DRPR (positions 25-28, program data supply support request (PDSSR)) has passed or was less than the procurement lead time identified in positions 43-48. Procurement action initiated after the requirement date for the NSN in positions 8-20 will be supported by the date indicated in positions 77-80. If the new support date in positions 77-80 is not acceptable, the requiring activity may procure the retail quantity necessary for initial support of the equipment being introduced to cover the time until the integrated materiel manager will be in a support position. The AAC in position 30 indicates the method of management assigned the NSN. ATC YX will not be used: a. In reply to Condition 1 SSRs for items currently managed and stocked by integrated materiel managers. b. By a Service integrated materiel manager to respond to SSR submitter.
YY	Interim Advice. Final supply support determination is pending. Decisions will be provided within 15 days.
YZ	Follow-up. This notice is provided by an integrated materiel manager as a 55-day follow-up to an item awaiting a response from the SSR submitter to a previously furnished ATC YL. The original SSR will be rejected with ATC 08 if no reply is received within 75 days of the date of offer.

Table 2. SSR ATC - Numeric

CODE	DESCRIPTION
02	P/N and CAGE code identifies a military drawing which was not submitted with the SSR. Support is rejected.
03	Integrated materiel manager (either with DLA or GSA) to SSR submitter only - the NSN or P/N is tentatively classified in an FSC excluded from the IMC process. The applicable FSC appears in positions 8-11. Support is rejected.
04	UI in positions 53-54 is invalid, blank, or different from established UI for currently managed integrated materiel manager NSN and cannot be converted to an equal definitive UI. Support is rejected.
07	Integrated materiel manager (either with DLA or GSA) to SSR submitter only - the item submitted in the SSR does not contain a U/P in 74-80 of the LISSR or the U/P contains other than numerics. Support is rejected.
08	The submitting activity has failed to respond to the integrated materiel manager offer of a standard, alternate, or substitute item (i.e., ATC "YL") within 75 days of offer. Support is rejected. The receipt of an ATC 08 by the SSR submitter will require the SSR submitter to submit a new SSR. If accepting the offered item, the SSR submitter will be required to also submit a cataloging transaction to add a reference (i.e., DIC "LAR") to the appropriate integrated materiel manager for submission to DLA Logistics Information Service to add the originally submitted part or reference number to the accepted alternate item NSN.
09	Integrated materiel manager (either with DLA or GSA) to SSR submitter only – the item will not be supported because data provided is inadequate for minimum reference type cataloging identification. Resubmit under a new DOR assuring that all data required are provided. Minimum data for cataloging purposes are CAGE code, P/N, and item name. In the absence of item identifying technical data, the item name must be furnished via DIC CXF. Support is rejected.
11	The item requested does not fall within the cognizance of the SSR procedures. Such commodities as fuel, subsistence, clothing, and textiles are covered by special procedures. Required items should be processed under the specific regulations governing these commodities. Support is rejected.
12	The AMC indicates restrictive procurement. Justification or EDFP was not received. Submitter should resubmit SSR with required data or, if the AMC was invalid, with the correct AMC. Support is rejected.
13	The CAGE code submitted on the SSR is missing or in error and the integrated materiel manager is unable to correct. Support is rejected.
14	The P/N submitted on the SSR is missing or in error and the integrated materiel manager is unable to correct. Support is rejected.
18	Integrated materiel manager (either with DLA or GSA) to SSR submitter only - the source code in positions 41-42 of the LISSR is invalid. Support is rejected.
19	The P/N and CAGE code submitted on the SSR are missing or in error and the integrated materiel manager is unable to correct. Support is rejected.

Table 2. SSR ATC – Numeric, Continued

CODE	DESCRIPTION
20	The manufacturer identified in the original LISSR advises the P/N is non-procurable or unidentifiable. Attempts to obtain other sources of supply have been unsuccessful. Support is rejected.
21	The P/N/CAGE code for this ISN is not compatible with the technical data submitted for the same ISN. Support is rejected.
28	The NSN in positions 8-20 of W/CXA LISSR contains other than 13 numeric characters. Support is rejected.
31	P/N LISSR received with missing CXB transactions 1 or 2. Support is rejected
32	The LISSR cannot be processed because mandatory data are missing or incomplete. Support is rejected.
34	Item submitted without NSN or RNJC is a possible, probable, or associated match in the FLIS database and cannot be processed. Matched NSN is shown in positions 8-20. Support is rejected.
36	SSR returned for reason not covered by existing ATC. Specific reason for return is provided by CX5. Support is rejected.
38	Integrated materiel manager (either with DLA or GSA) to SSR submitter only. Production lead time (PLT) is blank or other than numerics. Support is rejected.
40	Shelf Life code in positions 71 is blank or invalid. Support is rejected.
42	Duplicate SSRs with the same control elements have been received. The first SSR has been processed by the integrated materiel manager. If an additional requirement exists, submit a new SSR with the appropriate TOCC. Support is rejected.
43	Integrated materiel manager (either with DLA or GSA) to SSR submitter only. Demilitarization code in positions 56 is blank or other than A through N (except I). Support is rejected.
44	Technical data was not submitted and date technical data to be supplied (DTDS) in positions 69-72 or TDJC in positions 73 was blank or invalid. Resubmit the SSR with the technical data or with appropriate coding. Support is rejected.
45	Integrated materiel manager (either with DLA or GSA) to SSR submitter only - item submitted is identified as AAC F (fabricate or assemble), T (condemned), or W (generic item) and cannot be supported.
58	SSR change request unmatched to previous submission. Support is rejected.
59	Service integrated materiel manager to SSR submitter only - missing or major organization entity (MOE) rule. Support is rejected.
62	Integrated materiel manager (Military Service) to SSR submitter only - the item has no replacement, stocks are exhausted, no future procurement planned. Support is rejected. If item is still required, recommend integrated materiel manager reassignment action be initiated.
63	The item is managed by the National Security Agency (NSA), Defense Threat Reduction Agency, or Tank-automotive and Armaments Command; or the NSN is being managed by a Military Service. Support is rejected.

Table 2. SSR ATC – Numeric, Continued

CODE	DESCRIPTION
65	The NSN submitted is not recorded in the FLIS database and will not be supported. Review background of the NSN entry into the DoD supply system and accomplish the IMC process under the procedures contained in Volume 3 of this manual. If this NSN is in error, resubmit the correct NSN with a new DOR.
66	No record of this SSR exists at this integrated materiel manager. Support is rejected.
68	FLIS future data indicates condition adverse to supply support, e.g., NSN cancelled (without replacement), logistics reassignment or FSC change is pending. Support is rejected. If requirement still exists, resubmit SSR with appropriate NSN after effective date of change.
70	LISSR contains non-definitive UI and technical data furnishing quantitative measure, count, or composition was not received. Support is rejected. Resubmit new SSR with supporting data quantifying the UI.
71	NSN is cancelled, inactive, or terminal without replacement in the FLIS database and cannot be reinstated. Support is rejected.

Table 3. SSR Data Elements

DATA ELEMENT	DATA ELEMENT DESCRIPTION
AAC	A code denoting how, as distinguished from where and under what restrictions, an item will be acquired. (See Table 58 of Volume 10 of Reference (i).)
Activity Code	A two-character alphanumeric code assigned for activity identification. Activity code to (ACT) is the activity to which the SSR is sent. Activity code from (ACF) is the activity from which the SSR is sent. (See Table 104 of Volume 10 of Reference (i).)
Additional Reference Number	Any additional number that identifies the same item of production or supply as the primary manufacturer's part number or NSN.
AMC	A one-character numeric code reflecting the decision of the SSR submitter as to technique of purchasing to be employed from a planned procurement review. (See Table 71 of Volume 10 of Reference (i).)
AMSC	A one-digit alphanumeric code which provides information concerning the status of technical documentation. (See Table 71 of Volume 10 of Reference (i).)
Conditions	Conditions prescribe the status of supply management and identification of items in order to prescribe the minimum data needed by the integrated materiel manager to assume management or provide additional support for items already managed.

Table 3. SSR Data Elements, Continued

DATA ELEMENT CODE	DATA ELEMENT DESCRIPTION
Condition 1	The SSR submitter is requesting supply support for an item with NSN assigned centrally managed by an integrated materiel manager. Submit an IMC to integrated materiel manager DLA or GSA if not previously coded by submitting SSR submitter service. Integrated materiel manager-managed items classified for central procurement but not stocked (AAC J), may be included in this condition when the SSR submitter considers that the provisioning requirement justifies reclassifying the item to centrally managed and stocked.
Condition 2	SSR submitter is requesting support for an item with an NSN and neither the SSR submitter nor another DoD activity is currently recorded in the FLIS database as managers of the item request. The item is not currently managed by the receiving integrated materiel manager.
Condition 3	SSR submitter is requesting support for an item without an NSN and being identified with the IMC process to the integrated materiel manager (either with DLA or GSA) for management, including cataloging and supply support. Also, an SSR submitter is requesting support for an item without an NSN under joint DoD Component provisioning wherein the procuring agency exercises Service IMM responsibility for P/N items for management and cataloging actions.
Contract/Control Number	A number, 20 characters or less, of numeric or alpha-numeric configuration that identifies the procurement document on which the end item is being purchased. The originator may use, in lieu of the procurement documents, registry number, allowance list number, or any significant number not exceeding 20 characters, which is used to control the project in-house.
DADV	The date on which the LIAC is produced by the integrated materiel manager to the SSR submitter, or a response is sent from the SSR submitter to an integrated materiel manager.
Date NSNs Required	The latest date that NSNs will be needed by the SSR submitter for allowance lists or other document preparation. To be filled in only when NSNs are required in less than 75 days after receipt of the request by the integrated materiel manager.
Date Support will be Provided	Date that stock will be available in the integrated materiel manager's supply system for requisitioning because the procurement lead time exceeds the time between receipt of the LISSR and the DRPR.
Dates	Dates used in SSRs are four-character numeric fields constructed by placing the last digit of the calendar year in the first position, and the numeric day in the calendar year in the next three positions to the right.

Table 3. SSR Data Elements, Continued

DATA ELEMENT	DATA ELEMENT DESCRIPTION
Dates (Continued)	For example, the 31st of January 2008 is expressed as 8031, and the 1st of February 2008 is 8032.
Demilitarization Codes	A table of codes instructing the user on method and degree of demilitarizing items when required. (See Table 38 of Volume 10 of Reference (i).)

DIC	The DICs are three-character alphanumeric codes that identify SSR transactions, and are constructed and defined as:
	
	The first position (Column 1) is a fixed alphabetic character:
	
	    a. "C" if action is to an integrated materiel manager (either with DLA or GSA), and "W" if action is to a Service integrated materiel manager.
	
	    b. The second position (Column 2) is a variable alphabetic character (W, X) and identifies various formats. "W" applies to PDSSRs (see Table 4 of this appendix). "X" applies to all others (see Tables 5-18 of this appendix).
	
	    c. The third position (Column 3) is a variable alpha or numeric character and identifies the data being transmitted relative to format. Numerics in the third position identify advice format.
	
	    d. Use and definitions of the codes are:
	
	        (1) W/CWA - identifies the transmission of provisioning or program data via PDSSR.
	
	        (2) The following codes are used on LISSRS:
	
	            (a) W/CXA - Identifies an SSR with an NSN.
	
	            (b) W/CXB – Identifies an SSR with a manufacturer's P/N. (e.g., Service/SSR submitter transactions under joint Services provisioning, DIC WXB applies to IMM).
	
	            (c) CXF – Identifies an SSR reflecting noun name (in cc 8-42). Must be used when technical data is not provided with CXB SSRs unless there is U.S. Government Specification of Standards. Not used for SSRs submitted to Service integrated materiel manager.

Table 3. SSR Data Elements, Continued

DATA ELEMENT	DATA ELEMENT DESCRIPTION
DIC (Continued)	(d) CXG – Identifies an additional reference number to CXB SSRs. (Not used in SSR submission to Service integrated materiel manager.) (e) CXK – Identifies an additional user on a multi-Service activity contract wherein the contracting Service activity by agreement is the principal and other claimants are additional users. The principal submits SSRs for total requirements of all claimants and prepares user transactions for each claimant to accomplish the IMC process and registration of user interest. (Not used in SSR submission to Service integrated materiel manager.) (3) These DICS indicate LIACs: (a) CX1 - Identifies advice being provided to the SSR submitter regarding a specific SSR. A LIAC is required to be sent for each LISSR received. (b) CX2 - Identifies advice being provided by SSR submitter in reply to YL advice furnished by the integrated materiel manager under CX1. (c) CX3 -SSR submitter follow-up on a LISSR for which initial or final advice is overdue. (d) CX4 - integrated materiel manager response to CX3 SSR submitter follow-up. (e) CX5 - Identifies reasons for return of SSRs not covered by existing ATC. (f) CXT - Identifies quality requirements for an item being provisioned
Document Availability Code	An alphanumeric code indicating the current status of technical documentation availability. (See Table 5 of Volume 10 of Reference (i).)
DOR	The date on which the original SSR is sent from the SSR submitter to the integrated materiel manager. Except for TOCC N (i.e., new submission), the DOR in the original submission will be repeated in all subsequent submissions (involving changes) pertaining to the same PCC and ISN.

Table 3. SSR Data Elements, Continued

DATA ELEMENT CODE	DATA ELEMENT DESCRIPTION
DOR (Continued)	SSRs that were previously rejected and require resubmission, must be assigned a new DOR for the new submission. Table 21 in Enclosure 4 provides the timelines for using the DOR to process the SSR.
DRPR	The date that material must be in the integrated materiel manager's supply system to support requisitions submitted by principal (SSR submitter's Military Service) user of the end item.
DTDS	Date that technical data is to be supplied to the integrated materiel manager for Condition 3 SSRS initially submitted without technical data. Not used in SSR submission to Service integrated materiel manager.

End Item Delivery Code	Four-digit code which outlines the delivery schedule of the end items entered into cc 53 to 56. The code is constructed in cc:
	
	    53 – Enter last digit of calendar year during which the first end item will be delivered.
	
	    54 – Is the quarter within the calendar year when the first end item will be delivered. Enter numeral 1 for January, February, or March; numeral 2 for April, May, or June; numeral 3 for July, August, or September; numeral 4 for October, November, or December.
	
	    55-56 – Indicate the total number of months between the first and last end item deliveries. Enter numerals 12 if delivery is scheduled over a 12 month period; 24 if scheduled over a 24 month period, and so on.
	
	If end items are delivered prior to SSR submission, zeros will be entered in cc 53-56.

End Item Name, Type, or Model Number	The name, model number, or type designation of the end item being supported. Use noun and modifiers abbreviated as necessary. The legend is 13 characters, alphabetic or alphanumeric, and is intended to identify the end item by noun and modifiers (abbreviated), type number (if assigned), and model number (if assigned).
End Item Quantity	A five-digit number that denotes the quantity of end items to be supported by the SSRS sent to an integrated materiel manager. The number of end items is entered from right to left and unused spaces filled with zeros. If quantity of end items is more than 99999, indicate 99999, the maximum number permitted by the form.

Table 3. SSR Data Elements, Continued

DATA ELEMENT CODE	DATA ELEMENT DESCRIPTION
Engineering Data for Provisioning (EDFP)	Technical data that provides definitive identification of cube, weight, packaging, shipping and handling requirements, dimensional, material, mechanical, electrical, functional, or other characteristics that depict the physical characteristics, location, and function of the item. It includes specifications, standards, drawings, photographs, descriptions, assembly and general arrangement drawings, schematic diagrams, wiring, cabling diagrams, and similar data needed to indicate the location and functions of the item. EDFP: Augments the SSR by providing additional information necessary to identify, classify, and characterize an item of supply. Is referred to as supplementary provisioning technical data (SPTD) and EDFP, all of which are referred to in section 2320 of Title 10, United States Code (Reference (l)), and subpart 227.7102-1 of Reference (k) as form, fit, and function data.
Essentiality Code (EC)	A one-digit numeric code indicating the degree to which the failure of the part affects the ability of the end item to perform its intended operation. The codes are: 1 - Failure to this part will render the item inoperable. 3 - Failure to this part will not render the end item inoperable. 5 - Item does not qualify for the assignment of code 1 but is needed for personal safety. 6 - Item does not qualify for assignment of code 1 but is needed for legal, climatic, or other requirements peculiar to the planned operational environment of the end item. 7 - Item does not qualify for assignment of code 1 but is needed to prevent impairment of or the temporary reduction of operational effectiveness of the end item.
Executive Service	That Military Service which is formally designated, assigned responsibility, and delegated authority for life-cycle management.

Table 3. SSR Data Elements, Continued

DATA ELEMENT CODE	DATA ELEMENT DESCRIPTION
Executive Service (Continued)	for a multi-Service system or equipment jointly used by two or more DoD Components
Interchangeability Code for TOCC R and S transactions	A two-character, alphabetic code to indicate interchangeability when an item previously requested is being replaced by a new item because of a design or other change. This code is inserted in the applicable TOCC R and S transactions to signify the interchangeability between the original item and the replacement item. The codes to be used are: OW – This code signifies one-way interchangeability: When used on the transaction that describes changes to the original item (TOCC R), OW means that the original item may be used until exhausted. When used on the transaction that submits the replacement items (TOCC S), OW means that the new item may be used to replace the original item. TW – This code signifies that the old and new items are interchangeable with each other and appears in both (TOCC R and S) transactions. NI – This code signifies that items are not interchangeable: When used on the transaction that describes changes to the original item (TOCC R), NI means that item is not interchangeable with the replacement item (TOCC S). When used on the transaction that submits the replacement item (TOCC S), NI means that the replacement item is not interchangeable with the original item. OM – This code is used on the transaction that describes changes to the original item. It signifies that the old item (TOCC R) is interchangeable with the new item (TOCC S) only if modified to the new item configuration and only in the new item application. IM – This code is used on the transaction that describes changes to the original item. It signifies that the old item (TOCC R) is interchangeable in both the old and new application only if modified to the new item (TOCC S) configuration.

Table 3. SSR Data Elements, Continued

DATA ELEMENT CODE	DATA ELEMENT DESCRIPTION
ISN	A number not to exceed six characters used for sequential line item control and for means of communication control. This legend may be alphabetic, numeric, or alphanumeric, e.g., index number. The serial number assigned in this legend must be repeated in the serial number legends of all LIACs for the same item and all transactions generated by any subsequent actions that pertain to the same line item under the same PCC including any succeeding design or program changes. In lieu of sequentially assigned serial numbers, the originator may enter a six-character number used locally by the originator for sequential control and reference. Serial numbers with more than six characters cannot be used.
IMC	As defined in volume 1 of this manual, this code is mandatory for any item being submitted without an NSN and for any item with an NSN not previously coded for integrated management by the submitting Military Service. IMC is not required in SSRs from SSR submitter to a Service integrated materiel manager.
Item Name	The basic noun name and adjective modifiers of the item of supply. The kinds of item names are: a. Approved item name (published in Cataloging Handbook H6, Federal Item Name Directory for Supply Cataloging, Section A, Alphabetic Index of Names). b. Part name (applied to the item by a U.S. Government activity or by a manufacturer when no approved item name exists). The use of the approved item name from cataloging handbook H6 is preferable. The name legend provides for 35 characters in positions 8-42 but the item name may overrun for an additional 12 characters into positions 69–80 as necessary. Item name and adjective modifiers are alphanumeric, with a maximum length of characters.
LIAC	Used to provide advice data on SSRs submitted as specified in Tables 12-19 in this appendix.
LISSR	Contains supply and EDFP relative to individual items required, SSR submitters furnish initial supply and provisioning data and changes there to supporting integrated materiel managers for each line item for which support is requested.

Table 3. SSR Data Elements, Continued

DATA ELEMENT CODE	DATA ELEMENT DESCRIPTION
Maintenance Code	A two-digit code that indicates the lowest maintenance echelon authorized to use (first position) and completely repair (second position) support items. The codes are (shown generally ascending from lowest to highest echelons of maintenance): First position of Maintenance Code: Code Explanation C Crew or operator authorized to remove or replace the item. O Support item is removed, replaced, used at the direct support echelon of maintenance. H Support item is removed, replaced, and used at the general support echelon of maintenance. L Support item is removed, replaced, and used at the designated specialized repair activity. D Support item is removed, replaced, and used at depot only. Second position of Maintenance Code: Code Explanation O The lowest maintenance echelon capable of complete repair of the support item is the organizational echelon. F The lowest maintenance echelon capable of repair of the support item is the direct support echelon. H The lowest maintenance echelon capable of repair of the support item is the general support echelon. L The lowest activity capable of complete repair of the support item is special repair activity. D The lowest maintenance echelon capable of complete repair of the support item is the depot echelon.

Table 3. SSR Data Elements, Continued

DATA ELEMENT CODE	DATA ELEMENT DESCRIPTION	
Maintenance Code (continued)	Z	Non-repairable. No repair is authorized.
	B	The item may be reconditioned by adjusting, lubricating, etc., at the user level. No parts or special tools are procured for the maintenance of this item.
Manufacturer's Part Number/Reference number	This field legend in the LISSR is intended to include any combination of alphanumeric which completely identifies a single design item, item of production, and supply concept of the requiring activity for the application in which the item will be used. The number may be a part, drawing, or catalog number of the actual manufacturer who supplied the item (or a typical manufacturer of who has confirmed the design requirements, in the case of two or more sources of the same line item). The manufacturer is the company or government activity exercising design control over the item or a government specification or standard or fully coordinated industry specification or standard (e.g., National Electrical Manufacturers Association standards or Society of Automotive Engineers standards) including type designator which completely identifies the item including its cube, weight, packaging, shipping and handling requirements, physical, mechanical, functional, and dimensional, characteristics (e.g., type, style, class, grade, series, size). Such numbers submitted via SSRs must be completely item identifying and acceptable as reference numbers in the Federal Catalog System as RNVC 2 and RNCC 2, 3, 5, or 6; RNVC 1 items may also be submitted when full descriptive data are provided with the SSR. Non-receipt of the field descriptive data for RNVC 1 items will result in rejection of supply support.	
Materiel Management Aggregation Code	A two-position alphabetic code used by the Air Force to identify specific NSNs to be managed by a specific manager.	
MOE Rule Number	A four-character alphanumeric code that represents a specific MOE rule number that applies to the management of an item or a group of items of supply. The first position identifies the service or agency responsible for establishing and maintaining the MOE rules. The remaining three positions are non-significant and are used for sequencing purposes only. (See Volume 13 of Reference (i).)	

Table 3. SSR Data Elements, Continued

DATA ELEMENT CODE	DATA ELEMENT DESCRIPTION
NSN	The thirteen-character number that identifies the item of supply on an SSR. The first four digits, positions 8–11, are the FSC and the next nine digits, positions 12–20, are the national item identification numbers (NIINs).
Numbers of SSRs Enclosed	The quantity of different ISNs being sent to the integrated materiel manager (four characters, numeric).
Participating Service	The Service(s) that uses a multi-purpose system or equipment and obtains support for it from the Executive Service.
Phrase Code (PC)	A one-character code used to denote changes or relationships between NSNs and information type data. (See Table 52 of Volume 10 of Reference (i).)
PCC	A three-character code assigned by the Military Service responsible for support of an end item. This code is required as a positive control feature in data processing and to ensure that data exchanges between activities may be related to the same end item. The provisioning activity or commodity manager will assign this code to a single provisioning projector program and will not use the same code to identify a different project within the contract life of the project to which it is first assigned. The code may be numeric, alphabetic, or combined alphanumeric and will be used by the SSR submitters and integrated materiel managers to continuously exchange data regarding provisioning actions, supply support status, or contract status of a given end item.
PDSSR	Designed for SSR submitters to furnish initial and EDFP or other program data, and changes thereto, concerning the end item for which supply support is being requested.
Percentage of End Items East	A two-digit figure to denote the percentage of end items which will be delivered to or deployed from East of the Mississippi River. Use 99 to indicate 100 percent. Percentage of end item to the West Coast will be the difference between this figure and 100 percent.
PLT	A two-digit number expressing the equal or estimated number of months’ time interval between the placement of a contract and receipt into the supply system of material purchased. If less than 1 month, indicate 01 for 1 month.
Quantity Per End Item	A four-digit figure indicating the total number of times the line item is used in the end item. This legend will be completed from right to left and any spaces not used will contain a zero.

Table 3. SSR Data Elements, Continued

DATA ELEMENT CODE	DATA ELEMENT DESCRIPTION
Quantity Per End Item (continued)	If more than 9999 items are installed in the end items, indicate 9999, the maximum number permitted by the form. For incremental or component provisioning the total number of times the item is used in the increment will be indicated.
RNCC	A one-digit alphanumeric code that designates the relationship of the reference number to the item of supply. (See Table 6 of Volume 10 of Reference (i).) The appropriate RNCC for the manufacturer's P/N provided in positions 8–39 of the LISSR will be entered in positions 54 of the LISSR with DIC CXG (not used in SSR submission to Service integrated materiel manager).
Retail Quantity	A five-digit numeric figure indicating the quantity of items required from the integrated materiel manager distribution system at the specified DRPR in the PDSSR to satisfy initial service support requirements. This includes quantities to outfit or increase levels in all organizational, intermediate, and depot-level activities supporting the end item and all other quantities intended to be requisitioned by the using Military Service in support of the end item.
RNJC	A code used to record the degree of research conducted and the justification for adding a reference number, reinstatement of an item identification, or assignment of a new NIIN despite a recognized condition of possible duplication with an existing item. (See Table 4 of Volume 10 of Reference (i).)
RNVC	A numeric code that indicates that a cited reference number is item identifying, is not item identifying, or is a reference number for information only. (See Table 7 of Volume 10 of Reference (i).) Not used in SSR submission to Service integrated materiel manager.
Shelf-life Code	Codes indicating the storage time period of a perishable item. (See Table 50 of Volume 10 of Reference (i).) Type I - An item of supply that is determined through an evaluation of technical test data or actual experience to be an item with a definite non-extendible period of shelf-life. Type II - An item of supply having an assigned shelf-life time period that may be extended after completion of inspection, test, or restorative action.
Standard Inter-service Agency Serial Control Number (SIASCN)	The SIASCN is an alpha prefix followed by six numerics that may be assigned to Condition-3 types SSRS by the SSR submitter. The integrated materiel manager will use the SIASCN as the document control serial number (DCSN) of the FLIS transaction requesting NSN assignment and user registration.

Table 3. SSR Data Elements, Continued

DATA ELEMENT CODE	DATA ELEMENT DESCRIPTION
TDJC	A one-character alphabetic code utilized to indicate a specific reason for not furnishing technical data with Condition-3 SSRs submitted. (Not used in SSR submissions to Service integrated materiel manager.) The Military Services and Defense Agencies furnish technical data with each item coded to an integrated materiel manager. However, there are circumstances when these data cannot be furnished. The following coded reasons, when applicable, are indicated on LISSRS furnished to integrated materiel managers (either with DLA or GSA):

TDJC
CODE   EXPLANATION

A   The contractor refused to accept a contract for the end item equipment with provisions for furnishing to the U.S. Government for retention, technical data (with or without limited rights provisions), and the contract was negotiated without these provisions.

B   The contract for the end item equipment was issued with provisions omitted for furnishing technical data and the contractor has refused to negotiate an amendment or a separate contract for providing these technical data.

C   Same as B except that the contractor has agreed to furnished technical data for provisioning (with or without limited rights provisions) but the price quoted for these data has been determined to be excessive when compared to potential savings that would accrue to the U.S. Government.

D   The contract contains provisions for finishing technical data (with or without limited rights provisions), and the contractor has defaulted.

E   Same as D except that the contractor has been unable to comply with terms of the contract because of subcontractor, vendor, or supplier refusal to finish these data.

F   Technical data were finished with a previously submitted SSR package. Identification of the previously submitted SSR package is provided on a separate sheet of paper.

Table 3. SSR Data Elements, Continued

DATA ELEMENT CODE	DATA ELEMENT DESCRIPTION
TDJC (continued)	X Other – A detailed justification statement for non-submission of technical data provided on a separate sheet of paper submitted for each SSR coded X and appropriately cross-referenced, i.e., PCC, DOR, ACF, ISN.
TOCC	A one-character alphabetic code that identifies a new submission or a change applicable to an original submission. The codes are: TOCC CODE EXPLANATION C Changes in quantities to increase retail or wholesale quantity. D Deleted part but not superseded by another part. Fill retail and wholesale quantity field legends with zeros. H Reduction of previously submitted SSR requirements. The revised quantities are entered in the retail and wholesale quantity fields as applicable. N Original submission of complete provisioning or other program data and SSRs for a PCC or an increment within a PCC under which more than one increment may be submitted reflecting a different DOR (PDSSR only). P Design or program change to an original submission under the same PCC (PDSSR only). R Superseded part. The revised quantity to support the original requirement is reduced and will be entered in the retail and wholesale quantity field legends, as applicable. If the original requirement is completely deleted, the retail and wholesale quantity field legends will be filled with zeros. Must be accompanied by a TOCC S transaction S Superseding part. Provides total required quantities of superseding item.

Table 3. SSR Data Elements, Continued

DATA ELEMENT CODE	DATA ELEMENT DESCRIPTION
TOCC (continued)	T Technical or clerical errors other than retail and wholesale quantity field legends. Applicable only to technical or clerical errors detected on previous submissions for which an acceptance response has been received from an integrated materiel manager. For retail and wholesale quantity field legends, TOCC C or D will be used to either increase or decrease quantity field legends. TOCC T will not be used for resubmission of a reject. V A non-provisioning SSR that provides requirements for items not originally provisioned that are generated from requisition processing or requests for support from field activities.
Transaction Number	Numerals 1 and 2 are used in the LISSR only to identify transaction 1 and transaction 2 used in a CXB SSR.
UI	A code indicating the physical measurement, the count, or, when neither is applicable, the container or shape of an item for purposes of requisitioning by and issue to the end user and is that element of management data to which the price is described. (See Table 53 of Volume 10 of Reference (i).) The established integrated materiel manager UI will be used for items already managed by the integrated materiel manager (Condition 1) and the retail and wholesale quantities must be in terms of one-for-one relating to the UI. For items new to IMM, the SSR submitters use the UI in LISSRs which represents the item to be supplied whether definitive or non-definitive. Particularly, if the item is to be issued by container, configuration, or other non-definitive UI, the non-definitive UI should be used and the retail and wholesale quantities and U/P should be directly related on a one-for-one basis.
U/P	A seven-digit numeric figure to indicate the actual or estimated U/P of the UI. The first two columns from the right will be cents and mills will be rounded off to the nearest cent. The next five columns will be dollars and any spaces not used will contain a zero. The minimum U/P will be 0000001 indicating 1 cent.

Table 3. SSR Data Elements, Continued

DATA ELEMENT CODE	DATA ELEMENT DESCRIPTION
Wholesale Quantity	A five-digit numeric figure. The total quantity (exclusive of the retail quantity) of the item which the SSR submitter anticipates will be required for replenishment from the integrated materiel manager distribution system during the first year of operation of the end items provisioned or other projects. The quantity will assist the integrated materiel manager in requirements computations to ensure that adequate wholesale back-up stocks are available until normal demand patterns are established.
WSDC	A two-position alphanumeric code utilized to identify a specific item (spare or repair part) to the weapon system or end item of equipment to which it has application for the requirement being submitted on the SSR. A WSDC will be assigned to each weapon system entered in the Weapon System Support Program.

Table 4. PDSSR

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/ O/C	DATA ENTRY INSTRUCTIONS
1-3	DIC	*	Enter Code W/CWA.
4-5	ACT	*	Enter code of recipient.
6	Rerouting Indicator	C	Enter R if the SSRs in this package have been rerouted (passed) to the correct integrated materiel manager. Otherwise leave blank.
7	TOCC	M	Enter letter N,P, or V.
8-20	End Item NSN or End Item Name, Type, or Model Number (one required)	M	Enter NSN from left to right (when available). If no NSN is available, enter end item name and type or model number. Leave unused portion blank.
21-24	Date NSNs required	O	Enter date if NSNs are required in less than 75 days after receipt of the request by the integrated materiel manager. Otherwise leave blank.
25-28	DRPR	M	Enter date.
29-48	Contract/Control Number	O	Enter the document contract or control number, when applicable, left to right. Leave unused portion blank.

Table 4. PDSSR, Continued

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
49-52	DOR	*	For TOCC N and V submissions, enter the date the PDSSR is sent. For TOCC P submissions, enter the date the original PDSSR was sent.
53-56	End Item Delivery Code	O	Enter code prescribed in definitions, Table 3 in this appendix.
(53)	(Calendar Year)	O	(Enter last digit of calendar year.)
(54)	(Calendar Year Quarter)	O	(Enter numeral 1, 2, 3, or 4.)
(55-56)	(Number of Months in Delivery Cycle)	O	(Enter number of months. Enter zeros if end items have been delivered.)
57-59	PCC	*	Enter assigned code.
60-64	CAGE Code	M	Enter the code of the manufacturer of the end item.
65-68	WSDC	O	Enter appropriate code.
67-68	ACF	*	Enter the code of the originator.
69			Leave blank.
70-74	End Item Quantity	M	Enter the quantity of end items to be supported from right to left. Unused portion fill with zeros. (May be zero-filled for NSA end items.)
75-78	Number of SSRS Enclosed	O	Enter quantity from right to left. Unused portion fill with zeros.
79-80	Percent of End Items East	M	Enter the percentage fight to left. Unused portion fill with zeros. (May be zero-filled for NSA end items.)
* – Indicates a mandatory control element, specified data must be entered and will be used to uniquely identify an SSR. M – Indicates a mandatory data element, specified data must be entered. O – Indicates an optional data element, specified data may be entered at discretion of originator. C – Indicates a conditional data element.			

Table 5. LISSR – Condition 1

SSR SUBMITTER to IMM CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
1-3	DIC	*	Enter Code W/CXA
4-5	ACT	*	Enter code of recipient
6			Leave blank
7	TOCC	C	Enter TOCC V when cc 7 of the PDSSR is V. When cc 7 of the PDSSR is P, enter the appropriate code from Table 3 in this appendix.
8-20	NSN	M	For TOCC N, S, or V submissions, enter NSN in cc 8-20. For TOCCs, C, D, H, R, and T, reproduce from original SSR.
21-24	MOE Rule	C	Enter MOE Rule of SSR submitter. (Only required for Service integrated materiel manager) transaction when SSR is not recorded in the FLIS total item record (TIR).) Leave blank for integrated materiel manager (either with DLA or GSA).
25-29	Retail Quantity	M	For TOCC, N, S, or V submissions, enter quantity from right to left. Fill unused portion with zeros.
30	IMC	C	Enter IMC if not previously IM coded by the submitting Military Service (SSR submitter to integrated materiel manager (either with DLA or GSA) only).
31	Recommend AAC	O	The requestor may recommend a method of management. Otherwise leave blank. If retail or replenishment quantities reflect all zeros, enter a J.
32-36	Wholesale Quantity	M	For TOCC N, S, or V submissions, enter quantity from right to left. Fill unused portion with zeros.
37-40	Quantity Per End Item	C	For TOCC, N, S, or V submissions, enter quantity from right to left. Fill unused portion with zeros. For TOCC C, D, H, R, and T, leave blank.

Table 5. LISSR – Condition 1, Continued

SSR SUBMITTER to IMM CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
41-42			Leave blank.
43-48	ISN	*	For N or V submissions, enter characters from left to right. Leave unused portion blank. For TOCC C, D, H, R, S, or T, reproduce from original SSR.
49-52	DOR	*	For N or V submissions, enter the date SSR is sent. (For TOCCS C, D, H, R, S, and T, reproduce from original SSR.)
53-54	UI	M	For Nor V submissions and TOCC S, enter appropriate abbreviation. For TOCC C, D, H, R, or T, reproduce from original SSR.
55	Essentiality Code	O	Enter appropriate code from Table 3 in this appendix.
56			Leave blank.
57-59	PCC	*	Enter assigned code.
60-61	II Data Receiver Code	O	Enter Activity Code (Army and Navy only – submit to Service integrated materiel manager only). Not required for activities already recorded in the FLIS.
62-63	11 Data Collaborator Code	O	Enter Activity code (Navy only – submit to Service integrated materiel manager only. Not required for activities already recorded in the FLIS TIR).
64			Leave blank.
65-66	Interchangeability	O	Enter appropriate code from definitions in Table 3 in this appendix for TOCC R and S cards only. Otherwise leave blank.
67-68	ACF	*	Enter the code of the originator.
69-70	Materiel Management Aggregation Code (Air Force Use)	O	Air Force SSR submissions to Air Force integrated materiel manager.
	Additional II Data Code (Navy use)	O	Navy SSR submissions to Navy integrated materiel manager.

APPENDIX TO ENCLOSURE 3

Table 5. LISSR – Condition 1, Continued

SSR SUBMITTER to IMM CARD COLUMNS	DATA ELEMENT	*/M/ O/C	DATA ENTRY INSTRUCTIONS
	Maintenance Code	O	SSR submissions to integrated materiel manager (either with DLA or GSA) must either enter the maintenance code or leave blank.
70-71	11 Data Receiver	O	Navy SSR to integrated materiel manager (Navy may add an additional receiver if required. All others leave blank).
72-73	11 Data Collaborator Code	O	Navy SSR to Service integrated materiel manager may add an additional collaborator if required. All others leave blank.
74-80			Leave blank.

* – Indicates a mandatory control element, specified data must be entered and will be used to uniquely identify an SSR.
M – Indicates a mandatory data element, specified data must be entered.
O – Indicates an optional data element, specified data may be entered at discretion of originator.
C – Indicates a conditional data element.

Table 6. LISSR – Condition 2

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/ O/C	DATA ENTRY INSTRUCTIONS
1-3	DIC	*	Enter code W/CXA for NSN.
4-5	ACT	*	Enter code of the recipient.
6			Leave blank.
7	TOCC	C	Enter TOCC V when cc 7 of the PDSSR is V. When 7 of the PDSSR is P, enter appropriate code from definitions in Table 3 in this appendix.
8-20	NSN	M	For TOCC N, S, or V submissions, enter NSN in cc 8-20; for TCC C, D, H, R, and T, reproduce from original SSR.
21-24	MOE Rule	C	SSR submitter to Service integrated materiel manager only. Enter MOE rule of SSR submitter (not required for integrated materiel manager (either with DLA or GSA) transactions).

Table 6. LISSR – Condition 2 Continued

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
25-29	Retail Quantity	M	For TOCC N, S, or V submissions, enter quantity from right to left. Fill unused portion with zeros.
30	IMC	C	Enter IMC if not previously IM coded by the submitting Military Service (SSR submitter to integrated materiel manager (either with DLA or GSA) only).
31	Recommended AAC	O	The requestor may recommend a method of management. Otherwise leave blank. If retail or replenishment quantities reflect all zeros, enter a J.
32-36	Wholesale Quantity	M	For TOCC, N, S, or V submissions, enter quantity from right to left. Fill unused portion with zeros.
37-40	Quantity Per End Item	C	For TOCC N, S, or V submissions, enter quantity from right to left. Filled unused portion with zeros. For TOCCs C, D, H, R, and T, leave blank
41-42	Source Code	M	For TOCC N, S, or V submissions, enter appropriate code from Table 3 in this appendix.
43-48	ISN	*	Enter character from left to right. Leave unused portion blank. For TOCC C, D, H, R, S, or T reproduced from original SSR.
49-52	DOR	*	For N or V submissions, enter date SSR is sent. For TOCC C, D, H, R, S, or T, reproduce from original SSR.
53-54	UI	M	For TOCC N, S, or V submissions, enter appropriate abbreviation.
55	EC	O	Enter appropriate code from Table 3 in this appendix.
56	Demilitarization Code	M	Enter appropriate code from Table 3 in this appendix.
57-59	PCC	*	Enter assigned code.
60-61	II Data Receive Code	O	Enter activity code for Army and Navy SSR submitters to integrated materiel manager (Service) only. Not required for other SSRs or transactions to integrated materiel manager (either with DLA or GSA).

Table 6. LISSR – Condition 2, Continued

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
62-63	II Data Collaborator Code	O	Enter activity code (Navy SSR submitters to Service integrated materiel manager only). Not required for other SSRs or transactions to integrated materiel managers (either with DLA or GSA).
64	AMC	M	Enter code from Table 3 in this appendix.
65-66	Interchangeability Code	O	Enter appropriate interchangeability code for TOCC R and S transactions from Table 3 in this appendix only. Otherwise leave blank.
67-68	ACF	*	Enter the code of the originator.
69-70	Maintenance Code	O	Enter code from Table 3 in this appendix.
71	Shelf-Life Code	M	For TOCC N, S, or V submissions, enter appropriate code from Table 3 in this appendix.
72-73	PLT	M	For TOCC N, S, or V submissions, enter number of months from right to left. Fill unused portion with zeros.
74-80	U/P	M	For TOCC N, S, or V submissions, enter price in dollars and cents from right to left. Fill unused portion with zeros.

* – Indicates a mandatory control element, specified data must be entered and will be used to uniquely identify an SSR.
M – Indicates a mandatory data element, specified data must be entered.
O – Indicates an optional data element, specified data may be entered at discretion of originator.
C – Indicates a conditional data element.

Table 7. LISSR – Condition 3 (Card 1)

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
1-3	DIC	*	Enter code W/CXB.
4-5	ACT	*	Enter code of recipient.
6	Card Number	M	Enter numeral 1.

Table 7. LISSR – Condition 3 (Card 1), Continued

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/ O/C	DATA ENTRY INSTRUCTIONS
7	TOCC	O	Enter TOCC V when cc 7 of the PDSSR is V. When cc 7 of the PDSSR is P, enter appropriate code from Table 3 in this appendix.
8-13			Leave blank.
14-20	SIASCN	C	Mandatory for joint Service provisioning; may also be used in single Service provisioning or non-provisioning.
21-24	MOE Rule	C	SSR submitter to Service integrated materiel manager only. Enter MOE rule of SSR submitter.
25-29	Retail Quantity	M	For TOCC N, S, or V submissions, enter quantity from right to left. Fill unused portion with zeros.
30	IMC	C	SSR submitter to integrated materiel manager (either with DLA or GSA) only. For TOCC N, S, or V submissions, enter applicable code. For TOCC C, D, H, R, or T, reproduce from original SSR. (Not used in LISSRs from SSR submitter to Service integrated materiel manager.)
31	Recommended AAC	O	The requestor may recommend a method of management. Otherwise leave blank. If retail or replenishment quantities reflect all zeros, enter a J.
32-36	Wholesale Quantity	M	For TOCC N, S, or V submissions, enter quantity from right to left. Fill unused portion with zeros.
37-40	Quantity, Per End Item	C	For TOCC, C, S, or V submissions, enter quantity from right to left. Fill unused portion with zeros.
41-42	Source Code	M	Enter appropriate code from Table 3 in this appendix.

Table 7. LISSR – Condition 3 (Card 1), Continued

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
43-48	ISN	*	Enter characters from left to right. Leave unused portion blank. For TOCC C, D, H, R, S, or T, reproduce from original SSR.
49-52	DOR	*	For Nor V submissions, enter date SSR is sent. For TOCC C, D, R, S, or T, reproduce from original SSR.
53-54	UI	M	For TOCC, N, S, or V submissions, enter appropriate abbreviation.
55	EC	O	Enter appropriate code from Table 3 in this appendix.
56	Demilitarization Code	M	Enter appropriate code from Table 3 in this appendix.
57-59	PCC	*	Enter assigned code.
60-61	11 Data Receiver Code	O	Enter code for Army and Navy SSR submitters to Service integrated materiel manager only.
62-63	11 Data Collaborator Code	O	Enter code for Navy SSR submitters to Service integrated materiel manager only. Not required for other SSRs or transactions to integrated materiel managers (either with DLA or GSA).
64	AMC	M	Enter code from Table 3 in this appendix.
65-66	Interchangeability Code	O	Enter appropriate code from the definitions in Table 3 in this appendix for TOCC R and S cards only. Otherwise leave blank.
67-68	ACF	*	Enter code of SSR submitter.
69-70	Maintenance Code	O	Enter code from Table 3 in this appendix.
71	Shelf-Life Code	M	For TOCC N, S, or V submissions, enter appropriate code.
72-73	PLT	M	For TOCC N, S, or V submissions, enter number of months from right to left. Fill unused portion with zeros.
74-80	U/P	M	For TOCC N and S submissions, enter price in dollars and cents from right to left. Fill unused portion with zeros.

* – Indicates a mandatory control element, specified data must be entered and will be used to uniquely identify an SSR.
M – Indicates a mandatory data element, specified data must be entered.
O – Indicates an optional data element, specified data may be entered at discretion of originator.
C – Indicates a conditional data element.

Table 8. LISSR – Condition 3 (Card 2)

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
1-3	DIC	*	Enter code W/CXB.
4-5	ACT	*	Enter Activity code of the recipient of the SSR.
6	Card Number	M	Enter numeral 2.
7	TOCC	C	Enter code from cc 7 of card 1.
8-39	Manufacturer's P/N	M	For TOCC N, S, or V submissions, enter characters from left to right. Leave unused portion blank.
40-42			Leave blank.
43-48	ISN	*	Reproduce from card number 1. Enter characters from left to right. Leave unused portion blank.
49-52	DOR	*	For Nor V submissions, reproduce from card number 1. For TOCC C, D, H, R, S, or T, reproduce from original SSR.
53	AMSC	M	Enter appropriate code from Table 3 in this appendix.
54	RNCC	C	Enter appropriate code from Table 3 in this appendix. (Not required for Service integrated materiel manager or when technical data is provided integrated materiel manager (either with DLA or GSA).)
55	RNVC	C	Enter appropriate code from Table 3 in this appendix. (Not required for Service integrated materiel manager or when technical data is provided integrated materiel manager (either with DLA or GSA).)
56	DAC	C	Enter appropriate code from Table 3 in this appendix. (Not required for Service integrated materiel manager or when technical data is provided integrated materiel manager (either with DLA or GSA).)
57-59	PCC	*	Enter assigned code.
60-64	CAGE Code	M	Enter manufacturer's code relating to part number in cc 8-39.
65-66			Leave blank.
67-68	ACF	*	Enter code of originator.

Table 8. LISSR – Condition 3 (Card 2), Continued

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
69-72	DTDS	C	Enter date technical data will be supplied, if known. (Completed only when data is not sent with SSR.) If date is unknown, leave blank and complete cc 73. (SSR submitter to integrated materiel manager (either with DLA or GSA).)
73	TDJC	C	Leave cc 73 blank if cc 69-72 are filled. Not required for integrated materiel manager transactions or if technical data is sent with the SSR.
74	RNJC	C	For TOCC N, S, or V submissions, enter the appropriate numeric code only when the item of supply or production submitted is identified as a possible or probable match of NSN in FLIS TIR which is not technically acceptable.
75-80			Leave blank.
* – Indicates a mandatory control element, specified data must be entered and will be used to uniquely identify an SSR. M – Indicates a mandatory data element, specified data must be entered. O – Indicates an optional data element, specified data may be entered at discretion of originator. C – Indicates a conditional data element.			

Table 9. Additional Reference Number – DIC CXG

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
1-3	DIC	*	Enter code CXG.
4-5	ACT	*	Enter code of the recipient.
6-7			Leave blank.
8-39	Reference Number	M	Enter number from left to right. Leave unused portion blank. Numbers exceeding 32 positions are not acceptable.
40-42			Leave blank.
43-48	ISN	*	Enter same code shown on applicable CXA and CXB card(s).
49-52	DOR	*	Enter same date shown on applicable CXA and CXB.

Table 9. Additional Reference Number – DIC CXG, Continued

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
49-52 (continued)			card(s).
53			Leave blank.
54	RNCC	C	Enter code. Not required if technical data for the reference number are sent with this card.
55	RNVC	C	Enter code. Not required if technical data for the reference number are sent with this card.
56	DAC	C	Enter code. Not required if technical data for the reference number are sent with this card.
57-59	PCC	*	Enter same code shown on applicable CXA and CXB card(s).
60-64	CAGE Code	M	Enter manufacturer's code relating to part number in cc 8-39.
65-66			Leave blank.
67-68	ACF	*	Enter code of the originator.
69-80			Leave blank.

* – Indicates a mandatory control element, specified data must be entered and will be used to uniquely identify an SSR.
M – Indicates a mandatory data element, specified data must be entered.
O – Indicates an optional data element, specified data may be entered at discretion of originator.
C – Indicates a conditional data element.

Table 10. Additional User – DIC CXK

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
1-3	DIC	*	Enter code CXK.
4-5	ACT	*	Enter code of the recipient.
6-7			Leave blank.
8-9	Additional User	M	Enter in cc 8-9 the activity code of the additional user. SSR submitter to integrated materiel manager (either with DLA or GSA) only.
10-29			Leave blank.
30	IMC		Enter IMC if not previously identified. Otherwise leave blank.

Table 10. Additional User – DIC CXK, Continued

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/ O/C	DATA ENTRY INSTRUCTIONS
31-42			Leave blank.
43-48	ISN	*	Enter same code shown on applicable W/CXA or CXB card(s).
49-52	DOR	*	Enter same date shown on applicable W/CXA or CXB card(s).
53-56			Leave blank.
57-59	PCC	*	Enter same code shown on applicable W/CXA or CXB card(s).
60-66			Leave blank.
67-68	ACF	*	Enter code of the originator.
69-80			Leave blank.

* – Indicates a mandatory control element, specified data must be entered and will be used to uniquely identify an SSR.
M – Indicates a mandatory data element, specified data must be entered.
O – Indicates an optional data element, specified data may be entered at discretion of originator.
C – Indicates a conditional data element.

Table 11. Item Name Card – DIC CXF

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/ O/C	DATA ENTRY INSTRUCTIONS
1-3	DIC	*	Enter code CXF.
4-5	ACT	*	Enter code of the recipient.
6			Leave blank.
7	TOCC	C	Enter S if TOCC S item meets need for submission of item name card, otherwise leave blank.
8-42	Item Name	M	Enter item name and modifiers from left to right. Leave unused portion blank. Continue overflow into cc 69-80.
43-48	ISN	*	Enter code shown on CXB cards.
49-52	DOR	*	Enter same date shown on applicable CXB cards.
53-56	FSC	M	Enter code for the item.

Table 11. Item Name Card – DIC CXF, Continued

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
57-59	PCC	*	Enter same code shown on applicable CXB cards.
60-66			Leave blank.
67-68	ACF	*	Enter code of the originator.
69-80	Item Name Overflow	C	Enter overflow of item name.
* – Indicates a mandatory control element, specified data must be entered and will be used to uniquely identify an SSR. M – Indicates a mandatory data element, specified data must be entered. O – Indicates an optional data element, specified data may be entered at discretion of originator. C – Indicates a conditional data element.			

Table 12. LIAC Final Positive Advice

IMM TO SSR SUBMITTER CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
1-3	DIC	*	Enter code CX1.
4-5	ACT	*	Enter code of the recipient.
6			Leave blank.
7	TOCC	C	If original SSR contained a V, then reproduce it here; otherwise leave blank.
8-20	NSN	M	Enter NSN.
21-29			Leave blank.
30	AAC	M	Enter code under which item will be supported.
31-42			Leave blank.
43-48	ISN	*	Reproduce from original SSR.
49-52	DOR	*	Reproduce from original SSR.
53-56	DADV	M	Enter date of transmittal.
57-59	PCC	*	Reproduce from original SSR.
60-64			Leave blank.
65-66	ATC	M	Enter YA, YB, YD, YE, or YX as applicable.
67-68	ACF	*	Enter code of originator.
69-76			Leave blank.

Table 12. LIAC Final Positive Advice, Continued

IMM TO SSR SUBMITTER CARD COLUMNS	DATA ELEMENT	*/M/ O/C	DATA ENTRY INSTRUCTIONS
77-80	Support Date	C	Enter appropriate date if ATC in cc 65-66 of this transaction is YX.
* – Indicates a mandatory control element, specified data must be entered and will be used to uniquely identify an SSR.			
M – Indicates a mandatory data element, specified data must be entered.			
O – Indicates an optional data element, specified data may be entered at discretion of originator.			
C – Indicates a conditional data element.			

Table 13. LIAC Integrated Materiel Manager-to-SSR Submitter Interim Advice

IMM TO SSR SUBMITTER CARD COLUMNS	DATA ELEMENT	*/M/ O/C	DATA ENTRY INSTRUCTIONS
1-3	DIC	*	Enter code CX1.
4-5	ACT	*	Enter code of recipient.
6			Leave blank.
7	TOCC	C	If original SSR contained V, then reproduce it here; otherwise leave blank.
8-42	(8-20) NSN -or-	C	Use NSN if ATC is YG, YJ, YL, or YR.
	(8-39) P/N –or-		Enter P/N if ATC is YF.
	(8-42) Blank		Leave blank if ATC is YC, YH, YK, YT, YY, YZ.
43-48	ISN	*	Reproduce from original SSR.
49-52	DOR	*	Reproduce from original SSR.
53-56	DADV	M	Enter date of transmittal.
57-59	PCC	*	Reproduce from original SSR.
60-64	CAGE Code	C	Enter CAGE code if ATC is YF; otherwise leave blank.
65-66	ATC	M	Enter YC, YF, YG, YH, YJ, YK, YL, YR, YT, YY, or YZ as applicable.
67-68	ACF	*	Enter code off originator.
69	AAC	C	Enter code of replacement item if ATC is YJ or YR.
70	ISC	C	Enter code of replacement if ATC is YJ or YR.

Table 13. LIAC Integrated Materiel Manager-to-SSR Submitter Interim Advice, Continued

IMM TO SSR SUBMITTER CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
71	PC	C	Enter PC of replacement item if ATC is YJ, YR.
72-74			Leave blank.
75-76	Activity Code Passed To	C	Enter the code of the integrated materiel manager to which the SSR has been passed if the ATC is YC, YK, otherwise leave blank.
77-80	FSC	C	All numeric if ATC is YC; otherwise leave blank.
* – Indicates a mandatory control element, specified data must be entered and will be used to uniquely identify an SSR. M – Indicates a mandatory data element, specified data must be entered. O – Indicates an optional data element, specified data may be entered at discretion of originator. C – Indicates a conditional data element.			

Table 14. LIAC Integrated Materiel Manager-to-SSR Submitter Reject Advice

IMM TO SSR SUBMITTER CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
1-3	DIC	*	Enter code CX1.
4-5	ACT	*	Enter code of recipient.
6			Leave blank.
7	TOCC	C	If original SSR contained a V, then reproduce it here; otherwise leave blank.
8-42			Leave blank.
43-48	ISN	*	Reproduce from original SSR.
49-52	DOR	*	Reproduce from original SSR.
53-56	DADV	M	Enter date of transmittal.
57-59	PCC	*	Reproduce from original SSR.
60-64			Leave blank.
65-66	ATC	M	Enter applicable numeric ATC. If ATC is 36, a DIC CX5 must accompany this transaction.
67-68	ACF	*	

Table 14. LIAC Integrated Materiel Manager-to-SSR Submitter Reject Advice, Continued

IMM TO SSR SUBMITTER CARD COLUMNS	DATA ELEMENT	*/M/ O/C	DATA ENTRY INSTRUCTIONS
69-80			Leave blank.
* – Indicates a mandatory control element, specified data must be entered and will be used to uniquely identify an SSR. M – Indicates a mandatory data element, specified data must be entered. O – Indicates an optional data element, specified data may be entered at discretion of originator. C – Indicates a conditional data element.			

Table 15. LIAC SSR Submitter-to-Integrated Materiel Manager Reply to Offer

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/ O/C	DATA ENTRY INSTRUCTIONS
1-3	DIC	*	Enter code CX2.
4-5	ACT	*	Enter code of recipient.
6-42			Leave blank.
43-48	ISN	*	Reproduce from original SSR.
49-52	DOR	*	Reproduce from original SSR.
53-56	DADV	M	Enter date of transmittal.
57-59	PCC	*	Reproduce from original SSR.
60-64			Leave blank.
65-66	ATC	*	Enter YM or YN.
67-68	ACF	M	Enter code or originator.
69-80		*	Leave blank.
* – Indicates a mandatory control element, specified data must be entered and will be used to uniquely identify an SSR. M – Indicates a mandatory data element, specified data must be entered. O – Indicates an optional data element, specified data may be entered at discretion of originator. C – Indicates a conditional data element.			

Table 16. LIAC SSR Submitter-to-Integrated Materiel Manager Follow-Up

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
1-3	DIC	*	Enter code CX3.
4-5	ACT	*	Enter code of recipient.
6-42			Leave blank.
43-48	ISN	*	Reproduce from original SSR.
49-52	DOR	*	Reproduce from original SSR.
53-56	DADV	M	Enter date of transmittal.
57-59	PCC	*	Reproduce from original SSR.
60-66			Leave blank.
67-68	ACF	*	Enter code of originator.
69-80			Leave blank.
* – Indicates a mandatory control element, specified data must be entered and will be used to uniquely identify an SSR. M – Indicates a mandatory data element, specified data must be entered. O – Indicates an optional data element, specified data may be entered at discretion of originator. C – Indicates a conditional data element.			

Table 17. LIAC Reply to DIC CX3 Follow-Up

IMM TO SSR SUBMITTER CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
1-3	DIC	*	Enter code CX4.
4-5	ACT	*	Enter code of recipient.
6-7			Leave blank.
8-20	NSN		Enter NSN which will support this SSR requirement.
21-29			Leave blank.
30	AAC	C	Enter code under which SSR is supported if ATC shows positive final advice.
31-42			Leave blank.
43-48	ISN	*	Reproduce from DIC CX3.
49-52	DOR	*	Reproduce from DIC CX3.
53-56	DADV	M	Enter date of transmittal.
57-59	PCC	*	Reproduce from DIC CX3.

Table 17. LIAC Reply to DIC CX3 Follow-Up, continued

IMM TO SSR SUBMITTER CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
60-64			Leave blank.
65-66	ATC	M	Enter code assigned this SSR from provisioning records; enter ATC 66 only if no record found.
67-68	ACF	*	Enter code of originator.
69-80			Leave blank.

* – Indicates a mandatory control element, specified data must be entered and will be used to uniquely identify an SSR.
M – Indicates a mandatory data element, specified data must be entered.
O – Indicates an optional data element, specified data may be entered at discretion of originator.
C – Indicates a conditional data element.

Table 18. LIAC Additional Data Card for ATC 36 Rejects

IMM TO SSR SUBMITTER CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
1-3	DIC	*	Enter code CX5.
4-5	ACT	*	Enter code of recipient.
6-42	Reason of Return	M	In-the-clear text message indicating reason for rejection.
43-48	ISN	*	Reproduce from original SSR.
49-52	DOR	*	Reproduce from original SSR.
53-56	DADV	M	Enter date of transmission.
57-59	PCC	*	Reproduce from original SSR.
60-65			Leave blank.
66	Overflow Indicator	O	Enter alpha Y to indicate additional information to explain rejection will be forwarded by mail.
67-68	ACF	*	Enter code of originator.
69-80	Continuation Field	O	Fill if cc 6-42 does not provide enough room for message.

* – Indicates a mandatory control element, specified data must be entered and will be used to uniquely identify an SSR.
M – Indicates a mandatory data element, specified data must be entered.
O – Indicates an optional data element, specified data may be entered at discretion of originator.
C – Indicates a conditional data element.

Table 19. LIAC Out-Year Requirement Card

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/ O/C	DATA ENTRY INSTRUCTIONS
1-3	DIC	*	Enter code CFR.
4-5	ACT	*	Enter code of recipient.
6-9	DRPR	M	Enter DRPR. Must agree with the DRPR on the PDSSR.
10			Leave blank.
11-16	Second Year Retail Quantity	M	Enter the retail quantity required for support 13-24 months after the DRPR. Fill unused portion with zeros.
17-22	Second Year Replenishment	M	Enter the replenishment quantity required for support 13-24 months after the DRPR. Fill unused portion with zeros.
23			Leave blank.
24-29	Third Year Retail Quantity	M	Enter the retail quantity required for support 25-36 months after the DRPR. Fill unused portion with zeros.
30-35	Third Year Replenishment Quantity	M	Enter the replenishment quantity required for support 25-36 months after the DRPR. Fill unused portion with zeros.
36			Leave blank.
37-42	Fourth Year Quantity	M	Enter the retail quantity required for support 36-48 months after the DRPR. Fill unused portion with zeros.
43-48	Fourth Year Replenishment Quantity	M	Enter the replenishment quantity required for support 37-48 months after the DRPR. Fill unused portion with zeros.
49			Leave blank.
50-55	Fifth Year Retail Quantity	M	Enter the retail quantity required for support 49-60 months after the DRPR. Fill unused portion with zeros.
56-61	Fifth Year Replenishment Quantity	M	Enter the replenishment quantity required for the support 49-60 months after the DRPR. Fill unused portion with zeros.
62			Leave blank.
63-66	DOR	*	Enter same date shown on W/CXA or CXB cards.

Table 19. LIAC Out-Year Requirement Card (continued)

SSR SUBMITTER TO IMM CARD COLUMNS	DATA ELEMENT	*/M/O/C	DATA ENTRY INSTRUCTIONS
67-68	ACF	*	Enter code of originator.
69-74	ISN	*	Enter same code shown on W/CXA or CXB cards.
75-77	PCC	*	Enter same code shown on W/CXA or CXB cards.
75-80			Leave blank.
* – Indicates a mandatory control element, specified data must be entered and will be used to uniquely identify an SSR. M – Indicates a mandatory data element, specified data must be entered. O – Indicates an optional data element, specified data may be entered at discretion of originator. C – Indicates a conditional data element.			

Table 20. Data Distribution List for Notification of Repetitive Demands for Non-Registered Users

SERVICE or AGENCY	TYPE OF DATA TO BE DISTRIBUTED	DISTRIBUTION LIST ADDRESSES
Army	Transactions by electronic transmission.	Commander, US Army Materiel Command (USAMC) Logistics Support Activity ATTN: AMXLS-MD Redstone Arsenal, AL 35898-7466 Communications Routing Identifier: RUDQCDA
Army	A listing of Army security assistance program requisitions, which the Army is not to be recorded as a user in the FLIS database.	Commander U.S. Army Security Affairs Command (AMSAC) ATTN: AMSAC New Cumberland, PA 17070-5096
Navy	Transactions by electronic transmission, excluding non-NSN P/N medical items and FSC 9150 and 9160 items.	U.S. Army Security Assistance Command ATTN: AMSAC New Cumberland, PA 17070-5096

Table 20. Data Distribution List for Notification of Repetitive Demands
for Non-Registered Users, Continued

SERVICE or AGENCY	TYPE OF DATA TO BE DISTRIBUTED	DISTRIBUTION LIST
Navy	Listings for non-NSN P/N medical items.	Commanding Officer Navy Medical Logistics Command Attn: Code 4 Fort Detrick, MD 21702
Navy	Listings for FSC 9150 and 9160.	Naval Operational Logistics Support Center Petroleum 8725 John J. Kingman Rd. Suite 3719 Fort Belvoir, VA 22060-6224
Navy	Listings non-NSN P/N JZ items.	Commanding Officer Navy Inventory Control Center Attn: Code 85413 5450 Carlisle Pike P.O. Box 2020 Mechanicsburg, PA 17055
Marine Corps	Listings.	Commanding General Marine Corps Logistics Bases Integrated Logistics Support Directorate (Code 850) 814 Radford Blvd Albany, GA 31704-1128 Communications Routing Identifier: RUQABNB
Air Force	Transactions by electronic transmission (except Federal Supply Group 68 and Federal Supply Group 91).	AF Materiel Command Air Force Sustainment Center/LOME5215 Thulow Building 70C, Suite 1Wright-Patterson AFB, OH 45433
Air Force	Listing of Federal Supply Group 68, Federal Supply Group 91, and Air Force security assistance program requisitions for items on which the Air Force is not recorded as a user.	AFPET/AFTH 2430 C. Street, Area B, Building 70, Rm 114 Wright-Patterson AFB, OH 45433-7632

Table 20. Data Distribution List for Notification of Repetitive Demands for Non-Registered Users, Continued

SERVICE or AGENCY	TYPE OF DATA TO BE DISTRIBUTED	DISTRIBUTION LIST
Air Force	A listing of Air Force security assistance program requisitions on which the Air Force is not recorded as a user.	AF Materiel Command Air Force Sustainment Center/LOME 5215 Thulow Building 70C, Suite 1 Wright-Patterson AFB, OH 45433
USCG	Listings.	Commandant U.S. Coast Guard Headquarters ATTN: CG-44 Stop 7714 7203 Martin Luther King Jr. Ave SE Washington, DC 20593-7714 Communications Routing Identifier: RUCGWAA
FAA	Listings.	Federal Aviation Administration Mike Monroney Aeronautical Center ATTN: AAC-490 P.O. Box 25082 Oklahoma City, OK 73125 Communication Routing Identifier: RUWTEHA
NSA	Listings.	Director National Security Agency ATTN: L161 Fort George G. Meade, MD 20755-6000 Communication Routing Identifier: RUETIAA
National Weather Service (NWS)	Listings.	NEXRAD Joint System/Program Office National Weather Service ATTN: NWS-OSO322 Room 326 8060 13th Street Silver Spring, MD 20910 Communication Routing Identifier: RUEAHQA

ENCLOSURE 4

SSR CONTROL ELEMENTS AND TIMEFRAME OBJECTIVES

1. <u>SSR CONTROL ELEMENTS</u>. SSR submitters or integrated materiel managers will:

    a. Use the controlling elements in this section for both processing and controlling SSR transactions.

    b. Use these control elements to detect or prevent duplicate SSR submissions.

    c. Avoid duplication of a PCC, ISN, or DOR combination by a single SSR submitting activity while the PCC resides in any SSR files at that activity.

    d. The control elements to be included in all SSR transactions are:

        (1) DIC

        (2) ACT

        (3) ISN

        (4) DOR

        (5) PCC

        (6) ACF

2. <u>ALLOWED TIMES</u>

    a. Objectives for completion of key events are contained in Table 21 in this enclosure.

    b. SSR submitter or integrated materiel manager processing systems will provide for both external and internal functional follow-ups when processing actions are overdue. Generate external functional follow-ups and transmit under the allowed timeframes. Internal functional follow-up or notification will require action to correct the error condition, provide the required advice, or take other appropriate action to complete processing for any exceptional conditions.

Table 21. SSR Timeframe Objectives

SSR EVENT	START	STOP	OBJECTIVE (DAYS)
Deliver original SSR to integrated materiel manager	DOR [1]	Receipt by integrated materiel manager	15
Deliver EDFP to integrated materiel manager	DOR	Receipt by integrated materiel manager	15
Final Advice, P/N SSR	Receipt by integrated materiel manager of SSR	Receipt by SSR submitter	60 [2, 3, 4]
Final Advice, NSN SSR	Receipt by integrated materiel manager of SSR	Receipt by SSR submitter	25
Offer	Receipt by integrated materiel manager of SSR	Receipt by SSR submitter	30
Deliver EDFP for Offered Item to SSR Submitter	Transmission Date of DIC CX1	Receipt by SSR submitter	15
SSR Submitter Reply of Offer	Receipt by SSR submitter of offer (YL)	CX2 received by integrated materiel manager	75
Follow-up Generated by SSR submitter – P/N SSR	DOR	Follow-up generated	65
Follow-up Generated by SSR Submitter – NSN SSR	DOR	Follow-up generated	30
Offer Follow-up by integrated materiel manager	Date of advice	Follow-up generated	55

[1] DOR will not be earlier than 15 days before receipt of the original SSR by integrated materiel manager.
[2] Add 30 days to the objective if the SSR is rerouted (interim "YC" and "YK").
[3] Add 75 days to the objective if alternate or substitute item is offered (interim ATC "YL").
[4] Add 105 days to the objective if a request for NSN must be submitted to a NATO country other than the United States (interim ATC "YH").

ENCLOSURE 5

USE OF SIASCN

1. USE OF SIASCN IN SSRs

    a. SSR submitters will:

        (1) Use a SIASCN in SSRs during joint Service provisioning. It is also appropriate for use during single Service provisioning.

        (2) Identify the SIASCN for all P/N SSRs submitted by the Military Service assigned executive management responsible for multi-Service provisioning.

    b. SIASCN identification for P/N SSRs submitted for single Military Service provisioning is a Service option.

    c. The integrated materiel manager will use the SIASCN as the DCSN of the FLIS transaction requesting NSN assignment and user registration.

2. EXECUTIVE SERVICE. The Military Service designated as the Executive Service will assign the SIASCN to items requiring NSN assignment during joint Service provisioning coordination with the participating DoD Components. The DoD Component conducting single Service provisioning will:

    a. Assure the assignment of the SIASCN, as required.

    b. Compose the SIASCN with a specific alphabetic prefix designating the Executive Service and followed by six numbers.

    c. Develop the six-position numeric to preclude assignment of the same SIASCN to two or more items.

    d. Assign the alphabetic prefixes in Table 22 of this enclosure to the SIASCN by the Executive Service in coordination with the participating DoD Component or by the designated DoD Component provisioning activities.

Table 22. Alphabetic Prefixes Assigned to SIASCN

SERVICE	INVENTORY CONTROL POINT (ICP) MANAGING ACTIVITY	PREFIX
Air Force	TD	Q
	TG	C
	SU	E
	SX	F
	SJ	J
Army	AJ	B
	AZ	K
	BD	L
	BF	M
	CT	N
	CU	P
	CM	U
Marine Corps	PA	A
Navy	HD	H, T
	HX	X
	JV	S
	KE	R
Prefix Z reserved for expansion.		

    e. Record the SIASCN on P/N SSRs submitted by the Executive Service when submitting an SSR. Add user (i.e., DIC "CXK") may be submitted for either joint Service or single Service provisioning.

    f. Place the SIASCN in the P/N SSRS (i.e., DIC "CXB") transaction 1, positions 14-20.

    g. The designated Executive Service will provide consolidated requirements for all users on SSRs.

    h. Submit SSRS for changes under the procedures identified in section 4 of Enclosure 3 of this volume.

    i. Notify the participating DoD Components in advance of the SSRs of any changes to the equipment by copies of the changes or a follow-on provisioning conference, if required.

3. <u>PARTICIPATING DoD COMPONENT</u>. The participating DoD Component will:

a. Record the SIASCN assigned by the Executive Service during the provisioning meeting or conference on internal control files for use in updating records on assignment of the NSN.

b. Submit SSRs identifying any requirements not included in the SSR submitted by the Executive Service.

c. Submit SSRs for items unique to a participating Military Service.

d. Submit all SSRs under the established procedures (e.g., TOCC N).

e. Submit SSRs for all items identifying both wholesale and retail quantities when buying equipment previously provisioned by an Executive Service. It is not necessary to add the Service data when it's a different Military Service.

4. <u>INTEGRATED MATERIEL MANAGERS' USE OF SIASCN</u>. Integrated materiel managers will:

a. On receipt of a P/N SSR containing a SIASCN, ensure the SIASCN is used as the DCSN of the FLIS transaction requesting NSN assignment and user registration. This process will permit participating DoD Components to identify notification of NSN assignment and the appropriate management data from the DLA Logistics Information Service notification for all P/N SSRs submitted during the joint Service provisioning.

b. Furnish LIAC to the Executive Service or submitting Military Service.

c. Add the appropriate MOE rule or supplementary data receiver code for all participating DoD Components identified by the Executive Service on DIC "CXK" as agreed to by the DoD Components.

d. Periodically provide to the Executive Service and participating DoD Components, at their request, status updates on all SSRs submitted for joint Service provisioning.

GLOSSARY

PART I. ABBREVIATIONS AND ACRONYMS

AAC	acquisition advice code
ACF	activity code from
ACT	activity code to
AMC	acquisition method code
AMSAC	Army Security Affairs Command
AMSC	acquisition method suffix code
ASD(L&MR)	Assistant Secretary of Defense for Logistics and Materiel Readiness
ATC	action-taken code
CAGE	commercial and government entity
cc	card column
DADV	date of advice
DCN	design change notice
DCSN	document control serial number
DIC	document identifier code
DLA	Defense Logistics Agency
DOR	date of request
DRPR	date repair part required
DTDS	date technical data to be supplied
EC	essentiality code
EDFP	engineering data for provisioning
FAA	Federal Aviation Administration
FLIS	Federal Logistics Information System
FSC	Federal Supply Classification
GSA	General Services Administration
ICP	inventory control point
IEC	item entry control
IMC	item management code
IMM	integrated materiel management
ISC	item standardization code
ISN	item serial number

LIAC	line item advice code
LIAT	line item advice transaction
LISSR	line item supply support request
MOE	major organization entity
NATO	North Atlantic Treaty Organization
NCB	National Codification Bureau
NIIN	national item identification number
NSA	National Security Agency
NSN	National Stock Number
NWS	National Weather Service
PC	phrase code
PCC	provisioning control code
PDSSR	program data supply support request
PLT	production lead time
P/N	part number
RNJC	reference number justification code
RNVC	reference number variation code
SIASCN	standard inter-service agency control number
SPTD	supplementary provisioning technical data
SSR	supply support request
TDJC	technical data justification code
TIR	total item record
TOCC	type of change code
UI	unit of issue
U/P	unit price
USCG	United States Coast Guard
USTRANSCOM	U.S. Transportation Command
WSDC	weapon system designator code

PART II. DEFINITIONS

These terms and their definitions are for the purpose of this manual.

AAC. A code denoting how, as distinguished from where and under what restrictions, an item will be acquired.

ATC. A two-character alphabetic or numeric code to identify advice being provided in a LIAT.

CAGE code. A five-position code that identifies companies doing or wishing to do business with the Federal Government. Present in the SSR process as it relates to the end item and reference number.

Condition 1 SSR. A request for support for an NSN managed by an integrated materiel manager.

Condition 2 SSR. A request for support for an NSN that has no recorded integrated materiel manager in the FLIS database, or recorded Service users.

consumable item. An item of supply or an individual item (except explosive ordnance and major end items of equipment) that is normally expended or used up beyond recovery in the use for which it is designed or intended.

cube. The volume or space necessary to store, package, or ship an item.

duplicate SSR. A duplicate SSR is a submitted SSR reflecting the same control elements, including DOR, as on a previously submitted SSR.

EDFP. Technical data that provides definitive identification of cube, weight, packaging, shipping and handling requirements, dimensional, material, mechanical, electrical, or other characteristics that depict the physical characteristics, location, and function of the item.

Executive Service. The DoD Component that is formally designated, assigned responsibility, and delegated authority for life cycle management for a multi-Service system or equipment jointly used by two or more DoD Components.

final advice. Transaction used when the SSR action is complete and the AAC is assigned to the NSN.

green product. A product that exhibits the environmentally positive characteristics of an environmental organization approved through the DLA-chaired Joint Group on Environmental Attributes, and has a lesser or reduced effect on human health and the environment when compared to competing products or services that serve the same purpose.

ICP. An organizational unit or activity within the DoD supply system that is assigned the primary responsibility for the materiel management of a group of items either for a particular DoD Component as a whole. In addition to IMM functions, an ICP may perform other logistics functions in support of a particular DoD Component or for a particular end item (e.g., centralized computation of requirements levels and engineering tasks associated with weapon system components).

IMC process. Procedures to determine whether items of supply in FSC assigned for IMM qualify for management by the individual DoD Components other than DLA or GSA.

IMM. Any activity or agency that has been assigned the responsibility for the DoD and participating Federal Agencies to manage the supply support, e.g. cataloging, requirements determination, procurement, distribution overhaul, repair, and disposal of materiel.

interchangeable and substitutable family. Two or more items having interchangeable or substitutable relationship with another. The head of the family is called the master item, i.e., an item with an interchangeable or substitutable relationship with every member of the family.

inventory. Materiel, titled to the U.S. Government, held for sale or issue, held for repair, or held pending transfer to disposal

item of supply. A category of items identified by an NSN with the same form, fit, and function. The individual items (units) included in this category could be manufactured by multiple sources.

logistics reassignment. The transfer of IMM responsibilities from one manager to another.

materiel. All items necessary to equip, operate, maintain, and support military activities without distinction as to its application for administrative or combat purposes, excluding real property, installations, and utilities. Materiel is either serviceable (i.e., in an issuable condition) or unserviceable (i.e., in need of repair to make it serviceable).

materiel management. That phase of military logistics that includes managing, cataloging, demand and supply planning, requirements determinations, procurement, distribution, overhaul, and disposal of materiel.

MOE. The principal subdivision of a U.S. Government organization under which component organization entities are identified (e.g., Army, Navy, Air Force, Marine Corps, DLA, NSA, GSA).

MOE rule. Codes reflecting the relationship of an activity to an item of supply. The codes are defined in Volume 13 of Reference (i).

non-consumable items of supply. NSN items of supply that are major end items, depot-reparable components, or special management items.

repetitive demand items. Items for which two or more requisitions are recorded within a 180-day period on NSNs or P/N items where the participant is not a recorded user.

retail quantity. A five-digit numeric figure indicating the quantity of items required from the IMM Distribution System during the first year of operation of the end item provisioned commencing with the date repair part required. This includes quantities to outfit or increase

levels in all organizational, intermediate, and depot level activities support of weapon systems and other end items.

SSR. A transaction identifying requirements for consumable items that is submitted by the component introducing a materiel or weapon system to the integrated materiel manager.

supply chain. The linked activities associated with providing materiel from a raw material stage to an end user as a finished product.

supply chain management. The systematic identification, assessment, and quantification of potential supply chain disruptions with the objective to control exposure to risk or reduce its negative impact on supply chain performance.

sustainable. Create and maintain conditions, under which humans and nature can exist in productive harmony, that permit fulfilling the social, economic, and other requirements of present and future generations.

wholesale or replenishment quantity. Wholesale or replenishment quantity is a five-digit numeric figure that the customer anticipates will be required for replenishment from the IMM distribution system during the first year of operation. This quantity is exclusive of the retail quantity of the item that the customer anticipates will be required for replenishment from the IMM distribution system during the first year of operation of the end items provisioned or other projects. This quantity assists the integrated materiel manager in requirements computations to ensure that adequate wholesale backup stock is available.