

# Guide to getting a telephone self-service PIN to check the status of your travel voucher payment.

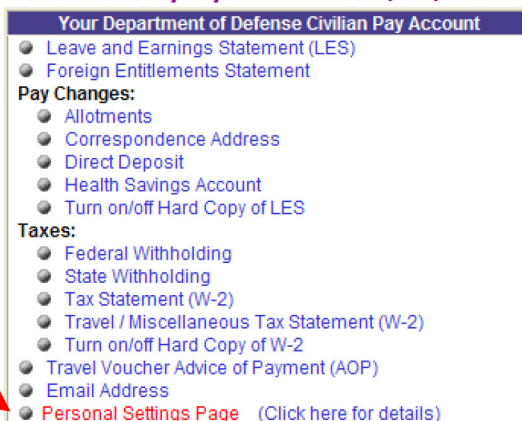
--- 1-888-332-7366 ---



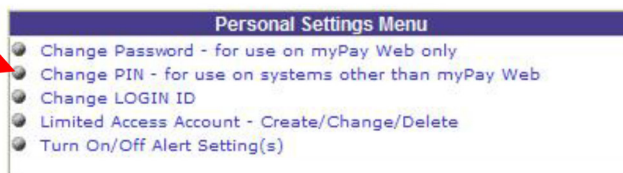
1) Log into myPay at <https://mypay.dfas.mil>



2) Click on Personal Settings Page



3) Click Change PIN - for use on systems other than myPay Web



4) Enter the PIN you wish to use



**You must enter your new PIN twice.**

**The PIN you establish or change here is for other systems that use the myPay PIN. It is not for use on the myPay Web.**

- Your PIN must not be less than 4 or greater than 8 numeric positions
- Your PIN cannot start with the last 4 positions of your Social Security Number
- Your PIN cannot contain 3 or more repetitive numbers (example: 111672)
- Your PIN cannot contain 4 or more consecutive numbers (example: 123484)

**Enter your PIN:**

**Re-Type your PIN:**

To enter your PIN more securely, click here for the On-Screen Keyboard.

Submit your PIN

5) Click Submit your PIN (Expect to receive email notification of this change.)

6) You are ready to call 1-888-332-7366.