



ACQUISITION,  
TECHNOLOGY  
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3000

JAN 21 2015

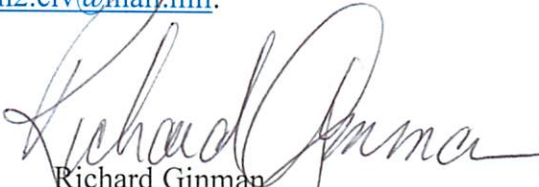
MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES TRANSPORTATION  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(ACQUISITION & PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(CONTRACTING)  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Theater Business Clearance Update for Afghanistan

Reference: Director, DPAP Memorandum, "Theater Business Clearance Update for the  
USCENTCOM Area of Responsibility," October 28, 2013

This memorandum cancels the referenced policy document and requires all DOD Contracting activities to comply with Theater Business Clearance and Government Life Support Validation requirements set forth by the Commander, CENTCOM Joint Theater Support Contracting Command in the attached memorandum.

I ask that you forward this memo to your contracting activities immediately and require them to verify compliance with the updated contract coordination requirements no later than February 6, 2015. Please report your component's completion of this tasking to my POC, Mr. Bill Reich at 571-256-7009 or [william.f.reich2.civ@mail.mil](mailto:william.f.reich2.civ@mail.mil).

  
Richard Ginman  
Director, Defense Procurement  
and Acquisition Policy

cc:  
USCENTCOM J4

Attachment :  
As stated



**HEADQUARTERS**  
CENTCOM JOINT THEATER SUPPORT CONTRACTING COMMAND  
BAGRAM AIRFIELD, AFGHANISTAN  
APO AE 09354



C-JTSCC HCA

27 November 2014

MEMORANDUM FOR ALL DoD HEADS OF CONTRACTING ACTIVITIES

SUBJECT: C-JTSCC HCA Bulletin 13-04 REV 2, Update to Sponsorship and Coordination of Government Furnished Life Support Validation (GFLSV) for Contractor Personnel Operating in the Combined Joint Operations Area – Afghanistan (CJOA-A)

1. References:

- a. C-JTSCC HCA Bulletin 13-04 REV 1, dated 1 November 2013
- b. DFARS 252.225-7995, Contractor Personnel Performing in the US CENTCOM Area of Responsibility (Class Deviation 2014-O0018,) dated 27 June 2014
- c. DPAP TBC/CAD Update, dated 13 October 2010
- d. US Forces Afghanistan (USFOR-A) FRAGO 13-173 (CLASSIFIED), dated 7 September 2013
- e. US Forces Afghanistan (USFOR-A) FRAGO 14-074 (CLASSIFIED), dated 14 March 2014

2. This bulletin updates HCA Bulletin 13-04 REV 1 (ref 1.a) as follows:

- a. Raises the threshold for Theater Business Clearance (TBC) approval from \$100,000 to \$150,000
- b. Clarifies the minimum performance period from “and/or performance greater than 30 days” to “and with performance greater than 30 days”
- c. Changes the requirement for the GFLSV form to be coordinated with the Operational Contract Support Drawdown Cell (OCSDC) to the C-JTSCC Theater Business Clearance Team.
- d. Grants an exception to the required annual TBC approval for construction contracts with a period of performance that exceeds 365 days.

3. All contracting organizations, regardless of any command relationship with USCENTCOM, awarding contracts with performance or delivery in Afghanistan shall coordinate with C-JTSCC through the TBC process. The only exception to this requirement is contracting offices under C-JTSCC HCA. This requirement is applicable to all contracts valued in excess of \$150,000.00 and with performance greater than 30 days. All requests for GFLS and TBC will be directed to the C-JTSCC TBC Program Manager, Mr. Ronald F. Konicek at [CENTCOM.as-sayliyah.C-](mailto:CENTCOM.as-sayliyah.C-)

CJTSCC-HCA

SUBJECT: C-JTSCC HCA Bulletin 13-04 REV 2, Update to Sponsorship and Coordination of Government Furnished Life Support (GFLS) for Contractor Personnel Operating in the Combined Joint Operations Area – Afghanistan (CJOA-A)

[JTSCC.mbx.C-JTSCC-TBC@mail.mil](mailto:JTSCC.mbx.C-JTSCC-TBC@mail.mil) or by phone at DSN (312)471-1190 or Commercial (210)221-1190.

4. All requests to arm contractor employees, either for self-defense (personal protection) or contract performance, shall be submitted after award in accordance with USFOR-A procedures as currently outlined in FRAGO 13-173 (ref 1.d).

5. All DoD contracts with performance in Afghanistan shall have an in-country sponsor organization; an in-country Contracting Officer Representative (COR), an in-country Contracting Officer Technical Representative, and/or an in-country Government Technical Product Representation; and an approved GFLSV, if applicable.

a. In-Country Sponsor.

i. All DoD contracts requiring contractor performance in Afghanistan require an in-country sponsor organization. The in-country sponsor organization will be the receiving organization for the commodities or services, and is responsible for coordinating with any CONUS requiring activities. The in-country sponsoring organization shall be identified on both the GFLSV form and the TBC request via the Joint Contingency Contracting System (JCCS).

ii. The in-country sponsor is responsible for validating requirements for contract performance in Afghanistan, and for coordinating between the requiring activity and the relevant Base Operations Support – Integrator (BOS-I)/Garrison Commander to identify and obtain approval for Government Furnished Life Support (GFLS).

iii. The in-country sponsor will communicate changes in contractor living conditions, contractor facilities, and other material changes affecting GFLS. The in-country sponsor organization will provide an in-country COR/COTR/GTPR if the requiring activity is not able to provide one.

b. In-Country COR/COTR/GTPR.

i. All contracts with contractor personnel performing in Afghanistan will have an in-country COR/COTR/GTPR. This may be in addition to a primary CONUS COR/COTR/GTPR. An in-country sponsor may also serve as the in-country COR/COTR/GTPR.

ii. Exceptions to the policy to provide an in-country COR/COTR/GTPR must be requested by a General Officer or SES in the requiring activity's chain of command and approved by the Head of Contracting Activity (HCA) for C-JTSCC or the subsequent command. Submit exception to policy requests with a detailed justification to the TBC Program Manager mailbox at [CENTCOM.as-sayliyah.C-JTSCC.mbx.C-JTSCC-TBC@mail.mil](mailto:CENCOM.as-sayliyah.C-JTSCC.mbx.C-JTSCC-TBC@mail.mil).

CJTSCC-HCA

SUBJECT: C-JTSCC HCA Bulletin 13-04 REV 2, Update to Sponsorship and Coordination of Government Furnished Life Support (GFLS) for Contractor Personnel Operating in the Combined Joint Operations Area – Afghanistan (CJOA-A)

c. Government Furnished Life Support Coordination

i. Requiring activities must coordinate with the in-country sponsor to request and obtain written approval for GFLS from the affected BOS-I/Garrison Commanders using the latest GFLSV form available on the Joint Contingency Contracting System (JCCS) website at <https://www.jccs.gov/>. If GFLS is required at more than one installation, requiring activities shall complete and submit a GFLSV form for each location. GFLS cannot be provided to any contractors without the written approval of the BOS-I/Garrison Commander.

ii. The contracting officer must submit a draft GFLSV form with the requiring activity's signature along with the pre-solicitation TBC request. Contracting officers shall submit the final GFLSV to the BOS-I/Garrison Commander(s) during the pre-award phase and allow at least 15 days for their approval. An approved (signed by BOS-I/Garrison Commander) GFLSV for each installation shall accompany the final TBC pre-award request. Only the most current approved GFLSV form shall be attached with the TBC pre-award request.

iii. The requiring activity will complete the GFLSV form, to include Requiring Activity, In-theater Sponsor, and In-theater COR POC information and signatures, and submit for BOS-I/Garrison Commander signature during the pre-award process. Questions on Forward Operating Base (FOB) locations/BOS-I/Garrison Commander points of contact and direction for the GFLSV form coordination process should be directed to the TBC Program Manager Mr. Ronald F. Konicek at [CENTCOM.as-sayliyah.C-JTSCC.mbx.C-JTSCC-TBC@mail.mil](mailto:CENTCOM.as-sayliyah.C-JTSCC.mbx.C-JTSCC-TBC@mail.mil) or by phone at DSN (312)471-1190 or Commercial (210)221-1190. After the BOS-I/Garrison Commander signature is obtained, the form(s) will be sent to the TBC Program Manager with the TBC pre-award package. The TBC review and approval will take no longer than four (4) business days from receipt.

iv. DoD HCAs are advised that the current levels and types of GFLS available will be reduced to expeditionary standards during the drawdown of the Armed Forces from Afghanistan. For example, there may be changes in the type of government furnished meals (MREs versus hot), billeting (tents/shared living spaces versus containerized housing units), laundry frequency, and access to non-tactical vehicles and/or fuel.

v. Modifications that increase or decrease the number of contractor personnel performing in Afghanistan, that add or delete authorized GFLS items, or change locations of contractor personnel will require a revised GFLSV form and approval from the BOS-I/Garrison Commander and the USFOR-A Operational Contract Support Drawdown Cell (OCSDC) team. In accordance with USFOR-A FRAGO 140-074 (ref. 1.e), the USFOR-A OCSDC will maintain approval authority for the changes to GFLSV. The purpose of this additional approval is to maintain SPOT data integrity and accountability of contractors in theater. GFLSV forms that meet this criteria will be submitted to the USFOR-A OCSDC at [CJOA-LifeSupport.Request.ORG@afghan.swa.army.mil](mailto:CJOA-LifeSupport.Request.ORG@afghan.swa.army.mil).

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vi. Completed GFLSV forms are mandatory for all new requests for TBC approval. All TBC approvals are only valid for a 12 month period. The only exception to this policy is construction contracts with a period of performance that exceeds 365 days. In this instance, only one TBC approval is required for the entire period of performance. Multi-year contracts that have a valid TBC approval number are required to obtain a new TBC approval number for each 12 month period. Letters of Authorization (LOAs) for contractor personnel shall not be issued from SPOT without prior documented TBC approval in accordance with DPAP TBC/CAD Update dated 13 October 2010 (ref 1.c).

6. This updated policy is effective immediately. My point of contact is the C-JTSCC TBC Program Manager, Mr. Ronald F. Konicek at the TBC organizational mailbox [CENTCOM.as-sayliyah.C-JTSCC.mbx.C-JTSCC-TBC@mail.mil](mailto:CENTCOM.as-sayliyah.C-JTSCC.mbx.C-JTSCC-TBC@mail.mil) or by phone at DSN (312)471-1190 or Commercial (210)221-1190.

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BRETT J. MCMULLEN  
Brigadier General, USAF  
Head of Contracting Activity

Encl  
Government Furnished Life Support Validation Form

CF:  
USCENTCOM, CCJ4  
USFOR-A