



ACQUISITION
TECHNOLOGY
AND LOGISTICS

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NOV 26 2007

MEMORANDUM FOR DIRECTORS OF DEFENSE AGENCIES
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(POLICY AND PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION AND LOGISTICS MANAGEMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Iraq/Afghanistan Theater Business Clearance (TBC)

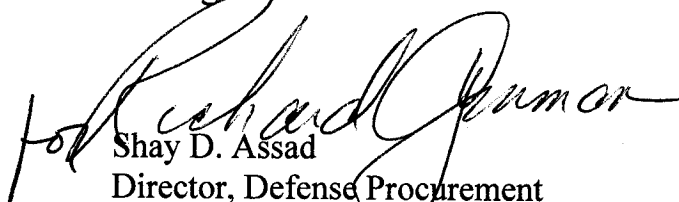
This memorandum replaces my November 5 and 16, 2007, memorandums, same subject. TBC will ensure our contracts contain the appropriate terms and conditions for contract performance in or delivery to Iraq and Afghanistan and are in consonance with the in-country commanders' plans. Contracting officers who are writing contracts that require TBC should be familiar with the following documents on the CENTCOM website, <http://www.centcom.mil/sites/contracts/default.aspx>, under the section labeled "Joint Contracting Command – Iraq/Afghanistan Contracting Requirements":

- "CO's Guide to Special Contract Requirements for Iraq-Afghanistan Theater Business Clearance, dated 25 Nov 07": This guide has three parts:
 - 1) Full text JCC-I/A special contract requirements and prescriptions for their use in-theater contracts (note the EFT requirement has been deleted and the delivery and shipping language is updated from the last version);
 - 2) JCC-I/A guidance for implementing DFARS 252.225-7040 and deviation;
 - 3) JCC-I/A guidance for the DFARS Deviation 2007-O0010.
- "TBC Review Sheet with Tracker, v4, 25 Nov 07": Contracting officers must fill in this form and the embedded Tracker. Submit the TBC Review Sheet with Tracker along with the appropriate statement of work and terms and conditions sections of the proposed contract necessary for JCC I/A to verify in-theater requirements are being met (note the TBC Request Form and Review Checklist and the TBC Pre-Award and Post Award Tracker are now combined into this single form). The JCC-I/A Reviewer will return this form to provide comments and approval.

- “Submission and File Transfer Instructions, v2, 26 Nov 07”: These instructions provide contracting officers a final check before they submit TBC documents to JCC-I/A. It also provides the file transfer instructions to use when submitting large documents for Iraq TBC.
- “Frequently Asked Questions”: JCC I/A provides answers to issues/concerns encountered by contracting officers and reviewers.

The other documents on the CENTCOM website are for informational purposes.

Regardless of class of commodity (Class 1 through 9), JCC I/A contract review is not required for those commodity contracts that ship material into either theater via the Defense Transportation System (DTS) from non-Iraq or non-Afghanistan embarkation locations. JCC I/A contract review is required for all other contracts unless JCC I/A has delegated TBC review to the command awarding the contract.



Shay D. Assad
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and Acquisition Policy