



Defense Procurement and Acquisition Policy Acquisition Exchange Program Application Form

Application Process:

To apply for acceptance into the Acquisition Exchange Program, the applicant must attach a current resume and submit an application package to:

Mailing address: OUSD(AT&L)DPAP/OPS
Attn: Jocelyn Conway
3060 Defense Pentagon
Room 3B855
Washington, DC 20301-3060

E-mail (preferred): jocelyn.a.conway.civ@mail.mil

Applicant Information:

Applicant's Name:

(First Name, MI, Last Name)

Permanent Title, Series, and Grade:

Organization and Mailing Address:

Work Phone:

Home Phone:

E-mail Address:

FAX Number:

Rotation Starting Date (preferred):

Duration of Rotational Assignment (in months):

Applicants must review the attached DPAP project descriptions and list areas of interest in order of preference:

(Example: OUSD(AT&L)DPAP/P (Project #2)

- 1.
- 2.
- 3.

Briefly respond to each of the following: (Additional space provided on page 4)

1. List your objectives for participation in the program.

2. Share your career goals (near and long term) and describe how you intend to achieve these goals.

3. What do you expect to contribute to the DPAP organization during your rotational assignment?

4. Describe how you will benefit by participating in this exchange program.

Supervisor Information:

Supervisor's Name:

Title:

Work Phone:

E-Mail Address:

Supervisor's comments/recommendation:

(After the above information has been filled out, print the form and sign below)

Participant's Signature: _____

Date: _____

Supervisor's Signature: _____

Date: _____

**Organization/Component
POC Approval:** _____

Date: _____

NOTE:

1. DPAP funding is not available for Salary/TDY/Travel expenses. These expenses, if applicable, must be covered by the participant's organization.

2. Please check the document titled "AEP Organizational POCs/Coordinator List" Some organizations require applicants to go through designated AEP POCs in addition to obtaining supervisor signature.

Additional Comments: