



**JOINT
SPECIAL
OPERATIONS
UNIVERSITY**

7701 Tampa Point Blvd.
MacDill AFB, FL 33621

jsou.socom.mil





STUDENT HANDBOOK

JOINT SPECIAL OPERATIONS UNIVERSITY

THE FIRST CHOICE FOR SPECIAL OPERATIONS EDUCATION AND KNOWLEDGE THROUGHOUT THE WORLD.



**Aerial view of downtown Tampa
and the Hillsborough River.**

USSOCOM PUBLIC AFFAIRS

TABLE OF CONTENTS

History and Mission

History	5
Mission Statement	5
Vision Statement	5

Arrival and Departure

Reporting Instructions	7
In-processing	7
Out-Processing	7

General Information

Location	9
Hours of Operation	9
Holidays	9
Attendance	9
Lodging	10
Course Materials	10
Dress Code	10
Smoking	10
Weapons	11
Telephone	11
Fax/Copier	11
Academic Resource Center	11
Computers	11
Academic Counseling Services	12
Student Café	12
Parking	12
ID Badges	12
Americans with Disabilities Act (ADA) Policy	12

MacDill Air Force Base Facilities

Banking	13
Health Care	13
Concession Operations	13
Travel	14
Launderette	14
Laundry and Dry Cleaning	14
Fitness Center	14
Swimming Pool	14
Golf Course	14
Outdoor Recreation	15
Bowling	15

Frequently Asked Questions	17
--------------------------------------	----

Important Phone Numbers	18
-----------------------------------	----

Tampa Bay Area	20
--------------------------	----

MacDill Air Force Base Map	22
--------------------------------------	----



The JSOU campus is located just outside the main gate of MacDill AFB.

JSOU STAFF PHOTO

HISTORY AND MISSION

History

The Joint Special Operations University (JSOU) was established in September 2000 as an institution of higher learning focused on joint special operations education. General Peter Schoomaker, the former commander of USSOCOM, envisioned JSOU as supporting specific educational requirements for special operations forces (SOF) and non-SOF national security decision makers.

In 2008, JSOU was designated as the joint SOF educational component of USSOCOM (USSOCOM Dir 10-1, 25 Aug 08). As such, our mission remains to provide education to joint special operations forces.

Mission Statement

To prepare Special Operations Forces (SOF) to shape the future strategic environment by providing specialized joint professional military education, developing SOF-specific undergraduate and graduate level academic programs, and by fostering special operations research, analysis and outreach in support of USSOCOM objectives.

Vision Statement

The first choice for special operations education and knowledge throughout the world.

A globally recognized academic institution that serves the entire Department of Defense as the Center of Excellence for Special Operations knowledge and research. JSOU is the foundation of joint professional development throughout the special operations community, investing in the entire SOF team of officers, noncommissioned officers (NCOs), warrant officers and civilians. This is achieved by maintaining the high standards of an accredited academic institution, delivering relevant special operations-focused curricula when and where needed, retaining a highly competent faculty proficient in multiple teaching methods, and by rapidly adapting to a changing global environment.





ARRIVAL AND DEPARTURE

Reporting Instructions

Students should report to JSOU 30 minutes prior to the class start time. Student Services will check students in and escort them to the classroom.

In-Processing

Student Services will assign required student ID badges at check in. All in-processing requirements will be on the first day of class.

Out-Processing

On the last day of class, all students with an assigned ID badge will be required to return the badge to Student Services or their course director. Students will receive a certificate upon completion of the course.



JSOU President, Dr. Brian A. Maher, speaks to a 2014 graduating class.

USSOCOM PUBLIC AFFAIRS

GENERAL INFORMATION

Location

JSOU is located at 6701 S. Dale Mabry Highway, Tampa, FL., 33611, on the right side before the MacDill Air Force Base (AFB) main gate .

Hours of Operation

Normal business hours are 0700-1700 (Eastern Time), Monday through Friday. This includes administrative and instructional hour availability.

Holidays

Below is a list of recognized holidays at JSOU:

New Year's Day
Martin Luther King Jr. Day
Presidents Day
Memorial Day
Independence Day
Labor Day
Columbus Day
Veterans Day
Thanksgiving Day
Christmas Day

Attendance

Students are expected to attend 100 percent of the course unless the course director grants an exception. Exceptions are approved on a case-by-case basis and the course director will determine if the student meets graduation requirements.

Lodging

It is the student's responsibility to make arrangements for lodging while attending courses at JSOU. There is on-base lodging available at the MacDill Inn, located at the following address:

MacDill Inn

8604 Hangar Loop Dr., Bldg. 411

MacDill AFB, FL 33621

Main: 813-828-4259 | DSN: 968-4259

macdill.inn@macdill.af.mil

The MacDill Inn is open 24 hours a day. Lodging checkout time is 1200 firm. Contact the lodging manager to make other arrangements if your schedule does not meet the required checkout time. The on-base lodging office will issue non-availability statements when needed. Please be aware that on-base lodging is limited for visiting families. Unless your family member(s) is/are attending the school in an official capacity and on official orders, lodging is not required to be provided for them.

Off-base hotels near base can be found online at *military-hotels.us/florida/macdill-afb-fl.html*.

Course Materials

The course director will issue all required course materials on the first day of class.

Dress Code

Military students may wear any official uniform, including flight suits, battle dress uniforms, or combination of dress uniforms. Civilian students may wear conservative, professional, and casual attire, including slacks, open-collar shirts, dresses, etc. Jeans, shorts, T-shirts, athletic wear, sneakers, flip flops, etc., are not acceptable.

Smoking

Smoking, to include smokeless tobacco, is not permitted on campus outside designated areas. E-cigarettes are not permitted inside the facility. Please treat e-cigarettes as a tobacco product and use them in the designated smoking areas. There are two designated smoking areas near the fence line, next to the parking lot.

Weapons

Weapons are covered by Title 41 CFR 102-74.440: Federal law prohibits the possession of firearms or other dangerous weapons in any federal and/or federal court facilities by persons not specifically authorized by 18 USC 930. Violators will be subject to a fine and/or imprisonment for periods up to five years.

Telephone

Family and units or squadrons may contact Student Services at DSN: 299-3586, Commercial: (813) 826-3586 regarding messages or emergencies. There is a public telephone in the Distinguished Visitors Office. Cell phones and all other personal electronic devices are not allowed in the JSOU building. However, personal electronic devices are allowed in the Academic Resource Center, all outside common areas, and the student café during business hours. Wireless internet is available in the student common areas, and the password will be given on the first day of class. There are lock boxes available next to the turnstiles for storing electronic devices.

Fax/Copier

A facsimile machine is in the Visitor Control Center (VCC). The fax number is (813) 826-3058. There is a copy machine next to Student Services. Please see Student Services if you need copies of course materials.

Academic Resource Center

The USSOCOM Research Library has two locations. The main library is at the USSOCOM headquarters, and the satellite library is on the JSOU campus. The library collection consists of more than 8,000 SOF-related items, including books, e-books, audio books, audio downloads, video recordings, periodicals, and databases. We have librarians available during business hours to assist with any guidance needed. Their number is (813) 826-4663.

Computers

CAC-enabled computers are in the Academic Resource Center and are networked to a printer. The computers and printers are for student use and can be used during business hours.

Academic Counseling Services

JSOU has established an Academic Counseling Center to assist students with their higher-education goals. Specifically, the Academic Counseling Center

will help students: explore bachelor's, master's, and doctoral degree programs; review military, college education, and experience to informally assess transferable college credit; select degree programs that are compatible with professional and personal goals; develop academic roadmaps for JSOU students; identify external opportunities for SOF students to complete college degrees; alert SOF students to JSOU courses for professional enrichment; and provide persistent, tailored academic support to JSOU students. The JSOU Academic Counseling Center can be reached at (813) 826-4246 or by email at academicadvice@socom.mil.

Student Café

The student café includes a refrigerator, microwave, commercial coffeemakers, ice machine, and a snack bar. Coffee, snacks, and drinks are for sale on an honorary system. Snacks and drinks contained with lids can be brought into the classroom.

Parking

Student parking is available on campus. Numbered parking spaces are reserved for staff members only. All other parking is available on a first-come, first-served basis to all visitors. Alternate parking is available across the street from the Pinewood gate if the main parking lot is full. Long-term or overnight parking requires a parking permit issued by the VCC and must be displayed in the vehicle windshield. Overnight parking is not allowed in the alternate parking lot. Parking in this unauthorized area overnight will result in your vehicle being towed.

ID Badges

Students and visitors are required to wear JSOU-issued ID badges above the waist and visible at all times.

Americans with Disabilities Act (ADA) Policy

JSOU fully supports and complies with the ADA. We endeavor to provide students, employees, and the community an opportunity for success with as few deterrents possible. We strive to create a welcoming environment and will work in good faith to provide reasonable accommodations for students with special needs.

Students are encouraged to make their instructors aware of any special accommodations they may require to be successful in their classes. Instructors have the authority to make reasonable accommodations in their classrooms. Prospective students are encouraged to contact the Registrar's Office if assistance is required in applying for admission or registering for courses.

MACDILL AIR FORCE BASE FACILITIES

Banking

The Armed Forces Bank is in the Base Exchange at 3108 N. Boundary Blvd., Bldg. 926, MacDill AFB, FL. Hours of operation are Monday-Saturday from 0900-2000 and Sunday from 1000-1800. They have an ATM available. The bank's telephone number is (813) 840-8254. The website is afbank.com and explains all services provided.

Health Care

The 6th Medical Group is an outpatient medical facility that provides top-quality care to the patient population at MacDill. Patients who require specialized care in surgical or orthopedic services are referred to other military facilities or to civilian specialists. The 6th Medical Group is at 3250 Zemke Ave., MacDill AFB, FL 33621. The hours of operation are Monday-Friday from 0700-1630. The clinic will be closed on the third Monday of every month for training and will be closed for all federal holidays and Air Mobility Command family days. The clinic's main line is (813) 828-2273 (CARE). The 6th Medical Group does not offer emergency services. Please call 9-1-1 for emergencies. The website is <http://www.macdill.af.mil/units/6thmedicalgroup/> and explains all services provided including pharmacy information.

Concession Operations

The Main Exchange is at 3108 Boundary Blvd., Bldg. 926, Tampa, FL 33608. They have many stores, restaurants, and concessions available, including UPS, a barber shop, beauty salon, laundry, dry cleaning, an optical center, mobile center, Subway, Taco Bell, Charley's Grilled Subs, Manchu Wok, GNC, Enterprise Rent-A-Car, Firestone, Burger King, etc. Contact the Main Exchange at (813) 840-0511 for more information Monday-Saturday 0900-2000 and Sunday from 1000-1800. The website is <http://www.shopmy-exchange.com/exchangelocations/MacdillAFBStore.htm>.

Travel

ITT is located at 3108 N. Boundary Blvd., MacDill AFB, FL 33621. ITT is a full-service ticketing and travel agency specializing in vacation travel for the military community. ITT assists with all your travel needs, including air, car, hotel, vacation packages, tours, cruises and local ticket attractions. The phone number is (813) 828-2478. The hours of operation are Monday-Friday 0900-1700 and Saturday from 1000-1500.

Launderette

The Launderette is open 24 hours a day and is at the Main Exchange, 3108 N. Boundary Blvd., Bldg. 926, Tampa, FL 33608.

Laundry and Dry Cleaning

Laundry service is provided at the Main Exchange, 3108 N. Boundary Blvd., Bldg. 926, Tampa, FL 33608. Hours of operation are Monday-Friday 0800-1800 and Saturday 0900-1600. It is closed Sundays. The number is (813) 840-0395.

Fitness Center

The Fitness Center is at 8115 Cypress Stand St., Bldg. 303, MacDill AFB, FL 33621. Hours of operation are Monday-Friday 0430-2300. Saturday, Sunday, and holidays the hours are 0600-1800. There also is a smoothie bar inside the Fitness Center. The Fitness Center has a basketball court, racquetball court, group exercise rooms, a spin room, cardiovascular mezzanine area with treadmills, recumbent bikes, ellipticals, upright bikes, AMTs, rowers, rope climbers, a free-weight room, two lighted running tracks, a lighted trail on Bayshore Avenue, a softball field, four multipurpose fields, cross-training equipment, and a Fit-n-Play workout area. Personal trainers are available by appointment only. The phone number is (813) 828-4496, DSN 968-4496.

Swimming Pool

The MacDill Base Pool is near the Post Office and across the street from the library. It is open from Memorial Day weekend through Labor Day. The address is Bldg. 47, Condor St., MacDill AFB, FL 33621. The phone number is (813) 840-6919.

Golf Course

The Bay Palms Golf Complex is at 1805 Golf Course Ave., MacDill AFB, FL 33621. The phone number is (813) 840-6904. Hours of operation are

0700–sunset daily. The golf course has two 18-hole, par-72 courses with a 24-hour lighted driving range, a practice chipping green and sand trap areas to help you perfect your game. The 12,500-square-foot clubhouse features a private tournament room, an ultramodern pro shop, larger restroom/locker room areas and a colossal eatery. Group and private lessons can be arranged through the Bay Palms Pro Shop.

Outdoor Recreation

MacDill AFB has many outdoor recreation opportunities. Tents, campers, and accessories are available for rental on an hourly, daily and/or weekly basis. The vast rental area includes boats, fishing gear, sleeping bags, camping equipment, grills and more. FamCamp is a program that operates year-round, with 366 full-service sites, complete with electricity, water, waste disposal, cable TV and optional telephone service. The area also includes 14 partial hook-up spots, complete with water and electric; 60 dry camp sites; and a tent camping area. Lewis Lake is north of the Raccoon Creek Recreation Area that includes four pavilions, picnic tables, grills, a playground and a volleyball court. Advance reservations and a \$25 refundable deposit are required. Marina is a one-stop shop for all your marina needs. They sell live and frozen bait, fishing tackle, fuel, propane, beach and RV supplies, ice, etc. Available for rent are boats with motors, canoes, kayaks, paddle boats, and water safety equipment. The Outdoor Adventure Program takes you to many of the area attractions, including Orlando, Cedar Key, Ybor City, and on canoe trips. Scuba and lifeguard certification instruction sessions also are available. Raccoon Creek Pavilion is a screen-shaded building with tables perfect for parties. The RV and Boat Storage lot is at Building 60. It includes long-term wet slips and dry storage for boats. Storage is available for recreational equipment and, contains 293 secure storage spaces. A skeet range is on Southshore Avenue. It offers a wide variety of programs and services. It offers turkey shoots, usually in February and November. Skeet shooting is \$5.50 per round, gun rental is \$5 and a “Shoot n’ Save” card is \$46, which covers 11 rounds. Contact Caroline Rice, facility director, for additional information on facilities at (813) 840-6919.

Bowling

MacDill Lanes Bowling is at 8216 Hangar Loop Dr., Bldg. 298, MacDill AFB, FL 33621. Hours are Sunday 1200-2100, Monday 1030-1900, Tuesday-Thursday 1030-2000, Friday 1030-2200, and Saturday 1200-2200. This is a 12-lane facility for all ages and is equipped with automated pinsetters and scoring system. League play, lessons, and special programs are offered. Open bowling is encouraged. The phone number is (813) 828-4005.



The historic Tampa Theatre, located in downtown Tampa, shows classic and independent films

FAQ

- Q** How do I withdraw from a course?
A Contact the Registrar's Office at (813) 826-3580/3581/3923, if you need to withdraw from a class.
- Q** Who do I contact if I am running late for class?
A Contact Student Services at (813) 826-3586, if you are running late.
- Q** If someone needs to contact me during the course, what number should they call?
A They should call Student Services. A message will be delivered to the student as soon as possible. If there is an emergency, the student will be pulled out of class immediately.
- Q** If I need to print, copy, or electronically send a message, where do I go?
A Use the student computers and the printer in the Academic Resource Center. For additional needs, contact Student Services.
- Q** How do I request college transcripts?
A Visit our website and submit an electronic request or contact the Registrar's Office.
- Q** How can I access my work or home emails?
A The Academic Resource Center is equipped with computers that allow you to check your personal emails and have CAC readers to check your web email.
- Q** Is there a walking, biking, or jogging trail nearby?
A Yes, a jogging trail is across the street from the university. The university has showers and changing rooms (limited space).



**A USSOCOM Satellite Library is
on the JSOU campus.**

JSOU STAFF PHOTO

PHONE NUMBERS

Office of the Registrar


M-F 0700-1600
(813) 826-3581/3580/3923

Student Services

M-F 0700-1600
(813) 826-3586

USSOCOM Satellite Library

M-F 0700-1600
(813) 826-4663



**JSOU's highly
credentialed faculty
embraces innovative
teaching methods.**

JSOU STAFF PHOTO

Airman & Family Readiness	828-2721
Arts and Crafts Center	
Awards, Gift Shop & Frame Shop	828-4413
Wood Hobby Shop	828-2093
Auto Hobby Shop	828-4553
Bay Palms Golf Complex	840-6904
Tee Time	840-6915
Starter Shack	828-4494
Child Development	
Center 1	828-3332
Center 2	828-2244
Civilian Personnel	828-3477
Customer Service ID Card	828-2278
Diner's Reef Dining Facility	828-2412
Education Center	828-3115
Family Child Care	828-7760
Fitness Center	828-4496
Human Resources	828-2911
Information, Tickets & Travel	828-2478
Library	828-3607
USSOCOM Research Library	826-4663
MacDill Inn	828-4259
MacDill Lanes	828-4005
Manpower & Organization	828-3711
Military Personnel	828-2278
Outdoor Recreation	828-4982/6919
Marina	828-4983
Skeet Range	828-5299
School Age Program	828-5971
SeaScapes	840-0772/828-3805
Surf's Edge Club	840-6900
Boomers Bar & Grill	828-3357
Veterinary Clinic	828-3558
Youth Center	828-7956/7957

TAMPA BAY AREA

RESTAURANTS

Beef 'O' Brady's
4516 S. Dale Mabry Hwy
(813) 837-5200

Bella's Italian Café
1413 S. Howard Ave.
(813) 254-3355

CDB's Southside
3671 S. West Shore Blvd.
(813) 805-2327

Datz Delicatessen
2616 S. MacDill Ave.
(813) 831-7000

Five Guys Burgers and Fries
4304 S. Dale Mabry Hwy.
(813) 374-0197

The Green Lemon
915 S. Howard Ave.
(813) 868-5463

Hula Bay
5210 W. Tyson Ave.
(813) 837-4852

Interbay Market (Green Store)
6110 Interbay Blvd.
(813) 839-7542

PDQ
2207 S. Dale Mabry Hwy.
(813) 254-7373

Qdoba Mexican Grill
3801 W. Gandy Blvd.
(813) 837-0101

Slice Pizza
5831 S. Dale Mabry Hwy.
(813) 644-5905

Square 1 Burgers
3701 Henderson Blvd.
(813) 414-0101

Wright's Gourmet House
1200 S. Dale Mabry Hwy.
(813) 253-3838

ATTRACTIONS

Adventure Island
1-888-800-5447
adventureisland.com

Busch Gardens
1-888-800-5447
buschgardens.com

Big Cat Rescue
(813) 920-4130
bigcatrescue.org

The listing of these local area businesses and attractions is for general information purposes only. Their listing does not constitute an endorsement by the U.S. Air Force or USSOCOM of their products or services. The information is provided by the respective businesses, and while we endeavor to keep the information up to date and correct, we make no representations about the completeness, accuracy, reliability, suitability or availability with respect to the products, services or related graphics contained on their websites for any purpose. Any reliance you place on such information is therefore strictly at your own risk.

**Ride the trolleys
in Tampa's Historic
Ybor City.**

KIMBERLY NORMAN, JSOU STAFF PHOTO

Channelside
(813) 223-4250
channelsidebayplaza.com

The Florida Aquarium
(813) 273-4000
flaquarium.org

Lowry Park Zoo
(813) 935-8552
lowryparkzoo.com

Museum of Science &
Industry
(813) 920-4130
mosi.org

NY Yankee's Spring Training
(813) 875-7753
www.steinbrennerfield.com

Tampa Bay Buccaneers
(813) 870-2700
buccaneers.com

Tampa Bay Lightning
(813) 223-7999
lightning.nhl.com

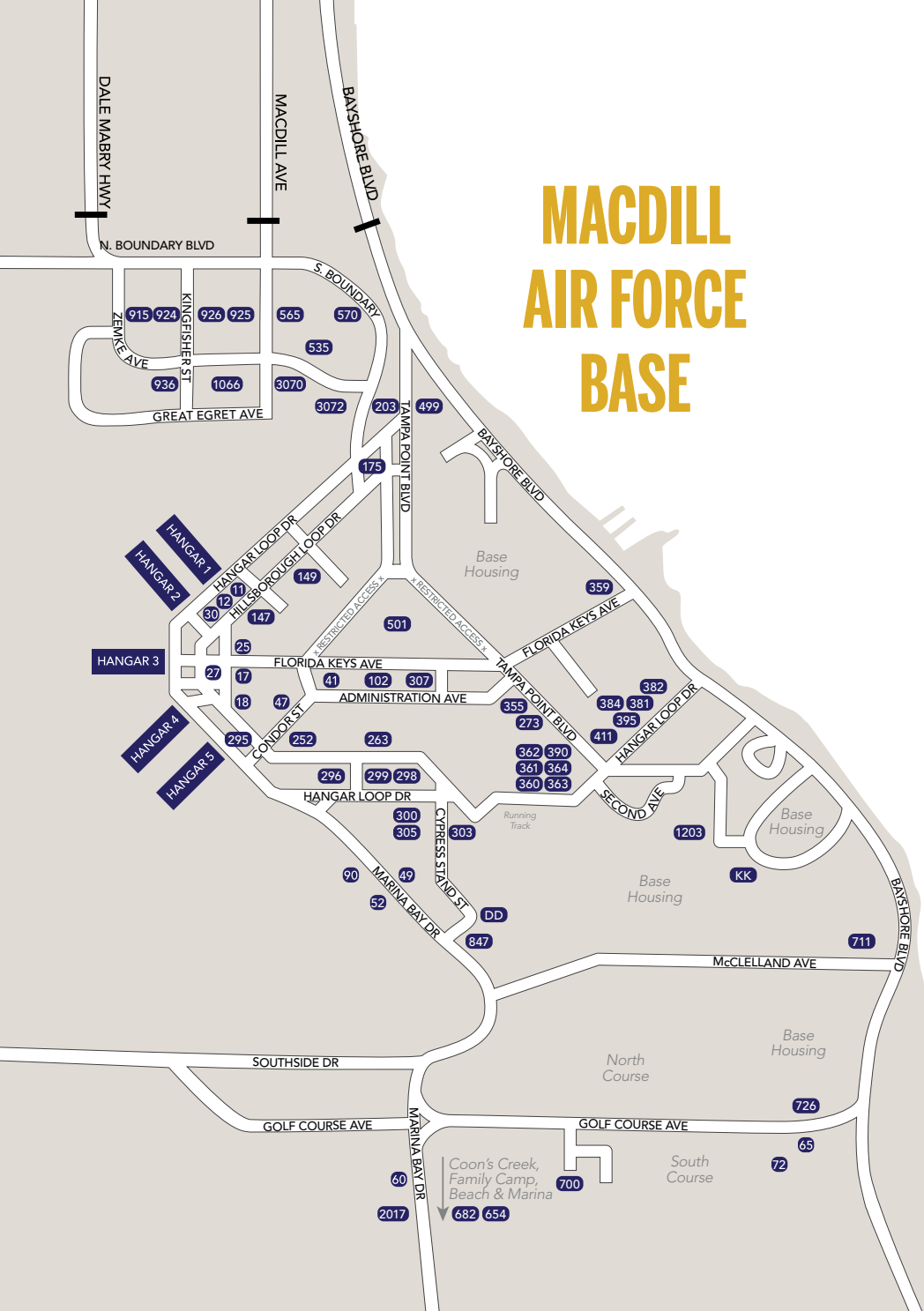
Tampa Bay Rays
(813) 228-7157
RaysBaseball.com

The Tampa Museum of Art
(813) 274-8130
tampamuseum.org

Yacht Starship Cruises
(813) 223-7999
yachtstarship.com



MACDILL AIR FORCE BASE



Building Number Key

6 AMW HQ	299	JICCEN.....	565
6 AMW IG	296	Legal Office.....	299
927 ARW HQ	296	Library	252
Airman's Attic, Airman & Family Readiness	18	Loan Locker	17
Arts & Crafts	300 & 305	MacDill Inn - Lodging Reception Center.....	411
Base Clinic (6MDG)	1078	Manpower (IDEA/PECI)	373
Base Ops.....	3	MARCENT.....	535
Base Theater.....	41	Marina.....	654
Bowling - MacDill Lanes	298	Mil Clothing Sales.....	926
BX/Food Court.....	926A	MSG	52
Car Rental	17	NAF HRO	373
Car Wash.....	915	NOSC	1775
CENTCOM HQ	570	Passenger Terminal	90
Chapel	355	Passports, ID/CAC Cards.....	373
Child Development Centers	381, 384 & 395	PME & Airman Leadership School	53
Civilian Personnel/Military Personnel	373	Pool.....	47
Civil Engineering SQ	11	Post Office	18
Class 6 Store	926	Raccoon Creek Pavilion.....	2017
Coalition Village	3070	Retiree Activities Office	925
Commissary	925	Safety Office	299
Diner's Reef Dining Facility	263	School-Age Program	307
DLA (Base Repro)	25	SeaScapes Beach Club.....	682
Dental Clinic.....	1078	Security Forces HQ.....	203
Davis Conference Center.....	359	Self-Help Store	11
Education Center	252	Skeet Range.....	1100
EEO/SOC Actions	1066	SOCOM	501
Equipment Rental & Outdoor Adv.....	60	Sports Complex.....	DD
FamCamp Check-in.....	60	Supply.....	49
FamCamp/FamCamp Annex	700	Surf's Edge Club/Boomers.....	499
Finance/Contracting.....	147	Temporary Lodging Facilities	360-364
Fitness Center	303	Tinker Elem School.....	1203
Flight Simulator	295	TMO	52
FSS HQ	72	Tricare	1078
FSS Marketing/Mortuary/Finance	65	Vehicle Dispatch	175
Golf - Bay Palms Golf Complex	726	Veterinary Clinic.....	936
Grow Financial FCU.....	102	Volunteer Program	17
Honor Guard	307	Youth Center.....	382
Household Goods	52	Youth Programs Sports Complex	KK
Information, Tickets & Travel.....	926		