



**Advisor:** Gary Cocke  
**Chair:** Aaron Davis  
**Vice-Chair:** Sameer Khoja  
**Secretary:** Keanna Wiggins

**We Mean Green Fund Committee Minutes**

BLB Dean’s Board Room 295

Friday, October 30, 2015

12:00 pm- 1:00 pm

Time	Topic	Context
12:00	Welcome and Introductions	<p><i>Members Present:</i> Dr. Matthew Fry, Dr. Daniel Spears, Adam Miller, Keanna Wiggins, Aaron Davis, Robert Crotty, Amy Eddins, Amy Wynia, Isaac Davis, Sameer Khoja</p> <p><i>Members Absent:</i> Dr. Aaron Roberts</p>
12:10	Advisor Update	<p><b>Overview:</b></p> <ul style="list-style-type: none"> <li>• <i>Isaac Davis</i> – What happens if a funded project fails to meet the requirements</li> <li>• <i>Gary Cocke</i> – Every proposal must identify metrics to be tracked and should incorporate reporting into the timeline. I will work on a funding agreement for discussion at the next meeting.</li> <li>• <i>Isaac Davis</i> – What is the plan for projects that will require long term maintenance and funding.</li> <li>• <i>Gary Cocke</i> – There is a section of the proposal template titled “After Implementation”. All projects must account for maintenance and the committee must be satisfied with the plan. The goal is for WMGF project to demonstrate a path to self-sufficiency, but there may be cases where a project may need long-term support from the WMG. Each proposal’s plan for after implementation can be evaluated by the committee to determine feasibility.</li> <li>• <i>Dr. Matthew Fry</i> – Can the WMGF be used to provide employment?</li> <li>• <i>Gary Cocke</i> – Yes, The law governing how environmental service fees does allow for the fee to be used for employment.</li> </ul> <p><b>Overview of Committee</b>  <b>Overview of Meeting Structure</b></p>



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		<b>WMGF Project Update</b>
12:50	Discuss and vote on adoption of bylaws	<p><i>Keanna Wiggins</i> – There is a typo in Article III, section 2C.  <i>Robert Crotty</i> – The words “from the” should be removed.  <b>Motion-</b> adopt bylaws with the removal of the words “from the” in Article III, Section 2C carried with unanimous vote.</p>
12:55	Election of Officers	<p><b>Chair:</b> The Chair of the WMGF Committee will lead meetings. The Chair works with the WMGF Advisor to set agendas for meetings, market the WMGF, and consults in the WMGF administration.</p> <ul style="list-style-type: none"> <li>• <i>Aaron Davis</i>- self-nominated and elected with unanimous vote.</li> </ul> <p><b>Vice-Chair:</b> The Vice-Chair of the WMGF leads meetings in the absence of the chair. The Vice-Chair also assists the chair with administrative tasks as requested.</p> <ul style="list-style-type: none"> <li>• <i>Sameer Khoja</i>- self-nominated and elected with unanimous vote</li> </ul> <p><b>Secretary:</b> The Secretary records the minutes of each meeting.</p> <ul style="list-style-type: none"> <li>• <i>Keanna Wiggins</i>- self-nominated and elected with unanimous vote.</li> </ul>
1:05	Adjourn	