

University of North Texas at Dallas

FALL 2015 SYLLABUS

English 1313D.005 Fall 2015		3Hrs	
Department of	Liberal Arts and Life Sciences	Division of	Languages & Communications
Instructor Name:	Lea Young		
Office Location:	DAL 2 Adjunct Office, 3 rd Floor		
Office Phone:	Answer/Fax 972-669-1777		
Email Address:	Lea.Young@untdallas.edu		
Office Location:	Building 2, 3 rd Floor, Across from 303		
Office Hours:	By Appointment before or after class		
Virtual Office Hours:	On Line by Appointment		
Classroom Location:	DAL1 201D		
Class Meeting Days & Times:	TR 10:00-11:20 a.m.		
Course Catalog Description:	This course emphasizes writing as a means of critical thinking, with emphasis of the process of perfecting the essay through the writing of several drafts in the English computer classroom, and/or lab, and/or personal computer. No computer experience required. May be substituted for English 1310D		
Prerequisites:	NA		
Co-requisites:	NA		
Required Text:	There is no text for this course. All materials are provided online in the course shell.		
Recommended Text and References:	NA		
Access to Learning Resources:	UNT Dallas Library: phone: (972) 780-3625; web: http://www.unt.edu/unt-dallas/library.htm UNT Dallas Bookstore: phone: (972) 780-3652; e-mail: 1012mgr@fhcg.follett.com		
Course Goals or Overview:			

	<p>Over the span of the semester, students will work to produce a significant amount of writing through projects in traditional essay format as well as other written genres. Through these projects, in-class discussion, and other activities, students will work to organize and shape their ideas into clearer and more coherent pieces of writing and composition geared toward effectively communicating with an audience of readers. Throughout the course, students will produce multiple plans and drafts of their writing in order to develop the strong revision and editing habits that distinguish more experienced writers. Additionally, throughout the course, students will reflect on their writing processes and habits in order to increase the effectiveness of how they approach new writing situations.</p> <p>Workshop Laboratory Format: Students should expect to do a good deal of work on their assignments in class, including planning, revising, rewriting, peer editing, etc. Out of class time will frequently be dedicated readings, discussion boards, and a team project.</p>
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Learning Objectives/Outcomes: At the end of this course, the student will	
1	Understand the writing process strategies of experienced writers and reflect on their own process
1b	Stress the importance of revision and rewriting in producing effective communication
1c	Use writing as a means of thinking through their ideas
2	Consider the rhetorical aspects of their writing such as audience, author, text, and purpose and compose and revise their projects to meet these needs
2b	Develop an awareness of different genres and adapt their writing for each genre
2c	Consider the format of the text they are working with, and how their message might be better communicated through means such as transitions, titles, images, etc.
3	Further develop their critical thinking skills, and learn how to communicate their findings to a reader
3b	Explain and defend their communicative choices through guided reflection
4	Be able to find and evaluate credible sources
4b	Be able to incorporate sources in order to provide evidence and support for their own ideas

FIRST-YEAR COMPOSITION ASSESSMENT OUTCOMES AND MEASURES CRITICAL

THINKING SKILLS:

- Students will develop an understanding and control of rhetorical principles through the analysis, evaluation, and creation of written, oral, and visual texts ○ Instrument: Written, oral, or visual text

COMMUNICATION:

- Students will develop an awareness and improve their control of writing and genre conventions from various disciplines ○ Instrument: Written, oral, or visual text
- Students will develop flexible writing processes and composing strategies for creating effective written, oral, and visual texts ○ Instrument: Self-analysis/reflection of composing strategies and processes

TEAMWORK:

- Students will develop abilities to collaborate effectively with their peers on written, oral, or visual texts ○ Instrument: Written, oral, or visual text OR evaluation of collaborative effort OR peer review

PERSONAL RESPONSIBILITY

- Students will develop habits of monitoring, evaluating, and refining their work to meet the expectations of the course ○ Instrument: Self-analysis/reflection OR work journals

Important Dates:

Classes Begin - **Monday, August 24**

No Classes - Labor Day - **Monday, September 7**

Census Day - **Wednesday, September 9**

Midterm Exams - **Monday, October 5 – Friday, October 9**

Last day to withdraw from a course with a grade of W - **Friday, November 6 (Written Consent of Instructor Required)**

Last day a student may withdraw from all classes for the semester - **Friday, November 20**

No Classes - Thanksgiving Holiday - **Thursday, November 26 – Sunday, November 29**

Last Day of Classes (Not including final exams) (Full-Term Session) - **Thursday, December 3**

Reading Day (Study day prior to final exams) - **Friday, December 4**

Final Exams - **Monday, December 7 – Friday, December 11**

Course Outline

This schedule is subject to change by the instructor. Any changes to this schedule will be communicated through email and announcements in the course shell.

TOPICS	TIMELINE
<p>General Introduction and Overview of the Class</p> <p>Complete the “About Me” Discussion Board (in class if time)</p> <p>Unity, Coherence, and Audience...</p> <p>Team Formation, Introductions, and Team Children’s Book Assignment → Topics: Gender, Ethnicity, Historical, Morals, Basic Skills (Numbers, Letters, Colors), Families</p>	<p>Week 1</p>
<p>PowerPoint presentations on Commas, Semi-Colons, and Colons</p> <p>PowerPoint presentations on Paragraphs, Clauses, Fragments, and Run-ons</p>	<p>Week 2</p>

<p>Writing Narration, Description, and Definition</p> <p>Read "Little Red Riding Hood Revisited"</p> <p>Threaded Discussion: Please complete by 11:00 PM on Friday after class meets on Thursday. Please review the goals and rules for Threaded Discussions on the Discussion Board page.</p>	<p>Week 3</p> <p>No Classes - Labor Day - Monday, September 7</p> <p>Census Day - Wednesday, September 9</p>
<p>Writing Narration, Description, and Definition</p> <p>Read "How It Feels to Be Colored Me"</p> <p>Threaded Discussion: Please complete by 11:00 PM on Friday after class meets on Thursday. Please review the goals and rules for Threaded Discussions on the Discussion Board page.</p> <p>First Essay: in class Tuesday and Submit/ Revise in class Thursday</p> <p>Peer Review per rubric</p>	<p>Week 4</p>
<p>Team Work in Class on Children's Book</p>	<p>Week 5</p>
<p>Writing Narration, Description, and Definition</p> <p>Read: "How To Write a Personal Letter"</p> <p>Threaded Discussion: Please complete by 11:00 PM on Friday after class meets on Thursday. Please review the goals and rules for Threaded Discussions on the Discussion Board page.</p> <p>Team Work on Children's Book</p>	<p>Week 6</p>
<p>Second Essay: in class Tuesday and Submit/Revise in class Thursday</p> <p>Peer Review per rubric</p>	<p>Week 7</p> <p>Midterm Exams - Monday, October 5 – Friday, October 9</p>

<p>Writing Illustration and Example</p> <p>Read “Being a Man”</p> <p>Threaded Discussion: Please complete by 11:00 PM on Friday after class meets on Thursday. Please review the goals and rules for Threaded Discussions on the Discussion Board page.</p>	<p>Week 8</p>
<p>Writing Illustration and Example</p> <p>Read “Salvation”</p> <p>Threaded Discussion: Please complete by 11:00 PM on Friday after class meets on Thursday. Please review the goals and rules for Threaded Discussions on the Discussion Board page.</p> <p>Team Work on Children’s Book</p>	<p>Week 9</p>
<p>Third Essay: in class Tuesday and Submit/ Revise in class Thursday</p> <p>Peer Review per rubric</p>	<p>Week 10</p>
<p>Comparison/Contrast and Cause/Effect</p> <p>Read “Grant and Lee: A Study in Contrasts”</p> <p>Threaded Discussion: Please complete by 11:00 PM on Friday after class meets on Thursday. Please review the goals and rules for Threaded Discussions on the Discussion Board page.</p>	<p>Week 11</p>
<p>Fourth Essay: in class Tuesday and Submit/ Revise in class Thursday</p> <p>Peer Review per rubric</p>	<p>Week 12</p>
<p>Workshop and Finalize Children’s Book with Professor</p>	<p>Week 13</p>
<p>Present Children’s Book to the Class (Tuesday)</p>	<p>Week 14</p> <p>No Classes - Thanksgiving Holiday - Thursday, November 26 – Sunday, November 29</p>
<p>Review Week</p>	<p>Week 15</p>

	<p>Last Day of Classes (Not including final exams) - Thursday, December 3</p> <p>Reading Day (Study day prior to final exams) - Friday, December 4</p>
Final Assessment Per the Exam Schedule	<p>Week 16</p> <p>Final Exams - Monday, December 7 – Friday, December 11</p>

Course Evaluation Methods

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

- Four Essays – written assessments designed to measure knowledge of course material and format**
- Discussion Boards– written assignments designed to supplement and reinforce course material**
- Project– team assignment designed to measure ability to apply presented course material**
- Class Contribution – daily attendance and participation in class discussions**

Grading Matrix:

Instrument	Value (points or percentages)	Total
Four Essays and Final	100 points each	40 %
Discussion Boards	100 Points each	20%
Team Children's Book	100 Points	20%
Class Contribution	100 Points	20%
Total:		100%

Grade Determination:

- A= 90% or better
- B = 80 – 89 %
- C = 70 – 79 %
- D = 60 – 69 %
- F = less than 60%

University Policies and Procedures

Students with Disabilities (ADA Compliance):

The University of North Texas Dallas faculty is committed to complying with the Americans with Disabilities Act (ADA). Any student requesting academic accommodations based on disability is required to register with Disability Services each semester. A letter of verification for approved accommodations can be obtained from the disability office. Please be sure the letter is delivered to me as early in the semester as possible. For more information, you may visit the Student Life Office, Suite 200, Building 2 (open Mon – Friday 8:30am to 5:00 pm) or call 972-3381775.

Student Evaluation of Teaching Effectiveness Policy:

The Student Evaluation of Teaching Effectiveness (SETE) is a requirement for all organized classes at UNT. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider the SETE to be an important part of your participation in this class.

Assignment Policy:

All required assignments and discussion boards must be submitted by the posted due dates and in the proper MLA format to receive credit. Part of the format that is expected is that all final drafts of essays, journals, free writes, summaries, etc are to be submitted as both paper copies and digital submissions in the location that the professor specifies by the start of class. Failure to turn in one of the two submissions on time results in a 0. All work must be created solely for the purposes of this class and must be the student's own. Students should keep a copy of all materials handed in during the course. Grades will be updated every week and feedback given through email, Bb comments, turnitin.com and/or rubrics. **NO LATE WORK WILL BE ACCEPTED.** Grades are posted as the grading is completed. Students have access to the grade book at all times.

Exam Policy: Exams should be taken as scheduled. No makeup examinations will be allowed except for documented emergencies (See Student Handbook).

Academic Integrity:

Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. For complete provisions of this code, please refer to the Student Code of Academic Integrity at

http://www.untDallas.edu/sites/default/files/page_level2/pdf/policy/7.002%20Code%20of%20Academic_Integrity.pdf

*In addition, all academic work submitted for this class, including exams, papers, and written assignments should include the following statement: **On my honor, I have not given, nor received, nor witnessed any unauthorized assistance that violates the UNTD Academic Integrity Policy.***

Bad Weather Policy:

On those days that present severe weather and driving conditions, a decision may be made to close the campus. In case of inclement weather, call UNT Dallas Campuses main voicemail number (972) 780-3600 or search postings on the campus website <http://www.untDallas.edu/>. Students are encouraged to update their Eagle Alert contact information, so they will receive this information automatically.

Attendance and Participation Policy:

The University attendance policy is in effect for this course. Class attendance and participation is expected because the class is designed as a shared learning experience and because essential information not in the textbook will be discussed in class. Students are responsible to notify the instructor if they are missing class and for what reason. Students are also responsible to make up any work covered in class. It is recommended that each student coordinate with a student colleague to obtain a copy of the class notes, if they are absent.

http://www.untDallas.edu/sites/default/files/page_level2/pdf/policy/7.005%20Student%20Attendance.pdf

*In addition to the above information, an **excessive absence pattern may be an important factor in determining quiz, assignment, and test makeups as well as in averaging borderline letter grades. The policy for this course is as follows. More than three unexcused absences may lead to a failing grade for the course.***

Diversity/Tolerance Policy: *Students are encouraged to contribute their perspectives and insights to class discussions. However, offensive & inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Office of Student Life as the instructor deems appropriate.*

Other Policies:

- *I reserve the right to amend this syllabus as needed whenever it is needed.*
- *Use of Blackboard is an essential part of the course.*

- *Use of Cell Phones & other Electronic Gadgets in the Classroom is prohibited unless specifically requested by the professor.*
- *Please do not bring Food & Drink in the Classroom.*
- *Use of Laptops is fine for class work. Surfing the web and e-mailing is rude and un-professional and cannot be tolerated.*
- *Avoid a "Grade of Incomplete" by completing all work. Any assignment not completed will be averaged as a zero <http://www.untDallas.edu/search/node/incomplete>*