

The University of North Texas at Dallas Policy Manual	Chapter 13.000
13.006 Sponsored Projects	Research

Policy Statement. UNT Dallas encourages faculty and staff members to seek external support for sponsored projects related to teaching, research and public service. UNT Dallas recognizes the principle that such activities increase the excellence of instruction and are vital to the University’s academic mission.

Teaching, research and public service activities are considered to be an essential part of the academic responsibilities of faculty members. Sponsored projects provide a resource which can make these activities possible, and this resource should be fully utilized. Faculty members are encouraged to integrate these activities with instruction and to engage in scholarly research activities that lend themselves to the involvement of students.

UNT Dallas is committed to complying with applicable statutory and regulatory requirements during each phase of a sponsored project, including the submission of proposals; negotiation and acceptance of grants and contracts; award management and recovery and distribution of Facilities and Administration (F&A) funds.

Application of Policy. This policy applies to all sponsored project proposals, grants and contracts, including projects involving federal, state, private and non-profit sponsors.

Definition(s).

1. **Instruction Project.** “Instruction Project” shall mean any project involving teaching or training activities funded by an externally sponsored grant or contract, excluding research training activities, which are considered “Research” projects.
2. **Public Service Project.** “Public Service Project” shall mean any project involving activities other than instruction or research such as public health and community service programs.
3. **Research Project.** “Research Project” is defined as a systematic study directed toward fuller scientific knowledge or understanding of the subject studied. It also involves the training of individuals in research techniques where such activities utilize the same facilities as other research activities.
4. **Sponsored Project.** “Sponsored Project” shall mean an instruction project, public service project, or research project funded by an external sponsor with an expected outcome or deliverable.

Procedures and Responsibilities.

The University of North Texas at Dallas adopts the following University of North Texas policies as its sponsored research procedures; provided, however, that all references to “University of North Texas,” “UNT,” or “University” in said policies shall mean “University of North Texas at Dallas.”

References to the “Office of Research and Economic Development,” “Research Development Office,” “Research Services Office,” “Director of Sponsored Projects,” “Vice President for Research and Economic Development,” “Purchasing and Payment Services Department” and “Vice President for Finance and Administration” shall mean those offices and persons at the University of North Texas.

- i. UNT Policy 16.12.3.7, Sponsored Projects;
- ii. UNT Policy 16.12.3.8, Proposal Submissions to External Sponsors;
- iii. UNT Policy 16.12.3.9, Grants and Contracts Related to Sponsored Projects;
- iv. UNT Policy 16.12.3.10, Award Management of Sponsored Projects; and,
- v. UNT Policy 16.12.3.11, Recovery and Distribution of Facilities and Administration Funds.

Responsible Party: Provost and Vice President for Academic Excellence and Student Success

References and Cross-references. N/A

Forms and Tools.

Office of Research and Economic Development Website: <http://research.unt.edu/>.

The UNT Policy Manual may be accessed online at: <http://policy.unt.edu/>.

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