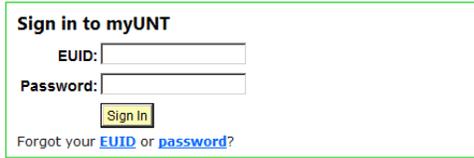


## Step by Step Guide: Registering for Classes

Log into [www.my.unt.edu](http://www.my.unt.edu) using your EUID and password



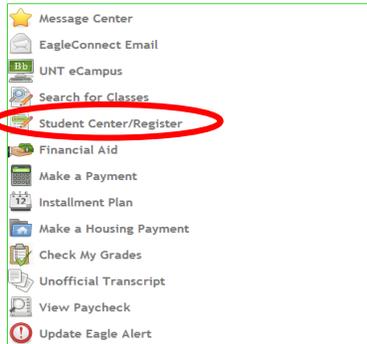
Sign in to myUNT

EUID:

Password:

Forgot your [EUID](#) or [password](#)?

Select “Student Center/Register”



In the Holds box select “details”



Select the link “Remove Holds” (For Summer/Fall registration there will be two links – select either)

Hold Item	Amount	Institution	Start Term	End Term	Start Date	End Date	Department	
<a href="#">Student Financial Obligation</a>		USD * University of North Texas	2013 Summer		02/20/2013	08/09/2013	Student Acctg & Univ Cashier	<a href="#">Remove Hold</a>
<a href="#">Student Financial Obligation</a>		USD * University of North Texas	2013 Fall		02/20/2013	12/13/2013	Student Acctg & Univ Cashier	<a href="#">Remove Hold</a>

Once you have read the document; scroll to the bottom and select “Confirm”



I confirm that I have read and agree to the above information.

The message will appear:



**Your Holds**

---

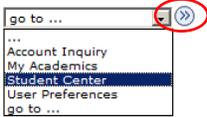
No current hold information found.

You are now ready to register!

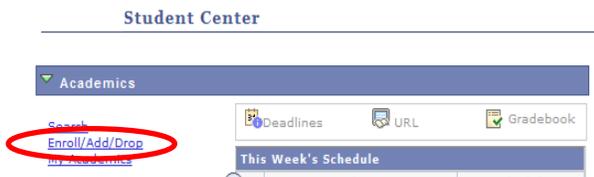
## Step by Step Guide: Registering for Classes

In the “go to...” box; select **Student Center** and push the blue button.

No current hold information found.



On your Student Center page; select the **Enroll/Add/Drop** link.



Select the term you wish to register then press “Continue.”

### Select Term

Select a term then click Continue.

Term	Career	Institution
<input type="radio"/> 2013 Spring	Undergraduate	* University of North Texas
<input type="radio"/> 2013 Summer	Undergraduate	* University of North Texas
<input type="radio"/> 2013 Fall	Undergraduate	* University of North Texas

**CONTINUE**

At this point you have two options:

1. Search for classes by pressing the “Search” tab.
2. Using the 5 digit class number; add the class to your cart.



The class you have selected will appear at the top – ensure this is the course that you truly want to register for and press “Next”

<b>SOCI 3200D-090</b>	<b>Credit</b>	<b>Open</b>	<b>Wait List</b>	<input type="checkbox"/> Wait list if class is full
<b>Session</b>	Semester		<b>Permission Nbr</b>	<input type="text"/>
<b>Career</b>	Undergraduate		<b>Grading</b>	Graded
<b>Enrollment Information</b>			<b>Units</b>	3.00

Important course information will be listed here.

CANCEL **NEXT**

Section	Component	Days & Times	Room	Instructor	Start/End Date
090	Credit	We 1:00PM - 4:50PM	DAL2 307	Staff	06/03/2013 - 08/09/2013

## Step by Step Guide: Registering for Classes

On the next page you will see the course that has been added to your shopping cart. You **must** press “Proceed to Step 2 of 3” to complete your registration.

✓ COURSE has been added to your Shopping Cart.

2013 Summer | Graduate | \* University of North Texas [change term](#)

● Open    ■ Closed    ▲ Wait List

**Add to Cart:**  
Enter Class Nbr:  [enter](#)  
Find Classes: [Class Search](#) [search](#)

2013 Summer Shopping Cart						
Delete	Class	Days/Times	Room	Instructor	Units	Status
	SOCI 3200	We 1:00PM - 4:50PM	DAL2 307	Staff	3.00	●

[PROCEED TO STEP 2 OF 3](#)

Now you must confirm your class by pressing “Finish Enrolling”

**Add Classes** [1](#) [2](#) [3](#)

**2. Confirm classes**

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

2013 Summer | Graduate | \* University of North Texas

● Open    ■ Closed    ▲ Wait List

Class	Description	Days/Times	Room	Instructor	Units	Status
COUN 5460D-090 (34935)	SOCI Theory	We 1:00PM - 4:50PM	DAL2 307	Staff	3.00	●

[CANCEL](#) [PREVIOUS](#) [FINISH ENROLLING](#)

You will receive a message regarding your successful completion.

**Repeat the process by selecting “Add Another Class”**

**Add Classes** [1](#) [2](#) [3](#)

**3. View results**

View the following status report for enrollment confirmations and errors:

2013 Summer | Graduate | \* University of North Texas

✓ Success: enrolled    ✗ Error: unable to add class

Class	Message	Status
SOCI 3220D	Success: This class has been added to your schedule.	✓

[MAKE A PAYMENT](#) [MY CLASS SCHEDULE](#) [ADD ANOTHER CLASS](#)