## Student Plan for Academic Recovery (SPARE) Workshop Instructions

## Accessing the SPARE Workshop and Logging-In

- 1. Log-in to Blackboard at <a href="https://learn.untdallas.edu/Using your EUID">https://learn.untdallas.edu/Using your EUID</a> and Password (Forgot your Password?)
- 2. Go to My Organization
- 3. Click SPARE: Student Success Workshop to begin.

Need help with...

- Course content (Jessica.Gilmore@untdallas.edu)
- Logging In (use the Support Links at the bottom of the page.)
- Finding the course on Blackboard (use the Support Links at the bottom of the page.)

NOTE: Bb Learn is unavailable every Saturday night from 11.00pm until 2.00am CDT Sunday morning for system maintenance.
Additional Links Bb Learn Blog This blog provides technical updates on the Blackboard Learn System used on the campuses of the UHT System.
Blackboard On Demand Learning Center Short how-to videos for learning how to use Blackboard as a student.

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## Blackboard SPARE Workshop

The SPARE program is designed and required for all students who find themselves in any academic status other than good standing. As a result, an advising required hold has been placed on your student account. In order to remove the hold and receive your advising code to register for next semester, you must complete the following steps:

- 1.) Complete an Academic Contract
- 2.) Complete the online SPARE Workshop
- 3.) Meet with an advisor to review academic progress

Be sure to complete the online SPARE workshop prior to meeting with an advisor. You are required to complete this workshop by the deadline.

The SPARE Workshop is made up of four modules:

- (1) Terms and Definitions
- (2) Common Causes and Consequences of Academic Probation
- (3) GPA Calculations
- (4) Campus Resources

Each section features a PowerPoint Presentation and Quiz. You must earn a score of 30/50 or higher to move on to the next section. Once you have successfully completed the quiz then, the next module will be revealed under the <u>SPARE Workshop Modules</u> page.

You can repeat each quiz up to two times. Pay close attention to each PowerPoint and take notes!

### Navigating the SPARE Workshop

Click the <u>SPARE Workshop Modules</u> Link to begin.

### Materials

You will need pen/pencil, paper, and a basic calculator to complete this workshop.

For more information about the SPARE program, contact the Academic Advising Office at 972-338-1645 or e-mail Jessica.Gilmore@untdallas.edu.