University Curriculum Committee (UCC) Operating Parameters for 8/2016 – 5/2017

Tentative Date for UCC Meeting	To Process at this meeting, submit documentation[1] by	To ensure meeting UCC deadline, submit documentation to school committee by	Notes
8/26/16	8/12/16	7/29/16	
9/09/16	9/02/16	8/22/16	Last submission date for class to appear in Spring 2017 schedule.
10/21/16	10/07/16	9/23/16	Last submission date for class to appear in Summer 2017 schedule.
11/18/16	11/04/16	10/24/16	Last submission date for materials to go to the coordinating board (necessary for core curriculum courses).
12/16/16	12/02/16	11/18/16	Last date to consider new programs.[2]
1/20/17	1/06/17	12/23/16	
2/17/17	2/03/17	1/20/17	Last submission date for class to appear in Fall 2017 schedule.
3/17/17	3/03/17	2/17/17	Last date for changes to Catalog 2017-2018.
4/21/17	4/07/17	3/24/16	
5/19/17	5/05/17	4/21/16	

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[1] Documents include the following: syllabi, change of program forms, etc.
[2] New Courses that are associated with new programs are due 5 business days after the Board of Regents approves the new program.

Start:

Originating Faculty Member completes required documentation.

Documents reviewed by School Curriculum Committee.

Changes Required

Yes

No

Electronic Signatures Affixed.

UCC Review.

Yes

Changes Required

No

UCC Approves.