



## Board Briefing

**Committee:** Consent

**Date Filed:** July 10, 2015

**Title:** Holiday schedule for UNT Dallas, FY16

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### Background:

Texas Government Code 662.011 allows the governing body of an institution of higher education to establish the holiday schedule on any days the Board chooses, but the number of holidays may not exceed the total number of days to which other State agencies are entitled. According to State law, holidays that fall on weekends are not included.

It is recommended that UNT Dallas observe the same holiday schedule as previously approved for the UNT System offices. The Chancellor is authorized to modify the holiday schedule when such a change is deemed to be in the public interest.

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### Financial Analysis/History:

State holidays are a paid employee benefit and are considered in budgets by chief financial officers at each location.

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Institution Chief Financial Officer

Janet Waldron

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Vice Chancellor for Finance

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### Legal Review:

This item has been reviewed by General Counsel.

Nancy S. Footer

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Vice Chancellor/General Counsel

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**Schedule:**

**FY16 – Sept. 1, 2015 to Aug. 31, 2016 (14 days)**

- Labor Day – Monday, Sept. 7, 2015
  - Thanksgiving – Thursday-Friday, Nov. 26-27, 2015
  - Winter Holiday – Thursday-Friday, Dec. 24-25, 2015
  - Winter Break – Monday, Tuesday, Wednesday, Thursday, Dec. 28, 29, 30, 31, 2015
  - New Year’s Day - Friday, Jan. 1, 2016
  - Martin Luther King Jr. Day – Monday, Jan. 18, 2016
  - Spring Break Day – Monday, March 14, 2016
  - Memorial Day – Monday, May 30, 2016
  - Independence Day – Monday, July 4, 2016
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**Recommendation:**

It is recommended that the Board of Regents authorize and approve the following Board Order.

**Recommended By:**

Dan Edelman

Executive VP for Administration  
and CFO

Bob Mong

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President

Lee Jackson

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Chancellor



## Board Order

**Title:** Holiday schedule for UNT Dallas, FY16

At an official meeting of the Board of Regents of the University of North Texas System properly posted and held on August 27-28, 2015, pursuant to a motion made by Regent and seconded by Regent \_\_\_\_\_, the Board approved the motion presented below:

Whereas, State law allows the governing body of an institution of higher education to establish the holiday schedule for the institution, and

Whereas, the holidays may be set on any days the Board chooses, but the number of holidays may not exceed the total number of days to which employees of other State agencies are entitled, and

Whereas, it has been determined that the other State agencies will observe fourteen (14) holidays during FY 2016,

Now, Therefore, The Board of Regents authorizes and approves the following:

1. Holiday schedule for UNT Dallas FY16 – Sept. 1, 2015 to Aug. 31, 2016 (14 days)
  - Labor Day – Monday, Sept. 7, 2015
  - Thanksgiving – Thursday-Friday, Nov. 26-27, 2015
  - Winter Holiday – Thursday-Friday, Dec. 24-25, 2015
  - Winter Break – Monday, Tuesday, Wednesday, Thursday, Dec. 28, 29, 30, 31, 2015
  - New Year's Day - Friday, Jan. 1, 2016
  - Martin Luther King Jr. Day – Monday, Jan. 18, 2016
  - Spring Break Day – Monday, March 14, 2016
  - Memorial Day – Monday, May 30, 2016
  - Independence Day – Monday, July 4, 2016
2. The Chancellor is authorized to modify the holiday schedule when such a change is deemed to be in the public interest.

VOTE: \_\_\_\_\_ ayes      \_\_\_\_\_ nays      \_\_\_\_\_ abstentions

**BOARD ACTION:**

Attested By:

Approved By:

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Rosemary R. Haggett, Secretary  
Board of Regents

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Brint Ryan, Chairman  
Board of Regents