

UNT Staff Contribution Award Nomination Form

The Staff Contribution Award recognizes UNT staff members that have made outstanding contributions in helping the university accomplish its strategic goals. All UNT faculty, staff, and students may nominate staff members for the award. All current benefits eligible staff below the level of Vice President are eligible; however, no individual may nominate himself or herself. Nominators are required to provide specific examples that demonstrate these contributions. Nominations are reviewed by a cross-functional committee comprised of staff members. Recipients will be honored with a cash award.

Completed forms and documentation should be submitted to HREmployeeRelations@unt.edu, faxed to 565-4382, or submitted directly to Human Resources, Marquis Hall 150. Should you have questions or need further information please contact Human Resources at ext. 2281.

ALL NOMINATION FORMS ARE DUE BY February 1, 2013

Nominee Information:

Staff Member's Name:

Official Job Title:

Department:

Supervisor's Name:

Department Head's Name:

Nominator Information:

Name:

Official Job Title:

Department:

Contact Number:

Date:

Association with the Nominee:

Coworker/Peer:

Supervisor:

Direct Report:

Department Head:

Other: Please Describe:

***Please provide specific examples describing how the staff member has contributed to helping UNT to accomplish its strategic goals. Please limit your submission to 500 words.**

Eligible Nominee: Yes No
Eligible Nominator: Yes No

FOR HR USE ONLY: