PROTOCOL FOR THE SELECTION OF THE FACULTY RESEARCH AND TEACHING AWARDS

College of Engineering, University of North Texas

Committee of Faculty Council

Revised on April 10, 2015

Faculty Research Award:

The Faculty Research Award is for a faculty member with an outstanding scholarly productivity during the past calendar year. Each department nominates one candidate (can be more if the candidates are all considered outstanding) from the department to the Dean's office. An Ad Hoc Award committee should be formed to evaluate each nominated candidate to select the best one to recommend to the Dean. The committee consists of well accomplished faculty members. Each department elects a member to the Ad Hoc committee. Based on the recommendation from the committee, the Dean will make the final decision. The nomination package should include CV of the candidate, the number of peer reviewed publications (both journal and conference proceedings), the quality/impact of the publications, the amount of research expenditures from external funds, the number of invited presentations, and the other achievements and recognitions, such as patents, books and book chapters, external best paper awards, and other products.

The guidelines for the selection of the Faculty Research Award are based on:

1. Number of peered reviewed publications (weigh as 30%)
2. Research expenditure and number of graduate students supported by the external grants and contracts (weigh as 30%)
3. Other recognitions (weigh as 40%)
    a. invited presentations
    b. citations and h-index impact of the publications
    c. patents
    d. best paper awards
    e. participation and presentation at professional conferences
    f. other products related to research

A faculty member can receive the research award only once in a 5-year period.

Faculty Teaching Award:

The Faculty Teaching Award is for a faculty member (including untenured professors and lecturers), who is outstanding in teaching during the past calendar year. The same Ad Hoc Award committee for the Faculty Research Award can be used to evaluate each nominated candidate to select the best ons to recommend to the Dean. Each department nominates one candidate (can be more if outstanding) from the department to the Dean's office. The nomination package should include CV of the candidate, the products (the number of new courses developed, the original educational tools developed, the number senior design projects supervised, etc.), the mentoring achievements (the number of thesis/dissertation graduate students, the activities on mentoring K-12 and undergraduate students), student comments on teaching, the student recruiting activities (such as the number of visits for recruiting graduate and undergraduate students), outreach to promote and support underrepresented groups in engineering,

and other recognitions in teaching, such as outside awards in teaching and education, faculty advisory activities for societies, and etc.

The guideline for the selection of the Faculty Teaching Award are:

1. Mentoring (weigh as 30%): mentoring activities for K-12 and undergraduate students, supervision of senior design projects, mentoring thesis graduate students, mentoring post-doctorates and scholars.
2. Student feedback (weigh as 30%): written comments from the students through SETE, "Thank a Teacher" program, or other channels.
3. Other evidence (weigh as 40%):
   a. Products: number of new courses development, original educational tools developed, number of senior projects supervised, etc.
   b. Recruiting: new student recruiting activities, reaching out to underrepresented students, etc., external awards related to teaching and education
   c. Teaching related grants
   d. Student advisory activities for societies

A faculty member can receive the teaching award only once in a 5 year period.