

**University of North Texas
College of Education**

Request for Appeal to take the Qualifying Exam Early

Student completes information (typed), attains signature from doctoral advisory committee and then submits this form and the items listed below to the program secretary for signatures from the program coordinator and the department chair. Next, the appeal is forwarded to the COE Graduate Affairs Committee for their consideration. Upon approval, a copy is placed in the student's file and a copy is returned to the major professor. NOTE: Ordinarily, an appeal to take the qualifying exam early will only be considered if the student has completed core courses, research core, specialty courses, minor or elective courses, and lacks only _____.

Name _____

SS# _____

Address _____

Phone 1 _____

Email _____

Phone 2 _____

Qualifying Exam Date _____

Indicate specific reason(s) for request: Student must attach a letter, outlining exceptional reason(s) for applying to sit for qualifying exam early.

I understand that by taking the qualifying exam early, I assume certain risks, which have been fully explained to me by my major professor.

Doctoral Student Signature

Date

Please attach the following:

_____ Student's explanation

_____ Checklist to accompany application to take qualifying exam

_____ Transcript

_____ Degree plan (Indicating courses completed and currently enrolled in)

_____ Letter of support from your major professor (Include specific details)

We, the doctoral student's advisory committee, support this student's request to take the qualifying exam early.

Note: Student must also complete the application to take Qualifying Exam form if request is approved.

Major Professor

Minor Professor or Committee Member

Committee Member

Committee Member

We, the program coordinator and department chair, support this student's request to sit for the qualifying exam before the completion of all coursework listed on the degree plan.

Program Coordinator

Department Chair

Approved by the Graduate Affairs Committee: _____

GAC Chair Signature

Date