

University of North Texas Parent Association
Minutes of the Biannual Meeting
April 29, 2006

President Rose Van Meter called the biannual meeting of the UNT Parent Association to order at 10:20 a.m. on Saturday, 29 April 2006, at Victory Hall, on the UNT campus. Thirty-two members were present. Secretary Pam McCluskey was unable to attend today's meeting; therefore, Adeline Rogers was appointed secretary for today's meeting.

- I. Welcome. President Van Meter welcomed everyone to the meeting and thanked the volunteers for assembling 672 goodie boxes, which occurred prior to the meeting. President Van Meter thanked Debbie Stevens, Brenda Rodriguez, and Dr. Elizabeth With for their help preparing for packing the goodie boxes. Melissa Ruud was welcomed as the new Parent Program Director. Brenda Rodriguez, Graduate Assistant, was thanked for her service to the parent program. Ms. Rodriguez is graduating, moving to a new job, and her last day will be 12 May 2006.
- II. Approval of minutes. The minutes of the 17 September 2005 meeting were read. Debbie Burns moved to accept the minutes as read and Deana Ferguson seconded the motion. The motion passed.
- III. Report of Officers.
President. Van Meter reported Parent Association parents purchased approximately 200 pizza coupons, which were sent to their students in the residence halls. Students were required to sign for their coupons. The parents paid \$10.00 for each coupon and Papa Johns charged \$7.29, thus adding approximately \$547.25 to operating funds to support draw scholarships.

Also the President reported that association volunteers had been busy with giving out association information at NT preview days and the College of Music auditions and assembling fall goodie boxes. Also, monthly newsletters were e-mailed to members during the last two semesters.

In the fall, the executive committee was led by Jennifer Bell from North Carolina State University in developing strategic plans for the association. The results of the Strategic Planning Committee were included in the February newsletter. It was decided that a parent survey should be conducted to learn what most benefits our parents. Our goal is to sign up 50% of the parents attending parent orientation (900 parents). Currently 20% of the parents sign up. This year (summer 2005) 500 new members signed up during orientation. Approximately 1700 freshmen parents do not attend orientation and we need to reach those parents. Therefore, the association needs to enroll more parents at parents' weekend and at Sunday Fun Day (student move-in weekend). Since member retention is low, another goal is to renew the memberships of 25% of freshmen parents; last year less than 15% renewed their membership. Another goal is to sign up 100 new life members, as 80% of the life membership dues goes to scholarships.

A golf tournament was discussed at the 25 March 2006 Parent Association Board of Director's Meeting. Julie Witt presented the information and the board approved the tournament for fall 2007.

Suggested ideas for member benefits are parents' night at musicals, basketball game, and other sport venues and activities on campus.

President-Elect. Deana Ferguson thanked everyone for their help today.

Vice-President. Julie Smestad was absent. President Van Meter presented the membership report as follows:

- 751 family members including 4 new freshmen families for fall 2006.
- 178 active life members
- 518 new annual members
- 46 renewed annual members
- 9 four-year members
-

Historian. Adeline Rogers asked members to look at the Historian scrapbooks.

Treasurer. Jeanne Gilton was absent. President Van Meter gave the treasurer's report. A duplication error of \$202.50 (Dining Services) was pointed out on the financial report that was printed for this meeting; the President stated that actually the wrong file was printed for this meeting and the Financial Report should be the same one as was presented and approved by the Executive Committee on March 25, 2006. This error had been corrected on that March 25 report. The correct financial report shows totals and numbers since the fall meeting, September 13, 2005: Total revenues, \$61,507.81; expenditures, \$28,149.28; operating balance, \$33,358.53. The President noted that of this balance \$8,000 is earmarked for draw scholarships. Debbie Miller made a motion to accept the report with the correction and Debbie Burns seconded the motion. President Van Meter stated that according to Robert's Rules of Order a vote on the Treasurer's Report is not needed and that the report would be entered in the record as presented, recording in this case the correct financial report and the one printed in error.

Parliamentarian. Gloria Harris reported on the By-Law Committee actions. Julie Witt was thanked for her help on the Committee. Proposed by-laws are available today and the recommended changes are in green. The proposed by-laws will be available on-line. At the fall 2006 meeting, the Committee will give a report and the members will vote on the new by-laws.

IV. University Report.

Dr. Elizabeth With thanked Debbie Burns, Past President, for her service to UNT. Dr. With recognized and congratulated Debbie and David Burns for receiving the University 2006 Honorary Alumna/Alumnus Award for their work with the Parent Association. Dr. With stated we could reach the parents of the 3,700 new freshmen and 3,700 new transfer students. She recommended an expanded orientation form to add parent name and e-mail address to market more parents. She recommended on-line Parent Association registration. The North Texas Exes is offering parent association members the opportunity to give a gift to their graduating students of a lifetime membership to the North Texas Exes at a discounted price or approximately half the price of a regular, single membership. Dr With was not sure of the regular dues and a member present stated that their membership dues to the Exes were \$500;

the group concluded that the cost would be approximately \$250 if membership dues have not increased.*

Program Director Melissa Ruud stated the parent survey closed last night at midnight. 141 responses were received. 92% of members were at orientation. The Parent Association received marks of excellent or good on everything. Ms. Ruud reported response to the golf tournament was good. She suggested regional gatherings and parent-nites on campus.

V. Unfinished business. There was no unfinished business except for the report by the parliamentarian on the bylaws committee and the revisions to be presented in the fall.

VI. New Business. Draw scholarships were drawn at the end of the meeting.

VII. Announcements.

President Van Meter announced the 2006 graduates of Parent Association members include Meredith Youngblood, Angela Nacol, and Kate Tarvin.

President Van Meter thanked Paul Stanley and Adeline Rogers for attending the interviews for the PA director position and also thanked the following volunteers that worked the music audition days: Debbie Painter, Julie Witt, Carol Brannigan, Eileen Stanley, and Deana Ferguson;

Family Weekend September 30 – September 1. Dr. With stated there will be a flat rate for the Family Weekend and more parent activities.

Send-off Parties. The summer send-off parties were co-sponsored with North Texas Exes at the conclusion of summer orientations. These were casual and informal get-togethers for families to connect with other families in their area. Dates and locations include Denton & North Dallas – 30 July; South. Dallas – 8 Aug; Austin – 10 Aug; Tarrant County – 13 Aug at Joe T. Garcia's; Houston – 15 Aug; San Antonio – in process. Lorraine Temple suggested that the Parent Association focus on spring orientation as well.

Parent orientation. The President asked for volunteers for the summer parent orientation and sign-up sheets were made available. Ms. Ruud stated the orientation schedules were improved. Day 1 includes registration at 10:00 a.m. and parent meetings at 1:00-5:00 p.m. Parent Association information will be presented at 2:50-3:00 p.m. Day 2 includes parents eating lunch with their student in the Coliseum with a parent association table available during lunch. Day 3 includes breakfast and a tuition draw. Dr. With stressed the importance of parents manning the tables because parents trust other parents.

Conclusion: Scholarship Draw

From the draw applications sent to Dr. With's office, names were prepared and put in a box for the draw. Dr. With went around the room allowing members present to draw names for this scholarship. Sixteen names were drawn for \$500.00 scholarships (\$250 fall/\$250 spring) and 7 alternate names in case one of the sixteen might receive the association scholastic scholarship, which had not been completed by the university scholarship committee at this time.

* It was later confirmed the discounted price to parent association members for purchasing memberships for their graduating students to join the North Texas Exes is \$300.

Christy Walker
Lindsey Stein
Elizabeth Kirchner
Joshua Jarmon
Sherene Kutach
Donald Bruce
Jonothan Morinknoff
Justin Grecko
Brittany Bradbury
Joanna Gilton
Ceely Williams
Hilary Ricky
Laura Shepherd
Laura Johnson
Desiree Thomas
Michael DeAngelo
And 7 anonymous alternates

Dr. With reported that the university scholarship committee will award fourteen \$1,000 scholarships and will e-mail the parents. Past-President Debbie Burns reported that the first year of Parent Association only one scholarship was awarded. She was proud that this year 14 scholastic scholarships will be awarded.

VIII. Adjournment. There being no further business, Gloria Norris made a motion to adjourn and LeeAnn Winkler seconded it. Motion carried and meeting adjourned.

Respectfully Submitted,

Adeline Rogers, Historian

Rose Van Meter, President

Members present:

Bill James
Debbie James
Debbie Burns
Debby Miller
Lorraine Temple
LeeAnn Winkler
Kathy Meisetschleager
Gloria Norris
Betty Lowry
Marielos Oporto
Deana Ferguson
Gretchen Ryan
Robert Ryan
Houston Bogus, Dr.
Eileen Stanley
Tina Hold
Jim Holt
Sandi Panleno
Gloria Harris
Brittany Harris
Tony Harris
Joann Yanez
Richard Yanez
Vicki Haddock
Janis Matthews
Gregg Matthews
Darlene Linder
Lillie Lawrence
Adeline Rogers
Frankie Webb
Lisa Stone
Rose Van Meter

University Representatives:

Melissa Ruud
Dr. Elizabeth With
Brenda Rodriquez