

SGA Article VIII:

Rules on Eagle's Nest Funding

Section 1: Purpose statement

A) The purpose of Eagle's Nest funding is to assist registered student organizations with their programs, which are defined as events, services, or projects.

Section 2: Composition

- A) Eagle's Nest will be overseen by a Liaison that shall also serve as a Student Government Association Executive at the pleasure of the SGA President and meet all requirements for SGA Executive Staff.
- B) The Eagle's Nest Committee shall consist of the Eagle's Nest Liaison and four other student members selected by the Eagle's Nest Liaison.

Section 3: Duties of the Liaison

- A) The Eagle's Nest Liaison shall schedule dates, times, and locations for the Eagle's Nest committee to meet and review Funding Requests received.
- B) The Liaison will maintain funding records for a minimum of five fiscal years.
- C) The Liaison will represent Eagle's Nest on various University Committees, actively correspond with the Student Activities Center and serve as the official representative of Eagle's Nest.
- D) The Liaison will publish student organization events awarded Eagle's Nest funding on the SGA website.

Section 4: Funding

- A) Eagle's Nest funding shall consist of money allocated annually for the Student Organization Fund designated by the Student Service Fee Committee and a minimum of \$5,000 taken from the Student Government Association annual operating budget.
- B) To receive funding, an organization must be officially registered with the Student Activities Center and meet all requirements set forth by the Student Government Association By-Laws.
- C) All organizations receiving Eagle's Nest funding must provide programs, services, or products that directly benefit the Student Body of the University of North Texas, and enhance the image of the University.
- D) Eagle's Nest funding will only be granted to organizations who do not receive any student service fees.
- E) Co-sponsorships will be granted to departmental organizations who receive some form of student service fees. Co-sponsorships will also be granted to University-wide programs.
- F) All programs receiving Eagle's Nest funding must serve for the betterment of campus life, present an opportunity for student involvement and provide equal access to all students where reasonable accommodations can be made.
- G) The Eagle's Nest Committee will not deny funding on the basis of race, color, national or ethnic origin, religion, sex, sexual orientation, gender identity or expression, age, political affiliation, disability, marital status, ancestry, genetic information, citizenship, or veteran status.
- H) Funding requests for specific programs or services must be submitted and approved prior to the date of such event and may only be granted for programs and services taking place within the academic year in which they are considered.
- I) An organization may not receive funding for the exact same program, service, or product twice in an academic year.
- J) Funding request must be made on the Eagle's Nest Funding Request form located on the Student Government website. The packet

must be completed on line unless dire circumstances require a paper form. The request packet must be submitted 4 weeks before the event, program or service and prior Eagle's Nest Committee meetings.

- K) Funding request hearing dates will be made public by the first senate meeting of the long semester.
- L) Funding requests will be considered on the basis of merit and when the application was turned in. Even if an organization meets the requirements for funding, allocation of funding is not guaranteed. The Eagle's Nest committee shall meet at least four times a semester to review applications received. These dates shall be set by the Eagle's Nest Liaison. The Committee may approve, deny or change the amount of funding disbursed.
- M) Upon approval from the Eagle's Nest committee, the expenditure of funds will be processed through the Student Activities Center.
- N) After receiving funding, according to University Policy, any purchases made online or that need to be mailed will be required to be delivered to the Student Activities Center and must be picked up within 2 business days.
- O) All funds awarded can only be used for the event, program or service approved by the Eagle's Nest Committee.
- P) When applicable, organizations receiving funding must provide copies of receipts to the Student Activities Center for record keeping purposes at least 2 weeks following an event, service, or purchase of product.
- Q) Eagle's Nest funds may not be used for membership fees, any form of gifts, expenditures that go above and beyond standard fees, scholarships, conference fees, gratuities, travel, the purchase of alcohol or any expenses violating University Policy, the Student Code of Conduct or Texas Law.

Section 5: Organization Responsibilities

- A) Before receiving funding, the chief officer and the advisor of the organization requesting funds must sign the Funding Request Form agreeing to adhere to the terms and conditions of Eagle's Nest.
- B) Organizations that fail to provide receipts to the Student Activities Center at least 2 weeks following the event will become ineligible for funding the following semester, and may be required to reimburse the Eagle's nest account in the amount on the receipts.
- C) If an organization breaks the Eagle's Nest funding agreement, the Funding Request Committee, in conjunction with the Student Activities Center will revoke funding and/ or remove funding privileges and eligibility of the organization for any set amount of time to exceed no longer than four long semesters.
- D) If an organization received funding in a past semester and has not yet met the requirements for that disbursement, the request submitted in the current semester will be denied until the past semesters' requirements are met.
- E) Any organization demonstrating activity not congruent with the mission or objectives of the University of North Texas will have funding privileges suspended upon agreement of the SGA President and the SGA Advisor.

Section 6: Appeals

- A) Appeals may be filed with the Student Senate within five business days of a Funding Request decision.
- B) Any appeals must be typewritten and presented to the Eagle's Nest Committee.