

Policies of the University of North Texas	Chapter 11
8.8 Art in Public Places	Facilities and Real Estate

Policy Statement. The University is committed to acquiring and maintaining high quality works of public art that reflect the University’s mission, enhance the campus and foster an understanding, enjoyment and appreciation of the visual arts among the University community.

Application of Policy. This policy applies to artwork purchased through the Art in Public Places Program and all artworks donated to or purchased by units on campus that are not part of an existing, identified collection. The policy does not apply to individual office spaces or those artworks designated for temporary exhibition in formal exhibition spaces inside campus buildings, galleries, or display structures.

Definitions.

1. Art. “Art or artwork” means a creation valued primarily for an artistic rather than practical function. It is created by an artist or artists or by individuals working under the direction of an artist. For the purposes of this policy, the definition of art includes the creation of an appropriate environment in which a work of art is to be placed.
2. Art in Public Places Committee. “Art in Public Places Committee (APPC)” means a standing committee established by the President to review and provide recommendations on the acquisition, placement, maintenance, insurance, and deaccession of artwork for the campus.
3. Deaccession. “Deaccession” means the permanent removal of an object from the University Art Collection.
4. Identified Collection. “Identified collection” includes, but is not limited to, the College of Visual Arts and Design (CVAD) Collection, Print Research Institute of North Texas (P.R.I.N.T.) Collection, the Library Rare Books Collection and Archives, and the Environmental Education, Science and Technology (EESAT) art collection.
5. Public Place. “Public Place” means any structure or open space that is visible or accessible from a public right-of-way. These include but are not limited to exterior spaces such as sidewalks, plazas, green spaces, corridors and building walls as well as interior spaces including hallways, lobbies, stairways, parking garages, and sports and recreational facilities.

Procedures and Responsibilities.

1. **Funds for Works of Art in Public Places.** Funds for artwork may come from a variety of sources, including building project funds, local institutional funds, public grants, and private contributions in the form of endowments, bequests, or direct gifts of cash or art from individuals, corporations and foundations. These funds may be expended for art acquisitions, travel, consultation, freight, site preparation, installation, maintenance, conservation, insurance, labeling, lighting, publications, administration, and collection management.

All activities involving the solicitation, acquisition and acceptance of private gifts on behalf of the University must be in accordance with UNT Policy 7.2. Prospective gifts and grants for artwork will be cleared for solicitation and coordinated with the University's overall fundraising efforts under the Vice President for Advancement.

Proposals that require the integration of artwork into building plans must comply with this policy and UNT Policy 8.7, Half Percent-for-Art Requirement for Capital Projects.

Responsible Party: APPC Chair and Vice President for Advancement

2. **Review and Selection Criteria for Artwork.** All proposals for permanent and long-term acquisitions and installations of public art for the campus must be reviewed by the Art in Public Places Committee and approved by the President before it may be accepted by the University.

The Art in Public Places Committee will consider the following criteria when reviewing art for the University Art Collection:

- a. **Artistic Excellence.** Artwork must display a high level of artistic quality and craftsmanship that supports and enhances the mission the University;
- b. **Site.** Artwork must be appropriate in scale, material, form, and values for the site and University setting;
- c. **Durability and Non-hazardous Nature of the Materials.** Artwork must be structurally sound and present no environmental or safety hazard; and
- d. **Installation and Maintenance Requirements.** Artwork must have a funding source to cover all costs of acquisition, purchase, shipping, installation, insurance, appraisal, and maintenance, which must be determined prior to acceptance. Consideration should be given to permanence, protection against theft,

vandalism, and weathering, and maintenance and repair costs.

Accepted public art becomes the management responsibility of the department head in charge of the facility where the artwork is located. Works of art which are not part of the University Art Collection, but which are owned by units of the University, are assets of the University. The unit deemed to own such works will be responsible for management of the works and for maintaining an appropriate record of such assets.

Responsible Party: APPC Chair

3. Annual Physical Inventory. A complete physical inventory of artwork must be conducted each fiscal year in accordance with UNT policy 4.3. The Assistant Director of the UNT Art Galleries is responsible for overseeing the annual inspection of the Collection and presenting a status report to the APPC Chair and the President. The University Art Collection is subject to review at any time.

Responsible Party: Assistant Director of the UNT Art Galleries

4. Deaccessioning of Public Artwork. The Art in Public Places Committee may recommend the deaccessioning of artwork on a case-by-case basis when it meets at least one of the following criteria:
 - i. the artwork is incompatible with the Collection;
 - ii. the artwork has an erroneous attribution or is known to be inauthentic (an inauthentic object shall be marked indelibly as such and will not be returned to the market);
 - iii. the artwork is inferior to or a near duplication of another object in the Collection or artwork that is being considered for the Collection;
 - iv. the artwork is exhibited infrequently or never exhibited (this is not applicable to textiles, works on paper, or other materials that are exhibited infrequently due to their sensitivity to light exposure);

- v. the artwork is in poor condition due to damage or deterioration and repair to the artwork is impractical or unfeasible;
- vi. the artwork endangers public safety;
- vii. the artwork requires excessive maintenance or has faults of design or workmanship;
- viii. in the case of site-specific artwork, the site has been altered and the artwork cannot be re-sited;
- ix. the artwork has been legally requested for repatriation (Native American Graves Protection and Repatriation Act of November 16, 1990); or
- x. the artwork has been legally claimed by another party or entity as stolen cultural property or stolen property.

The APCC Chair is responsible for maintaining the records of deaccessioned works, including photographs, auction catalogue entries, and any donor or title-holder correspondence.

The University, in collaboration with the Arts in Public Places Committee, reserves the right to sell or donate works of public art in accordance with UNT policy 4.3.

Responsible Party: APCC Chair, Assistant Director of the UNT Art Galleries

5. Installation Requirements. For safety purposes and to protect artwork acquired by the University, all installations must be approved, coordinated and supervised by UNT Facilities.

Responsible Party: APCC Chair and UNT Facilities

References and Cross-References.

UNT Policy 4.3, Asset Management

UNT Policy 7.2, Voluntary Support to the University of North Texas

UNT Policy 8.7, Half Percent-for-Art Requirement for Capital Projects

Forms and Tools.

UNT Art in Public Places Accession and Deaccession Procedure

UNT Art in Public Places Installation Criteria
UNT Art Donation process

Approved: 12/6/2010

Effective: 9/4/2015

Revised: 9/4/2015