

<b>Policies of the University of North Texas</b>	Chapter 5
<b>1.4.18 Leave With Pay for Foster Parents</b>	<b>Human Resources</b>

**Policy Statement.** To facilitate the effective care of foster children by State employees.

**Application of Policy.**

All Faculty and Staff

**Definitions.**

None

**Procedures and Responsibilities.**

**1. General Policy:**

An employee of the University who is a foster parent to a child under the conservatorship of the Department of Protective and Regulatory Services, is entitled to a leave of absence with full pay for the purpose of attending staffing meetings held by the Department of Protective and Regulatory Services regarding the child under the foster care of the employee, or to attend the Admission, Review and Dismissal (ARD) meeting held by a school district regarding the child under the foster care of the employee.

**2. Provisions:**

The employee is required to present a copy of any notice received or some other document or statement affirming the date, time, and location of the meeting or ARD to their supervisor. The employee is expected to return to duty at the completion of the meeting, if applicable. The absence of an employee for such purposes as stated above is not to be charged to any paid leave accruals.

**Responsible Party:** Assistant Vice President for Human Resources

**References and Cross-References.**

Texas Government Code, Chapter 661.906

Approved: 8/1/1992

Effective:

Revised: 9/93; 8/98; 7/02

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