

Blocks \_\_\_\_\_ Dependent Age \_\_\_\_\_  
GPA \_\_\_\_\_ Emp Verification \_\_\_\_\_  
B/C or M/L \_\_\_\_\_ Posted By \_\_\_\_\_  
Verified By \_\_\_\_\_ Date \_\_\_\_\_  
Audited By \_\_\_\_\_ Date \_\_\_\_\_

**Faculty/Staff/Retiree/Dependent Educational Scholarship Application**  
**Application Deadline: 12<sup>th</sup> Class Day Equivalent for Semester/Session Attending**

Semester (Check One)          Fall \_\_\_          Spring \_\_\_          Summer \_\_\_          Year \_\_\_\_\_

Employee/Retiree Name \_\_\_\_\_

EMPL/Retiree ID # \_\_\_\_\_

Employed at UNT Dallas \_\_\_    Employed at component institution \_\_\_    Employed at System Administration \_\_\_

Retiree at UNT Dallas \_\_\_    Retiree at component institution \_\_\_    Retiree at System Administration \_\_\_

Job Title \_\_\_\_\_          Department \_\_\_\_\_

Phone # \_\_\_\_\_          Supervisor \_\_\_\_\_

Hire Date \_\_\_\_\_          % FTE \_\_\_\_\_

**If student is other than employee or retiree above**

Student Name \_\_\_\_\_

ID # \_\_\_\_\_          Relationship to Employee/Retiree \_\_\_\_\_

New Student \_\_\_\_\_    Former Student \_\_\_\_\_

Have you met all requirements for admission in good standing to the University? \_\_\_\_\_

Continuing Student \_\_\_\_\_

Undergraduate: Do you have a minimum 2.0 cumulative GPA? \_\_\_\_\_

Graduate (including post-baccalaureate): Do you have a minimum 3.0 cumulative GPA? \_\_\_\_\_

**Documentation supporting eligibility status is required with all first-time dependent applications, i.e. marriage license for a spouse or birth certificate for a child.**

I hereby certify I have read the eligibility requirements. I believe I am eligible to apply for this scholarship and have no outstanding debt with the University. If I am later determined ineligible, the scholarship will be removed from my student account and I will be immediately liable for all additional charges. I authorize the University to assign any unpaid amount of tuition and fees or financial aid funds to a collection or credit reporting agency or agencies for the purpose of collecting the amount at the option of the University. I promise to pay all attorneys' fees and other reasonable collection costs and charges necessary for the collection of any amount not paid when due.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Employee Signature if other than student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## Criteria for Faculty/Staff/Retiree/Dependent Educational Scholarships

### Faculty/Staff/Retiree Criteria

1. Scholarship amounts are to be based on the number of semester credit hours enrolled for the semester. Applications must be submitted **each semester of enrollment** to be considered for eligibility.
2. The individual must be
  - a. a full-time nine or twelve month faculty or staff member at UNT Dallas, a component institution, or System Administration who is employed on a 100% basis and who is enrolled in either TRS or ORP
  - b. a part-time (50% - 99%) regular faculty or staff member at UNT Dallas, a component institution, or System Administration who has been employed for a minimum of five years in at least part-time regular, benefits eligible employment (years do not have to be continuous)
  - c. a retiree from UNT Dallas, a component institution, or System Administration under TRS or ORP programs.
3. Faculty and staff members or retirees who are new or former entering students and who meet applicable requirements for admission in good standing to the University are eligible. Faculty and staff members or retirees who are continuing students must have a minimum 2.0 undergraduate cumulative grade point average or a 3.0 graduate (including post-baccalaureate) cumulative grade point average to be eligible.
4. The faculty or staff member or retiree must not have any outstanding debt (returned checks, tuition, short-term loans and applicable fees) with the University at the time the scholarship application is processed and the award is applied to the student account or before the applicable semester begins.
5. Except as stated in item 4 above, an individual must be eligible under these criteria as of the 12<sup>th</sup> class day equivalent of a semester/session.

### Dependent Criteria

1. The spouse, parent, or guardian of the dependent must meet the criteria stated in 1, 2, 4, and 5 above.
2. The individual must meet the following definition of a "dependent":

*A dependent is the legal spouse of an employee and/or unmarried child under 26 years of age including the natural child of an employee; a legally adopted child; a stepchild, foster child, or other child which has a legally recognized parent-child relationship with the employee; or any child, regardless of age, who lives with or whose care is provided by an employee on a regular basis if the child is physically or mentally disabled to such an extent as to be dependent on the employee for care and support.*
3. Documentation supporting eligibility status is required with all first-time dependent applications (i.e. marriage license for a spouse or birth certificate for a child).
4. Dependents who are new or former entering students and who meet applicable requirements for admission in good standing to the University are eligible. Dependents who are continuing students must have a minimum 2.0 undergraduate cumulative grade point average or a 3.0 graduate (including post-baccalaureate) cumulative grade point average to be eligible.
5. A dependent must be eligible under these criteria as of the 12<sup>th</sup> class day equivalent of a semester/session.

### Amount of Scholarship for Recipients

The total amount of the scholarship includes board designated tuition. Prior to September 1, 2016, each eligible participant may take up to 18 semester credit hours per semester. After September 1, 2016, each eligible participant may take up to nine (9) semester credit hours in a traditional long semester (Fall and Spring) and nine semester credit hours in summer school. The recipient must pay all tuition (resident or non-resident), any graduate tuition and all instructional fees by the designated due date each semester/session.