



UNIVERSITY OF NORTH TEXAS

Office of the Registrar
1155 Union Circle #311400
Denton, TX 76203-5017
Telephone #: (940) 565-2111
Fax #: (940) 565-3878
Registrar@unt.edu

Request for OFFICIAL TRANSCRIPT

Transcripts are not issued until all accounts with the university are paid.

A student's transcript includes ONLY the academic record accumulated at University of North Texas. OFFICIAL copies of transcripts from other institutions CANNOT be furnished.

Please PRINT

Last First Middle

Mailing Address

Daytime telephone #:

Degree(s) received from University of North Texas

Bachelor's May

Master's Aug

Doctorate Dec

University intracampus mail to:

Special Handling Requirements:

Hold for Grades (Current Semester Only)

Hold for Degree Posting

Separately Sealed Transcripts

Please print plainly the name, address, and zip code of person to receive transcript. (USE A SEPARATE FORM FOR EACH ADDRESSEE)

COMPLETE ALL AREAS BELOW TO ENSURE PROPER IDENTIFICATION

Student ID Number or SSN

Date of Birth Currently Enrolled at UNT YES NO

Sem./Yr. First Enrolled at UNT

Sem./Yr. Last Enrolled at UNT

Other names or ID numbers you may have used:

Number of Copies Today's Date

Will this transcript be submitted to another Texas public university or college? YES (Include TSI/Core transcript addendum) NO

By signing this form, you signify that you agree to the following statements:

1) I understand I am responsible for being aware of the correctness of my records before ordering transcripts.

2) I certify that I am the person whose name appears on the name line of this form, and do hereby authorize release of my academic records to the address listed.

3) State law and university policy, with limited exceptions, allow you to be informed about information the University collects about you, to review and obtain the information on this form and to correct any information you believe is incorrect.

SIGNATURE:

Only handwritten signatures will be accepted.