

**MINUTES**  
**UNIVERSITY UNDERGRADUATE CURRICULUM COMMITTEE**  
**Wednesday, Sept. 2, 2015**  
**3:00 p.m., WH 322**

**Attending:** Aoyama, Baker, Baxter, Brannon, Broyles, D'Souza, Everbach, Haefner, Harker, Jayakumar, Joiner, Kim, Lain, Levingston, Li, Oyarce, Rahmlow, Robison, Siebeneck, Takeuchi, Teel, Watson, Wickstrom

**Visiting:** Colen, Combes, Donzello, Griffin, Inn, McDaniel, McKay, Olivera, Tunks, Wong

*Each month's UUC meetings and supporting documentation may be found online at the following address:*

<http://vpaa.unt.edu/curriculum-committee.htm>

**I. DISCUSSION ITEMS**

- I-1 Housekeeping
  - ◆ Roll call
  - ◆ Welcome new members, co-chair
  - ◆ Voting rules
  - ◆ Typical meeting
- I-2 Update on catalog duplication/comparison study
- I-3 Reminder of old course review and deletions, due date: Thanksgiving
- I-4 Plans for year

**II. REQUEST FOR NEW COURSE**

**College of Education**

**APPROVED**

**Department of Educational Psychology**

- II-1 EPSY 3000 Foundations of Educational Psychology (Catalog year effective 2016-17)

**Department of Teacher Education and Administration**

- II-2 EDME 4890 Inquiry into Classroom Practice (Catalog year effective 2016-17)

**III. REQUEST FOR EXPERIMENTAL COURSE**

None.

**IV. CHANGE IN EXISTING CORE CURRICULUM COURSE**

**College of Public Affairs & Community Service**

**APPROVED**

**Department of Anthropology**

IV-1 ANTH 3101 American Culture and Society – Change in description (Catalog year effective 2016-17)

IV-2 ANTH 3120 Indian Cultures of the Southwest – Change in course title and short course title (Catalog year effective 2016-17)

IV-3 ANTH 3500 Peoples and Cultures of the Middle East – Change in course title (Catalog year effective 2016-17)

IV-4 ANTH 3700 Peoples and Cultures of South Asia – Change in description (Catalog year effective 2016-17)

**V. ADDITION OF COURSE TO CORE CURRICULUM**

None.

**VI. DELETION OF COURSE FROM CORE CURRICULUM**

None.

**VII. ADD/DELETE DEGREE/MAJOR/PROFESSIONAL  
FIELD/CONCENTRATION/OPTION/MINOR/ACADEMIC UNIT**

None.

**VIII. ADD/DELETE/CHANGE GRAD TRACK PATHWAY**

**College of Engineering**

**APPROVED**

**Department of Computer Science and Engineering**

- VIII-1 Computer Science, BS with grad track option leading to Computer Science, MS – Change in requirements (Catalog year effective 2016-17)
- VIII-2 Computer Engineering, BS with grad track option leading to Computer Engineering, MS – Change in requirements (Catalog year effective 2016-17)

**IX. CHANGE IN PROGRAM/ACADEMIC UNIT**

**College of Engineering**

**APPROVED**

**Department of Computer Science and Engineering**

- IX-1 BS with a major in computer science – Change in requirements (Catalog year effective ~~2015-16~~ 2016-17)
- IX-2 BS with a major in computer engineering – Change in requirements (Catalog year effective ~~2015-16~~ 2016-17)
- IX-3 BA with a major in information technology – Change in requirements (Catalog year effective ~~2015-16~~ 2016-17)

**College of Public Affairs & Community Service**

**APPROVED**

**Department of Disability & Addiction Rehabilitation**

- IX-4 Drug abuse and addiction minor – Change in title and requirements (Catalog year effective 2016-17)
- IX-5 Substance abuse treatment certificate – Change in title and requirements (Catalog year effective 2016-17)

**X. CHANGE IN EXISTING COURSE/COURSE DELETIONS**

**A. CHANGE IN EXISTING COURSE**

None.

**B. COURSE DELETION**

None.

**XI. CONSENT CALENDAR**

**APPROVED**

**A. REQUEST FOR EXPERIMENTAL COURSE**

None.

**B. ADD/DELETE DEGREE/MAJOR/PROFESSIONAL  
FIELD/CONCENTRATION/OPTION/MINOR/ACADEMIC UNIT**

None.

**C. CHANGE IN PROGRAM/ACADEMIC UNIT**

**College of Education**

**Department of Educational Psychology**

XI-C-1 BS with a major in development and family studies (teacher certification) – Change in title to human development and family science (Catalog year effective 2016-17)

**Department of Kinesiology, Health Promotion and Recreation**

XI-C-2 Kinesiology, BS (Allied Health pre-professional track) – Change in requirements (Catalog year effective 2016-17)

XI-C-3 Kinesiology, BS (Athletic training track) – Change in requirements (Catalog year effective 2016-17)

XI-C-4 Kinesiology, BS (Health fitness track) – Change in requirements (Catalog year effective 2016-17)

XI-C-5 Kinesiology, BS teacher certification – Change in requirements (Catalog year effective 2016-17)

XI-C-6 Kinesiology, BS non-certification – Change in requirements (Catalog year effective 2016-17)

### **College of Engineering**

XI-C-7 Foundations requirements and degree audit – Change in title and requirements (Catalog year effective 2016-17)

XI-C-8 Engineering BA & BS degrees – Change in requirements (Catalog year effective 2016-17)

### **College of Merchandising, Hospitality and Tourism**

#### **Department of Merchandising & Digital Retailing**

XI-C-9 Digital Retailing, BS – Change in requirements (Catalog year effective 2016-17)

XI-C-10 Home Furnishings Merchandising, BS – Change in requirements (Catalog year effective 2016-17)

XI-C-11 Merchandising, BS – Change in requirements (Catalog year effective 2016-17)

XI-C-12 Retailing, BS – Change in requirements (Catalog year effective 2016-17)

#### **D. CHANGE IN EXISTING COURSE**

### **College of Education**

#### **Department of Kinesiology, Health Promotion and Recreation**

XI-D-1 RECR 3500 Foundations of Therapeutic Recreation – Change in prefix to RESM (Catalog year effective 2016-17)

XI-D-2 RECR 4560 Therapeutic Recreation Program Planning – Change in prefix to RESM (Catalog year effective 2016-17)

XI-D-3 RECR 4760 Facilitation Techniques in Therapeutic Recreation – Change in prefix to RESM (Catalog year effective 2016-17)

## **College of Information**

### **Department of Linguistics**

XI-D-4 LING 4800 Special Seminar in Linguistics – Change in prerequisites (Catalog year effective 2016-17)

## **College of Merchandising, Hospitality and Tourism**

### **Department of Merchandising and Digital Retailing**

XI-D-5 HMG 2790 Career Development in Hospitality – Change in course title, short course title, prefix, course number, description and prerequisite (Catalog year effective 2016-17)

## **College of Public Affairs & Community Service**

**APPROVED – Pulled from consent docket and voted on before II**

### **Department of Disability & Addiction Rehabilitation**

XI-D-6 RHAB 2575 Introduction to Drug Abuse and Addiction – Change in course title, short course title and description (Catalog year effective 2016-17)

XI-D-7 RHAB 3975 Addictions – Change in description (Catalog year effective 2016-17)

XI-D-8 RHAB 4010 Substance Abuse Treatment – Change in course title and short course title (Catalog year effective 2016-17)

XI-D-9 RHAB 4075 Drugs and Alcohol – Change in description (Catalog year effective 2016-17)

XI-D-10 RHAB 4175 Addiction Treatment Models – Change in description (Catalog year effective 2016-17)

XI-D-11 RHAB 4275 Alcohol, Drugs and Disability – Change in description (Catalog year effective 2016-17)

XI-D-12 RHAB 4375 Addiction Counseling and Groups – Change in description (Catalog year effective 2016-17)

XI-D-13 RHAB 4575 Current issues in Substance Use Disorders – Change in description (Catalog year effective 2016-17)

XI-D-14 RHAB 4881 Addictions Practicum – Change in description and prerequisites (Catalog year effective 2016-17)

## **College of Visual Arts & Design**

### **Department of Art Education and Art History**

XI-D-15 AEAH 4800 Methodologies in the History of Art and Visual Culture – Change in prerequisites (Catalog year effective 2016-17)

XI-D-16 AEAH 4848 Art History Senior Seminar – Change in prerequisites (Catalog year effective 2016-17)

### **E. COURSE DELETION**

XI-E-1 MDSE 3790 Pre-Internship Seminar in Merchandising (Catalog year effective 2016-17)

### **XII. ADDITIONAL ITEMS**

None.

### **Approval of minutes**

**APPROVED**

II-1  
9/2/2015

Undergraduate  
 Graduate

Prepared By: Wendy Middlemiss  
Phone: 8870

REQUEST FOR  
NEW COURSE

College/School: Education Catalog Year Effective: 2016-2017  
Department: Educational Psychology Expected Enrollment: 30  
Frequency of Offering: Annual

Subject Prefix: EPSY Course Number: 3000 Semester Credit Hours: 3  
(consult Registrar for course number availability)  
TCCNS Number (if applicable): \_\_\_\_\_ Hours Per Week: 3 Lecture  
(common course number) \_\_\_\_\_ Lab  
Title: Foundations of Educational Psychology \_\_\_\_\_ Recitation  
Short Course Title: FOUNDATIONS ED PSYCH \_\_\_\_\_ Other  
(maximum 22 characters including spaces)

Topics Course?  Yes  No Repeated for credit as topics vary?  Yes  No Maximum total # of hours allowed: \_\_\_\_\_

Catalog Description:

This course provides an overview of psychological principles as applied to teaching and learning. Topics include learning theories, self-perception, motivation, development, and assessment.

Prerequisite(s):

\_\_\_\_\_

If course is to be cross-listed, indicate below:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_  
Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_


This course could be applied to:

Major: Human Development & Family Science  
Minor: \_\_\_\_\_  
Program/Professional Field/Option: \_\_\_\_\_

Justification for New Course:

EPSY needs a basic undergraduate course that provides a comprehensive overview of the field of Educational Psychology. It will be an elective for our undergraduate degree and available to other students on campus who need an elective.

This is to certify that (1) a careful examination has been made of the course offerings of this and other departments and no duplication will occur as a result of this course, (2) all departments have been consulted which may be major sources of students for the course, and (3) the present feasibility for cross listing is limited to the notation above.

  
Department Chair

Consultation with other departments affected by addition of new course:

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

New Course Requests must include:

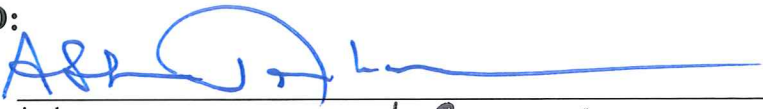
Syllabus:  Maximum 2-page syllabus attached  
Safety:  Course Safety Category (check only one category):

\*NOTE: Course Safety Evaluation Form (UNT Policy Manual - 15.2.4)



must be attached for categories 2 or 3  
 1    2    3

**APPROVED:**

Department Chair:  Date: 6/24/15

College/School Curriculum Committee Chair: Bertina H. Combes Date: 7-16-15

Dean of College/School: Bertina H. Combes Date: 7-16-15

University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council (Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

EPSY 3000  
Foundations of Educational Psychology

Instructor:

**Instructor:** Dr. Wendy Middlemiss

**Office:** Matthews Hall 304H

**Phone:** 940 369 8870

**Office hours:**

**e-mail:** [wendy.middlemiss@unt.edu](mailto:wendy.middlemiss@unt.edu)

Text:

Woolfolk, A. E. (2015). *Educational Psychology*. Needham Heights, MA: Allyn and Bacon.

Catalog Description:

This course provides an overview of psychological principles as applied to teaching and learning, especially in classroom settings. Topics include learning theories, self-perception, motivation, development, and assessment.

Objectives:

In this course you will

- Learn the major theories of learning, cognition, and human development and their application to the classroom and other learning settings.
- Learn the basic issues in standardized and non-standardized assessment procedures, as applied to teaching and learning process.
- Develop an appreciation of the role of psychological theory and research in answering practical problems in teaching and learning.

On-Line Resources:

There are many on-line resources that you might independently explore and learn from. Some are required for this course, and are linked at the bottom of this page. These include the required exercises.

Attendance and Other Responsibilities:

Regular class attendance is important for learning the material and doing well as you work to understand and make useable the information presented. Thus, class attendance is required. In addition to attendance, you are responsible for reading all assigned materials before they are discussed in each session of the class. You are required to be present to take each exam, including the final exam, at the time scheduled. There will be no makeup exams. If for any reason you miss one of the first two exams, your final exam grade will be doubled to take the place of the missed exam.

Evaluation:

Examinations: will be *three exams* (including the final exam), each of which will be worth 100 points. Should there be a change in the date of an exam you will be given at least three days notice of the change. The final exam will be given during the University scheduled examination

period. Exams will cover both assigned readings and class lectures, and stress knowledge of facts and theories and their application to real life situations. The exams are multiple choice, so bring a good bubble sheet and a few pencils to each exam.

Written Exercises: You will complete *two written exercises* worth 30 points. Go to the Internet exercises page (xxxxxxx.htm) for a selection of exercises. Each written exercise is to be about 4 double-spaced typed pages (not including references). Use APA format.

Class Activities/Participation: From time to time throughout the term you will receive bonus points at the end of a class period for class attendance. These bonus points will be added to the total points earned at the end of the semester and will apply toward your final grade. You will be able to earn a total of 5 bonus points for attendance. You must be present and you earn no bonus points if you are absent.

### Grading Rubric

Grades will be calculated on the total number of points you earn as follows:

324-360 points (90%) A  
288-323 points (80%) B  
252-287 points (70%) C  
216-251 points (60%) D  
<216 points F

### Schedule of Readings and Class Discussion:

Week #	Topic	Reading Assignment
1	Educational Psychology: What and Why	Chapter 1,2
2	Intelligence and Ability to Learn	Chapter 3,4
3	Behavioral Approaches to Learning	Chapter 6
4	Cognition and Memory	Chapter 7
5	Critical Thinking and Concept Learning	Chapter 8
6	<b>EXAM I</b>	
7	Motivation, Teaching and Learning	Chapter 10, 11
8	Continue Chapters 10 and 11	
9	Discipline and Behavior Management	Chapter 12
10	Effective Teaching Practices	Chapter 9, 13
11	<b>EXAM II</b>	
12	Standardized Testing	Chapter 14
13	Classroom Assessment and Grading	Chapter 15
	Wrap-up and Synthesis	
14	Class Activities	
15	<b>FINAL EXAM</b>	

II-2  
9/2/2015

Undergraduate  
 Graduate

Prepared By: Colleen M. Eddy  
Phone: 565-2841

REQUEST FOR  
NEW COURSE

College/School: College of Education Catalog Year Effective: 2016-2017  
Department: Teacher Education and Administration Expected Enrollment: 100  
Frequency of Offering: Fall and Spring

Subject Prefix: EDME Course Number: 4890 Semester Credit Hours: \_\_\_\_\_  
(consult Registrar for course number availability)

TCCNS Number (if applicable:): \_\_\_\_\_ Hours Per Week: \_\_\_\_\_  
(common course number) Lecture \_\_\_\_\_  
Lab \_\_\_\_\_

Title: Inquiry into Classroom Practice Recitation \_\_\_\_\_  
Short Course Title : INQ CLASSROOM PRAC Other \_\_\_\_\_  
(maximum 22 characters including spaces)

Topics Course?  Yes  No Repeated for credit as topics vary?  Yes  No Maximum total # of hours allowed: \_\_\_\_\_

Catalog Description:

Emphasis on reflective inquiry as teacher candidates relate theory and research to their own teaching experiences. The course addresses the following topics: inquiry into curricular content and structure, pedagogical practices, assessment approaches, student diversity, and equity issues as well as professional communication and engagement. Required for student teaching. Must be taken concurrently with student teaching.

Prerequisite(s):

Prerequisite(s): Successful completion of early student teaching and current placement in a field site for student teaching.

If course is to be cross-listed, indicate below:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_  
Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

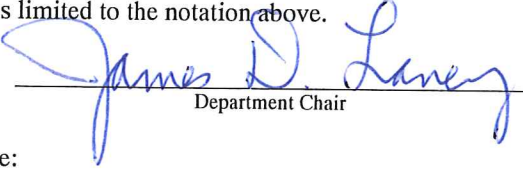
This course could be applied to:

Major: \_\_\_\_\_  
Minor: \_\_\_\_\_  
Program/Professional Field/Option: \_\_\_\_\_

Justification for New Course:

This course is a reflective course to be taken concurrently with student teaching and is required for the middle school (grades 4-8) teacher certification program. The format will be consistent with EDEE 4890, for the elementary school grades (EC-6 program) and will allow middle school certification students the opportunity to take a similarly designed course.

This is to certify that (1) a careful examination has been made of the course offerings of this and other departments and no duplication will occur as a result of this course, (2) all departments have been consulted which may be major sources of students for the course, and (3) the present feasibility for cross listing is limited to the notation above.

  
Department Chair

Consultation with other departments affected by addition of new course:

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

New Course Requests must include:

Syllabus:  Maximum 2-page syllabus attached

Safety:  Course Safety Category (check only one category):

\*NOTE: Course Safety Evaluation Form (UNT Policy Manual - 15.2.4)  
must be attached for categories 2 or 3

1     2     3

**APPROVED:**

Department Chair: James D. Honey Date: 6-1-15

College/School Curriculum Committee Chair: Bertina H. Combes Date: 7-16-15

Dean of College/School: Bertina H. Combes Date: 7-16-15

University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council (Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

## DEPARTMENT OF TEACHER EDUCATION AND ADMINISTRATION

### COURSE SYLLABUS

#### EDME 4890: 3 Hours. INQUIRY INTO CLASSROOM PRACTICE – Student Teaching Seminar

**Prerequisite:** Successful completion of PDS I and current placement in a field site for student teaching.

**Course Description:** Inquiry into Classroom Practice is a **required** component of the PDS II experience and is taken concurrently with student teaching. The purpose of this course is to provide Interns with the opportunity to synthesize their student teaching experience through inquiry into their own teaching. Through the seminar interns will strengthen the ability to be a reflective practitioner of: content and curriculum knowledge, pedagogy and assessment knowledge, equity for all learners, encouragement of diversity, professional communication, and engaged professional learning as outlined in the conceptual framework.

**Required Text:** Johnston, P. H. (2004). *Choice Words*. Portland, ME: Stenhouse Publishers.

#### Goals:

1. Provide transitional experiences for Interns as they move into the teaching profession.
2. Support Interns as they Inquire into their own teaching in order to refine their reflective practices.
3. Promote on-going collegial interactions that model professional learning communities.

#### Outcomes:

As 21<sup>st</sup> Century Teachers the Interns will be able to:

1. Develop curriculum that demonstrates strong content knowledge and skill as a decision maker who knows how to adjust the environment, content, materials, and activities in order to address the needs of all students.
2. Exhibit appropriate communication in a variety of settings to a wide array of audiences --- students, peers, mentors, administrators, parents, and other community members.
3. Demonstrate and model the ability to problem solve.
4. Establish reflective practices that support lifelong learning.

#### Assignments:

**Reflections** —100 points (20 points each). You will write 5 reflections.

#### Lesson Plan Reflections

Four of the reflections will be connected to your lesson plans. As you reflect on your lesson, you will need to be explicit about what you learned. The reflective cycle includes:

**What**--- briefly tell what happened.

**So what** --- what did you learn during the lesson --- about the students, the lesson, the content, etc.

**Now what** --- consider what you might do next time you teach the differently. Be explicit about future use. It is not enough to say everything was great, I would not make any changes!

#### Research Reflection

After you complete your classroom research project, write a reflection of what you learned. Follow the same format --- what, so what, now what.

**Book Study** – 100 points (points/discussion cycle). *Choice Words* by Peter Johnston helps us take a closer look at the ways that communication happens in the classroom. Johnston elaborates Vygotsky's thoughts about language and mental functions. Vygotsky wrote about language moving from the interpsychological to the intrapsychological. More simply put, the conversations and words that we share with others soon become words and ideas that we think about inside our heads. Think about the times you might have thought --- *I sound like my mother/father. Or I can already hear my teacher's reaction when I tell her that the dog ate my homework.* We will use Johnston's book as a springboard for discussions on Blackboard Learn. Our discussions will help us build deeper knowledge about classroom talk, as well as make us aware of the talk in mentor's classrooms.

**Website** – 100 points. In our 2.0 world websites have become more important as a way for teachers to represent themselves to a variety of audiences. Website communicate with parents, students, and administrators in ways that help them know who we are and what we do in the classroom. Using [www.weebly.com](http://www.weebly.com) or similar platform, create a website that will introduce you. Your website should include things like --- a letter of introduction, classroom expectations, sample lessons, a philosophy (beliefs and practices), logo that represents who you are as a teacher.

**Lesson Plans** – 400 points (100 points per lesson plan). Using the Madeline Hunter lesson design format, develop and implement 4 lessons in at least two content areas. The lessons should demonstrate that you: understand the apprenticeship model of teaching/learning, know the content and supporting TEKS, allow for ways to differentiate and adapt during the lesson, and reflect on the outcomes as a inquirer.

**Action Research** – 100 points. Identify a "sticky issue" that exists in your classroom or school. Take some time to notice and name any patterns that you might see so that you clearly state the problem. Think about some ways that you might solve the problem and then try one of them. Collect data to determine what happens when you try solving the issue. Provide a reflection and analysis to demonstrate what you learned through this process. Use the rubric to help guide your thinking about this project.

Provide Contextual Factors and Define Instructional Problem

Identify possible solutions and then determine which solution you will use and why. (Because you are addressing instructional goals, you will want to consider the assessment plan.)

Describe the intervention/action that you will implement.

Collect classroom data (this may be papers, tests, observations, lesson plans, etc.)

Analysis of Student Learning and Reflection

## GRADING

760 - 800 = A

720- 759 = B

680 – 720 = C

630 – 679 = D

0 – 629 = F

[Skip to content \(#content\)](#)

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- [Blackboard \(http://webctvista.unt.edu/\)](http://webctvista.unt.edu/)
- [People & Departments \(http://www.unt.edu/find-people-department.htm\)](http://www.unt.edu/find-people-department.htm)
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- [Home \(/\)](#)
- [FAQ \(/faq\)](#)
- [Policy Manual \(/policy-by-chapter\)](#)
- [Forms & Tools \(/forms-tools\)](#)
- [Disposition Table \(/disposition\)](#)
- [Charters & Bylaws \(/charters-bylaws\)](#)

### Policy Manual

- [by Number \(/policy-by-number/1\)](#)
- [by A to Z \(/policy-alphabetical/a\)](#)
- [by Chapter \(/policy-by-chapter\)](#)
- [by Owner \(/policy-by-owner\)](#)
- [by Contact \(/policy-by-contact\)](#)

[Home \(/\)](#)

## SAFETY IN INSTRUCTIONAL ACTIVITIES

Submitted by pjj0038 on Thu, 2009-12-10 17:19

**Policy Number:**

15.2.4

**Date Issued:**

3/91; 8/96\*; 8/00; 5/01; 11/05\*; 4/08

**Applicability:**

FACULTY AND STAFF

**University Policy for Safety in Instructional Activities**

**Purpose and Scope**



The purpose and scope of the policy are to assure a safe teaching environment at the University of North Texas and to establish a review procedure by which safety in instructional activities will be achieved.

### **Safety in the Teaching Environment**

All university administrators, faculty and staff are expected to be continuously and actively concerned about safety in the teaching environment. The University Safety Policy mandates compliance with federal and state laws and adherence to the National Life Safety Code with respect to the operation of the physical plant of the university, but it is the responsibility of those directly involved in academic instruction to evaluate critically specific courses and the immediate environment in which instruction occurs. Teaching faculty and administrative supervisors must routinely strive to:

1. Promote an awareness of safety considerations and develop positive attitudes toward safety among students, faculty and staff;
2. Fully explain applicable safety considerations to students at the beginning of each term and reiterate such considerations as appropriate throughout each term;
3. Demonstrate safety procedures and identify potential hazards before students begin their work;
4. Post and/or distribute written directions or warnings when appropriate about the safe handling of materials and equipment used in instruction;
5. Monitor the immediate teaching environment for potential safety hazards; and
6. Actively supervise students to assure that safe procedures are followed.

### **Review of Instructional Activities**

It shall be the responsibility of department and division chairs to review periodically the instructional activities within their academic units with regard to the safety of students, teaching staff and other participants. The review should include consideration of the conduct of classes and allied instructional activities. Attention should be given also to non-traditional activities such as mini-courses and non-credit or optional activities associated with a course. The procedure to be followed in the review is best determined by professionals in a particular academic unit, within the following general guidelines:

1. New courses and courses under revision should be reviewed critically with regard to safety by departmental and college curriculum committees. The forms for all new courses (undergraduate and graduate) submitted for approval through regular curriculum channels will include a section that indicates that a safety review has been completed resulting in a determination of the appropriate course safety category. For all Category 2 and 3 courses, a completed Course Safety Evaluation Form will be attached;
2. Existing courses within each program, department or division should be periodically reviewed with regard to safety. The Office of the Provost and Vice President for Academic Affairs will be responsible for formulating a rotational review plan for existing courses. The actual reviews will be conducted by the department/division chairs working with appropriate faculty; they will also be responsible for making a report through their deans to the Office of the Provost and Vice President of Academic Affairs. The Office of the Provost and Vice President for Academic Affairs will be responsible for forwarding copies of the Course Safety Evaluation Forms for all

Category 3 courses to Risk Management Services - Chemical Hygiene Officer (CHO). This data will be entered into the Risk Management Services (RMS) Compliance Management database;

3. The department or division chair should discuss safety considerations with new faculty members when they are assigned to certain existing courses or with experienced faculty members when they are assigned to courses which they have not taught at this institution;
4. The chair shall have primary responsibility for the conduct of safety review for his/her academic unit but may assign the function to an individual or a committee;
5. The chair of the academic unit, the designated individual, or the chair of the responsible committee shall consult persons with special expertise when such expertise is needed and is not available within that department or division.

### **Compliance with the Policy**

The chair of a designated departmental committee will review on a regular basis, all courses of that unit in the inventory in light of the following criteria (Categories 1, 2, or 3):

1. Courses in which students are not exposed to any significant hazards and are not likely to suffer any bodily harm. (An example of this category is a course in English literature requiring only classroom instruction.)
2. Courses in which students are exposed to some significant hazards but are not likely to suffer serious bodily injury. (Examples of this category are a physical education class in which the students learn to play tennis or basketball, a freshman chemistry laboratory and a ceramics class using a kiln.)
3. Courses in which students are exposed to significant hazards which have the potential to cause serious bodily injury or death. (Examples of this category are an advanced science laboratory dealing with dangerous substances or equipment, or any class using power tools.)

### **Definition of Hazard**

A hazard is a condition or situation that creates or increases the chance of bodily injury or death from a given cause.

The review process shall include a consideration of the hazard(s) involved in relation to the benefit(s) derived from each activity. In all cases, hazards are to be eliminated or minimized to the extent possible without compromising important educational benefits. It is recognized that there are certain dangers inextricably associated with specific activities. The important principle is to identify those hazards and to evaluate them in the educational context.

Courses determined to fall in category 1 do not require any further attention. The chair of each department shall complete a course safety evaluation form for each course in category 2 or 3. Information provided in the form should contain (1) an explanation of the hazards associated with the teaching of the course and (2) a description of measures which have been taken to reduce those hazards. These should be maintained in the departmental files and updated every five years. Copies of the material related to category 3 courses should be forwarded to the Office of the Provost and Vice President for Academic Affairs (undergraduate courses) and the Dean of the Graduate School (graduate courses) who in turn will provide copies to the Chemical Hygiene Officer (CHO). The Office of the Provost and Vice President for Academic Affairs will plan a rotating,

systematic five-year safety review of all existing courses and initiate it through the deans and department/division chairs. This review will entail a review of all existing courses which have not been approved within the previous five years and the completion of a Course Safety Evaluation Form for all courses determined to be Category 2 or 3. Following the completed reviews and the report to the Provost and Vice President for Academic Affairs by the department/division chairs through their deans, copies of the evaluation forms for all Category 3 courses will be forwarded to the Risk Management Services the Provost and Vice President for Academic Affairs.

### Informing Faculty and Staff

The University-wide Orientation for New Faculty will include a review of the University Policy for Safety in Instructional Activities. New faculty members will be informed of the university's responsibilities with respect to safety through the inclusion of University policies concerning fire, health and safety, and the university procedures in the areas of instructional safety, proper handling of chemical and biological hazards, radiation safety and human subjects research in appropriate university information and policy statements including the Faculty Handbook. The vice presidents will inform appropriate staff members whom they supervise concerning safety considerations related to instructional activity. In each academic unit with Category 2 or 3 courses, the department/division chair or his/her designee will review safety procedures for such courses with those new faculty teaching these courses.

Course Safety Evaluation Form

\*\*\* NOTE: The Course Safety Evaluation Form can be downloaded using the following link:

[http://www.unt.edu/vpaa\\_fy0708\\_fhb/Forms/pm15\\_2\\_4\\_form.doc](http://www.unt.edu/vpaa_fy0708_fhb/Forms/pm15_2_4_form.doc)

[http://www.unt.edu/vpaa\\_fy0708\\_fhb/Forms/pm15\\_2\\_4\\_form.doc](http://www.unt.edu/vpaa_fy0708_fhb/Forms/pm15_2_4_form.doc)

#### Contact Us:

University of North Texas Policy Office  
Hurley Administration Building, Suite 135  
1501 West Chestnut Street  
Denton, TX76201USA

Voice: (940) 565-4535 (#)

Fax: (940) 369-7823 (#)

#### Email us:

Have questions on content? Please contact us. [Deena.Merrill@unt.edu](mailto:Deena.Merrill@unt.edu)  
(<mailto:Deena.Merrill@unt.edu>)

#### Technical problems:

Have questions concerning how the site runs? [urcm@unt.edu](mailto:urcm@unt.edu)  
(<mailto:urcm@unt.edu>)

Site last updated on May 21, 2015

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## Sinderson, Rhonda

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**From:** Sinderson, Rhonda  
**Sent:** Friday, May 29, 2015 4:48 PM  
**To:** Weiller, Karen; Pulliam, Reeca; Leventhal, Julie; Eddy, Colleen; Harl, Aimee  
**Cc:** McDaniel, Katy  
**Subject:** FW: June UCC meeting items

Hi All,

Please see your items that Katy McDaniel has questions about (below) and respond back to Katy (pls. also copy me) ASAP! The UCC & UG Catalog Deadline meeting is next week, so speed in turn-around is very important!!!

Kind Regards,  
Rhonda

**From:** McDaniel, Katy  
**Sent:** Friday, May 29, 2015 4:36 PM  
**To:** Sinderson, Rhonda  
**Subject:** June UCC meeting items

Hi Rhonda,

The following issues were found when going through the items submitted for June. We're still going through everything, but here's what I've got right now.

- 1) KINE 4330 (Fitness Testing)—this course number is already in use with the title Sport Nutrition and Metabolism. What number would the department like to use instead?
- 2) HDFS 3124 (Child Development)—the course description includes the line "intended for majors within the Human Development and Family Science program." But says that there are no prerequisites. Is the course supposed to only be open to HDFS majors, or is it open to any student? If it is only HDFS students should the prerequisites state "Admission to HDFS"?
- 3) EDSP 3240—the course description includes the line "for students seeking EC-12 Special Education and EC-6 Generalist certification as Interdisciplinary Studies majors in the College of Education." But says that there are no prerequisites. Is the course supposed to only be open to that major, or is it open to any student? If it is only that major, should the prerequisites state "Admission to interdisciplinary studies"? Also, with the change to "core subjects" should that name change?
- 4) EDSP 4110—the "EC-12 special education and EC-6 generalist certification" is listed. Should that name change?
- 5) EDRE 4890—this course number was submitted twice for this meeting; once to change the prefix to EDEE and once to change the prefix to EDME, but EDRE 4890 cannot be changed to different prefixes. So, EDRE 4890 can be changed to either EDEE or EDME and the other prefix will need to be submitted as a new course.

Katy

Katy McDaniel  
Office of the Registrar  
Catalog and Curriculum Support  
Communication Specialist  
University of North Texas

Undergraduate

IV-1  
9/2/2015

Prepared By: Kelly Lauderdale  
Phone: 4931

REQUEST FOR  
**CHANGE IN EXISTING  
CORE CURRICULUM COURSE**

College/School: Public Affairs and Community Service Catalog Year Effective: 2015-16  
Department: Anthropology

Subject Prefix: ANTH Course Number: 3101 Semester Credit Hours: 3  
Hours Per Week: 3 Lecture

Title (current): American Culture and Society \_\_\_\_\_ Lab  
Short Course Title (current): American Culture \_\_\_\_\_ Recitation  
\_\_\_\_\_ Other  
\_\_\_\_\_ 3

Core Curriculum course category: Language, Philosophy and Culter

Catalog Description (current):

Basic concepts and theoretical models to approach the complexities embedded in the concepts of culture, diversity, and values as they are exercised in the American context. The diversity of cultural and historical processes from which these values emerged and how they have been transformed and are expressed in contemporary times through different themes and media such as family, ethnic or cultural diversity, consumerism, entertainment, and technology.

Prerequisite(s) (current):

\_\_\_\_\_

Change Requested: (Check all that apply)	Course Title:	<input type="checkbox"/>	Description:	<input checked="" type="checkbox"/>
	Short Course Title:	<input type="checkbox"/>	Prerequisite:	<input type="checkbox"/>
	Prefix:	<input type="checkbox"/>	Semester Credit Hours:	<input type="checkbox"/>
	Course Number:	<input type="checkbox"/>	Contact Hours:	<input type="checkbox"/>
	Core Curriculum Category:	<input type="checkbox"/>	Add Cross-Listing:	<input type="checkbox"/>
			Delete Cross-Listing:	<input type="checkbox"/>

**CHANGE TO:** (complete only those categories being changed)

Subject Prefix: \_\_\_\_\_ Course Number: \_\_\_\_\_ Semester Credit Hours: \_\_\_\_\_  
Hours Per Week: \_\_\_\_\_ Lecture

Title (new): \_\_\_\_\_ Lab  
Short Course Title (new): \_\_\_\_\_ Recitation  
(maximum 22 characters including spaces) \_\_\_\_\_ Other

Core Curriculum Category (new): \_\_\_\_\_

Catalog Description (new):

Culture, cultural diversity and multiculturalism constitute some of the most significant social issues in America today. Oriented around the core concept of culture and cultural groups, the course is designed to introduce the student to the basic concepts of culture and cultural diversity, and develop an awareness and appreciation for the full range of diversity in the American (U.S.) culture. Special time and attention will be devoted to the origins, development and consequences of the diversity that plays such a central role in the lives of people in this nation-state culture.

Prerequisite(s) (new):

\_\_\_\_\_

Justification for change (Include how course would satisfy each exemplary objective so that one more than half are achieved):

\_\_\_\_\_

If course is cross-listed, indicate below:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

Assessment procedures (criteria to be used in assessing this course for substitutive changes only):

\_\_\_\_\_

Consultation with other departments affected by proposed change(s):

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair *[Signature]* Date: 7/22/2015

College/School Curriculum Committee Chair *[Signature]* Date: 8/12/15

Dean of College/School: *[Signature]* Date: 8/19/15

University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

IV-2  
9/2/2015

Undergraduate

Prepared By: Kelly Lauderdale  
Phone: -4931

REQUEST FOR  
CHANGE IN EXISTING  
CORE CURRICULUM COURSE

College/School: Public Affairs and Community Service Catalog Year Effective: 2015-2016  
Department: Anthropology

Subject Prefix: ANTH Course Number: 3120 Semester Credit Hours: 3  
Hours Per Week: 3 Lecture

Title (current): Indian Cultures of the Southwest Lab  
Short Course Title (current): Southwest Recitation  
Other  
3

Core Curriculum course category: Language, Philosophy and Culture

Catalog Description (current):

The culture history of the Native American populations in the Greater Southwest from prehistoric times to the present, with an emphasis on current cultural, political, and environmental issues. Topics include prehistoric settlement, culture contact, colonialism, cultural identity, intertribal politics, economic development, health issues, indigenous revitalization and sovereignty movements, cultural resource management, and tourism. Particular attention will be given to the influences of Spanish and American political, military, and economic forces, and to the relationship between the Southwest Indians and anthropologists.

Prerequisite(s) (current):

Change Requested: (Check all that apply)	Course Title:	<input checked="" type="checkbox"/>	Description:	<input type="checkbox"/>
	Short Course Title:	<input checked="" type="checkbox"/>	Prerequisite:	<input type="checkbox"/>
	Prefix:	<input type="checkbox"/>	Semester Credit Hours:	<input type="checkbox"/>
	Course Number:	<input type="checkbox"/>	Contact Hours:	<input type="checkbox"/>
	Core Curriculum Category:	<input type="checkbox"/>	Add Cross-Listing:	<input type="checkbox"/>
			Delete Cross-Listing:	<input type="checkbox"/>

**CHANGE TO:** (complete only those categories being changed)

Subject Prefix: \_\_\_\_\_ Course Number: \_\_\_\_\_ Semester Credit Hours: \_\_\_\_\_  
Hours Per Week: \_\_\_\_\_ Lecture  
Title (new): Indigenous Cultures of the Southwest Lab  
Short Course Title (new): Southwest Recitation  
(maximum 22 characters including spaces) Other

Core Curriculum Category (new): \_\_\_\_\_

Catalog Description (new):

Prerequisite(s) (new):

Justification for change (Include how course would satisfy each exemplary objective so that one more than half are achieved):

The title of this course needed to be updated

If course is cross-listed, indicate below:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_  
Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

Assessment procedures (criteria to be used in assessing this course for substantive changes only):

\_\_\_\_\_

Consultation with other departments affected by proposed change(s):

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair *Lin Heng* Date: 7/22/2015  
College/School Curriculum

Committee Chair *Laura J. Sargent* Date: 8/12/15

Dean of College/School: *W. O. Ode* Date: 8/19/15

University Curriculum  
Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_



Undergraduate

IV-3  
9/2/2015

Prepared By: Kelly Lauderdale  
Phone: 4931

REQUEST FOR  
**CHANGE IN EXISTING  
CORE CURRICULUM COURSE**

College/School: Public Affairs and Community Service Catalog Year Effective: 2015-16  
Department: Anthropology

Subject Prefix: ANTH Course Number: 3500 Semester Credit Hours: 3  
Hours Per Week: 3 Lecture

Title (current): Peoples and Cultures of the Middle East Lab  
Short Course Title (current): MIDDLE EAST Recitation  
Other  
3

Core Curriculum course category: Language, Philosophy and Culter *Culture*

Catalog Description (current):

The prehistory, history and contemporary situation of one of the most unusual areas of cultural diversity and human adaptation in the world. Special attention is given to the colonial and religious history of the area that underlies much of its current problems. Its unique role in the developing world economic system is addressed, as well as those current phenomena that make it such a volatile area.

Prerequisite(s) (current):

Change Requested: (Check all that apply)	Course Title:	<input checked="" type="checkbox"/>	Description:	<input type="checkbox"/>
	Short Course Title:	<input type="checkbox"/>	Prerequisite:	<input type="checkbox"/>
	Prefix:	<input type="checkbox"/>	Semester Credit Hours:	<input type="checkbox"/>
	Course Number:	<input type="checkbox"/>	Contact Hours:	<input type="checkbox"/>
	Core Curriculum Category:	<input type="checkbox"/>	Add Cross-Listing:	<input type="checkbox"/>
			Delete Cross-Listing:	<input type="checkbox"/>

**CHANGE TO:** (complete only those categories being changed)

Subject Prefix: \_\_\_\_\_ Course Number: \_\_\_\_\_ Semester Credit Hours: \_\_\_\_\_  
Hours Per Week: \_\_\_\_\_ Lecture

Title (new): Cultures and Civilizations of the Middle East Lab  
Short Course Title (new): \_\_\_\_\_ Recitation  
(maximum 22 characters including spaces) Other  
\_\_\_\_\_

Core Curriculum Category (new): \_\_\_\_\_

Catalog Description (new):

Prerequisite(s) (new):

Justification for change (Include how course would satisfy each exemplary objective so that one more than half are achieved):

.

If course is cross-listed, indicate below:

Department:

Subject Prefix/Course Number:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_


Assessment procedures (criteria to be used in assessing this course for substitutive changes only):

Consultation with other departments affected by proposed change(s):

Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____

**APPROVED:**

Department Chair  Date: 7/22/2015

College/School Curriculum Committee Chair:  Date: 8/12/15

Dean of College/School:  Date: 8/17/15

University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

IV-4

9/2/2015

Undergraduate

Prepared By: Kelly Lauderdale  
Phone: 4931

REQUEST FOR  
**CHANGE IN EXISTING  
CORE CURRICULUM COURSE**

College/School: Public Affairs and Community Service Catalog Year Effective: 2015-16  
Department: Anthropology

Subject Prefix: ANTH Course Number: 3700 Semester Credit Hours: 3  
Hours Per Week: 3 Lecture

Title (current): Peoples and Cultures of South Asia Lab  
Short Course Title (current): SOUTH ASIA Recitation  
Other  
3

Core Curriculum course category: Language, Philosophy and Culture Culture

Catalog Description (current):

Survey of the culturally rich and diverse cultures and traditions of South Asia, each with its own unique history covering thousands of years. Provides an in-depth background and understanding of the peoples and cultures of this area, from prehistory to the present period of profound social, economic, political and technological changes.

Prerequisite(s) (current):

<b>Change Requested:</b> (Check all that apply)	<b>Course Title:</b>	<input type="checkbox"/>	<b>Description:</b>	<input checked="" type="checkbox"/>
	<b>Short Course Title:</b>	<input type="checkbox"/>	<b>Prerequisite:</b>	<input type="checkbox"/>
	<b>Prefix:</b>	<input type="checkbox"/>	<b>Semester Credit Hours:</b>	<input type="checkbox"/>
	<b>Course Number:</b>	<input type="checkbox"/>	<b>Contact Hours:</b>	<input type="checkbox"/>
	<b>Core Curriculum Category:</b>	<input type="checkbox"/>	<b>Add Cross-Listing:</b>	<input type="checkbox"/>
			<b>Delete Cross-Listing:</b>	<input type="checkbox"/>

**CHANGE TO:** (complete only those categories being changed)

Subject Prefix: \_\_\_\_\_ Course Number: \_\_\_\_\_ Semester Credit Hours: \_\_\_\_\_  
Hours Per Week: \_\_\_\_\_ Lecture

Title (new): \_\_\_\_\_ Lab  
Short Course Title (new): \_\_\_\_\_ Recitation  
(maximum 22 characters including spaces) Other

Core Curriculum Category (new): \_\_\_\_\_

Catalog Description (new):

A survey of the culturally rich and diverse cultures and traditions of South Asia, each with its own unique history covering thousands of years. From the days of prehistory to the present period of profound social, economic, political, and technological changes, this course provides an in-depth background and understanding of the peoples and cultures of this area.

Prerequisite(s) (new):

Justification for change (Include how course would satisfy each exemplary objective so that one more than half are achieved):

If course is cross-listed, indicate below:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

Assessment procedures (criteria to be used in assessing this course for substitutive changes only):

\_\_\_\_\_

Consultation with other departments affected by proposed change(s):

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair *John Henry* Date: 7/22/2015

College/School Curriculum Committee Chair: *Laura K. Sulentic* Date: 8/12/15

Dean of College/School: *Michael Dal* Date: 8/19/15

University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

VIII-1  
9/2/2015

VIII-4

- Undergraduate  
 Graduate

Prepared By: Barrett Bryant  
Phone: 565-2803

REQUEST FOR  
**CHANGE IN  
PROGRAM/ACADEMIC UNIT**

College/School: Engineering Catalog Year Effective: 2016-2017  
Department: Computer Science and Engineering

Academic Program:

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)  
 Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)  
 Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)  
 Option (Career track; leading to certification, license)  
 Minor  
 Academic Unit (Name of college/school/department/institute, etc.)  
 Other Grad Track (CB approved certificate program. Example: Certificate in College of Music)

Name/Title (current):

Computer Science, BS with grad track option leading to Computer Science MS

Requirements (cut and paste from current Undergraduate or Graduate Catalog) Page number(s):

Program Requirements

The student is required to take the courses listed below in the fourth and fifth years of the program.

Year four required courses (choose 3 from the following)

CSCE 5050 - Applications of Cryptography  
CSCE 5200 - Information Retrieval and Web Search  
CSCE 5210 - Artificial Intelligence  
CSCE 5215 - Machine Learning  
CSCE 5220 - Computer Graphics  
CSCE 5250 - Introduction to Game Programming  
CSCE 5260 - 3D Game Programming  
CSCE 5265 - Advanced Topics in Game Development  
CSCE 5290 - Natural Language Processing  
CSCE 5350 - Database Systems I  
CSCE 5400 - Automata Theory  
CSCE 5430 - Topics in Software Engineering  
CSCE 5450 - Programming Languages  
CSCE 5510 - Wireless Communications  
CSCE 5520 - Wireless Networks and Protocols  
CSCE 5560 - Secure Electronic Commerce  
CSCE 5610 - Computer System Architecture  
CSCE 5620 - Real-Time Operating Systems  
CSCE 5640 - Operating System Design  
CSCE 5650 - Compiler Design  
CSCE 5655 - Principles of Compiler Optimization  
CSCE 5730 - Digital CMOS VLSI Design  
CSCE 5810 - Biocomputing  
CSCE 5820 - Computational Epidemiology  
all remaining required courses for the BS with a major in computer science.

Year five required courses:

all remaining required courses for the MS with a major in computer science (see Graduate Catalog)

Will change increase total number of hours required for Degree?  Yes  No



Dean of College/School: Vijay Vaidyanathan/mg Date: 6/11/15

University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council (Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

VIII-2  
9/2/2015

- Undergraduate
- Graduate

Prepared By: Barrett Bryant  
 Phone: 565-2803

REQUEST FOR  
**CHANGE IN**  
**PROGRAM/ACADEMIC UNIT**

College/School: Engineering Catalog Year Effective: 2016-2017  
 Department: Computer Science and Engineering

Academic Program:

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)
- Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)
- Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)
- Option (Career track; leading to certification, license)
- Minor
- Academic Unit (Name of college/school/department/institute, etc.)
- Other Grad Track (CB approved certificate program. Example: Certificate in College of Music)

Name/Title (current):

Computer Engineering, BS with grad track option leading to Computer Engineering MS

Requirements (cut and paste from current Undergraduate or Graduate Catalog) Page number(s):

Program Requirements  
 The student is required to take the courses listed below in the fourth and fifth years of the program.  
 Year four required courses (choose 3 from the following)

- CSCE 5050 - Applications of Cryptography
- CSCE 5200 - Information Retrieval and Web Search
- CSCE 5210 - Artificial Intelligence
- CSCE 5215 - Machine Learning
- CSCE 5220 - Computer Graphics
- CSCE 5250 - Introduction to Game Programming
- CSCE 5260 - 3D Game Programming
- CSCE 5265 - Advanced Topics in Game Development
- CSCE 5290 - Natural Language Processing
- CSCE 5350 - Database Systems I
- CSCE 5400 - Automata Theory
- CSCE 5430 - Topics in Software Engineering
- CSCE 5450 - Programming Languages
- CSCE 5510 - Wireless Communications
- CSCE 5520 - Wireless Networks and Protocols
- CSCE 5560 - Secure Electronic Commerce
- CSCE 5610 - Computer System Architecture
- CSCE 5620 - Real-Time Operating Systems
- CSCE 5640 - Operating System Design
- CSCE 5650 - Compiler Design
- CSCE 5655 - Principles of Compiler Optimization
- CSCE 5730 - Digital CMOS VLSI Design
- CSCE 5810 - Biocomputing
- CSCE 5820 - Computational Epidemiology

all remaining required courses for the BS with a major in computer engineering.

Year five required courses:  
 all remaining required courses for the MS with a major in computer engineering (see Graduate Catalog)

Will change increase total number of hours required for Degree?  Yes  No



Will change increase total number of hours required for Major?  Yes  No  
 If yes, hours will increase by \_\_\_\_\_ total number of hours.

Change Requested: (Check all that apply)	<input type="checkbox"/>	Title:	<input type="checkbox"/>	Hours:
	<input checked="" type="checkbox"/>	Requirements:	<input type="checkbox"/>	Other _____

**CHANGE TO:** (complete only those categories being changed)

Name/Title (new):

Program Requirements  
 The student is required to take 3 of the courses listed below in the fourth year of the program.  
 CSCE 5050 - Applications of Cryptography  
 CSCE 5200 - Information Retrieval and Web Search  
 CSCE 5210 - Artificial Intelligence  
 CSCE 5215 - Machine Learning  
 CSCE 5220 - Computer Graphics  
 CSCE 5250 - Introduction to Game Programming  
 CSCE 5260 - 3D Game Programming  
 CSCE 5265 - Advanced Topics in Game Development  
 CSCE 5290 - Natural Language Processing  
 CSCE 5350 - Database Systems I  
 CSCE 5400 - Automata Theory  
 CSCE 5430 - Topics in Software Engineering  
 CSCE 5450 - Programming Languages  
 CSCE 5510 - Wireless Communications  
 CSCE 5520 - Wireless Networks and Protocols  
 CSCE 5560 - Secure Electronic Commerce  
 CSCE 5610 - Computer System Architecture  
 CSCE 5620 - Real-Time Operating Systems  
 CSCE 5640 - Operating System Design  
 CSCE 5650 - Compiler Design  
 CSCE 5655 - Principles of Compiler Optimization  
 CSCE 5730 - Digital CMOS VLSI Design  
 CSCE 5810 - Biocomputing  
 CSCE 5820 - Computational Epidemiology  
 in addition to all remaining required courses for the BS with a major in computer engineering.

New Requirements

Justification for change:

Changing the language to make it more clear which courses our Grad Track students can take in year four and five.

Consultation with other colleges/schools/departments affected by change:

Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____

**APPROVED:**

Department Chair: _____	Date: 6/11/15
College/School Curriculum Committee Chair: Vijay Vaidyanathan/mj	Date: 6/11/15
Dean of College/School: Vijay Vaidyanathan/mj	Date: _____

University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_  
Graduate Council (Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

IX-1

9/2/2015

- Undergraduate
- Graduate

Prepared By: Robert Renka  
 Phone: 565-2816

REQUEST FOR  
**CHANGE IN**  
**PROGRAM/ACADEMIC UNIT**

College/School: Engineering Catalog Year Effective: 2015-2016  
 Department: Computer Science and Engineering

Academic Program:

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)
- Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)
- Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)
- Option (Career track; leading to certification, license)
- Minor
- Academic Unit (Name of college/school/department/institute, etc.)
- Other \_\_\_\_\_ (CB approved certificate program. Example: Certificate in College of Music)

Name/Title (current):

Bachelor of Arts with a Major in Information Technology

Requirements (cut and paste from current Undergraduate or Graduate Catalog) Page number(s):

Other requirements:  
A GPA of at least 2.75 on all advanced computer science and engineering courses.

Will change increase total number of hours required for Degree?  Yes  No  
 Will change increase total number of hours required for Major?  Yes  No  
 If yes, hours will increase by \_\_\_\_\_ total number of hours.

Change Requested: (Check all that apply)	<input type="checkbox"/> Title:	<input type="checkbox"/> Hours:	
	<input checked="" type="checkbox"/> Requirements:	<input type="checkbox"/> Other	_____

**CHANGE TO:** (complete only those categories being changed)

Name/Title (new):

\_\_\_\_\_

New Requirements

Other requirements:  
A GPA of at least 2.0 on all advanced computer science and engineering courses.

Justification for change:

This change in GPA requirement is now a University requirement.

Consultation with other colleges/schools/departments affected by change:

Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____

**APPROVED:**

Department Chair: Burt Bjt Date: 6/1/15  
College/School Curriculum  
Committee Chair: Vijay Vaidyanathan/mg Date: 6/1/15  
Dean of College/School: Vijay Vaidyanathan/mg Date: 6/1/15  
  
University Curriculum  
Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_  
Graduate Council  
(Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

## Colen, Aaron

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**From:** D'Souza, Nandika  
**Sent:** Wednesday, September 02, 2015 10:35 AM  
**To:** Wong, Evynne  
**Cc:** Colen, Aaron; McDaniel, Katy; Robertson, Keitha  
**Subject:** RE: College of Engineering UUCC Forms

Hi Evynne,

Thank you for your call. The changes requested puts the program requirements along the lines of the other departments in our college. Please let me know if I should revise the form.

We would like to give Dean's office approval for these changes to be executed effective December and may graduations even as the changes are posted in the 2016-2017 catalog.

I look forward to my first meeting this afternoon.

Thanks,  
Nandika

*Nandika Anne D'Souza*, Ph. D., P. E. '94

Regents Professor  
Department of Mechanical & Energy Engineering  
Joint Professor, Department of Materials Science & Engineering  
Fellow, Society of Plastics Engineers 2013  
University of North Texas (Room F101M)  
1155 Union Circle #311098; Denton, Texas 76203  
Physical Address for shipping UPS/Fedex:  
North Texas Discovery Park Suite F101  
3940 North Elm, Denton, Texas 76207  
Phone: (940) 565-2979

---

**From:** Wong, Evynne  
**Sent:** Wednesday, September 2, 2015 9:32 AM  
**To:** D'Souza, Nandika  
**Cc:** Colen, Aaron; McDaniel, Katy; Robertson, Keitha  
**Subject:** FW: College of Engineering UUCC Forms  
**Importance:** High

Nandika,

Here is an email summarizing our concerns. Is there more motivation behind changing the GPA requirement across these programs outside of matching the University requirement? ALSO, this particular email chain indicates that the change is to be made to the 2015-16 Catalog which is CURRENTLY ACTIVE. However, there were other emails in which Vijay had indicated that the change would be for the 2016-17 catalog year.

This item is on the agenda for the UUCC meeting occurring TODAY at 3 pm. Please provide us with any clarification you can before that time.

Regards,

*Evyvne Wong*

Assistant Registrar—Curriculum/Catalog and Scheduling  
Registrar's Office ESSC  
1147 Union Circle  
Denton, Texas 76203-1400  
940-369-8865 [Evyvne.Wong@unt.edu](mailto:Evyvne.Wong@unt.edu)

The requests were submitted by Dr. Robert Renka, CSCE professor.

## Aaron Scott Colen

Office of the Registrar  
Catalog and Curriculum Support  
Communications Specialist  
University of North Texas  
Office Phone: 940-565-3414  
[Aaron.Colen@unt.edu](mailto:Aaron.Colen@unt.edu)

---

**From:** Robertson, Keitha  
**Sent:** Monday, August 31, 2015 1:36 PM  
**To:** Colen, Aaron <[Aaron.Colen@unt.edu](mailto:Aaron.Colen@unt.edu)>; Wong, Evynne <[Evyvne.Wong@unt.edu](mailto:Evyvne.Wong@unt.edu)>  
**Cc:** McDaniel, Katy <[Katy.McDaniel@unt.edu](mailto:Katy.McDaniel@unt.edu)>  
**Subject:** RE: College of Engineering UUCS Forms

It does sound like they are unclear. The overall cum GPA to graduate cannot be required to be higher than 2.0 but they can have program level requirements that are higher. (If they want to lower it though to keep everything in line then they certainly may do that as long as the cumulative GPA is in line)

Who submitted the request? I would have expected at least an assoc dean or dean to initiate a request of this level

---

**From:** Colen, Aaron  
**Sent:** Monday, August 31, 2015 11:04 AM  
**To:** Wong, Evynne <[Evyvne.Wong@unt.edu](mailto:Evyvne.Wong@unt.edu)>  
**Cc:** Robertson, Keitha <[Keitha.Robertson@unt.edu](mailto:Keitha.Robertson@unt.edu)>; McDaniel, Katy <[Katy.McDaniel@unt.edu](mailto:Katy.McDaniel@unt.edu)>  
**Subject:** FW: College of Engineering UUCS Forms

I'm following up on this engineering question from last week, as well as the one pertaining to Biomedical Engineering that I sent on Wednesday, to see if there is any guidance on how I should proceed.

Thanks,

## Aaron Scott Colen

Office of the Registrar  
Catalog and Curriculum Support  
Communications Specialist  
University of North Texas  
Office Phone: 940-565-3414  
[Aaron.Colen@unt.edu](mailto:Aaron.Colen@unt.edu)

---

**From:** Colen, Aaron  
**Sent:** Tuesday, August 25, 2015 3:45 PM  
**To:** Wong, Evynne <[Evynne.Wong@unt.edu](mailto:Evynne.Wong@unt.edu)>; Robertson, Keitha <[Keitha.Robertson@unt.edu](mailto:Keitha.Robertson@unt.edu)>  
**Cc:** McDaniel, Katy <[Katy.McDaniel@unt.edu](mailto:Katy.McDaniel@unt.edu)>  
**Subject:** RE: College of Engineering UUCC Forms

Evynne and Keitha:

CSCE has submitted three program change forms (Information Technology, BA; Computer Science, BS; Computer Engineering, BS) on which they are requesting that the required GPA on all advanced computer science and engineering courses be changed from 2.75 to 2.0 effective 2015-16. The stated justification is that the university GPA requirement dropped is now 2.0.

There appears to be a misunderstanding which has led them to believe that the university requirement and their departmental requirement must be one and the same; however, that is not the case. Katy suggested that I bring this to your attention in the event that you deem it more appropriate that you discuss this further with them. Below is the e-mail exchange we have had so far about the forms. If you would like me to respond clarifying the requirements and letting them know this change request should be effective 2016-17, let me know and I will do so.

Thanks,

**Aaron Scott Colen**

Office of the Registrar  
Catalog and Curriculum Support  
Communications Specialist  
University of North Texas  
Office Phone: 940-565-3414  
[Aaron.Colen@unt.edu](mailto:Aaron.Colen@unt.edu)

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**From:** Renka, Robert  
**Sent:** Tuesday, August 25, 2015 10:25 AM  
**To:** Colen, Aaron <[Aaron.Colen@unt.edu](mailto:Aaron.Colen@unt.edu)>  
**Subject:** Fw: College of Engineering UUCC Forms

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**From:** Murphy, Genene  
**Sent:** Tuesday, August 25, 2015 10:20 AM  
**To:** Renka, Robert  
**Subject:** RE: College of Engineering UUCC Forms

Dr. Renka,

The only forms I have with 2015-2016 were the forms where we changed the requirement of GPA from 2.75 to 2.0 for all advanced computer science and engineering courses. The justification for this change was because the GPA requirement is now a University requirement. Dr. Bryant signed the forms on June 1. I think I put 2015-2016 on there since the requirement was effective immediately so wouldn't that mean we would make this change in the most recent catalog rather than waiting for 2016-2017? I would check with Dr. D'Souza to see what other departments are doing about this

change or maybe they were already at 2.0. You can see if we should wait for 2016-2017 or if we should make this change sooner in 2015-2016.

Genene

---

**From:** Renka, Robert  
**Sent:** Tuesday, August 25, 2015 6:47 AM  
**To:** Murphy, Genene  
**Subject:** Fw: College of Engineering UUCC Forms

Genene,

Do you know what changes Aaron is referring to here?

Robert

---

**From:** Colen, Aaron  
**Sent:** Monday, August 24, 2015 3:39 PM  
**To:** Renka, Robert  
**Cc:** McDaniel, Katy; Wong, Erynne; Robertson, Keitha  
**Subject:** College of Engineering UUCC Forms

Dr. Renka,

I'm reviewing the program change forms in preparation for the September UUCC meeting, and I see that under "Catalog Year Effective" you put 2015-2016 for the BA in Information Technology, the BS in Computer Engineering and the BS in Computer Science forms. Since we're currently in the 2016-2017 catalog cycle, can you tell me the reason that these changes are being requested for 15-16? Or should these requests be effective for 2016-17?

Thank you,

**Aaron Scott Colen**

Office of the Registrar  
Catalog and Curriculum Support  
Communications Specialist  
University of North Texas  
Office Phone: 940-565-3414  
[Aaron.Colen@unt.edu](mailto:Aaron.Colen@unt.edu)



IX-2  
9/2/2015

- Undergraduate
- Graduate

Prepared By: Robert Renka  
 Phone: 565-2816

REQUEST FOR  
**CHANGE IN**  
**PROGRAM/ACADEMIC UNIT**

College/School: Engineering Catalog Year Effective: 2015-2016  
 Department: Computer Science and Engineering

Academic Program:

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)
- Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)
- Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)
- Option (Career track; leading to certification, license)
- Minor
- Academic Unit (Name of college/school/department/institute, etc.)
- Other \_\_\_\_\_ (CB approved certificate program. Example: Certificate in College of Music)

Name/Title (current):

Bachelor of Science with a Major in Computer Engineering

Requirements (cut and paste from current Undergraduate or Graduate Catalog) Page number(s):

Other requirements:  
A grade point average of at least 2.75 is required for all advanced computer science and engineering courses.

Will change increase total number of hours required for Degree?  Yes  No  
 Will change increase total number of hours required for Major?  Yes  No  
 If yes, hours will increase by \_\_\_\_\_ total number of hours.

Change Requested: <input type="checkbox"/> Title: <input type="checkbox"/> Hours: <input type="checkbox"/> (Check all that apply) <input checked="" type="checkbox"/> Requirements: <input type="checkbox"/> Other: _____
--

**CHANGE TO:** (complete only those categories being changed)

Name/Title (new):

\_\_\_\_\_

New Requirements

Other requirements:  
A grade point average of at least 2.0 is required for all advanced computer science and engineering courses.

Justification for change:

This change in GPA requirement is now a University requirement.

Consultation with other colleges/schools/departments affected by change:

Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____

**APPROVED:**

Department Chair: B. M. H. R. Date: 6/1/15

College/School Curriculum  
Committee Chair: Vijay Vaidyanathan/mj Date: 6/1/15

Dean of College/School: Vijay Vaidyanathan/mj Date: 6/1/15

University Curriculum  
Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council  
(Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

IX-3

9/2/2015

- Undergraduate
- Graduate

Prepared By: Robert Renka  
 Phone: 565-2816

REQUEST FOR  
**CHANGE IN**  
**PROGRAM/ACADEMIC UNIT**

College/School: Engineering Catalog Year Effective: 2015-2016  
 Department: Computer Science and Engineering

Academic Program:

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)
- Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)
- Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)
- Option (Career track; leading to certification, license)
- Minor
- Academic Unit (Name of college/school/department/institute, etc.)
- Other \_\_\_\_\_ (CB approved certificate program. Example: Certificate in College of Music)

Name/Title (current):

Bachelor of Science with a Major in Computer Science

Requirements (cut and paste from current Undergraduate or Graduate Catalog) Page number(s):

Other requirements:  
A grade point average of at least 2.75 is required for all advanced computer science and engineering courses.

Will change increase total number of hours required for Degree?  Yes  No  
 Will change increase total number of hours required for Major?  Yes  No  
 If yes, hours will increase by \_\_\_\_\_ total number of hours.

Change Requested:	<input type="checkbox"/>	Title:	<input type="checkbox"/>	Hours:	
(Check all that apply)	<input checked="" type="checkbox"/>	Requirements:	<input type="checkbox"/>	Other:	_____

**CHANGE TO:** (complete only those categories being changed)

Name/Title (new):  
 \_\_\_\_\_

New Requirements

Other requirements:  
A grade point average of at least 2.0 is required for all advanced computer science and engineering courses.

Justification for change:

This change in GPA requirement is now a University requirement.

Consultation with other colleges/schools/departments affected by change:

Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____

**APPROVED:**



IX-4

9/2/2015

- Undergraduate
- Graduate

Prepared By: LH  
 Phone: 3629

REQUEST FOR  
**CHANGE IN**  
**PROGRAM/ACADEMIC UNIT**

College/School: PACS Catalog Year Effective: 2016  
 Department: Disability & Addiction Rehabilitation

Academic Program:

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)
- Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)
- Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)
- Option (Career track; leading to certification, license)
- Minor
- Academic Unit (Name of college/school/department/institute, etc.)
- Other \_\_\_\_\_ (CB approved certificate program. Example: Certificate in College of Music)

Name/Title (current):

Drug Abuse and Addiction Minor

Requirements (cut and paste from current Undergraduate or Graduate Catalog) Page number(s):

The minor in drug abuse and addiction is designed for students interested in working with persons experiencing addictive disorders. The minor may fulfill the educational requirements for licensure as a chemical dependency counselor. Courses cover all levels of alcohol and drug use, as well as other behavioral addictions; their symptomatology, personal and social impacts, and treatment.

- Will change increase total number of hours required for Degree?  Yes  No  
 Will change increase total number of hours required for Major?  Yes  No  
 If yes, hours will increase by \_\_\_\_\_ total number of hours.

Change Requested: (Check all that apply)	<input checked="" type="checkbox"/>	Title:	<input type="checkbox"/>	Hours:
	<input checked="" type="checkbox"/>	Requirements:	<input type="checkbox"/>	Other _____

**CHANGE TO:** (complete only those categories being changed)

Name/Title (new):

Addiction Studies Minor

New Requirements

The minor in substance use and addiction is designed for students interested in working with persons experiencing addictive disorders. The minor may fulfill the educational requirements for licensure as a chemical dependency counselor. Courses cover all levels of alcohol and drug use, as well as other behavioral addictions; their symptomatology, personal and social impacts, and treatment.

Justification for change:

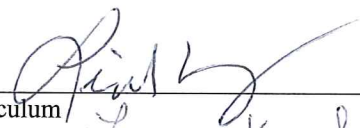
Changes the title from substance abuse to substance use to reflect current terminology used in the Diagnostic and Statistical Manual of Mental Disorder (DSM) -5 (2015).

Consultation with other colleges/schools/departments affected by change:

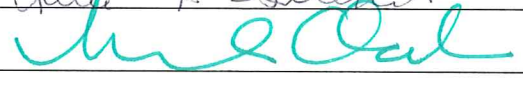
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair:  Date: 5/8/15  
College/School Curriculum

Committee Chair:  Date: 5/19/15

Dean of College/School:  Date: 5/19/15

University Curriculum  
Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council  
(Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

- Undergraduate  
 Graduate

**IX-5**  
**9/2/2015**

Prepared By: LH  
 Phone: 3629

REQUEST FOR  
**CHANGE IN**  
 PROGRAM/ACADEMIC UNIT

College/School: PACS Catalog Year Effective: 2016  
 Department: Disability & Addiction Rehabilitation

Academic Program:

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)  
 Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)  
 Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)  
 Option (Career track; leading to certification, license)  
 Minor  
 Academic Unit (Name of college/school/department/institute, etc.)  
 Other Certificate (CB approved certificate program. Example: Certificate in College of Music)

Name/Title (current):

Substance Abuse Treatment Certificate

Requirements (cut and paste from current Undergraduate or Graduate Catalog) Page number(s):

The undergraduate academic certificate in substance abuse treatment provides a basic foundation for becoming a licensed chemical dependency counselor (for information about waivers of educational requirements under §140.405, visit [www.dshs.state.tx.us/lcdc](http://www.dshs.state.tx.us/lcdc) and navigate to "Rules and Regulations"). Completion of the certificate also contributes to skills applicable in any human service field

Will change increase total number of hours required for Degree?  Yes  No

Will change increase total number of hours required for Major?  Yes  No

If yes, hours will increase by \_\_\_\_\_ total number of hours.

Change Requested: (Check all that apply)	<input checked="" type="checkbox"/> Title:	<input type="checkbox"/> Hours:
	<input checked="" type="checkbox"/> Requirements:	<input type="checkbox"/> Other _____

**CHANGE TO:** (complete only those categories being changed)

Name/Title (new):

Substance Use Disorders Treatment Certificate

New Requirements

The undergraduate academic certificate in substance use treatment provides a basic foundation for becoming a licensed chemical dependency counselor (for information about waivers of educational requirements under §140.405, visit [www.dshs.state.tx.us/lcdc](http://www.dshs.state.tx.us/lcdc) and navigate to "Rules and Regulations"). Completion of the certificate also contributes to skills applicable in any human service field

Justification for change:

Changes the title from substance abuse to substance use to reflect current terminology used in the Diagnostic and Statistical Manual of Mental Disorder (DSM) -5 (2015).

Consultation with other colleges/schools/departments affected by change:

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair: *Print* Date: 5/8/15

College/School Curriculum  
Committee Chair: *Loren K. Suleman* Date: 5/19/15

Dean of College/School: *Mike Dal* Date: 5/19/15

University Curriculum  
Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council  
(Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_



- Undergraduate
- Graduate

**XI-C-1**  
**9/2/2015**

Prepared By: Tashakkori  
 Phone: X-2162

REQUEST FOR  
**CHANGE IN**  
**PROGRAM/ACADEMIC UNIT**

College/School: College of Education Catalog Year Effective: 2016-2017  
 Department: Educational Psychology

Academic Program:

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)
- Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)
- Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)
- Option (Career track; leading to certification, license)
- Minor
- Academic Unit (Name of college/school/department/institute, etc.)
- Other \_\_\_\_\_ (CB approved certificate program. Example: Certificate in College of Music)

Name/Title (current):

Bachelor of Science with a Major in Development and Family Studies (Teacher Certification)

Requirements (cut and paste from current Undergraduate or Graduate Catalog) Page number(s): Online

Will change increase total number of hours required for Degree?  Yes  No  
 Will change increase total number of hours required for Major?  Yes  No  
 If yes, hours will increase by \_\_\_\_\_ total number of hours.

Change Requested: (Check all that apply)	<input checked="" type="checkbox"/>	Title:	<input type="checkbox"/>	Hours:	
	<input type="checkbox"/>	Requirements:	<input checked="" type="checkbox"/>	Other	<u>Prefixes</u>

**CHANGE TO:** (complete only those categories being changed)

Name/Title (new):

Bachelor of Science with a Major in Human Development and Family Science (Teacher Certification)

New Requirements


Justification for change:

The change in degree name from Development and Family Studies to Human Development and Family Science to make it consistent with changes in the UNT HDFS graduate program and in the field nationally.

Consultation with other colleges/schools/departments affected by change:

Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____

**APPROVED:**

Department Chair:  Date: 6/26/15

College/School Curriculum  
Committee Chair:

*Bertina H. Combes*

Date: 1-16-15

Dean of College/School:

*Bertina H. Combes*

Date: 1-16-15

University Curriculum  
Committee (VPAA):

Date: \_\_\_\_\_

Graduate Council  
(Dean Graduate School):

Date: \_\_\_\_\_

XI-C-2

9/2/2015

- Undergraduate
- Graduate

Prepared By: K. Weiller  
 Phone: 2856

REQUEST FOR  
**CHANGE IN**  
**PROGRAM/ACADEMIC UNIT**

College/School: College of Education Catalog Year Effective: 2016-2017  
 Department: Kinesiology, Health Promotion and Recreation

Academic Program:

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)
- Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)
- Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)
- Option (Career track; leading to certification, license)
- Minor
- Academic Unit (Name of college/school/department/institute, etc.)
- Other \_\_\_\_\_ (CB approved certificate program. Example: Certificate in College of Music)

Name/Title (current):

Kinesiology B.S. Allied Health pre-professional

Requirements (cut and paste from current Undergraduate or Graduate Catalog) Page number(s):

BIOL 2301 and BIOL 2302, with a C or better, or consent of instructor.

Will change increase total number of hours required for Degree?  Yes  No  
 Will change increase total number of hours required for Major?  Yes  No  
 If yes, hours will increase by \_\_\_\_\_ total number of hours.

Change Requested: (Check all that apply)	<input type="checkbox"/> Title:	<input type="checkbox"/> Hours:
<input checked="" type="checkbox"/> Requirements:	<input type="checkbox"/> Other _____	

**CHANGE TO:** (complete only those categories being changed)

Name/Title (new):

\_\_\_\_\_

New Requirements

BIOL 2301/BIOL 2311 and BIOL 2302/BIOL 2312, with a C or better, or consent of instructor.

Justification for change:

The Kinesiology faculty voted that students must make a C or better in BIOL 2301/BIOL 2311 and BIOL 2302/BIOL 2312. KINE 2301/2311 are prerequisite courses for KINE 3050 - Biomechanics. BIOL 2301/2311 and 2302/2312 are prerequisite courses for KINE 3080, Exercise Physiology.

Consultation with other colleges/schools/departments affected by change:

Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____

**APPROVED:**

Department Chair: Allen J. Date: 6-29-15  
College/School Curriculum Committee Chair: Bertina H. Combes Date: 7-16-15  
Dean of College/School: Bertina H. Combes Date: 7-16-15  
University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_  
Graduate Council (Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

## Colen, Aaron

---

**From:** Weiller, Karen  
**Sent:** Wednesday, August 26, 2015 3:48 PM  
**To:** Colen, Aaron  
**Cc:** Pulliam, Reeca  
**Subject:** RE: Kinesiology, BS Requirements Change

Hi Aaron,  
Ok – we then need to have this language on this track as well.

Thanks,  
Karen

---

**From:** Colen, Aaron  
**Sent:** Wednesday, August 26, 2015 3:29 PM  
**To:** Weiller, Karen <Karen.Weiller@unt.edu>  
**Subject:** RE: Kinesiology, BS Requirements Change

After looking, I see that language is not in the Allied Pre-Professional track, but it is included in all the other ones in the 2015-16 catalog.

Thanks,

### Aaron Scott Colen

Office of the Registrar  
Catalog and Curriculum Support  
Communications Specialist  
University of North Texas  
Office Phone: 940-565-3414  
[Aaron.Colen@unt.edu](mailto:Aaron.Colen@unt.edu)

---

**From:** Weiller, Karen  
**Sent:** Wednesday, August 26, 2015 3:11 PM  
**To:** Colen, Aaron <[Aaron.Colen@unt.edu](mailto:Aaron.Colen@unt.edu)>  
**Cc:** Pulliam, Reeca <[Reeca.Pulliam@unt.edu](mailto:Reeca.Pulliam@unt.edu)>  
**Subject:** RE: Kinesiology, BS Requirements Change

Is this for all tracks? Seems we were told this was not listed for each track... Please check.

Thanks!  
Karen

---

**From:** Colen, Aaron  
**Sent:** Wednesday, August 26, 2015 12:55 PM  
**To:** Weiller, Karen <[Karen.Weiller@unt.edu](mailto:Karen.Weiller@unt.edu)>  
**Subject:** RE: Kinesiology, BS Requirements Change

I just checked, and the following language is listed under “other requirements” for the kinesiology BS degrees:

## All kinesiology majors

---

A minimum grade of C is required in [MATH 1680](#), [BIOL 2301/BIOL 2311](#) and [BIOL 2302/BIOL 2312](#). A 3.0 GPA is required in [PHED 1000](#), [KINE 2030](#) and [KINE 2050](#) prior to a kinesiology major being allowed to take any KINE 3000- or 4000-level theory core courses.

Does that fulfill what you're trying to get across for these programs?

### Aaron Scott Colen

Office of the Registrar  
Catalog and Curriculum Support  
Communications Specialist  
University of North Texas  
Office Phone: 940-565-3414  
[Aaron.Colen@unt.edu](mailto:Aaron.Colen@unt.edu)

---

**From:** Weiller, Karen  
**Sent:** Tuesday, August 25, 2015 2:20 PM  
**To:** Colen, Aaron <[Aaron.Colen@unt.edu](mailto:Aaron.Colen@unt.edu)>  
**Cc:** Pulliam, Reeca <[Reeca.Pulliam@unt.edu](mailto:Reeca.Pulliam@unt.edu)>  
**Subject:** RE: Kinesiology, BS Requirements Change

Hi Aaron,

I think we have had the C or better for the lecture portion but not the lab. Can you check on that? What we want to ensure is students know they need to make a C or better in both lecture and lab for both A&P courses.

Thanks,  
karen

---

**From:** Colen, Aaron  
**Sent:** Tuesday, August 25, 2015 2:07 PM  
**To:** Weiller, Karen <[Karen.Weiller@unt.edu](mailto:Karen.Weiller@unt.edu)>  
**Cc:** McDaniel, Katy <[Katy.McDaniel@unt.edu](mailto:Katy.McDaniel@unt.edu)>  
**Subject:** Kinesiology, BS Requirements Change

Karen,

I'm reviewing the program change forms for the BS in Kinesiology (Allied Health, teacher certification, Athletic Training, Health Fitness, and non-teacher certification). You list the new requirements requested as "BIOL 2301/2311 and BIOL 2302/2312, with a C or better, or consent of instructor."

Each of these tracks already includes all those courses in their requirements, so that change won't need to be made. The request to add "with a C or better" in those courses is fine, if that is a requirement for the degree, but "consent of instructor" is something that would not be listed on the degree course requirements list. The stipulation that a C or better in the aforementioned Biology courses or consent of instructor is already listed in the prerequisite section of KINE 3050 and 3080.

Let me know if that makes sense, and if I'm understanding the intentions on these forms correctly.

Thank you,

**Aaron Scott Colen**

Office of the Registrar

Catalog and Curriculum Support

Communications Specialist

University of North Texas

Office Phone: 940-565-3414

[Aaron.Colen@unt.edu](mailto:Aaron.Colen@unt.edu)

XI-C-3

9/2/2015

- Undergraduate
- Graduate

Prepared By: K. Weiller  
 Phone: 2856

REQUEST FOR  
**CHANGE IN**  
**PROGRAM/ACADEMIC UNIT**

College/School: College of Education Catalog Year Effective: 2016-2017  
 Department: Kinesiology, Health Promotion and Recreation

Academic Program:

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)
- Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)
- Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)
- Option (Career track; leading to certification, license)
- Minor
- Academic Unit (Name of college/school/department/institute, etc.)
- Other \_\_\_\_\_ (CB approved certificate program. Example: Certificate in College of Music)

Name/Title (current):

Kinesiology BS (Athletic Training track)

Requirements (cut and paste from current Undergraduate or Graduate Catalog) Page number(s):

BIOL 2301 and BIOL 2302, with a C or better, or consent of instructor.

Will change increase total number of hours required for Degree?  Yes  No  
 Will change increase total number of hours required for Major?  Yes  No  
 If yes, hours will increase by \_\_\_\_\_ total number of hours.

Change Requested: <input type="checkbox"/>	Title: <input type="checkbox"/>	Hours: <input type="checkbox"/>
(Check all that apply) <input checked="" type="checkbox"/>	Requirements: <input type="checkbox"/>	Other: _____ <input type="checkbox"/>

**CHANGE TO:** (complete only those categories being changed)

Name/Title (new):

\_\_\_\_\_

New Requirements

BIOL 2301/BIOL 2311 and BIOL 2302/BIOL 2312, with a C or better, or consent of instructor.

Justification for change:

The Kinesiology faculty voted that students must make a C or better in BIOL 2301/BIOL 2311 and BIOL 2302/BIOL 2312. KINE 2301/2311 are prerequisite courses for KINE 3050 - Biomechanics. BIOL 2301/2311 and 2302/2312 are prerequisite courses for KINE 3080, Exercise Physiology.

Consultation with other colleges/schools/departments affected by change:

Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____

**APPROVED:**



Department Chair: Allen J. Date: 6-29-15  
College/School Curriculum Committee Chair: Bertina H. Combes Date: 1-16-15  
Dean of College/School: Bertina H. Combes Date: 1-16-15  
  
University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_  
Graduate Council (Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

XI-C-4  
9/2/2015

- Undergraduate
- Graduate

Prepared By: K. Weiller  
 Phone: 2856

REQUEST FOR  
**CHANGE IN**  
**PROGRAM/ACADEMIC UNIT**

College/School: College of Education Catalog Year Effective: 2016-2017  
 Department: Kinesiology, Health Promotion and Recreation

Academic Program:

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)
- Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)
- Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)
- Option (Career track; leading to certification, license)
- Minor
- Academic Unit (Name of college/school/department/institute, etc.)
- Other \_\_\_\_\_ (CB approved certificate program. Example: Certificate in College of Music)

Name/Title (current):

Kinesiology BS Health Fitness track

Requirements (cut and paste from current Undergraduate or Graduate Catalog) Page number(s):

BIOL 2301 and BIOL 2302, with a C or better, or consent of instructor.

Will change increase total number of hours required for Degree?  Yes  No  
 Will change increase total number of hours required for Major?  Yes  No  
 If yes, hours will increase by \_\_\_\_\_ total number of hours.

Change Requested: (Check all that apply)	<input type="checkbox"/> Title:	<input type="checkbox"/> Hours:
	<input checked="" type="checkbox"/> Requirements:	<input type="checkbox"/> Other _____

**CHANGE TO:** (complete only those categories being changed)

Name/Title (new):

\_\_\_\_\_

New Requirements

BIOL 2301/BIOL 2311 and BIOL 2302/BIOL 2312, with a C or better, or consent of instructor.

Justification for change:

The Kinesiology faculty voted that students must make a C or better in BIOL 2301/BIOL 2311 and BIOL 2302/BIOL 2312. KINE 2301/2311 are prerequisite courses for KINE 3050 - Biomechanics. BIOL 2301/2311 and 2302/2312 are prerequisite courses for KINE 3080, Exercise Physiology.

Consultation with other colleges/schools/departments affected by change:

Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____

**APPROVED:**

Department Chair: Ally J Date: 6-29-15  
College/School Curriculum Committee Chair: Bertina H. Combes Date: 7-16-15  
Dean of College/School: Bertina H. Combes Date: 7-16-15  
University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_  
Graduate Council (Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

- Undergraduate
- Graduate

**XI-C-5**  
**9/2/2015**

Prepared By: K. Weiller  
Phone: 2856

**REQUEST FOR  
CHANGE IN  
PROGRAM/ACADEMIC UNIT**

College/School: College of Education Catalog Year Effective: 2016-2017  
Department: Kinesiology, Health Promotion and Recreation

**Academic Program:**

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)
- Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)
- Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)
- Option (Career track; leading to certification, license)
- Minor
- Academic Unit (Name of college/school/department/institute, etc.)
- Other \_\_\_\_\_ (CB approved certificate program. Example: Certificate in College of Music)

**Name/Title (current):**

Kinesiology B.S. Teacher Certification

**Requirements (cut and paste from current Undergraduate or Graduate Catalog) Page number(s):**

BIOL 2301 and BIOL 2302, with a C or better, or consent of instructor.

- Will change increase total number of hours required for Degree?  Yes  No  
 Will change increase total number of hours required for Major?  Yes  No  
 If yes, hours will increase by \_\_\_\_\_ total number of hours.

<b>Change Requested:</b> (Check all that apply)	<input type="checkbox"/> <b>Title:</b>	<input type="checkbox"/> <b>Hours:</b>
<input checked="" type="checkbox"/> <b>Requirements:</b>	<input type="checkbox"/> <b>Other</b> _____	

**CHANGE TO:** (complete only those categories being changed)

**Name/Title (new):**

\_\_\_\_\_

**New Requirements**

BIOL 2301/BIOL 2311 and BIOL 2302/BIOL 2312, with a C or better, or consent of instructor.

**Justification for change:**

The Kinesiology faculty voted that students must make a C or better in BIOL 2301/BIOL 2311 and BIOL 2302/BIOL 2312. KINE 2301/2311 are prerequisite courses for KINE 3050 - Biomechanics. BIOL 2301/2311 and 2302/2312 are prerequisite courses for KINE 3080, Exercise Physiology.

**Consultation with other colleges/schools/departments affected by change:**

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
 Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
 Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair: Ally J. Date: 6-29-15  
College/School Curriculum Committee Chair: Bertina H. Combes Date: 7-16-15  
Dean of College/School: Bertina H. Combes Date: 7-16-15  
University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_  
Graduate Council (Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

XI-C-6  
9/2/2015

- Undergraduate
- Graduate

Prepared By: K. Weiller  
 Phone: 2856

REQUEST FOR  
**CHANGE IN**  
**PROGRAM/ACADEMIC UNIT**

College/School: College of Education Catalog Year Effective: 2016-2017  
 Department: Kinesiology, Health Promotion and Recreation

Academic Program:

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)
- Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)
- Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)
- Option (Career track; leading to certification, license)
- Minor
- Academic Unit (Name of college/school/department/institute, etc.)
- Other \_\_\_\_\_ (CB approved certificate program. Example: Certificate in College of Music)

Name/Title (current):

Kinesiology B.S. Non Certification

Requirements (cut and paste from current Undergraduate or Graduate Catalog) Page number(s):

BIOL 2301 and BIOL 2302, with a C or better, or consent of instructor.

Will change increase total number of hours required for Degree?  Yes  No  
 Will change increase total number of hours required for Major?  Yes  No  
 If yes, hours will increase by \_\_\_\_\_ total number of hours.

Change Requested: <input type="checkbox"/> Title: <input type="checkbox"/> Hours: _____ (Check all that apply) <input checked="" type="checkbox"/> Requirements: <input type="checkbox"/> Other: _____
---

**CHANGE TO:** (complete only those categories being changed)

Name/Title (new):

\_\_\_\_\_

New Requirements

BIOL 2301/BIOL 2311 and BIOL 2302/BIOL 2312, with a C or better, or consent of instructor.

Justification for change:

The Kinesiology faculty voted that students must make a C or better in BIOL 2301/BIOL 2311 and BIOL 2302/BIOL 2312. KINE 2301/2311 are prerequisite courses for KINE 3050 - Biomechanics. BIOL 2301/2311 and 2302/2312 are prerequisite courses for KINE 3080, Exercise Physiology.

Consultation with other colleges/schools/departments affected by change:

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
 Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
 Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair: Ally J. Date: 6-29-15  
College/School Curriculum Committee Chair: Bertina H. Combes Date: 7-16-15  
Dean of College/School: Bertina H. Combes Date: 7-16-15  
University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_  
Graduate Council (Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

XI-C-7

9/2/2015

- Undergraduate  
 Graduate

Prepared By: Vijay Vaidyanathan  
Phone: 5-4203

REQUEST FOR  
**CHANGE IN  
PROGRAM/ACADEMIC UNIT**

College/School: Engineering Catalog Year Effective: 2016-17  
Department: College of Engineering

Academic Program:

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)  
 Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)  
 Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)  
 Option (Career track; leading to certification, license)  
 Minor  
 Academic Unit (Name of college/school/department/institute, etc.)  
 Other Foundations (CB approved certificate program. Example: Certificate in College of Music)

Name/Title (current):

College of Engineering foundations requirements and degree audit

Requirements (cut and paste from current Undergraduate or Graduate Catalog) Page number(s):

College of Engineering foundations requirements and degree audit

The following requirements are in addition to or a specification of the University Core Curriculum requirements for bachelor's degrees in the College of Engineering. The engineering foundations requirements should be met prior to acceptance as a full major and/or enrollment in upper-division College of Engineering courses.

Required courses

Students must achieve a minimum GPA of 2.5 or higher in the following courses and laboratories, with only grades of A, B and C accepted:

- MATH 1710 - Calculus I
- 
- CHEM 1410 - General Chemistry for Science Majors and
- CHEM 1430 - Laboratory Sequence for General Chemistry \*\*
- or
- CHEM 1415 - General Chemistry for Engineering Majors and
- CHEM 1435 - General Chemistry Laboratory for Engineering Majors \*
- 
- PHYS 1710 - Mechanics and
- PHYS 1730 - Laboratory in Mechanics
- 
- TECM 2700 - Technical Writing

Notes

\*Mechanical and energy engineering (MEEN) majors are required to take CHEM 1415/CHEM 1435 or both CHEM 1410/CHEM 1430 and CHEM 1420/CHEM 1440.

\*\*Materials science (MTSE) majors are required to take CHEM 1410/CHEM 1430.

Degree audit

A degree audit is an official document of the university that lists all the courses needed to complete a chosen degree and shows how all of the courses completed are applied toward the degree. Students should file for a degree audit by making an appointment with the faculty advisor in the major department.

1. All students must request an official degree audit through the departmental faculty advisor upon successful completion of the Engineering Foundation requirements.



2. Students who have not filed a degree audit will be blocked from enrolling in upper-division major courses. Students should take a complete evaluated transcript of all college work to their faculty advisors for conferences to fill out degree audit request forms. After the degree audit request forms have been signed, the department should send all materials to the College of Engineering Undergraduate Academic Advising Office, where official degree audits will be prepared. Graduation checks should be requested during the term/semester before graduation.

Will change increase total number of hours required for Degree?  Yes  No  
 Will change increase total number of hours required for Major?  Yes  No  
 If yes, hours will increase by \_\_\_\_\_ total number of hours.

Change Requested: (Check all that apply)	<input checked="" type="checkbox"/> Title:	<input type="checkbox"/> Hours:
	<input checked="" type="checkbox"/> Requirements:	<input type="checkbox"/> Other _____

**CHANGE TO:** (complete only those categories being changed)

Name/Title (new):  
 College of Engineering Degree Audit

**New Requirements**

A degree audit is an official document of the university that lists all the courses needed to complete a chosen degree and shows how all of the courses completed are applied toward the degree. Students should file for a degree audit by making an appointment with the faculty advisor in the major department.

- All students must request an official degree audit through the departmental faculty advisor upon successful completion of the Departmental Foundation requirements.
- Students who have not filed a degree audit will be blocked from enrolling in upper-division major courses. Students should take a complete evaluated transcript of all college work to their faculty advisors for conferences to fill out degree audit request forms. After the degree audit request forms have been signed, the department should send all materials to the College of Engineering Undergraduate Academic Advising Office, where official degree audits will be prepared. Graduation checks should be requested during the term/semester before graduation.

Justification for change:  
 Each department in the college has created its own foundations requirement. Hence, there is no need for a college foundations requirement.

Consultation with other colleges/schools/departments affected by change:  
 Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
 Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
 Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair: W. J. [Signature] Date: 5/26/15  
 College/School Curriculum Committee Chair: [Signature] Date: 5/26/15  
 Dean of College/School: [Signature] Date: 5/26/15  
 University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_  
 Graduate Council (Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

XI-C-8  
9/2/2015

- Undergraduate  
 Graduate

Prepared By: Maggie Jones  
Phone: 5334

REQUEST FOR  
**CHANGE IN**  
**PROGRAM/ACADEMIC UNIT**

College/School: College of Engineering Catalog Year Effective: 2016-2017  
Department: College of Engineering

Academic Program:

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)  
 Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)  
 Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)  
 Option (Career track; leading to certification, license)  
 Minor  
 Academic Unit (Name of college/school/department/institute, etc.)  
 Other \_\_\_\_\_ (CB approved certificate program. Example: Certificate in College of Music)

Name/Title (current):

Engineering BA & BS Degrees

Requirements (cut and paste from current Undergraduate or Graduate Catalog) Page number(s):

Bachelor of Science degree requirements

Candidates for the Bachelor of Science degree must satisfy all general requirements for the bachelor's degree listed in the Academics section of this catalog, and all engineering degree requirements as listed below.

1. Hours required for the degree: Completion of a minimum of 120–128 total semester hours; 42–45 must be advanced, depending on the major.
2. General university requirements: See "University Core Curriculum" in the Academics section of this catalog.
3. College of Engineering foundations requirements: See "College of Engineering Foundations" in the College of Engineering section of this catalog for specific requirements and a list of approved courses. Only grades of A, B and C in foundations courses are accepted. See specific degree audit for exact requirements.
4. Major requirements: A major of at least 24 semester hours; 12 hours of advanced work in the major must be completed at UNT. Only grades of A, B and C in major courses are accepted. See specific degree audit for exact requirements.
5. Minor (optional): A minor is at least 18 hours, of which a minimum of 6 hours must be advanced, from a field outside the major. Minors are chosen with faculty advisors for selected majors. For some majors the minor is specified, but for most majors a minor field is optional. Consult major requirements.
6. Electives: See specific degree audit for exact requirements.
7. Other course requirements: Only grades of A, B and C in other required courses are accepted. Examples of other required courses include, but are not limited to, supporting area courses, technical elective courses, technical option courses, math and science courses, and specialization courses. See specific degree audit for exact requirements.

Bachelor of Arts degree requirements

Candidates for the Bachelor of Arts degree must satisfy all general requirements for the bachelor's degree listed in the Academics section of this catalog, and all engineering degree requirements as listed below.

1. Hours required for the degree: Completion of a minimum of 121 semester hours; 42 must be advanced.
2. General university requirements: See "University Core Curriculum" in the Academics section of this catalog.
3. College of Engineering foundations requirements: See "College of Engineering Foundations" in the College of Engineering section of this catalog for specific requirements and a list of approved courses. Only grades of A, B and C in foundations courses are accepted. See specific degree audit for exact requirements.
4. Major requirements: A major of at least 30 semester hours; 12 hours of advanced work in the major must be completed at UNT. Only grades of A, B and C in major courses are accepted. See specific degree audit for exact requirements.
5. Minor (optional): A minor is at least 18 hours, of which a minimum of 6 hours must be advanced, from a field outside the major. Minors are chosen with faculty advisors for selected majors. For some majors the minor is

specified, but for most majors a minor field is optional. Consult major requirements.

6. Electives: See specific degree audit for exact requirements.

7. Other course requirements: Only grades of A, B and C in other required courses are accepted. Examples of other required courses include, but are not limited to, supporting area courses, technical elective courses, technical option courses, math and science courses, and specialization courses. See specific degree audit for exact requirements.

Will change increase total number of hours required for Degree?  Yes  No

Will change increase total number of hours required for Major?  Yes  No

If yes, hours will increase by \_\_\_\_\_ total number of hours.

<b>Change Requested:</b> (Check all that apply)	<input type="checkbox"/> <b>Title:</b>	<input type="checkbox"/> <b>Hours:</b>
	<input checked="" type="checkbox"/> <b>Requirements:</b>	<input type="checkbox"/> <b>Other</b> _____

**CHANGE TO:** (complete only those categories being changed)

Name/Title (new):

#### New Requirements

##### Bachelor of Science degree requirements

Candidates for the Bachelor of Science degree must satisfy all general requirements for the bachelor's degree listed in the Academics section of this catalog, and all engineering degree requirements as listed below.

1. Hours required for the degree: Completion of a minimum of 120–128 total semester hours; 42–45 must be advanced, depending on the major.
2. General university requirements: See "University Core Curriculum" in the Academics section of this catalog.
3. Major requirements: A major of at least 24 semester hours; 12 hours of advanced work in the major must be completed at UNT. Only grades of A, B and C in major courses are accepted. See specific degree audit for exact requirements.
4. Minor (optional): A minor is at least 18 hours, of which a minimum of 6 hours must be advanced, from a field outside the major. Minors are chosen with faculty advisors for selected majors. For some majors the minor is specified, but for most majors a minor field is optional. Consult major requirements.
5. Electives: See specific degree audit for exact requirements.
6. Other course requirements: Only grades of A, B and C in other required courses are accepted. Examples of other required courses include, but are not limited to, supporting area courses, technical elective courses, technical option courses, math and science courses, and specialization courses. See specific degree audit for exact requirements.

##### Bachelor of Arts degree requirements

Candidates for the Bachelor of Arts degree must satisfy all general requirements for the bachelor's degree listed in the Academics section of this catalog, and all engineering degree requirements as listed below.

1. Hours required for the degree: Completion of a minimum of 121 semester hours; 42 must be advanced.
2. General university requirements: See "University Core Curriculum" in the Academics section of this catalog.
3. Major requirements: A major of at least 30 semester hours; 12 hours of advanced work in the major must be completed at UNT. Only grades of A, B and C in major courses are accepted. See specific degree audit for exact requirements.
4. Minor (optional): A minor is at least 18 hours, of which a minimum of 6 hours must be advanced, from a field outside the major. Minors are chosen with faculty advisors for selected majors. For some majors the minor is specified, but for most majors a minor field is optional. Consult major requirements.
5. Electives: See specific degree audit for exact requirements.
6. Other course requirements: Only grades of A, B and C in other required courses are accepted. Examples of other required courses include, but are not limited to, supporting area courses, technical elective courses, technical option courses, math and science courses, and specialization courses. See specific degree audit for exact requirements.

Justification for change:

Each department in the college has created its own foundations requirement. Hence, there is no need for a college foundations requirement.

Consultation with other colleges/schools/departments affected by change:

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair: N. D'Souza / mg Date: 8/31/15  
College/School Curriculum  
Committee Chair: N. D'Souza / mg Date: 8/31/15  
Dean of College/School: N. D'Souza / mg Date: 8/31/15

University Curriculum  
Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_  
Graduate Council  
(Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

XI-C-9

- Undergraduate
- Graduate

9/2/2015

Prepared By: Dee K. Knight  
 Phone: 3263

REQUEST FOR  
**CHANGE IN**  
**PROGRAM/ACADEMIC UNIT**

College/School: College of Merchandising, Hospitality & Tourism Catalog Year Effective: 2016-2017  
 Department: Merchandising & Digital Retailing

Academic Program:

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)
- Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)
- Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)
- Option (Career track; leading to certification, license)
- Minor
- Academic Unit (Name of college/school/department/institute, etc.)
- Other \_\_\_\_\_ (CB approved certificate program. Example: Certificate in College of Music)

Name/Title (current):

B.S. in Digital Retailing

Requirements (cut and paste from current Undergraduate or Graduate Catalog) Page number(s):

Pre-major requirements

Minimum grade of C required in each course.

DRTL 2090 - Introduction to Digital Retailing

MDSE 2350 - Product Development I

or

HFMD 2655 - Textiles for Home Furnishings

or

HMGMT 2800 - Foundations of International Travel and Tourism

JOUR 2000 - Principles of Advertising and Public Relations

DSCI 2710 - Data Analysis with Spreadsheets

or

MATH 1680 - Elementary Probability and Statistics

or

MATH 1681 - Elementary Probability and Statistics with Algebra Review

Complete the first course of the Composition requirement of the University Core Curriculum  
 UNT GPA of 2.5 or higher

Degree requirements  
 Hours required and general/school requirements

A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree as specified in the "University Core Curriculum" in the Academics section of this catalog and the College of Merchandising, Hospitality and Tourism requirements.

Major requirements

CMHT core, 12 hours including:

MDSE 3790 - Pre-Internship Seminar in Merchandising

CMHT 3950 - Creating Consumer Experiences

CMHT 4750 - Managing a Diverse Workforce (may be used to satisfy the Capstone requirement of the University Core Curriculum)

CMHT 4790 - Internship in Merchandising and Hospitality Management

Digital retailing

A total of 46 hours including the following courses:

DRTL 2080 - Digital Authoring and Publishing Tools

DRTL 2090 - Introduction to Digital Retailing

DRTL 3090 - Consumer Engagement in Digital Channels

DRTL 3190 - Digital Retailing Strategies

DRTL 4070 - Digital Retail Analytics

DRTL 4090 - Virtual Merchandising

DRTL 4660 - Advanced Merchandising Applications

MDSE 2750 - Consumers in a Global Market

MDSE 3510 - Profit-Centered Merchandising

MDSE 3511 - Excel for Merchandising

MDSE 3750 - Consumer Studies in Apparel and Home Furnishings

MDSE 4010 - Global Sourcing

One of the following pairs of classes, 6 hours

MDSE 2350 - Product Development I and

MDSE 2650 - Textiles for Apparel

HFMD 2655 - Textiles for Home Furnishings and

HFMD 3570 - Decorative Accessories Merchandising

HMGD 2800 - Foundations of International Travel and Tourism or

HMGD 2810 - Introduction to International Sustainable Tourism

and

HMGD 3300 - Hospitality Industry Marketing and Sales

Plus 6 hours selected from

CMHT 4000 - Global Discovery in Merchandising and Hospitality Management

CMHT 4800 - Discovery: Research in Merchandising and Hospitality Management

HFMD 2400 - Introduction to the Furniture Industry

HMGD 3920 - Recent Developments in the Hospitality Industry

MDSE 2490 - Introduction to Apparel Merchandising

MDSE 3250 - Product Development II

MDSE 3850 - Promotions

MDSE 4001 - New York Study Tour for Merchandising and Digital Retailing

MDSE 4002 - Dallas Study Tour for Merchandising and Digital Retailing

MDSE 4003 - Global Discovery: Hong Kong/China

MDSE 4020 - E-Passport: Virtual Study Abroad

MDSE 4080 - Merchandising Ventures

MDSE 4510 - Advanced Buying, Planning and Allocation  
MDSE 4560 - Sustainable Strategies in Merchandising  
MDSE 4850 - Brand Development

Other course requirements

Journalism, 6 hours

JOUR 2000 - Principles of Advertising and Public Relations

JOUR 3040 - Advertising Media Strategy

or

JOUR 4012 - Direct and Interactive Response

Business, 15 hours

ACCT 2010 - Accounting Principles I (Financial Accounting)

DSCI 2710 - Data Analysis with Spreadsheets

LSCM 3960 - Logistics and Supply Chain Management

MKTG 3650 - Foundations of Marketing Practice

MKTG 3720 - Internet Marketing Concepts and Strategy

English sequence

Complete all six hours in the Communication (English Composition and Rhetoric) requirement of the University Core Curriculum.

Additional requirements

Students must complete ECON 1100 and have a minimum of 45 hours completed before being allowed to enroll in the required upper-division business courses. ACCT 2010 and ACCT 2020 must have grades of C or better.

Will change increase total number of hours required for Degree?  Yes  No

Will change increase total number of hours required for Major?  Yes  No

If yes, hours will increase by \_\_\_\_\_ total number of hours.

Change Requested: (Check all that apply)	<input type="checkbox"/>	Title:	<input type="checkbox"/>	Hours:
	<input checked="" type="checkbox"/>	Requirements:	<input type="checkbox"/>	Other _____

**CHANGE TO:** (complete only those categories being changed)

Name/Title (new):

New Requirements

CMHT core, 12 hours

CMHT 2790 - Career Development

CMHT 3950 - Creating Consumer Experiences

CMHT 4750 - Managing a Diverse Workforce (may be used to satisfy the Capstone requirement of the University Core Curriculum)

CMHT 4790 - Internship in Merchandising and Hospitality Management

Justification for change:

CMHT 2790 replaces MDSE 3790 which is being deleted.

Consultation with other colleges/schools/departments affected by change:

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair: \_\_\_\_\_ Date: \_\_\_\_\_

College/School Curriculum  
Committee Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Dean of College/School: Alce Knogler Date: 8/28/15

University Curriculum  
Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council  
(Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_



- Undergraduate  
 Graduate

**XI-C-10**  
**9/2/2015**

Prepared By: Dee K. Knight  
 Phone: 3263

REQUEST FOR  
**CHANGE IN**  
**PROGRAM/ACADEMIC UNIT**

College/School: College of Merchandising, Hospitality & Tourism Catalog Year Effective: 2016  
 Department: Merchandising & Digital Retailing

Academic Program:

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)  
 Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)  
 Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)  
 Option (Career track; leading to certification, license)  
 Minor  
 Academic Unit (Name of college/school/department/institute, etc.)  
 Other \_\_\_\_\_ (CB approved certificate program. Example: Certificate in College of Music)

Name/Title (current):

B.S. Home Furnishings Merchandising

Requirements (cut and paste from current Undergraduate or Graduate Catalog) Page number(s):

Pre-major requirements

- HFMD 2380 - Aesthetics and Environment
- HFMD 2400 - Introduction to the Furniture Industry
- HFMD 2655 - Textiles for Home Furnishings
- 
- MATH 1680 - Elementary Probability and Statistics
- or
- MATH 1681 - Elementary Probability and Statistics with Algebra Review
- 
- Complete the first course of the Composition requirement of the University Core Curriculum
- UNT GPA of 2.5 or higher

Degree requirements

Hours required and general/school requirements

A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree as specified in the "University Core Curriculum" in the Academics section of this catalog and the College of Merchandising, Hospitality and Tourism requirements.

Major requirements

CMHT core, 12 hours

- MDSE 3790 - Pre-Internship Seminar in Merchandising
- CMHT 3950 - Creating Consumer Experiences
- CMHT 4750 - Managing a Diverse Workforce (may be used to satisfy the Capstone requirement of the University Core Curriculum)
- CMHT 4790 - Internship in Merchandising and Hospitality Management

Home furnishings merchandising

A total of 49 hours including the following courses:

- HFMD 2380 - Aesthetics and Environment
- HFMD 2400 - Introduction to the Furniture Industry

- HFMD 2655 - Textiles for Home Furnishings
- HFMD 3355 - Historic and Contemporary Styles of Home Furnishings
- HFMD 3380 - Global Home Furnishings Industry
- HFMD 3405 - Drawing and Planning for Home Furnishings
- HFMD 3410 - CAD for Home Furnishings
- HFMD 3570 - Decorative Accessories Merchandising
- HFMD 4400 - Estimating for Home Furnishings
- HFMD 4660 - Advanced Merchandising Applications
- MDSE 2750 - Consumers in a Global Market
- MDSE 3510 - Profit-Centered Merchandising
- MDSE 3511 - Excel for Merchandising
- MDSE 4080 - Merchandising Ventures

Plus 9 hours selected from

- MDSE 2040 - Visual Merchandising
- MDSE 2350 - Product Development I
- MDSE 2490 - Introduction to Apparel Merchandising
- MDSE 3250 - Product Development II
- MDSE 3650 - Advanced Textiles
- MDSE 3750 - Consumer Studies in Apparel and Home Furnishings
- MDSE 3850 - Promotions
- MDSE 4001 - New York Study Tour for Merchandising and Digital Retailing
- MDSE 4002 - Dallas Study Tour for Merchandising and Digital Retailing
- MDSE 4003 - Global Discovery: Hong Kong/China
- MDSE 4020 - E-Passport: Virtual Study Abroad
- MDSE 4510 - Advanced Buying, Planning and Allocation
- MDSE 4560 - Sustainable Strategies in Merchandising
- MDSE 4850 - Brand Development
- CMHT 4000 - Global Discovery in Merchandising and Hospitality Management
- CMHT 4800 - Discovery: Research in Merchandising and Hospitality Management
- DRTL 2080 - Digital Authoring and Publishing Tools
- DRTL 2090 - Introduction to Digital Retailing
- DRTL 3090 - Consumer Engagement in Digital Channels

Other course requirements

- MATH 1680 - Elementary Probability and Statistics
- or
- MATH 1681 - Elementary Probability and Statistics with Algebra Review

English sequence

Complete all six hours of the Communication (English Composition and Rhetoric) requirement of the University Core Curriculum.

Will change increase total number of hours required for Degree?  Yes  No

Will change increase total number of hours required for Major?  Yes  No

If yes, hours will increase by \_\_\_\_\_ total number of hours.

<b>Change Requested:</b> (Check all that apply)	<input type="checkbox"/>	<b>Title:</b>	<input type="checkbox"/>	<b>Hours:</b>
	<input checked="" type="checkbox"/>	<b>Requirements:</b>	<input type="checkbox"/>	<b>Other</b> _____

**CHANGE TO:** (complete only those categories being changed)

Name/Title (new):

New Requirements

CMHT core, 12 hours

- CMHT 2790 - Career Development
- CMHT 3950 - Creating Consumer Experiences
- CMHT 4750 - Managing a Diverse Workforce (may be used to satisfy the Capstone requirement of the University Core Curriculum)
- CMHT 4790 - Internship in Merchandising and Hospitality Management

Justification for change:

CMHT 2790 is replacing MDSE 3790 which is being deleted.

Consultation with other colleges/schools/departments affected by change:

Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____

**APPROVED:**

Department Chair: \_\_\_\_\_ Date: \_\_\_\_\_

College/School Curriculum  
Committee Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Dean of College/School: Alie Hughes Date: 8-28-15

University Curriculum  
Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council  
(Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

XI-C-11  
9/2/2015

- Undergraduate  
 Graduate

Prepared By: Dee K. Knight  
Phone: 3263

REQUEST FOR  
**CHANGE IN**  
**PROGRAM/ACADEMIC UNIT**

College/School: College of Merchandising, Hospitality & Tourism Catalog Year Effective: 2016  
Department: Merchandising & Digital Retailing

Academic Program:

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)  
 Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)  
 Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)  
 Option (Career track; leading to certification, license)  
 Minor  
 Academic Unit (Name of college/school/department/institute, etc.)  
 Other \_\_\_\_\_ (CB approved certificate program. Example: Certificate in College of Music)

Name/Title (current):

B.S. in Merchandising

Requirements (cut and paste from current Undergraduate or Graduate Catalog) Page number(s):

Pre-major requirements

Minimum grade of C required in each course.

- MDSE 2350 - Product Development I
- MDSE 2490 - Introduction to Apparel Merchandising
- MDSE 2650 - Textiles for Apparel
- 
- MATH 1680 - Elementary Probability and Statistics
- or
- MATH 1681 - Elementary Probability and Statistics with Algebra Review
- 
- Complete the first course of the Composition requirement of the University Core Curriculum
- UNT GPA of 2.5 or higher

Degree requirements

Hours required and general/school requirements

A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree as specified in the "University Core Curriculum" in the Academics section of this catalog and the College of Merchandising, Hospitality and Tourism requirements.

Major requirements

CMHT core, 12 hours

- MDSE 3790 - Pre-Internship Seminar in Merchandising
  - CMHT 3950 - Creating Consumer Experiences
  - CMHT 4750 - Managing a Diverse Workforce (may be used to satisfy the Capstone requirement of the University Core Curriculum)
  - CMHT 4790 - Internship in Merchandising and Hospitality Management
- Merchandising

A total of 49 hours including the following courses:

- MDSE 2350 - Product Development I

- MDSE 2490 - Introduction to Apparel Merchandising
- MDSE 2650 - Textiles for Apparel
- MDSE 2750 - Consumers in a Global Market
- MDSE 3250 - Product Development II
- MDSE 3350 - Historic and Contemporary Styles of Apparel
- MDSE 3370 - Fashion Theory and Trend Analysis
- MDSE 3510 - Profit-Centered Merchandising
- MDSE 3511 - Excel for Merchandising
- MDSE 3750 - Consumer Studies in Apparel and Home Furnishings
- MDSE 4010 - Global Sourcing
- MDSE 4660 - Advanced Merchandising Applications
- DRTL 3090 - Consumer Engagement in Digital Channels

Plus 12 hours to be selected from

- HFMD 2400 - Introduction to the Furniture Industry
- HFMD 3570 - Decorative Accessories Merchandising
- MDSE 2040 - Visual Merchandising
- MDSE 3650 - Advanced Textiles
- MDSE 3850 - Promotions
- MDSE 4001 - New York Study Tour for Merchandising and Digital Retailing
- MDSE 4002 - Dallas Study Tour for Merchandising and Digital Retailing
- MDSE 4003 - Global Discovery: Hong Kong/China
- MDSE 4020 - E-Passport: Virtual Study Abroad
- MDSE 4080 - Merchandising Ventures
- MDSE 4510 - Advanced Buying, Planning and Allocation
- MDSE 4560 - Sustainable Strategies in Merchandising
- MDSE 4850 - Brand Development
- CMHT 4000 - Global Discovery in Merchandising and Hospitality Management
- CMHT 4800 - Discovery: Research in Merchandising and Hospitality Management
- DRTL 2080 - Digital Authoring and Publishing Tools
- DRTL 2090 - Introduction to Digital Retailing
- DRTL 3190 - Digital Retailing Strategies

Other course requirements

- MATH 1680 - Elementary Probability and Statistics
- or
- MATH 1681 - Elementary Probability and Statistics with Algebra Review

English sequence

Complete all six hours of the Communication (English Composition and Rhetoric) requirement of the University Core Curriculum.

Additional requirements

Students must complete ECON 1100, MATH 1680 or MATH 1681 and have a minimum of 45 hours completed before being allowed to enroll in the required upper-division business course. ACCT 2010 and ACCT 2020 must have grades of C or better.

Minor requirements

Two business option minors of 18 hours each:

Option 1 (Business Foundations minor)

- ACCT 2010 - Accounting Principles I (Financial Accounting)
- ACCT 2020 - Accounting Principles II (Managerial Accounting)
- MGMT 3720 - Organizational Behavior
- MKTG 3650 - Foundations of Marketing Practice
- FINA 3770 - Finance

And one of the following

- MGMT 3880 - Business Ethics and Social Responsibility
- MGMT 4470 - Leadership

- LSCM 3960 - Logistics and Supply Chain Management
  - MKTG 4600 - Retailing
- Option 2 (Marketing minor)

If a student chooses Option 2 (marketing minor), 3 of the 6 free elective hours must be ACCT 2010 with a grade of C or better.

- MKTG 3650 - Foundations of Marketing Practice
- LSCM 3960 - Logistics and Supply Chain Management
- LSCM 4360 - Global Alliances and International Supply Chain Management
- LSCM 4530 - E-Logistics in Supply Chain Management
- LSCM 4560 - Business Transportation Management

And one of the following

- MKTG 3010 - Professional Selling
- MKTG 3700 - Marketing Metrics
- MKTG 4520 - Marketing Channels and Strategic Partnerships
- MKTG 4600 - Retailing

Electives

5 hours.

Will change increase total number of hours required for Degree?  Yes  No

Will change increase total number of hours required for Major?  Yes  No

If yes, hours will increase by \_\_\_\_\_ total number of hours.

Change Requested: (Check all that apply)	<input type="checkbox"/>	Title:	<input type="checkbox"/>	Hours:	_____
	<input checked="" type="checkbox"/>	Requirements:	<input type="checkbox"/>	Other	_____

**CHANGE TO:** (complete only those categories being changed)

Name/Title (new):

**New Requirements**

CMHT core, 12 hours

- CMHT 2790 - Career Development
- CMHT 3950 - Creating Consumer Experiences
- CMHT 4750 - Managing a Diverse Workforce (may be used to satisfy the Capstone requirement of the University Core Curriculum)
- CMHT 4790 - Internship in Merchandising and Hospitality Management

Justification for change:

CMHT 2790 is replacing MDSE 3790 which is being deleted.

Consultation with other colleges/schools/departments affected by change:

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
 Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
 Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair: \_\_\_\_\_ Date: \_\_\_\_\_  
 College/School Curriculum  
 Committee Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Dean of College/School: Alce Knight Date: 8-28/2015

University Curriculum  
Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council  
(Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

XI-C-12

9/2/2015

- Undergraduate
- Graduate

Prepared By: Dee K. Knight  
 Phone: 3263

REQUEST FOR  
**CHANGE IN**  
**PROGRAM/ACADEMIC UNIT**

College/School: College of Merchandising, Hospitality & Tourism      Catalog Year Effective: 2016-2017  
 Department: Merchandising & Digital Retailing

Academic Program:

- Degree (Include major as part of name. Example: BS in Engineering Physics - BSEP)
- Major/Professional Field (Name of major separate from degree. Example: BS w/a major in Journalism)
- Concentration (Under major/professional field. Example: BS w/major in Journalism and concentration under major in Broadcast News)
- Option (Career track; leading to certification, license)
- Minor
- Academic Unit (Name of college/school/department/institute, etc.)
- Other \_\_\_\_\_ (CB approved certificate program. Example: Certificate in College of Music)

Name/Title (current):

B.S. in Retailing

Requirements (cut and paste from current Undergraduate or Graduate Catalog)      Page number(s):

If students entering UNT who wish to pursue the Bachelor of Science in Retailing enter as pre-majors. Before applying for major status, pre-majors must complete 30 hours of college course work, with a grade of C or better in each of the following courses:

- MDSE 2490 Introduction to Merchandising
- RETL 2550 Retail Operations
- Math 1680 Elementary Probability and Statistics
- Complete the first course of Composition requirement of the University Core Curriculum
- UNT GPA of 2.5 or better

Degree Requirements

Hours required and general/school requirements.

A minimum of 120 semester hours, of which 42 must be advanced, for fulfillment of degree requirements for the Bachelor of Science degree as specified in the "University Core Curriculum" in the Academics section of this catalog and the College of Merchandising, Hospitality and Tourism requirements.

Major requirements:

CMHT core, 12 hours

- MDSE 3790 Pre-Internship Seminar
- CMHT 3950 Creating Consumer Experiences
- CMHT 4750 Managing a Diverse Workforce (may be used to satisfy the Capstone requirement of the University Core Curriculum)
- CMHT 4790 Internship in Retailing

Retailing (45 hours including the following)

Retail Specialization (36 hours)



MDSE 2490 Introduction to Retail Merchandising  
 RETL 2550 Retail Operations  
 MDSE 2750 Consumers in a Global Market  
 DRTL 3090 Consumer Engagement in Digital Channels  
 MDSE 3510 Profit-Centered Merchandising  
 MDSE 3750 Consumer Studies  
 RETL 3950 Visual Merchandising and Promotions  
 RETL 3880 Profit-Centered Retailing  
 MDSE 4010 Global Sourcing  
 RETL 4880 Omni-channel Retail Strategies  
 MDSE 4660 Advanced Applications  
 RETL 4850 Brand Development

Electives (9 hours, including a maximum of 3 hours in study tours)

MDSE 2350 Product Development I  
 MDSE 3250 Product Development II  
 MDSE 4800 Research in Merchandising and Hospitality Management  
 DRTL 3190 Digital Retailing Strategies  
 MDSE 4001 New York Study Tour  
 MDSE 4002 Dallas Study Tour  
 MDSE 4003 Global Discovery Hong Kong/Beijing  
 MDSE 4004 Global Discovery London/Paris  
 MDSE 4510 Advanced Buying, Planning and Allocation  
 HFMD 3570 Decorative Accessories  
 MGMT 3850 Entrepreneurship  
 GEOG 4220 Applied Retail Geography

Business Focus (15 Hours, with a grade of C or better)

ECON 1100 Microeconomics  
 ACCT 2010 ACCT Principles I (Prerequisite ECON 1100, MATH 1100 or higher)  
 MKTG 3010 Professional Selling  
 MGMT 3860 Human Resource Management  
 MGMT 4470 Leadership

University Core (42 Hours)

Free Electives (6 Hours)

Total Credit Hours – 120

Will change increase total number of hours required for Degree?  Yes  No

Will change increase total number of hours required for Major?  Yes  No

If yes, hours will increase by \_\_\_\_\_ total number of hours.

<b>Change Requested:</b> (Check all that apply)	<input type="checkbox"/>	<b>Title:</b>	<input type="checkbox"/>	<b>Hours:</b>
	<input checked="" type="checkbox"/>	<b>Requirements:</b>	<input type="checkbox"/>	<b>Other</b> _____

**CHANGE TO:** (complete only those categories being changed)

Name/Title (new):

New Requirements

CMHT core, 12 hours  
 CMHT 2790 - Career Development  
 CMHT 3950 - Creating Consumer Experiences  
 CMHT 4750 - Managing a Diverse Workforce (may be used to satisfy the Capstone requirement of the University Core Curriculum)  
 CMHT 4790 - Internship in Retailing

Justification for change:

CMHT 2790 replaces MDSE 3790 that was deleted from the curriculum.

Consultation with other colleges/schools/departments affected by change:

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair: \_\_\_\_\_ Date: \_\_\_\_\_

College/School Curriculum

Committee Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Dean of College/School: Alie Kuegler Date: 8-28-15

University Curriculum

Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council

(Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

XI-D-1

9/2/2015

Undergraduate  
 Graduate

Prepared By: Collins, J  
Phone: 3422

REQUEST FOR  
**CHANGE IN EXISTING COURSE**  
(NOT in the Core Curriculum)

College/School: Education Catalog Year Effective: 2016-2017  
Department: Kinesiology, Health Promotion, and Recreation

Subject Prefix: RECR Course Number: 3500 Semester Credit Hours: 3  
Hours Per Week: 0 Lecture  
Title (current): Foundations of Therapeutic Recreation 0 Lab  
Short Course Title (current): FOUNDATIONS OF TR \_\_\_\_\_ Recitation  
\_\_\_\_\_ Other

Topics Course?  Yes  No Repeated for credit as topics vary?  Yes  No Maximum total # of hours allowed: 3

Catalog Description (current):

In-depth study of concepts associated with the practice of therapeutic recreation, including history, philosophy, professional development and medical terminology, as well as characteristics of illness, disease and disability. Overview of the process of therapeutic recreation, including assessing, planning, implementing and evaluating.

Prerequisite(s) (current):

None

<b>Change Requested:</b> (Check all that apply)	<b>Course Title:</b>	<input type="checkbox"/>	<b>Description:</b>	<input type="checkbox"/>
	<b>Short Course Title:</b>	<input type="checkbox"/>	<b>Prerequisite:</b>	<input type="checkbox"/>
	<b>Prefix:</b>	<input checked="" type="checkbox"/>	<b>Semester Credit Hours:</b>	<input type="checkbox"/>
	<b>Course Number:</b>	<input type="checkbox"/>	<b>Contact Hours:</b>	<input type="checkbox"/>
	<b>Add Cross-Listing:</b>	<input type="checkbox"/>	<b>Delete Cross-Listing:</b>	<input type="checkbox"/>

**CHANGE TO:** (complete only those categories being changed)

Subject Prefix: RESM Course Number: \_\_\_\_\_ Semester Credit Hours: \_\_\_\_\_  
Hours Per Week: \_\_\_\_\_ Lecture  
Title (new): \_\_\_\_\_ Lab  
Short Course Title (new): \_\_\_\_\_ Recitation  
(maximum 22 characters including spaces) \_\_\_\_\_ Other

Catalog Description (new):

Prerequisite(s) (new):

If course is cross-listed, indicate below:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_  
Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

Justification for change:

To better align with the Program's name that was changed to Recreation, Event, and Sport Management.

Consultation with other departments affected by proposed change(s):

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair           *Allen J.*           Date:           *6-29-15*          

College/School Curriculum  
Committee Chair:           *Bertina H. Combes*           Date:           *7-16-15*          

Dean of College/School:           *Bertina H. Combes*           Date:           *7-16-15*          

University Curriculum  
Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council  
(Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

# XI-D-2

Undergraduate **9/2/2015**  
 Graduate

Prepared By: Collins, J  
Phone: 3422

## REQUEST FOR CHANGE IN EXISTING COURSE (NOT in the Core Curriculum)

College/School: Education Catalog Year Effective: 2016-2017  
Department: Kinesiology, Health Promotion, and Recreation

Subject Prefix: RECR Course Number: 4560 Semester Credit Hours: 3  
Hours Per Week: 0 Lecture  
Title (current): Therapeutic Recreation Program Planning 0 Lab  
Short Course Title (current): TR PROG PLAN \_\_\_\_\_ Recitation  
\_\_\_\_\_ Other

Topics Course?  Yes  No Repeated for credit as topics vary?  Yes  No Maximum total # of hours allowed: 3

### Catalog Description (current):

Study of current practices used in therapeutic recreation service design and delivery. Examines various service delivery systems, models of therapeutic recreation, and standards of practice. Emphasizes a systematic approach to individualized and comprehensive therapeutic recreation planning.

### Prerequisite(s) (current):

None

Change Requested: (Check all that apply)	Course Title:	<input type="checkbox"/>	Description:	<input type="checkbox"/>
	Short Course Title:	<input type="checkbox"/>	Prerequisite:	<input type="checkbox"/>
	Prefix:	<input checked="" type="checkbox"/>	Semester Credit Hours:	<input type="checkbox"/>
	Course Number:	<input type="checkbox"/>	Contact Hours:	<input type="checkbox"/>
	Add Cross-Listing:	<input type="checkbox"/>	Delete Cross-Listing:	<input type="checkbox"/>

### CHANGE TO: (complete only those categories being changed)

Subject Prefix: RESM Course Number: \_\_\_\_\_ Semester Credit Hours: \_\_\_\_\_  
Hours Per Week: \_\_\_\_\_ Lecture  
Title (new): \_\_\_\_\_ \_\_\_\_\_ Lab  
Short Course Title (new): \_\_\_\_\_ \_\_\_\_\_ Recitation  
(maximum 22 characters including spaces) \_\_\_\_\_ Other

### Catalog Description (new):

### Prerequisite(s) (new):

If course is cross-listed, indicate below:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_  
Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

### Justification for change:

To better align with the Program's name that was changed to Recreation, Event, and Sport Management.

Consultation with other departments affected by proposed change(s):

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair *Allen J.* Date: *6-29-15*

College/School Curriculum  
Committee Chair: *Bertina H. Combes* Date: *7-16-15*

Dean of College/School: *Bertina H. Combes* Date: *7-16-15*

University Curriculum  
Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council  
(Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

XI-D-3

Undergraduate  
 Graduate

9/2/2015

Prepared By: Collins, J  
Phone: 3422

REQUEST FOR  
**CHANGE IN EXISTING COURSE**  
(NOT in the Core Curriculum)

College/School: Education Catalog Year Effective: 2016-2017  
Department: Kinesiology, Health Promotion, and Recreation

Subject Prefix: RECR Course Number: 4760 Semester Credit Hours: 3  
Hours Per Week: 0 Lecture  
Title (current): Facilitation Techniques in Therapeutic Recreation 0 Lab  
Short Course Title (current): FACIL TECH IN TR Recitation  
Other

Topics Course?  Yes  No Repeated for credit as topics vary?  Yes  No Maximum total # of hours allowed: 3

Catalog Description (current):

In-depth study and application of facilitation techniques for clients in therapeutic recreation programs. A review of various techniques including leisure education, transactional analysis, reality therapy, behavior modification, values clarification, assertiveness training, relaxation therapy, reality orientation, remotivation, activities therapies and therapeutic relationships.

Prerequisite(s) (current):

None

Change Requested: (Check all that apply)	Course Title:	<input type="checkbox"/>	Description:	<input type="checkbox"/>
	Short Course Title:	<input type="checkbox"/>	Prerequisite:	<input type="checkbox"/>
	Prefix:	<input checked="" type="checkbox"/>	Semester Credit Hours:	<input type="checkbox"/>
	Course Number:	<input type="checkbox"/>	Contact Hours:	<input type="checkbox"/>
	Add Cross-Listing:	<input type="checkbox"/>	Delete Cross-Listing:	<input type="checkbox"/>

**CHANGE TO:** (complete only those categories being changed)

Subject Prefix: RESM Course Number: Semester Credit Hours:  
Hours Per Week: Lecture  
Title (new): Lab  
Short Course Title (new): Recitation  
(maximum 22 characters including spaces) Other

Catalog Description (new):

Prerequisite(s) (new):

If course is cross-listed, indicate below:

Department: Subject Prefix/Course Number:  
Department: Subject Prefix/Course Number:

Justification for change:

To better align with the Program's name that was changed to Recreation, Event, and Sport Management.

Consultation with other departments affected by proposed change(s):

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair           *all J.*           Date:           6-25-15          

College/School Curriculum  
Committee Chair:           *Bertina H. Combes*           Date:           7-16-15          

Dean of College/School:           *Bertina H. Combes*           Date:           7-16-15          

University Curriculum  
Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council  
(Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_



XI-D-4  
9/2/2015

Undergraduate  
 Graduate

Prepared By: Patricia Cukor-Avila  
Phone: 565-4552

REQUEST FOR  
**CHANGE IN EXISTING COURSE**  
(NOT in the Core Curriculum)

College/School: College of Information Catalog Year Effective: 2016-2017  
Department: Linguistics Program

Subject Prefix: LING Course Number: 4800 Semester Credit Hours: 3  
Hours Per Week: 3 Lecture

Title (current): Special Seminar in Linguistics Lab  
Short Course Title (current): Seminar in Linguistics Recitation  
Other

Topics Course?  Yes  No Repeated for credit as topics vary?  Yes  No Maximum total # of hours allowed: \_\_\_\_\_

Catalog Description (current):

Study of linguistics that extends scope of traditional offerings.

Prerequisite(s) (current):

Prerequisite(s): LING 3060

Change Requested: (Check all that apply)	Course Title:	<input type="checkbox"/>	Description:	<input type="checkbox"/>
	Short Course Title:	<input type="checkbox"/>	Prerequisite:	<input checked="" type="checkbox"/>
	Prefix:	<input type="checkbox"/>	Semester Credit Hours:	<input type="checkbox"/>
	Course Number:	<input type="checkbox"/>	Contact Hours:	<input type="checkbox"/>
	Add Cross-Listing:	<input type="checkbox"/>	Delete Cross-Listing:	<input type="checkbox"/>

**CHANGE TO:** (complete only those categories being changed)

Subject Prefix: \_\_\_\_\_ Course Number: \_\_\_\_\_ Semester Credit Hours: \_\_\_\_\_  
Hours Per Week: \_\_\_\_\_ Lecture

Title (new): \_\_\_\_\_ Lab  
Short Course Title (new): \_\_\_\_\_ Recitation  
(maximum 22 characters including spaces) Other

Catalog Description (new):

Prerequisite(s) (new):

LING 3070. Students who have received credit for LING 3060 with a grade of A prior to declaring a major in linguistics may substitute LING 3060 for LING 3070; or consent of department.

If course is cross-listed, indicate below:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_  
Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

Justification for change:

Clarification of catalog prerequisite.

Consultation with other departments affected by proposed change(s):

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair Patricia Curran-Arile Date: 6/19/15  
College/School Curriculum  
Committee Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Dean of College/School: Herman L. Fotten Date: 06-22-15

University Curriculum  
Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_  
Graduate Council  
(Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

XI-D-5  
9/2/2015

Undergraduate  
 Graduate

Prepared By: Dee Knight  
Phone: 3263

REQUEST FOR  
**CHANGE IN EXISTING COURSE**  
(NOT in the Core Curriculum)

College/School: College of Merchandising, Hospitality & Tourism Catalog Year Effective: 2016-2017  
Department: Merchandising & Digital Retailing

Subject Prefix: HMGT Course Number: 2790 Semester Credit Hours: 3  
Hours Per Week: 3 Lecture

Title (current): Career Development in Hospitality Lab  
Short Course Title (current): HOSP MGMT CAREER DEV Recitation  
Other

Topics Course?  Yes  No Repeated for credit as topics vary?  Yes  No Maximum total # of hours allowed: 3

Catalog Description (current):

Examines the impact of business environments on personal and career effectiveness in the hospitality management field. Topics include effective business communication, ethical decision making and leadership development. Applies toward hospitality pre-major requirements.

Prerequisite(s) (current):

HMGT 1500 (may be taken concurrently).

Change Requested: (Check all that apply)	Course Title:	<input checked="" type="checkbox"/>	Description:	<input checked="" type="checkbox"/>
	Short Course Title:	<input checked="" type="checkbox"/>	Prerequisite:	<input checked="" type="checkbox"/>
	Prefix:	<input checked="" type="checkbox"/>	Semester Credit Hours:	<input type="checkbox"/>
	Course Number:	<input checked="" type="checkbox"/>	Contact Hours:	<input type="checkbox"/>
	Add Cross-Listing:	<input type="checkbox"/>	Delete Cross-Listing:	<input type="checkbox"/>

**CHANGE TO:** (complete only those categories being changed)

Subject Prefix: CMHT Course Number: 2790 Semester Credit Hours: \_\_\_\_\_  
Hours Per Week: \_\_\_\_\_ Lecture

Title (new): Career Development Lab  
Short Course Title (new): CAREER DEV Recitation  
(maximum 22 characters including spaces) Other

Catalog Description (new):

Examines the impact of business environments on personal and career effectiveness in the hospitality, retail, and merchandising fields. Topics include effective business communication, ethical decision making and leadership development.

Prerequisite(s) (new):

One of the following that may be taken concurrently: HMGT 1500, DRTL 2090, HFMH 2400, MDSE 2490

If course is cross-listed, indicate below:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_  
Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

Justification for change:

College Efficiency

Consultation with other departments affected by proposed change(s):

Department: <u>HTM</u>	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____

**APPROVED:**

Department Chair <u>Alec Knight for Lt Keni</u>	Date: <u>8-19-15</u>
---	----------------------

College/School Curriculum <u>(He signed original)</u>	Date: <u>8.19.15</u>
Committee Chair: <u>D. De W. Deen</u>	

Dean of College/School: <u>Alec Knight</u>	Date: <u>8-19-15</u>
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University Curriculum Committee (VPAA): _____	Date: _____
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Graduate Council (Dean Graduate School): _____	Date: _____
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Undergraduate **XI-D-6**  
 Graduate **9/2/2015**

Prepared By: Linda Holloway  
 Phone: 3629

REQUEST FOR  
**CHANGE IN EXISTING COURSE**  
 (NOT in the Core Curriculum)

College/School: PACS Catalog Year Effective: 2016  
 Department: Disability and Addiction Rehabilitation

Subject Prefix: RHAB Course Number: 2575 Semester Credit Hours: 3  
 Hours Per Week: \_\_\_\_\_ Lecture

Title (current): Introduction to Drug Abuse and Addiction \_\_\_\_\_ Lab  
 Short Course Title (current): INTRO TO DRUG ABUSE \_\_\_\_\_ Recitation  
 \_\_\_\_\_ Other

Topics Course?  Yes  No Repeated for credit as topics vary?  Yes  No Maximum total # of hours allowed: \_\_\_\_\_

Catalog Description (current):

Examines the meaning of addiction in modern society, taking an interdisciplinary view of its causes and the effects of commonly abused drugs and the impact of abuse/addiction on the individual and society.

Prerequisite(s) (current):

None

Change Requested: (Check all that apply)	Course Title:	<input checked="" type="checkbox"/>	Description:	<input checked="" type="checkbox"/>
	Short Course Title:	<input checked="" type="checkbox"/>	Prerequisite:	<input type="checkbox"/>
	Prefix:	<input type="checkbox"/>	Semester Credit Hours:	<input type="checkbox"/>
	Course Number:	<input type="checkbox"/>	Contact Hours:	<input type="checkbox"/>
	Add Cross-Listing:	<input type="checkbox"/>	Delete Cross-Listing:	<input type="checkbox"/>

**CHANGE TO:** (complete only those categories being changed)

Subject Prefix: \_\_\_\_\_ Course Number: \_\_\_\_\_ Semester Credit Hours: \_\_\_\_\_  
 Hours Per Week: \_\_\_\_\_ Lecture

Title (new): Introduction to Drugs & Addictions \_\_\_\_\_ Lab  
 Short Course Title (new): INTRO DRUGS & ADDICT \_\_\_\_\_ Recitation  
 (maximum 22 characters including spaces) \_\_\_\_\_ Other

Catalog Description (new):

Examines the meaning of substance use and addiction in modern society, taking an interdisciplinary view of its causes and the effects of commonly used drugs and the impact of substance use/addiction on the individual and society.

Prerequisite(s) (new):

\_\_\_\_\_

If course is cross-listed, indicate below:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_  
 Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

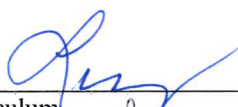
Justification for change:

Changes the title from substance abuse to substance use to reflect current terminology used in the Diagnostic and Statistical Manual of Mental Disorder (DSM) -5 (2015).

Consultation with other departments affected by proposed change(s):

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair  Date: 5/10/15  
College/School Curriculum Committee Chair: Joseph K. Sielenski Date: 5/14/15

Dean of College/School:  Date: 5/19/15

University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_  
Graduate Council (Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

- Undergraduate  
 Graduate

**XI-D-7**  
**9/2/2015**

Prepared By: Linda Holloway  
 Phone: 3629

REQUEST FOR  
**CHANGE IN EXISTING COURSE**  
 (NOT in the Core Curriculum)

College/School: PACS Catalog Year Effective: 2016  
 Department: Disability and Addiction Rehabilitation

Subject Prefix: RHAB Course Number: 3975 Semester Credit Hours: 3  
 Hours Per Week: \_\_\_\_\_

Title (current): Addictions \_\_\_\_\_  Lecture  
 Short Course Title (current): ADDICTIONS \_\_\_\_\_  Lab  
 \_\_\_\_\_  Recitation  
 \_\_\_\_\_  Other

Topics Course?  Yes  No Repeated for credit as topics vary?  Yes  No Maximum total # of hours allowed: \_\_\_\_\_

Catalog Description (current):

Examines the relationship of substance abuse and addiction to individual functioning and health, social welfare, criminality, and family life. Reviews the history of drug use, control and treatment as well as modern methods of treatment.

Prerequisite(s) (current):

None

Change Requested: (Check all that apply)	Course Title: Short Course Title: Prefix: Course Number: Add Cross-Listing:	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Description: Prerequisite: Semester Credit Hours: Contact Hours: Delete Cross-Listing:	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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**CHANGE TO:** (complete only those categories being changed)

Subject Prefix: \_\_\_\_\_ Course Number: \_\_\_\_\_ Semester Credit Hours: \_\_\_\_\_  
 Hours Per Week: \_\_\_\_\_

Title (new): \_\_\_\_\_  Lecture  
 Short Course Title (new): \_\_\_\_\_  Lab  
 \_\_\_\_\_  Recitation  
 \_\_\_\_\_  Other

Catalog Description (new):

Examines the relationship of substance use and addiction to individual functioning and health, social welfare, and family life. Reviews the origins, effects and treatment of addictive behaviors.

Prerequisite(s) (new):

None

If course is cross-listed, indicate below:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_  
 Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

Justification for change:


Changes the description from substance abuse to substance use to reflect current terminology used in the Diagnostic and Statistical Manual of Mental Disorder (DSM) -5 (2015).


Consultation with other departments affected by proposed change(s):

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair  Date: 5/8/15

College/School Curriculum Committee Chair:  Date: 5/19/15

Dean of College/School:  Date: 5/19/15

University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council (Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_



XI-D-8

9/2/2015

Undergraduate  
 Graduate

Prepared By: Linda Holloway  
Phone: 3629

REQUEST FOR  
**CHANGE IN EXISTING COURSE**  
(NOT in the Core Curriculum)

College/School: PACS Catalog Year Effective: 2016  
Department: Disability and Addiction Rehabilitation

Subject Prefix: RHAB Course Number: 4010 Semester Credit Hours: 3  
Hours Per Week: \_\_\_\_\_

Title (current): Substance Abuse Treatment \_\_\_\_\_  
Short Course Title (current): \_\_\_\_\_  
\_\_\_\_\_ Lecture  
\_\_\_\_\_ Lab  
\_\_\_\_\_ Recitation  
\_\_\_\_\_ Other

Topics Course?  Yes  No Repeated for credit as topics vary?  Yes  No Maximum total # of hours allowed: \_\_\_\_\_

Catalog Description (current):

Addresses the phases and processes used in the treatment of addiction. Covers a range of perspectives on treatment including emotional, cognitive, legal, social, family and systemic interventions as well as relapse prevention.

Prerequisite(s) (current):

None

Change Requested: (Check all that apply)	Course Title:	<input checked="" type="checkbox"/>	Description:	<input type="checkbox"/>
	Short Course Title:	<input checked="" type="checkbox"/>	Prerequisite:	<input type="checkbox"/>
	Prefix:	<input type="checkbox"/>	Semester Credit Hours:	<input type="checkbox"/>
	Course Number:	<input type="checkbox"/>	Contact Hours:	<input type="checkbox"/>
	Add Cross-Listing:	<input type="checkbox"/>	Delete Cross-Listing:	<input type="checkbox"/>

**CHANGE TO:** (complete only those categories being changed)

Subject Prefix: \_\_\_\_\_ Course Number: \_\_\_\_\_ Semester Credit Hours: \_\_\_\_\_  
Hours Per Week: \_\_\_\_\_

Title (new): Substance Use Disorder Treatment \_\_\_\_\_  
Short Course Title (new): SUB USE DISOR TREATMNT \_\_\_\_\_  
(maximum 22 characters including spaces)  
\_\_\_\_\_ Lecture  
\_\_\_\_\_ Lab  
\_\_\_\_\_ Recitation  
\_\_\_\_\_ Other

Catalog Description (new):

Prerequisite(s) (new):

None

If course is cross-listed, indicate below:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_  
Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

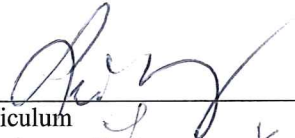

Justification for change:

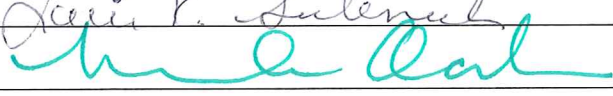
Changes the title from substance abuse to substance use to reflect current terminology used in the Diagnostic and Statistical Manual of Mental Disorder (DSM) -5 (2015).

Consultation with other departments affected by proposed change(s):

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair  Date: 5/8/15  
College/School Curriculum  
Committee Chair:  Date: 5/19/15

Dean of College/School:  Date: 5/19/15

University Curriculum  
Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_  
Graduate Council  
(Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

XI-D-9  
9/2/2015

Undergraduate  
 Graduate

Prepared By: Linda Holloway  
Phone: 3629

REQUEST FOR  
**CHANGE IN EXISTING COURSE**  
(NOT in the Core Curriculum)

College/School: PACS Catalog Year Effective: 2016  
Department: Disability and Addiction Rehabilitation

Subject Prefix: RHAB Course Number: 4075 Semester Credit Hours: 3  
Hours Per Week: \_\_\_\_\_ Lecture

Title (current): Drugs and Alcohol \_\_\_\_\_ Lab  
Short Course Title (current): \_\_\_\_\_ Recitation  
\_\_\_\_\_ Other

Topics Course?  Yes  No Repeated for credit as topics vary?  Yes  No Maximum total # of hours allowed: \_\_\_\_\_

Catalog Description (current):  
Covers the psychological, biological and behavioral causes and effects of substance abuse and addiction with particular focus on the impact of alcohol, cannabis, nicotine, opiates, stimulants, depressants and hallucinogens on mind, body and behavior.

Prerequisite(s) (current):  
None

Change Requested: (Check all that apply)	Course Title:	<input type="checkbox"/>	Description:	<input checked="" type="checkbox"/>
	Short Course Title:	<input type="checkbox"/>	Prerequisite:	<input type="checkbox"/>
	Prefix:	<input type="checkbox"/>	Semester Credit Hours:	<input type="checkbox"/>
	Course Number:	<input type="checkbox"/>	Contact Hours:	<input type="checkbox"/>
	Add Cross-Listing:	<input type="checkbox"/>	Delete Cross-Listing:	<input type="checkbox"/>

**CHANGE TO:** (complete only those categories being changed)

Subject Prefix: \_\_\_\_\_ Course Number: \_\_\_\_\_ Semester Credit Hours: \_\_\_\_\_  
Hours Per Week: \_\_\_\_\_ Lecture

Title (new): \_\_\_\_\_ Lab  
Short Course Title (new): \_\_\_\_\_ Recitation  
(maximum 22 characters including spaces) \_\_\_\_\_ Other

Catalog Description (new):  
Covers the psychological, biological and behavioral effects of substance use and addiction with particular focus on the impact of alcohol, cannabis, nicotine, opiates, stimulants, depressants and hallucinogens on mind, body and behavior.

Prerequisite(s) (new):  
None

If course is cross-listed, indicate below:  
Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_  
Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

Justification for change:  
Changes the description from substance abuse to substance use to reflect current terminology used in the Diagnostic and Statistical Manual of Mental Disorder (DSM) -5 (2015).

Consultation with other departments affected by proposed change(s):

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair *[Signature]* Date: 5/8/15

College/School Curriculum Committee Chair: *[Signature]* Date: 5/19/15

Dean of College/School: *[Signature]* Date: 5/19/15

University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council (Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

XI-D-10

9/2/2015

- Undergraduate
- Graduate

Prepared By: Linda Holloway  
 Phone: 3629

REQUEST FOR  
**CHANGE IN EXISTING COURSE**  
 (NOT in the Core Curriculum)

College/School: PACS Catalog Year Effective: 2016  
 Department: Disability and Addiction Rehabilitation

Subject Prefix: RHAB Course Number: 4175 Semester Credit Hours: 3  
 Hours Per Week: \_\_\_\_\_ Lecture \_\_\_\_\_

Title (current): Addiction Treatment Models \_\_\_\_\_ Lab \_\_\_\_\_  
 Short Course Title (current): \_\_\_\_\_ Recitation \_\_\_\_\_  
 \_\_\_\_\_ Other \_\_\_\_\_

Topics Course?  Yes  No Repeated for credit as topics vary?  Yes  No Maximum total # of hours allowed: \_\_\_\_\_

Catalog Description (current):

Provides an overview of treatment strategies used in the treatment of alcohol/drug abuse and dependence. Examines basic chemical dependency treatment service delivery systems within the context of alcohol and other drug abuse counseling theory.

Prerequisite(s) (current):

None

<b>Change Requested:</b> (Check all that apply)	<b>Course Title:</b>	<input type="checkbox"/>	<b>Description:</b>	<input checked="" type="checkbox"/>
	<b>Short Course Title:</b>	<input type="checkbox"/>	<b>Prerequisite:</b>	<input type="checkbox"/>
	<b>Prefix:</b>	<input type="checkbox"/>	<b>Semester Credit Hours:</b>	<input type="checkbox"/>
	<b>Course Number:</b>	<input type="checkbox"/>	<b>Contact Hours:</b>	<input type="checkbox"/>
	<b>Add Cross-Listing:</b>	<input type="checkbox"/>	<b>Delete Cross-Listing:</b>	<input type="checkbox"/>

**CHANGE TO:** (complete only those categories being changed)

Subject Prefix: \_\_\_\_\_ Course Number: \_\_\_\_\_ Semester Credit Hours: \_\_\_\_\_  
 Hours Per Week: \_\_\_\_\_ Lecture \_\_\_\_\_

Title (new): \_\_\_\_\_ Lab \_\_\_\_\_  
 Short Course Title (new): \_\_\_\_\_ Recitation \_\_\_\_\_  
 (maximum 22 characters including spaces) \_\_\_\_\_ Other \_\_\_\_\_

Catalog Description (new):

Provides an overview of treatment strategies used in the treatment of alcohol/drug use and dependence. Examines basic chemical dependency treatment service delivery systems within the context of alcohol and other drug use counseling theory.

Prerequisite(s) (new):

None

If course is cross-listed, indicate below:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_  
 Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

Justification for change:

Changes the description from substance abuse to substance use to reflect current terminology used in the Diagnostic

and Statistical Manual of Mental Disorder (DSM) -5 (2015).

Consultation with other departments affected by proposed change(s):

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair *[Signature]* Date: 5/8/15

College/School Curriculum  
Committee Chair: *[Signature]* Date: 5/19/15

Dean of College/School: *[Signature]* Date: 5/19/15

University Curriculum  
Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council  
(Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

XI-D-11  
9/2/2015

Undergraduate  
 Graduate

Prepared By: Linda Holloway  
Phone: 3629

REQUEST FOR  
**CHANGE IN EXISTING COURSE**  
(NOT in the Core Curriculum)

College/School: PACS Catalog Year Effective: 2016  
Department: Disability and Addiction Rehabilitation

Subject Prefix: RHAB Course Number: 4275 Semester Credit Hours: 3  
Hours Per Week: \_\_\_\_\_ Lecture

Title (current): Alcohol, Drugs and Disability \_\_\_\_\_ Lab  
Short Course Title (current): \_\_\_\_\_ Recitation  
\_\_\_\_\_ Other

Topics Course?  Yes  No Repeated for credit as topics vary?  Yes  No Maximum total # of hours allowed: \_\_\_\_\_

Catalog Description (current):

Examines the biological, psychological and systemic nature of substance abuse and addiction, their overlap with other mental and physical disabilities, and relationship to the process of rehabilitation.

Prerequisite(s) (current):

None

Change Requested: (Check all that apply)	Course Title:	<input type="checkbox"/>	Description:	<input checked="" type="checkbox"/>
	Short Course Title:	<input type="checkbox"/>	Prerequisite:	<input type="checkbox"/>
	Prefix:	<input type="checkbox"/>	Semester Credit Hours:	<input type="checkbox"/>
	Course Number:	<input type="checkbox"/>	Contact Hours:	<input type="checkbox"/>
	Add Cross-Listing:	<input type="checkbox"/>	Delete Cross-Listing:	<input type="checkbox"/>

**CHANGE TO:** (complete only those categories being changed)

Subject Prefix: \_\_\_\_\_ Course Number: \_\_\_\_\_ Semester Credit Hours: \_\_\_\_\_  
Hours Per Week: \_\_\_\_\_ Lecture

Title (new): \_\_\_\_\_ Lab  
Short Course Title (new): \_\_\_\_\_ Recitation  
(maximum 22 characters including spaces) \_\_\_\_\_ Other

Catalog Description (new):

Examines the biological, psychological and systemic nature of substance use and addiction, their overlap with other mental and physical disabilities, and relationship to the process of rehabilitation.

Prerequisite(s) (new):

None

If course is cross-listed, indicate below:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_  
Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

Justification for change:

Changes the description from substance abuse to substance use to reflect current terminology used in the Diagnostic and Statistical Manual of Mental Disorder (DSM) -5 (2015).

Consultation with other departments affected by proposed change(s):

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair *[Signature]* Date: 5/8/15

College/School Curriculum  
Committee Chair: *[Signature]* Date: 5/19/15

Dean of College/School: *[Signature]* Date: 5/19/15

University Curriculum  
Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council  
(Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

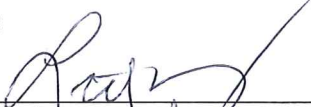


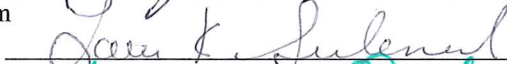


Consultation with other departments affected by proposed change(s):

Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____

**APPROVED:**

Department Chair  Date: 5/8/15

College/School Curriculum Committee Chair:  Date: 5/19/15

Dean of College/School:  Date: 5/19/15

University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council (Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

XI-D-13

9/2/2015

Undergraduate  
 Graduate

Prepared By: Linda Holloway  
Phone: 3629

REQUEST FOR  
**CHANGE IN EXISTING COURSE**  
(NOT in the Core Curriculum)

College/School: PACS Catalog Year Effective: 2016  
Department: Disability and Addiction Rehabilitation

Subject Prefix: RHAB Course Number: 4575 Semester Credit Hours: 3  
Hours Per Week: \_\_\_\_\_ Lecture

Title (current): Current Issues in Substance Use Disorders \_\_\_\_\_ Lab  
Short Course Title (current): Current Issues \_\_\_\_\_ Recitation  
\_\_\_\_\_ Other

Topics Course?  Yes  No Repeated for credit as topics vary?  Yes  No Maximum total # of hours allowed: \_\_\_\_\_

Catalog Description (current):

Current issues in chemical dependency are explored using various types of research reports and other professional literature. These sources are used to help students understand the role of research in developing programs, formulating policies and evaluating one's practice. Students become critical consumers of professional literature as they develop specialized expertise on specific problems, groups or practices used in treating addictions and substance abuse.

Prerequisite(s) (current):

None

Change Requested: (Check all that apply)	Course Title:	<input type="checkbox"/>	Description:	<input checked="" type="checkbox"/>
	Short Course Title:	<input type="checkbox"/>	Prerequisite:	<input type="checkbox"/>
	Prefix:	<input type="checkbox"/>	Semester Credit Hours:	<input type="checkbox"/>
	Course Number:	<input type="checkbox"/>	Contact Hours:	<input type="checkbox"/>
	Add Cross-Listing:	<input type="checkbox"/>	Delete Cross-Listing:	<input type="checkbox"/>

**CHANGE TO:** (complete only those categories being changed)

Subject Prefix: \_\_\_\_\_ Course Number: \_\_\_\_\_ Semester Credit Hours: \_\_\_\_\_  
Hours Per Week: \_\_\_\_\_ Lecture

Title (new): \_\_\_\_\_ Lab  
Short Course Title (new): \_\_\_\_\_ Recitation  
(maximum 22 characters including spaces) \_\_\_\_\_ Other

Catalog Description (new):

Current issues in substance use disorders are explored using various types of research reports and other professional literature. These sources are used to help students understand the role of research in developing programs, formulating policies and evaluating one's practice. Students become critical consumers of professional literature as they develop specialized expertise on specific problems, groups or practices used in treating addictions and substance use disorders.

Prerequisite(s) (new):

If course is cross-listed, indicate below:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_  
Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

Justification for change:

Changes the title from substance abuse to substance use to reflect current terminology used in the Diagnostic and Statistical Manual of Mental Disorder (DSM) -5 (2015).

Consultation with other departments affected by proposed change(s):

Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair *[Signature]* Date: 5/8/15

College/School Curriculum  
Committee Chair: *[Signature]* Date: 5/19/15

Dean of College/School: *[Signature]* Date: 5/19/15

University Curriculum  
Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council  
(Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

XI-D-14

9/2/2015

- Undergraduate
- Graduate

Prepared By: L. Holloway  
 Phone: 3629

REQUEST FOR  
**CHANGE IN EXISTING COURSE**  
 (NOT in the Core Curriculum)

College/School: PACSe Catalog Year Effective: 2016  
 Department: Disabiity and Addiction Rehabilitation

Subject Prefix: RHAB Course Number: 4881 Semester Credit Hours: 06  
 Hours Per Week: 03 Lecture  
D Lab  
     Recitation  
     Other

Title (current): Addictions Practicum  
 Short Course Title (current): ADDICT PRACTICUM

Topics Course?  Yes  No Repeated for credit as topics vary?  Yes  No Maximum total # of hours allowed: \_\_\_\_\_

Catalog Description (current):

Practical experience in a supervised chemical dependency setting aimed at the integration of theory and practice and refinement of substance abuse counseling skills. Requires completion of a minimum of 300 clock hours within the practicum setting plus attendance at weekly integrative seminars.

Prerequisite(s) (current):

Completion of 18 hours of addiction course work.

Change Requested: (Check all that apply)	Course Title: Short Course Title: Prefix: Course Number: Add Cross-Listing:	<input type="checkbox"/> Description: <input type="checkbox"/> Prerequisite: <input type="checkbox"/> Semester Credit Hours: <input type="checkbox"/> Contact Hours: <input type="checkbox"/> Delete Cross-Listing:	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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**CHANGE TO:** (complete only those categories being changed)

Subject Prefix: \_\_\_\_\_ Course Number: \_\_\_\_\_ Semester Credit Hours: \_\_\_\_\_  
 Hours Per Week: \_\_\_\_\_ Lecture  
 \_\_\_\_\_ Lab  
 \_\_\_\_\_ Recitation  
 \_\_\_\_\_ Other

Title (new): \_\_\_\_\_  
 Short Course Title (new): \_\_\_\_\_  
(maximum 22 characters including spaces)

Catalog Description (new):

Practical experience in a supervised chemical dependency setting aimed at the integration of theory and practice and refinement of substance use treatment counseling skills. Requires completion of a minimum of 300 clock hours within the practicum setting plus attendance at weekly integrative seminars.

Prerequisite(s) (new):

If course is cross-listed, indicate below:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_  
 Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

Justification for change:

Changes better portray content of course

Consultation with other departments affected by proposed change(s):

Department: BAAS Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Contact: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair *[Signature]* Date: 5/18/15

College/School Curriculum Committee Chair: *[Signature]* Date: 5/19/15

Dean of College/School: *[Signature]* Date: 5/19/15

University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council (Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

## Colen, Aaron

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**From:** Holloway, Linda  
**Sent:** Wednesday, August 26, 2015 3:36 PM  
**To:** Colen, Aaron  
**Cc:** Levingston, Brandi  
**Subject:** RE: Course Change Form - RHAB 4881

Hi Aaron,  
I'm copying Dr. Darensbourg, our undergraduate coordinator, so that she can weigh in on this. It's my understanding that all the social work classes were to "uncrosslisted." Thanks,

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**From:** Colen, Aaron  
**Sent:** Wednesday, August 26, 2015 3:14 PM  
**To:** Holloway, Linda  
**Subject:** RE: Course Change Form - RHAB 4881

While I was looking at the course change form for RHAB 4010, I noticed it shows SOWK 3150 as a crosslisted course in the catalog. However, the catalog entry for SOWK 3150 lists RHAB 3975 as its crosslisted course.

Do you know which RHAB course is actually supposed to be crosslisted with SOWK 3150?

Thanks,

### Aaron Scott Colen

Office of the Registrar  
Catalog and Curriculum Support  
Communications Specialist  
University of North Texas  
Office Phone: 940-565-3414  
[Aaron.Colen@unt.edu](mailto:Aaron.Colen@unt.edu)

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**From:** Holloway, Linda  
**Sent:** Tuesday, August 25, 2015 1:22 PM  
**To:** Colen, Aaron <[Aaron.Colen@unt.edu](mailto:Aaron.Colen@unt.edu)>  
**Cc:** McDaniel, Katy <[Katy.McDaniel@unt.edu](mailto:Katy.McDaniel@unt.edu)>; Levingston, Brandi <[Brandi.Levingston@unt.edu](mailto:Brandi.Levingston@unt.edu)>; Sharma, Rachita <[Rachita.Sharma@unt.edu](mailto:Rachita.Sharma@unt.edu)>  
**Subject:** RE: Course Change Form - RHAB 4881

Hi Aaron,

Sorry about that. No, we are not removing the prerequisite for the course.. Thanks for catching this.

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**From:** Colen, Aaron  
**Sent:** Tuesday, August 25, 2015 1:10 PM  
**To:** Holloway, Linda  
**Cc:** McDaniel, Katy  
**Subject:** Course Change Form - RHAB 4881

Linda,

Quick question about one of the curriculum change forms that will be on the agenda for the Sept. UCC meeting. It appears that you are removing the prerequisite for the course, since that section is blank. I just wanted to confirm that the intended change here is for RHAB 4881 is to have no prerequisites.

Thank you,

**Aaron Scott Colen**

Office of the Registrar

Catalog and Curriculum Support

Communications Specialist

University of North Texas

Office Phone: 940-565-3414

[Aaron.Colen@unt.edu](mailto:Aaron.Colen@unt.edu)



XI-D-15

9/2/2015

- Undergraduate
- Graduate

Prepared By: Jerry Aul  
 Phone: 2587

REQUEST FOR  
**CHANGE IN EXISTING COURSE**  
 (NOT in the Core Curriculum)

College/School: College of Visual Arts & Design Catalog Year Effective: 2016-2017  
 Department: Art Education and Art History

Subject Prefix: AEAH Course Number: 4800 Semester Credit Hours: 3  
 Hours Per Week: 3 Lecture  
 Title (current): Methodologies in the History of Art and Visual Culture Lab  
 Short Course Title (current): ART HISTORY METHODS Recitation  
 Other

Topics Course?  Yes  No Repeated for credit as topics vary?  Yes  No Maximum total # of hours allowed: 3

Catalog Description (current):

Study of major contributions to the development and practice of art history methodologies and visual arts studies (including theory and criticism). Taught as a seminar, with emphasis on research (bibliographies, papers) as well as class discussion based on weekly assigned readings and presentations.

Prerequisite(s) (current):

ART 1200 or 1301, 2350, and 2360. Must have completed the art history entrance event and have degree audit on file; sophomore or junior status within major.

Change Requested: (Check all that apply)	Course Title: <input type="checkbox"/>	Description: <input type="checkbox"/>	
	Short Course Title: <input type="checkbox"/>	Prerequisite: <input checked="" type="checkbox"/>	
	Prefix: <input type="checkbox"/>	Semester Credit Hours: <input type="checkbox"/>	
	Course Number: <input type="checkbox"/>	Contact Hours: <input type="checkbox"/>	
	Add Cross-Listing: <input type="checkbox"/>	Delete Cross-Listing: <input type="checkbox"/>	

**CHANGE TO:** (complete only those categories being changed)

Subject Prefix: \_\_\_\_\_ Course Number: \_\_\_\_\_ Semester Credit Hours: \_\_\_\_\_  
 Hours Per Week: \_\_\_\_\_ Lecture  
 Title (new): \_\_\_\_\_ Lab  
 Short Course Title (new): \_\_\_\_\_ Recitation  
 (maximum 22 characters including spaces) Other

Catalog Description (new):

Prerequisite(s) (new):

ART 1200 or 1301, 2350, and 2360. Must have degree audit on file; sophomore or junior status within major.

If course is cross-listed, indicate below:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_  
 Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

Justification for change:

Catalog Clean-up. Pre-major status for Art History was approved for deletion at the 11/5/14 mtg item C-4.

Consultation with other departments affected by proposed change(s):

Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____

**APPROVED:**

Department Chair Denise Baftw Date: 6/9/13

College/School Curriculum Committee Chair: ~~\_\_\_\_\_~~ Denise Baftw Date: 6/9/13

Dean of College/School: [Signature] LICON Date: 6/10/13

University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council (Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

XI-D-16  
9/2/2015

Undergraduate  
 Graduate

Prepared By: Jerry Aul  
Phone: 2587

REQUEST FOR  
**CHANGE IN EXISTING COURSE**  
(NOT in the Core Curriculum)

College/School: College of Visual Arts & Design Catalog Year Effective: 2016-2017  
Department: Art Education and Art History

Subject Prefix: AEAH Course Number: 4848 Semester Credit Hours: 3  
Hours Per Week: 3 Lecture  
Title (current): Art History Senior Seminar Lab  
Short Course Title (current): ART HISTORY SEMINAR Recitation  
Other

Topics Course?  Yes  No Repeated for credit as topics vary?  Yes  No Maximum total # of hours allowed: 3

Catalog Description (current):

Introduction to research methodologies and practices of scholarship relevant to the study of a topic in art history. Delivered as a seminar consisting of assigned readings, class discussion, and oral and written presentations.

Prerequisite(s) (current):

ART 1200 or ART 1301, ART 2350 and ART 2360; AEAH 4800; 9 hours of advanced art history; must have taken the art history entrance exam and have degree audit on file; senior status within major.

Change Requested: (Check all that apply)	Course Title:	<input type="checkbox"/>	Description:	<input type="checkbox"/>
	Short Course Title:	<input type="checkbox"/>	Prerequisite:	<input checked="" type="checkbox"/>
	Prefix:	<input type="checkbox"/>	Semester Credit Hours:	<input type="checkbox"/>
	Course Number:	<input type="checkbox"/>	Contact Hours:	<input type="checkbox"/>
	Add Cross-Listing:	<input type="checkbox"/>	Delete Cross-Listing:	<input type="checkbox"/>

**CHANGE TO:** (complete only those categories being changed)

Subject Prefix: \_\_\_\_\_ Course Number: \_\_\_\_\_ Semester Credit Hours: \_\_\_\_\_  
Hours Per Week: \_\_\_\_\_ Lecture  
Title (new): \_\_\_\_\_ Lab  
Short Course Title (new): \_\_\_\_\_ Recitation  
(maximum 22 characters including spaces) Other

Catalog Description (new):

Prerequisite(s) (new):

ART 1200 or ART 1301, ART 2350 and ART 2360; AEAH 4800; 9 hours of advanced art history; senior status within major.

If course is cross-listed, indicate below:

Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_  
Department: \_\_\_\_\_ Subject Prefix/Course Number: \_\_\_\_\_

Justification for change:

Catalog Clean-up. Pre-major status for Art History was approved for deletion at the 11/5/14 mtg item C-4.

Consultation with other departments affected by proposed change(s):

Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____
Department: _____	Contact: _____	Date: _____

**APPROVED:**

Department Chair *Dennis Barfu* Date: *6/3/15*

College/School Curriculum  
Committee Chair: *Dennis Barfu* Date: *6/3/15*

Dean of College/School: *[Signature]* Date: *6/8/15*

University Curriculum  
Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Council  
(Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_

XI-E-1  
9/2/2015

Undergraduate  
 Graduate

Prepared By: Dee K. Knight  
Phone: 3263

### COURSE DELETION

\* NOTE: If course being deleted is a core course, then you must also complete the "Deletion of Course From Core Curriculum" form.

College/School: College of Merchandising, Hospitality & Tourism Catalog Year Effective: 2016-2017  
Department: Merchandising & Digital Retailing

Subject Prefix: MDSE Course Number: 3790 Semester Credit Hours: 3  
Hours Per Week: 3 Lecture  
     Lab  
     Recitation  
     Other

Title: Pre-Internship Seminar in Merchandising  
Short Course Title: PRE-INTERN SEMINAR MER

**Catalog Description:**

Examines the impact of business environments on personal and career effectiveness in the merchandising field. Topics include effective business communication, ethical decision making and leadership development. Strongly recommended that students take this class second semester of sophomore year or first semester of junior year or at least two semesters prior to the internship semester.

**Prerequisite(s):**

Prerequisite(s): Major or pre-major status in merchandising, home furnishings merchandising or digital retailing; sophomore standing.

**Consultation with other departments affected by course deletion:**

Department: \_\_\_\_\_ Consulted: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Consulted: \_\_\_\_\_ Date: \_\_\_\_\_  
Department: \_\_\_\_\_ Consulted: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED:**

Department Chair: \_\_\_\_\_ Date: 8/27/15  
College/School Curriculum Committee Chair: Richard F. [Signature] Date: 8/27/15  
Dean of College/School: Dee K. Knight Date: 8/27/15  
University Curriculum Committee (VPAA): \_\_\_\_\_ Date: \_\_\_\_\_  
Graduate Council (Dean Graduate School): \_\_\_\_\_ Date: \_\_\_\_\_