



## Board Briefing

**Committee:** Consent

**Date Filed:** October 9, 2015

**Title:** FY17 Holiday schedule for UNT System, UNT, UNTHSC and UNT Dallas

### Background:

Texas Government Code 662.011 allows the governing body of an institution of higher education to establish the holiday schedule on any days the Board chooses, but the number of holidays may not exceed the total number of days to which other State agencies are entitled.

According to State law, holidays that fall on weekends are not included in the state's allotment. In FY17, this includes Christmas Eve Day and Christmas Day, Dec. 24-25, 2016, and New Year's Day, 2017.

Schedules for the University of North Texas, the University of North Texas at Dallas (including the University of North Texas at Dallas College of Law), the University of North Texas Health Science Center and the University of North Texas System are included in the following Board Order. If implemented, these holidays will be scheduled.

Employees, regardless of office location, follow the holiday schedule for their employer.

The Chancellor is authorized to modify the holiday schedule when such a change is deemed to be in the public interest.

### Financial Analysis/History:

State holidays are a paid employee benefit and are considered in budgets by chief financial officers at each locations.

**Bob Brown**  
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UNT Chief Financial Officer

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Vice Chancellor for Finance

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**Legal Review:**

This item has been reviewed by General Counsel.

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Vice Chancellor/General Counsel

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**Schedule:**

The FY17 holiday schedule will be implemented in accordance with the dates listed in the attached Board Order once approved by the Board of Regents.

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**Recommendation:**

It is recommended that the Board of Regents authorize and approve the following Board Order.

**Recommended By:**

Janet Waldron

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Vice Chancellor for Finance

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UNT President

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UNTHSC President

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UNTD President

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Chancellor



## Board Order

**Title:** FY17 Holiday schedule for UNT System, UNT, UNTHSC and UNT Dallas

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At an official meeting of the Board of Regents of the University of North Texas System properly posted and held on November 19-20, 2015, pursuant to a motion made by Regent \_\_\_\_\_ and seconded by Regent \_\_\_\_\_, the Board approved the motion presented below:

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**Whereas**, State law allows the governing body of an institution of higher education to establish the holiday schedule for the institution, and

**Whereas**, the holidays may be set on any days that the Board of Regents chooses, but the number of holidays may not exceed the total number of days to which employees of other State agencies are entitled, and

**Whereas**, employees follow the holiday schedule for their employer, regardless of office location, and

**Whereas**, it has been determined that the other State agencies will observe thirteen (13) holidays during FY 2017,

**Now, Therefore, The Board of Regents** authorizes and approves the following:

1. Holiday schedules for UNT, UNT Dallas (including UNT Dallas College of Law), UNTHSC and UNT System:

**UNT System and UNT Dallas - Dallas**

Holiday Schedule – FY17 (Sept. 1, 2016 – Aug. 31, 2017) – 13 holidays

Labor Day – Monday, Sept. 5, 2016

Thanksgiving Day – Thursday, Nov. 24, 2016

Day after Thanksgiving – Friday, Nov. 25, 2016

Day after Christmas Day – Monday, Dec. 26, 2016

Winter Break – Tuesday, Dec. 27; Wednesday, Dec. 28, Thursday, Dec. 29; Friday, Dec. 30, 2016

Martin Luther King Jr. Day – Monday, Jan. 16, 2017

Spring Break Day – Monday, March 13, 2017

Memorial Day – Monday, May 29, 2017

Independence Day – Tuesday, July 4, 2017

Floating Day – Employee choice with supervisory approval; must be used by Aug. 31, 2017

**UNT Health Science Center – Fort Worth**

Holiday Schedule – FY17 (Sept. 1, 2016 – Aug. 31, 2017) – 13 holidays

- Labor Day – Monday, Sept. 5, 2016
- Thanksgiving Day – Thursday, Nov. 24, 2016
- Day after Thanksgiving – Friday, Nov. 25, 2016
- Day after Christmas Day – Monday, Dec. 26, 2016
- Winter Break – Tuesday, Dec. 27; Wednesday, Dec. 28, Thursday, Dec. 29; Friday, Dec. 30, 2016
- Martin Luther King Jr. Day – Monday, Jan. 16, 2017
- Memorial Day – Monday, May 29, 2017
- Independence Day – Tuesday, July 4, 2017
- Floating Day 1 - Employee choice with supervisory approval; must be used by Aug. 31, 2017
- Floating Day 2 - Employee choice with supervisory approval, must be used by Aug. 31, 2017

**UNT – Denton**

Holiday Schedule – FY17 (Sept. 1, 2016 – Aug. 31, 2017) – 13 holidays

- Labor Day – Monday, Sept. 5, 2016
- Thanksgiving Day – Thursday, Nov. 24, 2016
- Day after Thanksgiving – Friday, Nov. 25, 2016
- Day after Christmas Day – Monday, Dec. 26, 2016
- Winter Break – Tuesday, Dec. 27; Wednesday, Dec. 28, Thursday, Dec. 29; Friday, Dec. 30, 2016 and Jan. 2, 2017
- Martin Luther King Jr. Day – Monday, Jan. 16, 2017
- Spring Break Day – Monday, March 13, 2017
- Memorial Day – Monday, May 29, 2017
- Independence Day – Tuesday, July 4, 2017

2. The Chancellor is authorized to modify the holiday schedules when such a change is deemed to be in the public interest.

VOTE: \_\_\_\_\_ ayes      \_\_\_\_\_ nays      \_\_\_\_\_ abstentions

**BOARD ACTION:**

Attested By:

Approved By:

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Rosemary R. Haggett, Secretary  
Board of Regents

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Brint Ryan, Chairman  
Board of Regents