

**ACADEMIC INTEGRITY REPORT TO DATABASE  
FINDINGS, CONCLUSION AND SANCTION BY FACULTY MEMBER**

Faculty Name: \_\_\_\_\_ Course/Section Number/Term: \_\_\_\_\_

Faculty Contact Information: \_\_\_\_\_

Student Name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

Student Contact Information: \_\_\_\_\_

Date of Incident: \_\_\_\_\_

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I find that the student engaged in the following act(s) of academic dishonesty:

- Cheating. The use of unauthorized assistance in an academic exercise, including but not limited to:**
  - Use of any unauthorized assistance to take exams, tests, quizzes or other assessments
  - Dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems or carrying out other assignments
  - Acquisition, without permission, of tests, notes or other academic materials belonging to a faculty or staff member of the University
  - Dual submission of a paper or project, or re-submission of a paper or project to a different class without express permission from the instructor
  - Any other act designed to give a student an unfair advantage on an assignment
  
- Plagiarism. Use of another's thoughts or words without proper attribution in any academic exercise, regardless of student's intent, including but not limited to:**
  - The knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgement or citation

- The knowing or negligent unacknowledged use of materials prepared by another person or by an agency engaged in selling term papers or other academic materials
- Forgery:** Altering a score, grade or official academic university record or forging the signature of an instructor or other student.
- Fabrication:** Falsifying or inventing any information, data or research as part of an academic exercise.
- Facilitating Academic Dishonesty:** Helping or assisting another in the commission of academic dishonesty.
- Sabotage:** Acting to prevent others from completing their work or willfully disrupting the academic work of others.

Summary of Incident (attach additional sheets if necessary):

**The following academic penalties may be assessed at the instructor's discretion upon determination that academic honesty has occurred. Admonitions and educational assignments are not appealable:**

- Admonition: The student may be issued a verbal or written warning.
- Assignment of Educational Coursework: The student may be required to perform additional coursework not required of other student in the specific course.
- Partial or no credit for an assignment, assessment or course grade: The instructor may award partial or no credit for the assignment or assessment on which the student engaged in academic dishonesty, to be calculated into the final course grade.
- Adjustment of final course grade: The instructor may assign a lower course grade.

Faculty Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR STUDENT:** I have met with the instructor, read the form, and understand the violation and sanction. I understand my signing this form is not an admission of guilt. I further understand I have the right to appeal within three days of this date.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Copy to the Dean of Students; Attn: Academic Integrity Officer, Stovall Hall, Room 150,  
academic.integrity@unt.edu**

**Copy sent to student:** \_\_\_\_\_ ( Date)  
\_\_\_\_\_ (Method of Delivery)