# **Introduction to the Student Services Center**

The EIS Student Services Center is a "one-stop-shop" for many student view and update functions. Among other things, the student service center allows users to view grades, gpa's, schedules, programs and plans, student finances, transfer information and basic demographic data.

- 1. To go to the Student Service Center select Campus Community > Student Services Ctr (Student).
- 2. Enter or search for the student using the Student EMPLID or appropriate value and select Search

	LSUP89 - Upgrade 8.9
Menu 🗖	Home Add to Favorites Sign out
Search: > My Favorites > Custom Student Financials > UNTS NTSR Processes > Self Service	Student Services Center Enter any information you have and click Search. Leave fields blank for a list of all values.
<ul> <li>Campus Community</li> <li>Personal Information</li> <li>Personal Information (Student)</li> <li>Checklists</li> <li>Communications</li> <li>Comments</li> <li>Service Indicators (Student)</li> <li>Campus Event Planning</li> </ul>	ID: = 000001234 Campus ID: begins with National ID: begins with Last Name: begins with First Name: begins with Case Sensitive
(Student) > Student Recruiting > Student Admissions > Records and Enrollment > Curriculum Management > Student Financials > Set Up SACR > Reporting Tools - My Dictionary	Search Clear Basic Search 🗐 Save Search Criteria

The Student Services Center displays most of the basic demographic, academic and financial information about a student.

**STUDENT CENTER PAGE**: The student center page displays a students schedule, links to grades, allows users to search for classes, inquire about account summaries and review demographic information

The page also has invaluable links to a student's excess hours, TSI and repeated courses.

Eagle,Scrappy	ID: ——— *	
student center general i	nfo admissions academics finances tran	nsfer credit
Scrappy's Student (	Center	
Academics		SEARCH FOR CLASSES
My Class Schedule	Deadlines 😡 URL 🔽 Gradebook	
Run Audit and Major Info	This Week's Schedule	Vertication Holds
	Class Schedule	
other academic 💌 🖤	CPEP 3030-002 CRE (35213) Room: TBA	To Do List FAESA Application 09-10
	ENGR 1304-001 Mo 10:00AM - CRE (34957) NTDP F187	Independent Verification 08-09 SAP Max Credit Hours Warning
	ENGR 1304-301 LAB (34959) Tu 3:00PM - 6:50PM NTDP F187	Summer Application 09
	ENGR 2060-004 CRE (40809) Internet Course	details P
	ENGR 2060-304 Fr 9:00AM - 11:50AM LAB (37879) NTDP 5185	✓ Enrollment Dates
	MILS 1141-001 Th 12:30PM - CRE (15963) Wh 317	Enrollment Appointment You may begin enrolling for the 2010 Spring Paraular Academic Service
	weekly schedule 🕨	session on November 6, 2009.
▼ Finances and Financial	Aid	details ▶
My Account	Account Summary	▼ Advisor
Account Inquiry	You owe 1,629.51.	Program Advisor
other financial 🕑 📎	■ Due Now 0.00 ■ Future Due 1,629.51	None Assigned
	Currency used is US Dollar.	✓ Student Center Help
		UNT Help Page UNTHSC Help Page
Personal Information		Vindergrad Student Info
Demographic Data	Contact Information	Excess Hours
	Home Address None 456 Ave Z Anytown, TX 01234	Repeat Courses TSI
	Main Phone number Campus Email 940/555-0000 nobody@unt.edu	
▼ Admissions		
Pasistas fas Osisstation		
Negister for Offentation	i You do not have any pending applications at this time.	

**GENERAL INFORMATION PAGE**: The general information page uses page links to display various student data. The top of the page offers general links for all the information on the page. By selecting the link the user will be taken to that information on the page. After reviewing the

information the user can select the **Go to top** button and return to the top of the page and make a new selection. A user can also scroll through the entire page by selecting the

EXPAND ALL

button.

Indicatr Use

Continuing Student

**NOTE**: To the Right of each data area (Service Indicators below) throughout the Student Services Center are options to Edit or Review specific data. While users can select the button and review the data, editing is based on a users security levels.

Eag	gle,So	rappy			ID:	•	*
stu	dent ce	enter general i	info admis	ssions	academics	finances	transfer credit
	Se St Na Er	ervice Indicato udent Groups ational ID ddresses nail Addresses	<u>rs Initiate</u> <u>Person:</u> <u>Names</u> <u>Phones</u>	<u>d Checklis</u> al Data	<u>ts</u>	EXI	PAND ALL
$\bigtriangledown$	Servi	ce Indicators				edit s	ervice indicators
	*	Positive 🔗 N	egative				
	Serv	vice Indicators			Customize   Vie	w All F	irst 🗹 1 of 1 🕨 Last
	Туре	Details	Start Term	End Term	Start Date	End Date	Department
	*	Registrar New student flag	Begin Term - Srvc Indicate		09/14/2009		Registrar

Go to top **Initiated Checklists** review checklist summary No initiated checklists found. Go to top Student Groups edit student groups Student Group Description Institution Status Excess Hour - 45 \* University of North Active as of CB45 hour limit Texas 1999-08-30 MATH - Placement \* University of North Active as of 2009-08-26 MTH2 Level 2 Texas \* University of North Active as of 2009-09-17 Property Deposit PD Group Texas \* University of North Active as of 2009-11-03

Texas

Go to top

RCON

**ADMISSIONS PAGE**: The Admissions page lists all pertinent admission application data, including career, program and plan a student is applying and the application status. It also summarizes an applicant's admission progression, external education and test summary.

Eagle,Scrappy	ID: 10656594	*	
student center general info admissions	academics finances	transfer credit	1
Institution / Career / Application Nbr / Prog	jram	edit app	lication data
MT752 - * University of North Texas UGRD - Undergraduate 00224012 <u>308 - Engineering</u> 00171487 <u>308 - Engineering</u>	Application Nbr: Program Nbr: Program Status: Program: Plan:	00171487 0 Cancelled <u>308</u> <u>MEET-BSET</u>	as of 03/24/2008 Engineering Mechanical Engineering Tech.
	Last School Attended City: State: Graduation Date: Financial Aid Interest Housing Interest:	d: Texas State 1Waco TX t:	Tech Coll Waco
Applicant Progression			

Applicant regreected							
Prospect		Applicant		Student			
Institution	* University of North Texas	Institution	* University of North Texas	Institution			
Admit Type	Data Load	Admit Type	UN Transfr	Requirement Term			
Admit Term	2008 Fall	Admit Term	2008 Fall	Admit Term			
Recruiting Status	Applicant	Program Status	Cancelled	Program Status			
Status Date	02/14/2008	Program Action	Deny	Program Action			
Referral Source	Application	Action Reason	Below GPA Requirement	Action Reason			
Source Date		Action Date	03/24/2008	Action Date			

### **External Education**

- 00401845 Blinn College
- 00401850 North Central Texas College
- 00401876 McLennan Community College
- 00401911 Texas State Tech Coll Waco

#### Test Summary

ACADEMIC INFORMATION PAGE: Academic information lists student careers, program and plans. The edit program data allows users with the appropriate security access to edit and add new academic programs as needed.

Eagle,Scrappy	ID: 10656594	*	
student center general info admissions	academics finance	s transf	er credit
Institution / Caroor / Drogram			edit program data
			cut program data
NT752 - * University of North Texas	Program:	308	Engineering
UGRD - Undergraduate	Student Career Nbr:	0	
<u>308 - Engineering</u>	Status:	Active	as of 06/11/2009
	Admit Term:	1098	2009 Fall
	Expected Graduation	:	
	Approved Load:	Full-Tim	e
	Load Determination:	Base On	Units
	Level Determination:	Base On	Units
	Plan:	PMET	Pre-Mech Engineering Tech.
	Requirement Term:	1098	2009 Fall
Term Summary			edit term data
NT752 - * University of North Texas	2010 Spring		
UGRD - Undergraduate	Eligible to Enroll:	Yes	
<u> 1101 - 2010 Spring</u>	Primary Program:	308	Engineering
1098 - 2009 Fall 1093 - 2009 Summer	Academic Standing S	tatus:	Data unavailable
	▼ Level / Load		
	Academic Level - Proj	jected:	Sophomore
	Academic Level - Terr	n Start:	Sophomore
	Academic Level - Terr	n End:	Sophomore
	Approved Academic L	.oad:	Full-Time
	Academic Load:		Three Quarter Time

The Academic Information page shows term statistics and history and specific course schedule by term.

Term Summary			edit	: term data	
" NT752 - * University of North Texas	2010 Spring				
UGRD - Undergraduate	Elizible to Enrolly	Yes			
1101 - 2010 Spring	Eligible to Eliroli:		East	incoring	
1098 - 2009 Fall	Primary Program	1: 306		ymeening 	
<sup>լ</sup> <u>1093 Ռշ009 Summer</u>	Academic Standi	Da	ta unavalladi	e	
	▼ Level / Load				
	Academic Level -	Projected:	Soph	omore	
	Academic Level -	Term Start:	Soph	omore	
	Academic Level -	Term End:	Soph	omore	
	Approved Acader	nic Load:	Full-1	lime	
	Academic Load:		Three	e Quarter Tin	ne
	♥ Classes				
	✓Enrolled		ed 🔺 W	ait Listed	
	Class	Descriptio	on Units	Grading	Grade Sta
	BIOL 1710-001 (42)	PRIN BIOLOG	ат I 3.00	Graded	•
	BIOL 1710-212 (48)	PRIN BIOLOG (Rec)	I YI	Non- Graded	•
	HIST 1050-002 (4402)	WRLD TO 16 CENT (Credit)	TH 3.00	Graded	•
	MATH 1010-002 (4964)	MATH 1010-002 (4964)         FUND OF ALGEBRA (Credit)           PSCI 1040-001 (6296)         AMERICAN GOV (Credit)			0
	PSCI 1040-001 (6296)				6
	<u>SPAN 1010-005</u> (23856)	ELEM SPANIS (Credit)	H 4.00	Graded	•
	SPAN 1010-305 (4050)	ELEM SPANIS (Laboratory)	н	Non- Graded Component	•
	Quick Enrollment				
	2010 Spring		From Enrollment	Combined Term Total	Cumulativ Total
	Units Toward GP/	A:			
	Taken				
	Passed				
	In Progress		10.000	10.000	17.00
	Units Not for GP/	A:			
	Taken				154.00
	Passed				38.00
	In Progress				8.00
	GPA Calcu	ulation			
	Total Grade Point	s			
	/ Units Taken To	ward GPA			
	= GPA				

**FINANCES PAGE**: The Finance page displays all financial data related to tuition and fees. Included are links to tuition summary by career and term and the ability to view a student account.

Eagle,Scrappy	ID:	*
student center general info admissions	academics finance:	s transfer credit
Account Summary		view student account
NT752 - * University of North Texas	UNT Business Unit	
MT752 - UNT Business Unit	Account Total Balance:	1,629.51 USD
	Deposit Due:	0.00
	Anticipated Aid:	8,424.00
	Student Permissions:	Not Granted
	Currency used is US Do	ollar.

## ♥ Due Charges

Due Date	Term	Item Description	Due Amount
12/15/2009	2010 Sprng	Political Science	3.00
12/15/2009	2010 Sprng	HIST Resource Center	7.51
12/15/2009	2010 Sprng	History	10.97
12/15/2009	2010 Sprng	Student Advising Fee	19.50
12/15/2009	2010 Sprng	Publications Fee	20.00
12/15/2009	2010 Sprng	Transportation Fee	21.00
12/15/2009	2010 Sprng	Acad Assist. Fee- PSCI	21.66
12/15/2009	2010 Sprng	Student Union Fee	48.00
12/15/2009	2010 Sprng	Medical Service Fee	66.85
12/15/2009	2010 Sprng	Recreational Facility Fee	78.00
12/15/2009	2010 Sprng	Technology Use Fee	78.00
12/15/2009	2010 Sprng	Student Service Fee	84.00
12/15/2009	2010 Sprng	Library Use Fee	99.00
12/15/2009	2010 Sprng	Tuition Resident	300.00
12/15/2009	2010 Sprng	UNT Board Designated Tuition	772.02

Users can also view a student's due charges and refund, bills if generated and payment plans if the student elected the payment plan option.

▼ Refunds	
Refundable Credits:	0.00 USD
Last Refunded:	09/29/2009
Last Refund:	1,524.81 USD
Through:	Accounts Payable
Refund Status:	AP Interface Created
Country:	United States
Address:	305 Tanglewood St Denton, TX 76207-7463
	Denton
▼ <sub>Bills</sub>	

No Bills have been generated.

## Payment Plans

No Active Payment Plans were found.

Go to: Assign to Payment Plan

TRANSFER CREDIT PAGE: The transfer credit page summarizes all the transfer credit a

student has earned and from its source. To see detailed hours select the **Statistics** tab. Users can also select the "Detail" link to see course-by-course postings.

udent center         general info         admissions         academics         finances         transfer credit           nurse Credits	agle,Scrap	ру			D:		₽	*					
surse Credits         Votes Status         Detail Bilan College Undergraduate * University       Ingineering       Pre-Mech         Community       Undergraduate * University       Ingineering       Pre-Mech         Detail Bilan College Undergraduate of North       Engineering       Pre-Mech         Detail Community       Undergraduate of North       Engineering       Pre-Mech         Detail Texas       Undergraduate of North       Engineering       Pre-Mech         Detail Texas       Pre-Mech       Pre-Mech         Detail Texas       Pre-Mech       Pre-Mech         Detail Texas       Pre-Mech <th>tudent center</th> <th>general i</th> <th>nfo admissi</th> <th>ons acad</th> <th>demi</th> <th>ics</th> <th>finance</th> <th>s (tra</th> <th>insfei</th> <th>r credit</th> <th>)</th> <th></th>	tudent center	general i	nfo admissi	ons acad	demi	ics	finance	s (tra	insfei	r credit	)		
Nodel       Status       Trip         Detail Starce       Career       Institution       Program       Plan       Articulation       Model         Detail       Blinn College       Undergraduate       of North       Engineering       Engineering       2009 Fall       Posted         Detail       Community       Undergraduate       * University       Engineering       Pre-Mach         Detail       College       Undergraduate       * University       Engineering       Pre-Mach         Detail       Texas       Undergraduate       of North       Engineering       2009 Fall       Posted         Texas State       Undergraduate       * University       Engineering       2009 Fall       Posted         College       Undergraduate       of North       Engineering       2009 Fall       Posted         Texas State       College       University       Engineering       2009 Fall       Posted         Std Credits       No test credits found.       Engineering       2009 Fall       Posted         std Credits       No other credits found.       Engineering       Texas far       Texas far         Model       Statistics       Image: Texas far       Texas far       Texas far       Texas far </th <th>ourse Credi</th> <th>ts</th> <th></th>	ourse Credi	ts											
Octamistrurce       Career       Institution       Program       Plan       Articulation       Model Status         Detail       Blinn College       Undergraduate of North Texas       Engineering       Pre-Mech Engineering       2009 Fall       Posted         Detail       Community College       Undergraduate of North Texas       Engineering       Pre-Mech Engineering       2009 Fall       Posted         Detail       Texns       Undergraduate of North Texas       Engineering       Pre-Mech Engineering       2009 Fall       Posted         Detail       Texns       Undergraduate of North Texas       Engineering       Pre-Mech Engineering       2009 Fall       Posted         Detail       Texns State       Undergraduate of North Texas       Engineering       Pre-Mech Engineering       2009 Fall       Posted         Detail       College       Undergraduate of North Texas       Engineering       Pre-Mech Engineering       2009 Fall       Posted         St Credits       No test credits found.       Horder       Fransfer       Teansfer       T	Model	Statist	ics 💷										
Patail Blinn College Undergraduate of North Texas       Engineering Engineering 2009 Fall Posted Tech.         Patail Community Undergraduate of North Texas       Engineering Pre-Mach Engineering 2009 Fall Posted Tech.         Patail Community Undergraduate of North Texas       Engineering Pre-Mach Engineering 2009 Fall Posted Tech.         Patail Texas       Undergraduate of North Engineering Pre-Mach Engineering 2009 Fall Posted Texas         Patail Texas       Undergraduate of North Engineering Pre-Mach Engineering 2009 Fall Posted Texas         Patail Texas State College Undergraduate of North Texas       Engineering 2009 Fall Posted Tech.         Patail Texas State College Undergraduate of North Texas       Engineering 2009 Fall Posted Tech.         St Credits       No test credits found.         her Credits       Indergraduate of Morth Texas         No test credits found.       Intersity Texas         tudent center general info       admissions         agle, Scrappy       ID: Transfer Transfer Transfer GPA for GPA f	Detail So	urce	Career	Institutio	n	Program	n	Plan		Articu Term	lation	Model Status	
McLennan Datail       Undergraduate       * University Texas       Engineering 2009 Fall Posted         Datail College Undergraduate Outer Waco       Undergraduate 	<u>Detail</u> Bli	nn College	Undergraduat	* Univers e of North Texas	ity	Engineer	ring	Pre-Meo Enginee Tech.	:h ering	2009	Fall	Posted	
North Central College       Undergraduate of North Texas       Engineering Engineering Engineering College       Pre-Mech Engineering College       Posted Texas         Datail College       Undergraduate of North College       Undergraduate of North Texas       Engineering Engineering       Pre-Mech Engineering       Posted         st Credits       No test credits found.	Detail Co	Lennan mmunity llege	Undergraduat	* Univers e of North Texas	ity	Engineer	ring	Pre-Meo Enginee Tech.	:h ering	2009	Fall	Posted	
Texas State Technical Oligee -       Undergraduate       * University of North Texas       Engineering       Pre-Mech Engineering       2009 Fall       Posted         st Credits       No test credits found.	Detail Te: Co	rth Central xas llege	Undergraduat	* Univers e of North Texas	ity	Engineer	ring	Pre-Meo Enginee Tech.	:h ering	2009	Fall	Posted	
est Credits No test credits found. ther Credits No other credits found. tistics Page: agle, Scrappy ID:	Detail Te: Tec Co Wa	xas State chnical llege - aco	Undergraduat	* Univers e of North Texas	ity	Engineer	ring	Pre-Meo Enginee Tech.	:h ering	2009	Fall	Posted	
tudent center       general info       admissions       academics       finances       transfer creation         ourse Credits         Model       Statistics       Image: Creation of the state of th	No other atistics Pa Eagle, Scra	r credits foun Ige: арру	d.			ID:			,		*		
Sourse Credits         Model       Statistics       TETE         Detail       Source       Units       Transfer       Transfer       Transfer       Grade       Grade <th colspa="&lt;/th"><th>student cen</th><th>ter gen</th><th>eral info</th><th>admissions</th><th>•</th><th>acade</th><th>mics</th><th>fi</th><th>inanc</th><th>es</th><th>trar</th><th>isfer cre</th></th>	<th>student cen</th> <th>ter gen</th> <th>eral info</th> <th>admissions</th> <th>•</th> <th>acade</th> <th>mics</th> <th>fi</th> <th>inanc</th> <th>es</th> <th>trar</th> <th>isfer cre</th>	student cen	ter gen	eral info	admissions	•	acade	mics	fi	inanc	es	trar	isfer cre
DetailSourceUnits TransferredTransfer Passed for GPATransfer Taken Not for GPATransfer Grade PointsTransfer Grade PointsDetailBlinn College15.00015.000DetailMcLennan College College6.0000DetailNorth Central Texas College College - Waco25.0000	Course Cre	edits	Statistics										
DetailBlinn College15.000DetailMcLennan Community College6.000DetailNorth Central Texas College25.000DetailTexas State Technical College - Waco108.000	Detail	Source	Unit Trar	s	Tra Pa	ansfer ssed	Tran Take	sfer n Not	Tra Gra	nsfer de	Tra GP/	nsfer A	
Detail     McLennan Community College     6.000       Detail     North Central Texas College     25.000       Detail     Texas State Technical College - Waco     108.000	Detail	Blinn Co	llege			A	1	15.000	. 01				
Detail         North Central Texas College         25.000           Detail         Texas State Technical College - Waco         108.000	Detail	McLenna Commur College	nity					6.000					
Detail Texas State Technical 108.000 Waco	Detail	North Ce Texas C	entral ollege				2	25.000					
	<u>Detail</u>	Texas S Technica College Waco	tate I				10	8.000					
est Credits	est Credi	ts											

#### **Other Credits**

No other credits found.