



<b>Office Use Only</b>	
Blocks: _____	Dependent Age: _____
GPA: _____	Emp Verification: _____
B/C or M/L: _____	Posted By: _____
Verified By: _____	Date: _____
Audited By: _____	Date: _____

# Faculty/Staff/Retiree/Dependent Educational Scholarship Application

Application Deadline: 12th Class Day Equivalent for Semester/Session Attending

Semester ~~fall~~ W C b L      Fall      Spring      Summer      Year \_\_\_\_\_

Employee/Retiree Name: \_\_\_\_\_  
EMPL/Retiree ID #: \_\_\_\_\_

Employer: \_\_\_ UNT \_\_\_ UNTD \_\_\_ UNTHSC \_\_\_ Other If other, please specify: \_\_\_\_\_  
Retired? : \_\_\_ Yes \_\_\_ No      TRS or ORP enrollment? : \_\_\_ Yes \_\_\_ No  
Job Title: \_\_\_\_\_      Department: \_\_\_\_\_  
Phone #: \_\_\_\_\_      Supervisor: \_\_\_\_\_  
Hire Date: \_\_\_\_\_      % FTE: \_\_\_\_\_

**If student is other than employee above:**

Student Name: \_\_\_\_\_  
ID #: \_\_\_\_\_      Relationship to Employee: \_\_\_\_\_

- \_\_\_ New or \_\_\_ Former Student  
Have you met all requirements for admission **in good standing** to the University? \_\_\_\_\_
- \_\_\_ Continuing Student:  
Undergraduate - Do you have a minimum 2.0 cumulative grade point average? \_\_\_\_\_  
Graduate (this includes post-baccalaureate) - Do you have a minimum 3.0 cumulative grade point average? \_\_\_\_\_

**Documentation supporting eligibility status is required with all first-time dependent applications; i.e. marriage license for a spouse or birth certificate for a child.**

I hereby certify I have read the eligibility requirements. I believe I am eligible to apply for this scholarship and have no outstanding debt with the University. If I am later determined ineligible, the scholarship will be removed from my student account and I will be immediately liable for all additional charges. I authorize the University to assign any unpaid amount of tuition and fees or financial aid funds to a collection or credit reporting agency or agencies for the purpose of collecting the amount at the option of the University. I promise to pay all attorneys' fees and other reasonable collection costs and charges necessary for the collection of any amount not paid when due.

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Employee Signature, if other than student**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

# Criteria for Faculty/Staff/Retiree/Dependent Educational Scholarships

## Faculty/Staff/Retiree Criteria:

1. Scholarship amounts are to be based on the number of semester credit hours enrolled for the semester. Applications must be submitted **each semester of enrollment** to be considered for eligibility.
2. The individual must be:
  - a. A full-time nine or twelve month faculty or staff member of a UNT System component, UNT Foundation, PDI, or UNT Alumni Association who is employed on a 100% basis and who is enrolled in either TRS or ORP or,
  - b. A part-time (50% - 99%) regular faculty or staff member who has been employed for a minimum of five years in at least part-time regular, benefits eligible employment in a UNT System component (years do not have to be continuous) or,
  - c. A retiree of a UNT System component under TRS or ORP programs.
3. Faculty and staff members who are new or former entering students and who meet applicable requirements for admission in good standing to the university are eligible. Faculty or staff members who are continuing students must have a minimum 2.0 undergraduate cumulative grade point average or a 3.0 graduate (this includes post-baccalaureate) cumulative grade point average to be eligible.
4. The faculty or staff member must not have any outstanding debt (returned checks, tuition, short-term loans and applicable fees) with the University at the time the scholarship application is processed and the award is applied to the student's account or before the applicable semester begins.
5. Except as stated in item #4 above, an individual must be eligible under these criteria as of the 12th class day equivalent of a semester/session.

## Dependent Criteria:

1. The spouse/parent/guardian of the dependent must meet the criteria stated in 1, 2, 4 & 5 above.
2. The individual must meet the following definition of a "dependent":

*A dependent is a spouse (as defined in the Texas Family Code) of an employee and/ or unmarried child under 26 years of age including the natural child of an employee; a legally adopted child; a stepchild, foster child, or other child which has a legally recognized parent-child relationship with the employee; or any child, regardless of age, who lives with or whose care is provided by an employee on a regular basis, if the child is physically or mentally disabled to such an extent as to be dependent on the employee for care and support.*

3. Documentation supporting eligibility status is required with all first-time dependent applications; i.e., marriage license for a spouse or birth certificate for a child.
4. Dependents who are new or former entering students and who meet applicable requirements for admission in good standing to the university are eligible. Dependents who are continuing students must have a minimum 2.0 undergraduate cumulative grade point average or a 3.0 graduate (this includes post-baccalaureate) cumulative grade point average to be eligible.
5. A dependent must be eligible under these criteria as of the 12th class day equivalent of a semester/session.

## Amount of Scholarship for Recipients:

The total amount of the scholarship includes the board designated tuition and mandatory fees assessed. The recipients must pay all tuition (resident or non-resident), any graduate tuition and all instructional fees by the designated due date each semester/session. Recipients can view their tuition and fee bill online at [my.unt.edu](http://my.unt.edu).

**Please keep this page for your records**