

Policies of the UNT Dallas College of Law	Chapter 7.000
7.601 Annual Security Report Policy	Student Affairs, Education & Funding

Policy Statement.

The UNT Dallas College of Law (COL) values the safety and security of students, faculty, staff, administrators and campus visitors, and recognizes the value of publishing various annual reports to ensure that the campus community is informed about campus safety policies and statistics.

Application of Policy.

All members of the University community including students, employees, campus visitors, prospective students and prospective employees.

Definitions.

1. **Annual Security Report (ASR).** Annual report published and distributed by the COL no later than October 1st of each year that describes campus safety and security policies and reports COL crime.
2. **Arson.** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc.
3. **Assault, Aggravated.** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.
4. **Assault, Simple.** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
5. **Burglary.** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

6. Campus. Locations in and reasonably contiguous to areas in a facility controlled by the COL and used by the COL in direct support of, or in a manner related to, the COL's educational purpose.
7. Campus Security Authority (CSA). Individuals with responsibility for campus safety and security including: (1) individuals who monitor COL facilities or with similar security responsibilities; (2) individuals or organizations that the COL has specifically identified to receive reports of criminal offenses on campus; and (3) COL officials with significant responsibility for student and campus activities, student conduct, and advisors to student organizations.
8. Reportable Campus Crimes. Criminal acts reported in the Annual Security Report including: aggravated assault; arson; burglary; dating violence, domestic violence, motor vehicle theft; murder and non-negligent manslaughter, negligent manslaughter, robbery, stalking, forcible and non-forcible sex offenses and hate crimes.
9. Campus Crime Geography. Geography that define the parameters campus crimes reported on the Annual Security Report including, on-campus buildings and property, non-campus buildings and property and public property within or immediately adjacent to the campus.
10. Dating Violence. Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship; the type of relationship; the frequency of interaction between the persons involved in the relationship.
11. Destruction, Damage, or Vandalism of Property. To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or person having custody or control of it.
12. Domestic Violence. A pattern of abusive behavior in any relationship that is used by one partner to gain or maintain power and control over another intimate partner. Domestic violence can be physical, sexual, emotional, economic, or psychological actions or threats of actions that influence another person. This includes any behaviors that intimidate, manipulate, humiliate, isolate, frighten, terrorize, coerce, threaten, blame, hurt, injure, or wound someone.
13. Drug Abuse Violations. Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadone); and dangerous non-narcotic drugs (barbiturates, benzedrine).

14. Employee. Includes faculty, staff and administrators employed to work directly on behalf of the COL.
15. Forcible Sex Offenses. Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. (forcible rape, forcible sodomy, sexual assault with an object and forcible fondling).
16. Hate Crime. Any occurrence of murder, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation, and destruction, damage or vandalism of property and other crimes involving bodily injury to any person, in which they victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, disability, national origin or gender identity of the victim.
17. Liquor Law Violations. The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)
18. Motor Vehicle Theft. Theft or attempted theft of a motor vehicle.
19. Murder and Non-negligent Manslaughter. The willful (non-negligent) killing of one human being by another.
20. Negligent Manslaughter. The killing of another person through gross negligence.
21. Non-campus Buildings or Property.
 - a. Any building or property owned or controlled by a student organization that is officially recognized by the COL; or
 - b. Any building or property owned or controlled by the COL that is used in direct support of, or in relations to, the COL's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the campus.
22. Non-forcible Sex Offense. Unlawful, non-forcible sexual intercourse. (incest and statutory rape).
23. On-Campus Building or Property:

- a. Any building or property owned or controlled by the COL within the same reasonably contiguous geographic area and used by the COL in direct support of, or in a manner related to, the COL's educational purposes, and
 - b. Any building or property that is within or reasonably contiguous to property identified in section (a), that is owned by the COL but controlled by another person, is frequently used by students, and supports the COL's purposes (such as a food or other retail vendor).
24. Prospective Student. An individual who has requested information about COL admission.
25. Prospective Employee. An individual who has requested information about COL employment.
26. Public Property. All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is immediately adjacent to and accessible from the COL.
27. Robbery. The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force, violence, and/or causing the victim fear.
28. Stalking. A pattern of repeated and unwanted attention, harassment, contact, or any other course of conduct directed at a specific person that would cause a reasonable person to feel fear.
29. Student. An individual enrolled in academic coursework at the COL.
30. Timely Warning. Warning to the campus community regarding the occurrence of a reportable campus crime that represents a serious or continuing threat to the COL Community.
31. Weapon Law Violations. The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

Procedures and Responsibilities.

Procedures and Responsibilities for the Publication and Distribution of the Annual Security Report.

- A. The Office of the Dean of Students will:

1. Prepare, publish and distribute an Annual Security Report (“ASR”) with the assistance of campus security authorities and local law enforcement as appropriate.
2. Designate Campus Security Authorities (CSAs) and notify the CSAs of their responsibility to report campus crimes to the Office of the Dean of Students in accordance with this policy.
3. Annually collect and compile reportable campus crime statistics to prepare the ASR, including:
 - a. Confirming all buildings and property maintained by the COL in the previous calendar year.
 - b. Requesting written notice of all campus crimes that were reported during the previous calendar year to all CSAs and to local law enforcement agencies that have jurisdiction over the COL’s reportable campus geography.

Responsible Party: Office of the Dean of Students

D. The ASR will be distributed no later than October 1 of each year by:

1. Posting the full text of the ASR on the COL website with print copies available upon request at the Office of the Dean of Students.
2. Providing notice of the exact electronic address where the ASR can be accessed, a brief description of the contents of the report and a statement confirming that copies of the report are available upon request at the Office of the Dean of Students to all enrolled students and current COL employees at the COL assigned email addresses.
3. Providing information upon request, to prospective applicants for enrollment and employment stating the exact electronic address where the ASR can be accessed, a brief description of the contents of the report and a statement confirming that copies of the report are available upon request at the Office of the Dean of Students.

Responsible Party: Office of the Dean of Students.

Content of the Annual Security Report

A. The ASR will include statements of current COL policies and procedures related to:

1. **Reporting campus crimes or emergencies occurring on COL property**, and the COL process for responding to such reports;
2. **Security and access to COL facilities**, and security considerations used in the maintenance of COL facilities;

3. **Authority of COL security officials** including: the officials' specific authority, their working relationship with state and local law enforcement agencies, and a description of policies which encourage accurate and prompt reporting of all crimes to local law enforcement when the victim of such crimes elects to, or is unable to make such reports.
4. **Individual security programming** to encourage students and employees to be responsible for their own security and the security of others.
5. **Crime prevention programming** to inform students and employees about strategies to prevent crime.
6. **Campus Crime Statistics** for reportable crimes occurring on the COL's reportable campus geography during the most recent calendar year as reported to campus security authorities or local law enforcement including:
 - i. Murder;
 - ii. Sex offenses, forcible or non-forcible;
 - iii. Robbery;
 - iv. Aggravated assault;
 - v. Burglary;
 - vi. Motor vehicle theft;
 - vii. Manslaughter;
 - viii. Arson;
 - ix. Dating violence;
 - x. Domestic violence;
 - xi. Stalking;
 - xii. Arrests or persons referred for campus disciplinary action for liquor law violations; drug-related violations; weapons possession;
 - xiii. Statistics listed for crimes (i.) through (viii.) above of larceny-theft, simple assault, intimidation, and destruction, damage or vandalism of property and of other crimes involving bodily injury to any person, in which the victim is intentionally selected because of actual or perceived race, gender, religion, national origin, sexual orientation, gender identity, ethnicity, or disability of the victim that are reported to

CSAs or local law enforcement must be collected and reported according to the category of prejudice.

xiv. Statistics listed in crimes (i.) through (viii.) above must be reported according to the location where the crime occurred including:

- a. On campus;
- b. In or on a non-campus building or property;
- c. On public property;

xv. Statistics will not identify the victims of crimes or persons accused of crimes.

Responsible Party: Office of the Dean of Students

7. **Monitoring and recording criminal activity at off-campus student organizations** recognized by the COL, and that are engaged in by enrolled students, including student organizations.;
8. **Alcohol policies** regarding the possession, use and sale of alcoholic beverages and enforcement of state underage drinking laws;
9. **Illegal drugs policies** regarding possession, use and sale of illegal drugs and enforcement of federal and state drug laws;
10. **Drug and alcohol abuse education programs.**
11. **Sex offender registry** and the availability and location of information concerning registered sex offenders.
12. **Emergency response and evacuation policies and procedures** to immediately notify the COL community when a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus is confirmed, unless issuing a notification will compromise efforts to contain the emergency. The statement must include the COL's procedures to:
 - i. Publicize emergency response and evacuation procedures on an annual basis in a manner designed to reach students and employees; and,
 - ii. Test emergency response and evacuation procedures on an annual basis.
13. **Timely warning policy and procedures** to make timely reports to the campus community about the occurrence of reportable campus crimes presenting a serious or continuing threat to students and employees that are reported to a campus security authority or local law enforcement. The procedures must confirm that reports will be

provided to students and employees in a manner that is timely, will aid in the prevention of similar occurrences and that the names of victims will be kept confidential.

14. Programs to Prevent Domestic violence, dating violence, sexual assault, sexual offenses and stalking for all incoming students and new employees and an ongoing prevention and awareness campaign for current students and faculty which includes:

- i. The definitions of domestic violence, dating violence, sexual assault and stalking and a statement that the COL prohibits the offenses.
- ii. The definition of consent in reference to sexual activity.
- iii. Descriptions of safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or to intervene when there is a risk of domestic violence, dating violence, sexual assault or stalking against a person other than the individual.
- v. Information on risk reduction to recognize warning signs of abusive behavior and how to avoid potential attacks.
- vi. Possible disciplinary sanctions or protective measures that may be imposed by the university upon a finding of rape, acquaintance rape, domestic violence, dating violence, sexual assault or stalking.
- vii. Procedures victims should follow if a sex offense, domestic violence, dating violence, sexual assault or stalking has occurred, including information in writing about:
 - a. Who should be contacted to report the alleged offense,
 - b. The importance of preserving evidence needed to prove criminal offenses, or to obtain a protective order.
 - c. Notice regarding the victim's options to:
 - i. Notify law enforcement, including local police,
 - ii. Be assisted by campus authorities in notifying law enforcement authorities,
 - iii. Decline to notify any authorities.
- viii. Where applicable, the rights of victims, and COL's responsibilities regarding orders of protection, no contact orders, restraining orders, or similar lawful orders issued by a criminal, civil or tribal court.

- ix. Disciplinary procedures in cases of alleged domestic violence, dating violence, sexual assault or stalking, including confirmation that the proceedings will be conducted by officials who receive annual training on the issues related to domestic violence, dating violence, sexual assault and stalking and how to conduct an investigation and hearing process which protects the safety of victims and promotes accountability. The procedures will provide for:
- a. A prompt, fair and impartial investigation and resolution;
 - b. Equal opportunity for the accuser and the accused to have others present during a disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by an advisor of their choice,
 - c. Simultaneous written notice to the accuser and the accused of the outcomes of any disciplinary proceeding,
 - d. Appeal of the results of a disciplinary hearing by the accused and the accuser,
 - e. Notice of any change to the results of a disciplinary hearing that occurs prior to the time that such results become final and notice of the time in the process when a result becomes final,
 - f. Protection of the confidentiality of victims to the extent possible, with notice of how public records will be maintained without including identifying information about the victim, to the extent permitted by law.
- x. Written notice to students and employees about counseling, health, mental health, victim advocacy, legal assistance and other services available for victims both at COL and in the community;
- xi. Written notice to victims about options for, and available assistance in, changing academic, and working situations, if requested by the victim and if such accommodations are reasonably available, regardless of whether the victim chooses to report the crime to local law enforcement;
- xii. Procedures followed by the COL once an incident of domestic violence, dating violence, sexual assault or stalking has been reported, including a statement of the standard of evidence that will be used during any conduct proceeding arising from such report.
- xiii. A student or employee who reports to the COL that they have been a victim of domestic violence, dating violence, sexual assault or stalking, will be provided with a written explanation of their rights and options, regardless of whether the alleged offense occurred on or off campus.

Responsible Party: Office of the Dean of Students

References and Cross-references.

1. 20 U.S.C. 1092(f) – The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act
2. 20 U.S.C. 1092(i)
3. 20 U.S.C. 1092(j)
4. UNT Policy 18.1.11, Code of Student Conduct,
5. Regents Rule 04.1101

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Revised