

2011-2012  
**Student  
Handbook**

**UNT**

UNIVERSITY OF NORTH TEXAS

# UNIVERSITY OF NORTH★TEXAS™


Welcome to the University of North Texas! We are pleased you chose to become a member of our vibrant community.

The University of North Texas is committed to providing you a dynamic student-centered environment. We want your North Texas experience to be filled with opportunities for you to discover the power of ideas.

Your academic success is the number one priority for UNT's faculty and staff. I encourage you to take advantage of mentoring, volunteer activities, student organizations, recreational activities, cultural events, athletics, wellness programs, money management planning, tutoring, supplemental instruction and the many other opportunities available to you.

This academic calendar will be instrumental in experiencing a smooth transition to college and your success at UNT. Use your planner to manage your time, guide your schedule and organize your life. Begin now with marking key events, phone numbers, and reminders that will be meaningful to you.

The Division of Student Affairs strives to provide a campus designed to promote campus pride, encourage academic excellence, and build lasting commitments. We have attempted to anticipate obstacles or barriers and to counter them with services, opportunities, and activities that promote academic success.



Elizabeth With, Ed.D.  
Vice President for Student Affairs

# University of North Texas

## Student Handbook & Academic Planner 2011-2012

Information contained in this publication is subject to change without notice. Printing of information herein does not constitute a contract between the University of North Texas and a student or applicant for admission. Students are responsible for information published by the university in this and all other official publications. This publication does not contain a complete listing of all services and programs for students nor a complete statement of all university rules, regulations and policies. For more information, please contact the Center for Student Rights and Responsibilities or access student information at <http://www.unt.edu/student> or <http://conduct.unt.edu/>.

### Important Phone Numbers

Academic Computing . . . . .	565-2324
Admissions . . . . .	565-2681
Answer Line Recorder (comments, complaints, etc.) . . . . .	565-4100
ASSIST . . . . .	565-3701
Athletic Ticket Office . . . . .	565-2527
Campus Operator (on campus dial 0) . . . . .	565-2000
Career Center . . . . .	565-2105
Center for Student Rights and Responsibilities . . . . .	565-2039
Cooperative Education . . . . .	565-2861
Counseling and Testing Office . . . . .	565-2741
Dean of Students Office . . . . .	565-2648
Dining Services . . . . .	565-2462
Events Hotline . . . . .	565-4UPC
Financial Aid Voice Response System (FAVORS) . . . . .	565-2016
Health Center . . . . .	565-2333
Appointments . . . . .	565-2333
Emergency Calls . . . . .	565-2333
Health Education . . . . .	565-2787
Pharmacy . . . . .	565-2790
Housing and Residence Life . . . . .	565-2610
Residence Hall Association . . . . .	565-2838
International Studies and Programs . . . . .	565-2197
Libraries . . . . .	565-2411
Learning Center, The . . . . .	369-7006
Multicultural Center . . . . .	565-3424
North Texas Daily . . . . .	565-2353
Office of Disability Accommodation . . . . .	565-4323
Office of Equity and Diversity . . . . .	565-2456
Orientation & Transition Programs . . . . .	565-4198
Recreational Sports . . . . .	565-2275
Registrar . . . . .	565-2111

Residence Halls	
Bruce Hall . . . . .	565-4343
Clark Hall . . . . .	565-4588
College Inn . . . . .	565-4131
Crumley Hall . . . . .	565-4844
Honors Hall . . . . .	565-3978
Kerr Hall . . . . .	565-4676
Legends Hall . . . . .	565-3862
Maple Hall . . . . .	565-4389
McConnell Hall . . . . .	565-4955
Mozart Square . . . . .	565-3322
Santa Fe Square . . . . .	565-2701
Traditions Hall . . . . .	565-2701
Victory Hall . . . . .	565-4409
West Hall . . . . .	565-4685
Schools and Colleges	
College of Arts and Sciences . . . . .	565-2051
College of Business . . . . .	565-2110
College of Education . . . . .	565-2231
College of Engineering . . . . .	565-4201
College of Information . . . . .	565-2445
Frank W. and Sue Mayborn School of Journalism . . . . .	565-2205
School of Merchandising and Hospitality Management . . . . .	565-2436
College of Music . . . . .	565-2791
College of Public Affairs and Community Service . . . . .	565-2239
College of Visual Arts and Design . . . . .	565-2855
Toulouse School of Graduate Studies . . . . .	565-2383
Student Accounting and University Cashiering Services . . . . .	565-3225
Student Activities . . . . .	565-3807
Student Government Association . . . . .	565-3850
Student Employment . . . . .	565-2105
Student Legal Services . . . . .	565-2614
UNT Bookstore . . . . .	565-2592
UNT Police . . . . .	565-3000
Emergency Calls . . . . .	- 911
Non-Emergency Calls . . . . .	565-3000
Parking/Transportation . . . . .	565-3020
University Union . . . . .	565-3806
Union Information . . . . .	565-3805
University Writing Center . . . . .	565-2563
Vice President for Student Affairs . . . . .	565-4909

## Academic Advising Offices

Academic deans provide information on school/college requirements for degrees, academic standards, and graduation. To get the most out of your visit to an academic advisor, make an appointment or visit during posted office hours; bring with you evaluated transcripts of transfer work (available from the Registrar); and review academic policies and information about your major printed in the catalog before coming for your meeting.

College of Arts and Sciences . . . . .	940.565.2051
College of Business. . . . .	940.565.2110
College of Education. . . . .	940.565.2736
College of Engineering . . . . .	940.565.4201
College of Information . . . . .	940.565.2445
Frank W. and Sue Mayborn School of Journalism . . . . .	940.565.2205
School of Merchandising & Hospitality Management . . .	940.565.4635
College of Music. . . . .	940.565.2791
College of Public Administration & Community Service. . .	940.565.2239
College of Visual Arts & Design. . . . .	940.565.2216

## General Access Computer Labs

With a valid student I.D. you can access both PC and Mac computers, laser printers, color printers, color scanners, word processors, presentation software, and an array of adaptive technology. Use the labs for writing research papers, preparing class presentations, sending and receiving e-mail and exploring the Internet. Labs are located as follows:

<b>Art 232 . . . . .</b>	<b>565-2470</b>
<b>Business Administration 333, 334, 335 . . . . .</b>	<b>565-3139</b>
<b>Chilton Hall 116 (Adaptive Lab) . . . . .</b>	<b>565-3460</b>
<b>Chilton Hall 255 . . . . .</b>	<b>565-3460</b>
<b>GAB 330. . . . .</b>	<b>565-2825</b>
<b>GAB 550. . . . .</b>	<b>565-2825</b>
<b>ISB 110 (back of Science Library) . . . . .</b>	<b>565-3048</b>
<b>ISB 205C (Graduate students only). . . . .</b>	<b>565-2501</b>
<b>Matthews Hall 309 . . . . .</b>	<b>565-4379</b>
<b>Music Building 238 . . . . .</b>	<b>565-3765</b>
<b>Terrill Hall 220 . . . . .</b>	<b>565-2825</b>
<b>Willis Library 134 (open 24 hours) . . . . .</b>	<b>565-2375</b>
<b>Wooten Hall 120 . . . . .</b>	<b>565-2825</b>

## Computer Labs Hours of Operations

### Long Semesters

LOCATION	SUNDAY	MON - TH	FRIDAY	SATURDAY
Art 232	12pm-10pm	7:30-11pm	7:30-11pm	12pm-10pm
Business 333, 335	12pm-11:50pm	8am-11:50pm	8am-7:50pm	8am-7:50pm
Chilton 255	Noon Opening	24 Hours	6pm Closing	7am-6pm
Discovery Park	closed	9am-9pm	9am-5pm	closed
GAB 330	12pm-2am	8am-2am	8am-5pm	12pm-8pm
GAB 550	12pm-2am	8am-2am	8am-5pm	12pm-8pm
ISB 110	1pm-11:45pm	8am-11:45pm	8am-6pm	9am-6pm
ISB 205C	10am-6pm	8am-10pm	10am-6pm	10am-6pm
Matthews 309	closed	7am-12am	7am-5pm	12pm-8pm
Music 238	1pm-12am	8am-12am	7:30am-5pm	10am-5pm
Terrill 220	closed	8am-10pm	8am-5pm	closed
UNT Dallas Campus- 301N	closed	8am-10pm	8am-6pm	9am-5pm
Willis	24 hours	24 hours	24 hours	24 hours
Wooten 120	closed	8am-10pm	8am-5pm	12pm-8pm

### Library Hours for May/Summer Semesters

LIBRARY	SUNDAY	MON - TH	FRIDAY	SATURDAY
Willis Library	1pm-10pm	7:30am-10pm	7:30am-9pm	9am-9pm
Media Library	1pm-2am	7:45am-10pm	7:45am-6pm	9am-12am
Science and Technology	7am-9pm	7:30am-12am	7:30am-9pm	7am-9pm
Discovery Park Library	closed	9am-4:45pm	9am-4:45pm	closed

### Library Hours for Normal Semesters

LIBRARY	SUNDAY	MON - TH	FRIDAY	SATURDAY
Willis Library	1pm-2am	7:30am-2am	7:30am-12am	9am-12am
Administrative Offices	closed	8am-5pm	8am-5pm	closed
Archives	closed	8am-5pm	8am-5pm	closed
Circulation Dept.	1pm-2am	7:30am-2am	7:30am-12am	9am-12am
Willis 24 hr. GACL	24 hours	24 hours	24 hours	24 hours
Cyber Café	closed	8am-2:30pm; 5pm-11pm	closed	closed
Digital Projects Lab	closed	8am-5pm	8am-5pm	closed

<b>LIBRARY</b>	<b>SUNDAY</b>	<b>MON - TH</b>	<b>FRIDAY</b>	<b>SATURDAY</b>
Government Documents	1pm-9pm	9am-9pm	11am-4pm	11am-4pm
Reference Desk	1pm-11pm	8am-11pm	8am-6pm	9am-6pm
ILL	closed	8am-6pm	8am-5pm	closed
Microforms Service Desk	1pm-6pm	9am-10pm	9am-6pm	9am-6pm
Music Library	1pm-2am	7:30am-2am	7:30am-12am	9am-12am
Audio Center	1pm-12am	7:30am-12am	7:30am-5pm	1pm-5pm
Photocopy Office	<i>Photocopy office no longer available. Students can use copy machines during library hours.</i>			
Rare Books/Texana	closed	8am-12pm, 1pm-5pm		closed
Reserves/Periodicals	1pm-2am	7:30am-2am	7:30am-12am	9am-12am
Media Library	1pm-2am	7:45am-10pm	7:45am-6pm	9am-12am
Science and Technology	7am-9pm	7:30am-12am	7:30am-9pm	7am-9pm
Reference Desk	1pm-5pm; 6pm-10pm	9am-10pm	9am-5pm	9am-6pm

### Discovery Park Library

<b>LIBRARY</b>	<b>SUNDAY</b>	<b>MON - TH</b>	<b>FRIDAY</b>	<b>SATURDAY</b>
Circulation Area Rm. M130	1pm-2am	7:30am-2am	7:30am-12am	9am-12am
Reference Area Rm. B112	1pm-2am	7:30am-2am	7:30am-12am	9am-12am
	<i>Also available online 24 hour</i>			
UNT Dallas Campus Library	closed	8am-8pm	8am-5pm	9am-5pm

Circulation and reserve desks close 15 minutes before the official closing time. Routine closing will begin 10 minutes before the building is closed.

***HOURS ARE SUBJECT TO CHANGE DUE TO WEATHER OR UNFORESEEN CIRCUMSTANCES.*** Call the specific department if driving a long distance.

# The Division of Student Affairs

## CAREER CENTER

Dan Naegeli, Director

Phone: 940.565.2105

Website: <http://careercenter.unt.edu>

*Location: Chestnut Hall, Suite 103*

The Career Center provides the following services to students in all degree programs and at every degree level (undergraduate, master, and doctoral).

In-class presentations and guest lectures are offered on career-related topics including “What Can I Do with a Major In...?,” Resume Writing, Finding a Job on Campus, Job Search Strategies, and Interviewing Skills.

The Career Research Library and Computer Lab have publications, corporate portfolios, and computer programs to assist students in identifying and exploring career and employment information (employment outlook, salary surveys, and employer contact information). It is open to all students and alumni.

Career advisors assist students in career exploration and research, resume writing, interview preparations, career transitions, and general job search strategies. Students can also find resources and assessments online (<http://careercenter.unt.edu/students/majors/index.html>) to help them assess their career interests, explore career options, and access relevant information for making career-related decisions.

A web-based job listings system (Eagle Network) contains current part-time and full-time job vacancy announcements from campus offices and UNT-friendly employers. Students and alumni must formally register in the Eagle Network in order to utilize this service. The Eagle Network can be found at [http://www.myinterfase.com/unt\\_eaglenetwork/student/](http://www.myinterfase.com/unt_eaglenetwork/student/).

Over 400 employers come to UNT each year to conduct job interviews and participate in Career/Job Fair. The Career Center links students and alumni job seekers with hiring professionals. Over 100 schools districts and over 200 business, industry, government, and public service employers visit campus annually. Registration in the Eagle Network is required for most activities.

Alumni are also provided all of these services and resources at no cost for their lifetime. Registration in the Eagle Network is required.



## **COUNSELING AND TESTING SERVICE**

Judith McConnell, Director

Phone: 940.565.2741

*Location: Chestnut Hall, Suite 311*

The Counseling and Testing Service (CTS) has a staff of licensed psychologists, counselors, and doctoral students who offer assistance with social/family/relationship difficulties; psychological problems such as loneliness or depression; crisis counseling and referrals; and career counseling and testing. Students may see a psychologist eight times per academic year, after which referrals will be made for longer-term counseling. Appointments should be made in advance and confidentiality is assured.

In addition to vocational interest, aptitude, personality and other tests used in counseling, CTS also serves as a national testing center and computer-based testing site for the GRE, GMAT, CLEP, and TOEFL. Information and application forms for various national tests are available in the center's office. Call CTS for more information, or encourage individuals to call or stop by to make an appointment. Computer-based testing is located in the Gateway Center, room 140.

## **CENTER FOR STUDENT RIGHTS AND RESPONSIBILITIES**

Maureen McGuinness, Dean of Students, Assistant VP for Student Affairs

Phone: 940.565.2039

Website: <http://conduct.unt.edu>

*Location: Third floor, University Union, Suite 322*

The Center for Student Rights and Responsibilities (CSRR) is responsible for addressing student conduct, enforcing university policies and procedures and providing students with the resources necessary to resolve their own personal disputes. Specifically, the CSRR administers student disciplinary procedures in accordance with the Code of Student Conduct and maintains official disciplinary records. Emphasis is placed on educating students about their rights and responsibilities as members of the UNT community. The CSRR also handles student in crisis as well as emergency situations, serving as a resource to the campus community. In addition, the CSRR seeks to educate the campus community through literature and training. The office provides policy interpretation and rights adjustment as well as handling complaints against students. The CSRR is committed to enhancing students' competencies as productive citizens and promoting life-long learning and community standards.

**Mission:**

The mission of the CARE Team is to:

- Assist in protecting the health, safety, and welfare of the students and members of the UNT community.
- Support student success.
- Provide a comprehensive response to students whose behavior is disruptive to themselves or the educational environment.

The CARE Team is one of several resources available to the campus community to address these concerns. Other offices with similar purposes include Center for Student Rights and Responsibilities, Counseling and Testing Services, UNT Police Department, and the Office of Disability Accommodation.

**Overview:**

The University of North Texas cares about our students' success, not only academically, but emotionally and physically. Because of our commitment, we provide literally hundreds of departments and services across campus that responds to our students' unique needs. But sometimes, students do not ask for help when they need it. So in an effort to identify those students proactively, UNT has created a network of professionals from across campus that are committed to a caring, confidential program of identification, intervention and response in order to provide our students with the greatest chance of success and our community with the greatest level of protection.

We created this website to accomplish the following:

- Educate you about the CARE Team and how it works;
- Provide you with information and tips about how to deal with incidents you may encounter;
- Provide additional resources on our campus and in our community.

If you have any questions or concerns for the CARE Team about a student or an incident, contact a CARE Team at [CAREteam@unt.edu](mailto:CAREteam@unt.edu).

**DEAN OF STUDENTS**

Maureen M. McGuinness, Ed.D., Dean of Students/Assistant Vice  
President for Student Affairs

Phone: 940.565.2648

Website: <http://deanofstudents.unt.edu>

Email: [deanofstudents@unt.edu](mailto:deanofstudents@unt.edu)

*Location: Third floor, University Union, Suite 319*

The Dean of Students Office (DOS) fosters the development of leadership, civility, accountability, and responsibility in the University of North Texas student; builds community through service and involvement; and serves as an advocate for all students. This office is dedicated to supporting the UNT student who may need assistance in resolving complex personal and academic matters. We strive to help all students achieve their academic and personal goals and enhance the UNT student experience. In addition,

the office provides assistance to students seeking, solutions with personal, medical or family issues and emergencies.

The Dean of Students Office also includes the Office of Greek Life, Center for Student Rights and Responsibilities, Student Legal Services, Center for Leadership and Service, and the Substance Abuse Resource Center. Through student involvement, students develop personal and social responsibility that help establish a framework for lifelong learning.

## **HOUSING AND RESIDENCE LIFE**

Elisabeth Warren, Director  
Phone: 940.565.2610  
Website: <http://housing.unt.edu>  
*Location: Crumley Hall*

### ***Mission:***

We unite with our residents to achieve active and sustainable lives in the pursuit of academic success, campus engagement and global citizenship.

### ***Overview:***

The mantra of the Department of Housing and Residence Life is “We unite to achieve.” Housing and Res Life accomplishes this mission by focusing on connecting students to the campus community by offering a variety of services including academic support such advising for undeclared students, several courses taught in the halls, and learning communities for residential students through the REAL Communities program. Students in the halls also are involved in campus engagement opportunities such as personal interactions, community programs/events and university-wide programming.

## **ORIENTATION AND TRANSITION PROGRAMS**

Melissa McGuire, Director  
Phone: 940.565.4198  
Website: <http://transition.unt.edu>  
*Location: Third floor, University Union, Suite 319*

The Orientation and Transition Programs office is a department within the Division of Student Affairs that seeks to provide resources and services to new students and parents in order to help students establish and attain their educational goals. Beginning with first-year students, the office serves as a central location to help students connect with their peers, faculty, staff, campus resources and parents. These connections help guide and direct students throughout their educational experience at UNT and facilitate their success. Some of its major programs include Freshman, Transfer, and Parent Orientation, Eagle Camp, Class Identity and Transitional Programming, Mentoring, Family Weekend, Summer Send-Off Parties, and the Parent Association. All programs are designed with consideration to the particular needs and interests of each class of students and promote four-year graduation.

## RECREATIONAL SPORTS

Sue Delmark, Director

Phone: 940.565.2275

Website: [www.unt.edu/recsports](http://www.unt.edu/recsports)

*Location: Pohl Recreation Center*

The Recreational Sports Program provides many opportunities for the entire UNT community. The 138,000 sq. ft. Pohl Recreation Center, located on Chestnut Drive, is home to the Recreational Sports office. The office is open Monday through Friday, 8:00 a.m.-5:00 p.m. and the phone number is 940.565.2275. The following programs are all provided by Recreational Sports.

### **Aquatics:**

The Pohl Recreation Center consists of two pools: a lap and leisure pool and spa. The 25 yd., 8-lane lap pool is used for lap and fitness swimming. The 5510 sq. ft. leisure pool includes warmer water than the lap pool, 3 lanes for lap swimming, a vortex, a water channel, underwater seating, water fountains, benches, zero beach entry, a spray tunnel, and water curtains. The spa seats 29 people, and is a great way to relax at the Rec Center. Classes provided by Recreational Sports include adult swim lessons, children's learn to swim, life guarding, and private swim lessons.

### **Fitness:**

If you are looking to get in shape or continue your usual workout, then look no further! The 14,500 sq. ft. weight room features the most recent exercise equipment. The weight room consists of machine weights, free weights, cardio equipment, 12 televisions and 100 personal viewing screens. Personal trainers are on staff to help you on your way to a healthy lifestyle. Two group exercise rooms hold various group exercise classes throughout the day.

Aerobic classes offered include abs & back, ballet fit, step, hip-hop, modern, ball-n-tone, core body sculpt, step express, eagle pump, yoga I & II, body express, indoor cycle, boot camp, sweatshop, and turbo kickboxing. Specialty fitness classes including Fit Camp, Cross Fit, Kettle Bell Training, and Water Aerobics are a great way to get in shape and break up your normal routine! Personal fitness assessments and personal training sessions are also available. Specialty fitness classes including Fit Camp, Cross Fit, Kettle Bell Training, and Water Aerobics are a great way to get in shape and break up your normal routine.

### **Informal Recreation:**

If you feel like playing basketball, volleyball, soccer, or badminton, or you want to workout in a fun environment, all you need to do is bring your UNT ID. The Informal Recreational program allows you to drop in and use our Facility. The Pohl Recreation Center areas that are available include: 3 multipurpose courts, 1 soccer gymnasium, weight and fitness room, 45' tall

climbing wall, separate bouldering wall, 8-lane lap pool, leisure pool with spa, 1/8 mile walking/jogging track, and 2 aerobic rooms, lighted outdoor basketball court and sand volleyball court. Cool down after your workout with a Smoothie King smoothie, located inside the Rec Center. The areas available in the Physical Education Building are: 8 racquetball courts and 6 lighted tennis courts (outside Bahnsen Gym). The Waranch Tennis Center (located near Victory Hall) offers 12 more tennis courts for informal use.

### **Intramural Sports:**

Intramurals provide students and faculty/staff with the opportunity to compete in various organized sports. Several sports have a team fee while other individual are free of charge. Different leagues such as residence hall, greek and independent and divisions are set up to meet different skill levels. Team sports include: flag football, basketball, volleyball, outdoor soccer, softball, indoor soccer, ultimate frisbee, kickball and sand volleyball. Individual/Dual sports include: golf, darts, tennis, table tennis, racquetball, fun runs, billiards, 3 point contest, track meet, bowling, and more. Free agent meetings are offered for team sports if students do not have a full team to sign up for.

### **Outdoor Pursuits Center:**

This program will help you explore the outdoors in many different ways. Equipment is available for rental for camping, backpacking, or canoeing. Students have the opportunity to sign up for trips, clinics, or workshops organized by the OPC, to various locations, If the outdoors is what you enjoy, then you must take advantage of this program!

### **Rock Climbing Wall:**

If rock climbing is your hobby or you feel like trying it once, the Pohl Recreation Center is just the place. The 45 vertical foot, 3-dimensional indoor climbing rock wall and separate bouldering wall will provide you with a challenge. Experience the sensation of outdoor climbing under the supervision of experienced staff. Climbing equipment is available for rental, classes are offered for climbing procedures, and climbing passes are sold for all those interested in the rock wall.

### **Sport Clubs:**

This is an opportunity to compete against other colleges and universities in various sports. Sport clubs are student run organizations that are funded by the student service fee and Recreational Sports. Money is allotted for expenses such as travel, equipment purchases, or registration fees. If a certain sport club does not exist, students have the opportunity to start one with the help of Recreational Sports. Current sport clubs include: baseball, bowling, cycling, disc golf, fencing, gamers, ice hockey, in-line hockey, men's and women's lacrosse, men's rugby, men's soccer, paintball, running, sailing, tennis, table tennis, triathletes, wake boarding, men's and women's ultimate disc, men's and women's volleyball.

## **120 Employment Opportunities:**

Recreational Sports offers a wide range of job opportunities for students. Work around your school schedule in a great atmosphere in positions including Member Services staff, ID checkers, climbing wall attendants, Outdoor Pursuits staff, weight room staff, personal trainers, group exercise instructors, lifeguards, student secretaries, intramural officials and intramural supervisors. Please visit the Rec Center for more info.

### **For Information:**

For more information on operating hours or programs, please call the Recreation Sports office, 940.565.2275.

## **STUDENT EMPLOYMENT**

Shaun Stoehr, Coordinator

Phone: 940.565.2105

Website: <http://careercenter.unt.edu>

*Location: Chestnut Hall, Suite 103*

Student Employment is a part of the Career Center. The office provides a variety of services to students in all degree programs and at every degree level (bachelor, master, and doctoral). Services are offered to assist students in finding part-time employment while in college. All positions (part-time on-campus jobs, college work study jobs, part-time off-campus jobs) are posted on the Eagle Network website (internet job listings system for UNT students). The office host Part-Time Job Fairs in the fall and spring semesters; to help bring employers and students together. Student Employment also hosts a Camp Day in the spring semester, for students looking for summer employment. Attendance at these events is open and free to all students. Student Employment offers seminars on finding an on-campus job and customer service training (Creating a Service Attitude & Create Your Advantage). Student Employment also has Career Peer Advisors, to help assist students with their job search.

## **STUDENT HEALTH AND WELLNESS SERVICES**

Herschel Voorhees, D.O., Interim Director

Phone: 940.565.2333

Website: [www.healthcenter.unt.edu](http://www.healthcenter.unt.edu)

*Location: Chestnut Hall*

The University Student Health and Wellness Center provides primary medical care, laboratory, pharmacy, digital radiology and allergy services, and psychiatry and nutrition consultations. Medical services are available to enrolled students paying the medical services fee when school is in session. Students will incur charges for ancillary services rendered and specialty office visits. A continuing student, who is not enrolled during one of the summer sessions, may use the medical services of the SHWC and the pharmacy during that summer session after paying a use fee for

the requested service. As a part of the SHWC, the Meadows Center for Health Resources provides health education and massage therapy, as well as substance abuse assessment, prevention, and education through the Substance Abuse Resource Center.

The Student Health and Wellness Center operates on an appointment system. Students can schedule an appointment by calling 940.565.2333. Medical care is not available between semesters or on official University holidays. If you find yourself in need of medical treatment when we are closed, you can visit the local hospital of your choice. For emergency medical care, call 911. In Denton, you can choose from (the first four are hospitals/care clinics, the last is a pharmacy for after-hours prescriptions):

**Denton Regional Medical Center:** 940.384.3500  
**Presbyterian Denton Hospital:** 940.898.7000  
**Minor Emergency Care of Denton:** 940.382.9898  
**CareNow:** 940.383.2700  
**Yarbrough's Professional Pharmacy:** 940.382.5033

It is the policy of the SHWC to not provide students with routine medical excuses for a missed class. After an office visit, the student may request a notice that verifies the date and time a student presented at the Health Center for treatment.

## STUDENT LEGAL SERVICES

Kathryn McCauley, Student Legal Advisor  
Phone: 940.565.2614  
Website: <http://studentlegal.unt.edu>  
*Location: University Union, 324*

Student Legal Services provides UNT students with legal advice, assistance, representation and education. Our goals are to enable students to focus on their education and stay in school despite any number of legal obstacles. Two licensed attorneys are available to provide legal advice on such issues as consumer matters, landlord-tenant disputes, employment law and other civil matters. Simple wills, powers of attorney, and physicians' directives are examples of documents that are drafted free of charge to UNT students. In certain instances, legal representation may be provided at no cost to students except for related court fees. No representation is provided on criminal matters, although free information, referrals, and handouts are available to student. Information on mediation services may also be obtained through this office. The services of this office are 100% free to enrolled students. Anyone interested in meeting with a lawyer should come to the office on the third floor of the University Union during walk-in times, posted below. (Any changes will be updated on the website.)

Walk-ins are served on a "First Come, First Served" basis.  
Tuesdays and Thursdays (10 a.m. - noon); Wednesdays (1:30 - 3:30 p.m.)

## Diversity at UNT

UNT does not discriminate on the basis of race, color, religion, sex, age, sexual orientation, national origin, handicap, disabled veteran or veteran of the Vietnam Era status in its educational programs, activities, admissions or employment policies. UNT works to advance ideals of human worth and dignity. Harassment based on individual differences is inconsistent with UNT's mission and educational goals, and individuals who work, study, live and teach within this community are expected to refrain from behavior that threatens the freedom, safety and respect deserved by every community member. In support of these statements, students, faculty and staff members at the university came together in the fall of 1996 to sign this proclamation:

“We, members of the University of North Texas community, have come together to proclaim that we stand united against racism, sexism and all other forms of discrimination. By this proclamation, initiated by the students of UNT, we stand in support of the educational values of UNT, its policies that support diversity, and an environment that honors all people as worthy of being treated with courtesy, dignity and respect. We proclaim that bigotry, expressions of hatred or prejudice, discrimination and harassment of any kind are not consistent with the university's mission and have no place here. Such acts will never be condoned at UNT. Furthermore, we contend that all individuals and organizations at this university have a responsibility to foster unity, understanding and tolerance for their fellow human beings. We, the undersigned members of the UNT community, pledge to build unity at the University of North Texas by valuing diversity and the UNT policies that support it, reporting and condemning discriminatory acts, working to reduce prejudice and effect positive change, resolving conflicts in rational and peaceful ways and developing leadership that works to support unity within our classrooms, offices and organizations.”

To report concerns or questions, contact the Office of Equity and Diversity or the Center for Student Rights and Responsibilities.

The Office of Equity and Diversity is under the direction of the Associate Vice President for Equity and Diversity. It includes four primary areas: Student Ethnic Enrichment Center (formerly the Center for Cultural Diversity), Multicultural Affairs, Equal Opportunity, and Educational Outreach. For more information about any of these areas please contact 940.565.2456.



# Additional Services

## DISABILITY ACCOMMODATION, OFFICE OF

Ron Venable, Director

Phone: 940.565.4323

*Location: Third floor, University Union, Suite 321*

The Office of Disability Accommodation recommends adjustments and provides auxiliary aides for students eligible for accommodation as mandated by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. These laws protect qualified individuals against discrimination based on their disability status. During each long semester, our office recommends accommodations for more than 600 students. Examples of these accommodations include: extended time for exams, a reduced distraction testing environment, text conversion into Braille or digital formats, sign language interpreters, and adaptive equipment. To apply for services, visit [www.unt.edu/oda](http://www.unt.edu/oda).

## LEARNING CENTER

Joshua Adams, Director

Phone: 940.369.7006

*Location: Third floor, University Union, Suite 323*

The mission of the Learning Center is to provide programs that enhance learning and facilitate academic excellence for all UNT students. The center houses the following programs:

- 1) **Connecting for Success** helps students find, and make use of, campus wide academic support resources.
- 2) **Online Tutoring**, provided by Smarthinking, is free, live, interactive tutoring accessed through a code provided by the Learning Center.
- 3) **Reading and Study Skills Lab (RASSL)** is a non-credit workshop designed to help students enhance their skills in studying, note taking, goal setting, and time management. The groups are small and students are encouraged to share their experiences with academic difficulties and success.
- 4) **Speed Reading** is a non-credit workshop designed to increase reading speed while maintaining or improving retention rate.
- 5) **Volunteer Tutors (VTs)** offer free tutoring accessed through the Learning Center web site.
- 6) **Supplemental Instruction Leaders (SILs)** are free peer tutors placed in traditionally difficult classes who conduct weekly study sessions for those classes.
- 7) **Test Preparation Materials** for most graduate school entrance exams are available in the Learning Center Library.

- 8) **Learning Success Workshops** are workshops designed to help students enhance their skills in studying, note taking, goal setting, and time management.
- 9) **Academic Success Programs** are workshops designed to help students regain good academic standing with the university.



## UNT Fight Song

Let's give a cheer for U of NT...  
Cheer for the Green and White!  
Victory's in store, whate'er the score,  
Our teams will ever fight, fight, fight!  
Shoulder to shoulder we march along,  
Striving for victory.  
Playing the game for the honor  
And fame and glory of UNT!  
U...N...T...Eagles! U-N-T Eagles,  
Fight! Fight! Fight!

## Alma Mater: GLORY TO THE GREEN AND WHITE

Singing glory to the green,  
Singing glory to the white,  
For we know our university is  
Striving for the right.  
Down the corridor of years,  
We'll forget the joys and tears,  
But North Texas, North Texas,  
We love!

## UNT TRADITIONS

**Official School Colors** - Chosen in 1922, these school colors are Emerald Green and White. Secondary colors were added in 1995, which are Navy Blue and Gold. In 2005, UNT's official color was changed to a similar shade of the original green.

**Lighting the McConnell Tower** - After a victory by a UNT athletic team, special green floodlights bathe the Administration Building clock tower to signal the victory to the campus and community.

**Scrappy, The Eagle Mascot** - Students in a 1922 campus election chose the eagle over the dragon and lion as the college's mascot. In the '60s, a costumed Scrappy began appearing at games and other events. The mascot was renamed Eppy in 1974 by students who thought the name "Scrappy" was too warlike. However, Scrappy was reborn in 1995, when students decided the first name was better.

**Eagle Claw** - The eagle hand sign is our universal sign of pride and unity. Curl the thumb and index and middle fingers forward. The ring and pinkie fingers stay closed against the palm.

**Honors Day** - Outstanding students, faculty and staff are recognized in an afternoon ceremony that often includes alumni as guest speakers.

**Alumni Appreciation Day** - For more than 30 years, the university and many academic departments have set aside a day to recognize successful and dedicated alumni, inviting them back to campus for special events.

**University Day** - First held in 1961, when North Texas State College became North Texas State University, this spring event includes games, music and food.

**Homecoming Bonfire** - The tradition of the Homecoming bonfire began in the '30s. Members of the Talons spirit organization build the fire, which is lit the Friday night of Homecoming.

**Homecoming Parade** - Held the morning of the Homecoming game, the parade includes floats made by students, faculty, staff and alumni. The route runs from campus to downtown Denton.

**Mean Green Nickname** - Although green has been the school color since around 1902, the "Mean Green" nickname dates from the late '60s when the football team's defense was dominating other teams. One of the outstanding players at the time was "Mean" Joe Greene.

**Boomer, The Victory Cannon** - The tradition of firing the cannon began in 1970. The modern cannon is a scale replica of a Civil War model and is managed by the Talons. Boomer is fired at special campus events and at football games to signal touchdowns.

**Curfew and Spirit Bell** - The Spirit Bell was brought to Denton from Michigan in 1891. It was used to signal class changes and evening curfew. The 2,000-pound bell served as a sound of victory for many years until a crack was found within. The Talons dedicated the original bell to the university in 1982, and it was placed in the University Union across from the One O’Clock Lounge. Though smaller, the bell’s successor can be heard at any home football game ringing with pride.

**Official Class Ring** - Unique to North Texas, the official ring portrays our Eagle mascot, university seal and the McConnell Tower. The two clock faces show different times—one o’clock for the internationally recognized One O’Clock Lab Band, and seven o’clock noting the 1892 curfew for students of Texas Normal College and Teacher Training Institute.

**Mean Green Village** - Various groups set up tents near Fouts Field before home football games. Meals are available at this popular social event, which is one of the university’s newest traditions.

## Leadership and Involvement Opportunities

The University of North Texas hosts over 250 active student organizations and clubs through which students pursue leadership development and fellowship in many facets of campus life. In addition to participation in officially registered organizations, students may serve as a student body representative on any one of the University Standing Committees, an opportunity made available through the Student Government Association. Students who wish to assume leadership roles may also be interested in participating in one of our many “umbrella” organizations, which provide governance for affiliated groups and allow for collective input on university-wide matters:

*Student Government Association (SGA)* — The student voice on campus-wide committees and in policy decisions; provides direct services to students, such as metro-phones and student directories.

*Eagle’s Nest Interorganizational Council* — enhances cooperation and communication among organizations, and provides funding opportunities for organization activities and events (part of SGA).

*Graduate Student Council* — Adjunct to Academic Dean’s Council; represents graduate students in academic matters.

*Green Jackets* — Official hosts for all events put on by the Division of Student Affairs and/or the Vice President for Student Affairs.

*Residence Hall Association* — Promotes cooperation among residence halls.

*North Texas Forty* — Student foundation made up of student organization leaders; represents President’s Office.

*National Panhellenic Council* — Promotes cooperation and communication among traditionally African-American Greek organizations.

*Panhellenic Association* — Promotes cooperation among NPC-affiliated sororities.

*Latin Greek Council* — Promotes cooperation and communication among traditionally Latino/Latina Greek organizations.

*Interfraternity Council* — Promotes cooperation and communication among NIC-affiliated fraternities.

*TAMS Student Council* — Leadership and governing board for students in Texas Academy of Mathematics and Science.

*University Program Council* — Eleven subcommittees provide programming and entertainment for the campus community; volunteer staff made up of students like YOU.

Other organizations that provide leadership opportunities include those that serve distinct missions in the following areas: academic, honorary and professional, international/intercultural, religious, club sports, recreational, service, campus spirit and pride, special interest, advocacy, and other interests. To obtain more information about leadership opportunities, specific training in leadership and organization management, and a complete Directory of all registered student organizations, contact the **Student Activities Center** in the University Union, Suite 320, or call 940.565.3807.



# RIGHTS OF STUDENTS

Each University of North Texas student is entitled to certain rights associated with higher education institutions. These rights include:

1. The right to submit an application to the university and be accepted according to the university's published requirements. No qualified applicant shall be denied admission because of race, religion, sex, national origin, physical or mental disability, age, or veteran status.
2. The right to expect a quality education.
3. The right to develop one's individual potential.
4. The right to be free from illegal discrimination on the basis of race, religion, sex, national origin, physical or mental disability, age or veteran status.
5. In accordance with law and policy, the right to freedom of speech and assembly which are subject to university requirements for the maintenance and order and the protection of rights and privileges of other members in the university community.
6. The right to inquire, discuss, listen and evaluate in appropriate settings.
7. The right to be interviewed on campus by an employing firm, agency, corporation or organization that has met university qualifications. The student shall however register through the appropriate university department (i.e., Career Opportunities, Student Employment, Center for Cooperative Education, or the appropriate academic department).
8. The right to pursue an education without undue interference.
9. The right to communicate with administrators, faculty and staff through the appropriate process.
10. The right to confidentiality of official records, transcripts, disciplinary records and other educational records consistent with the "Family Educational Rights and Privacy Act of 1974" (the Buckley Amendment).
11. The right to invite and hear speakers on topics of student choice subject to the approval of both student elected or appointed representatives and university officials.
12. The right to belong to university approved/recognized student organizations which shall be open to qualified students without respect to race, religion, sex, national origin, physical or mental disability, age or veteran status in accordance with organizational eligibility requirements.
13. The right to publish and distribute information through the appropriate forums subject to the standards of reasonable journalism and applicable regulations/statements of the U.S. Constitution, the Federal Communications Commission and the university. Similar rights are afforded oral statements of views on the student operated radio and television stations.
14. The right of access to university designated facilities through university approved/recognized student organizations for business meetings, special meetings, and programs open to the public

in accordance with university policy. Student organizations are responsible for reserving university facilities in advance.

15. The right of students or university approved/recognized student organizations to use the university name only when identifying the university affiliation in accordance with university policy; using the university name or logo without the express permission of an authorized university administrator or university official is strictly prohibited.
16. The right to petition the appropriate university unit or body for redress of grievances in accordance with university policy.
17. The right to fair hearings and appeals.
18. The right to be free from hazing, threats, stalking, violence, and other harassing activities.
19. Students and student organizations may have other rights that are written into university approved policies.

## Ten Student Academic Rights and Responsibilities

Each student is encouraged to review the following academic rights and responsibilities and to seek clarification from the associate dean of the college or school in which he/she is enrolled.

1. **Protection of Constitutional Freedoms** - Students and all other members of the university community are guaranteed the constitutional freedoms of speech, peaceful assembly, petition and association.  
**Responsibility:** Students and others must exercise their rights by lawful means subject to university rules and regulations regarding time, location, method and duration. Students may not disrupt the operations of the university or interfere with the rights of others to exercise their constitutional freedoms.
2. **Academic Freedom** - Students and all other members of the university community are guaranteed the rights freely to study, discuss, investigate, teach, conduct research and publish as appropriate to their respective roles and responsibilities. In the classroom and in conference students have the right within the scope of the course of study to state divergent opinions, challenge ideas and take reasoned exception to the data or the views offered.  
**Responsibility:** Students and faculty share the responsibility to protect and to preserve conditions which are conducive to the learning process, including withholding judgment on matters of opinion, ensuring a fair hearing for divergent viewpoints and observing rules of courtesy in the classroom.
3. **Academic Standards** - Students have the right to know the standards of academic performance established for each course in which they are enrolled.

**Responsibility:** Students are responsible for seeking clarification of any standard in question at the beginning of the term, for preparing assignments in advance of each class session and for learning the content of any course of study for which they are enrolled. Rules applying to academic dishonesty must be followed, including those related to plagiarism and cheating.

4. **Academic Evaluation** - Students have the right to be evaluated solely on an academic basis, without regard to issues of diversity, opinions or conduct in matters unrelated to academic standards. Students have the right to review tests and other written work after the instructor has evaluated them and are accorded protection through the Grade Appeals Procedure against prejudiced or capricious academic evaluation.

**Responsibility:** Students are responsible for bringing academic grievances first to the attention of the instructor who performed the evaluation in an effort to resolve the issue. If the matter cannot be settled at this level, it may be appealed in writing as outlined in the Grade Appeal Policy.

5. **Improper Disclosure** - Except when disclosure may be required by state or federal law, students have the right to confidentiality of information about views, beliefs and political associations which they may share privately with instructors, advisors or academic counselors. Judgment of ability and character may be provided under appropriate circumstances, normally with the knowledge and consent of the student.

**Responsibility:** Students have the responsibility to state clearly what is and what is not confidential disclosure.

6. **Personal Safety** - Students have the right to a classroom environment that is free of obvious hazards to safety and security.

**Responsibility:** Students are responsible for compliance with university rules and regulations prohibiting firearms, explosives, incendiaries and weapons of any kind on the campus. Students are also responsible to abide by all health/safety rules and procedures in all academic courses and laboratories.

7. **Illegal Drugs and Alcohol** - Students have the right to a learning environment free from illegal drugs and alcohol.

**Responsibility:** Students are responsible for compliance with university rules and regulations prohibiting possession, use or distribution of illegal drugs or alcohol in classroom buildings.

8. **Disruptions** - Students have the right to pursue an education without disruption or interference and to expect enforcement of norms for acceptable classroom behavior that prevents disruption of the teaching/learning process.

**Responsibility:** Students may not disrupt class or any other university process by any means whatsoever (including sideline conversations, comments, arguments, noise of any kind or other activity which would hinder access to or utilization of academic information).



9. **Non-discrimination** - Students have the right to learn in a classroom environment where diversity is respected.
- Responsibility:** Students are responsible for respecting diversity and for behaving courteously to both faculty members and other students in the classroom regardless of difference in race, creed, color, religion, age, nationality, sex, sexual orientation or disability status.
10. **Intellectual Property** - Students have the right to expect that presentation of material in a class will be in compliance with copyright law and that their own creative work will not be disseminated or published without their permission.
- Responsibility:** Students who receive written notification from a faculty member that the information provided in his or her course is the faculty member's intellectual property shall not distribute, use for commercial purposes, or create derivative works of the intellectual property without obtaining the express permission of the faculty member. Students shall not assume permission absent written notification from a faculty member. Students shall also respect and treat in similar manner, the intellectual property of other students.

## CODE OF STUDENT CONDUCT AND DISCIPLINE

Please visit [http://conduct.unt.edu/student\\_conduct](http://conduct.unt.edu/student_conduct) to access the complete Code of Student Conduct.

## OTHER RULES, REGULATIONS AND POLICIES

Other rules, regulations and policies are published in a variety of manuals and booklets which pertain to specific areas of the university, such as Housing's ABC's of Residence Hall Living. The University Policy Manuals, available in the office of the Vice President for Student Affairs, contains full versions of all policies pertaining to students. These policies are also available in fuller excerpted versions on the UNT web page at <http://www.unt.edu/student>. The brief statements below are for general reference and provide a brief capsule of the policy referenced.

*Academic Progress Requirements* – Outlines quantitative and qualitative progress required for students who receive financial aid.

*Accommodations/Auxiliary Aids for People with Disabilities* – States UNT's compliance with Section 503,504 and the American With Disabilities Act.

*AIDS Policy* – Provides a fair and equitable method of responding to the occurrence of HIV/AIDS in the university community.

*Admission/Reenrollment as Related to Personal Conduct/Admission Falsification* – Stipulates conditions under which individuals who have falsified their records may be considered for admission/readmission

*Alcoholic Beverages Policy* – Prohibits use of alcoholic beverages on campus except under specified conditions and specific time

*Animals in Buildings or Classrooms* – Prohibits animals in classrooms and buildings except those aiding disabled persons and laboratory animals.

*Class Attendance* – Regular and punctual class attendance is expected, whether or not attendance is part of the grade. See “Authorized Absences”, “Absence for Religious Holidays” in your catalog.

*Confidential Records* – Delineates who may see student records and how access may be obtained. See catalog for details.

*Correct Address* – Failure to provide and update correct address at all times is a breach of the Code of Student Conduct for which penalties may be assigned.

*Directory Information* – Specifies what information about a student the university may give out and how a student may request that directory information be withheld (cf. Family Educational Rights and Privacy Act).

*Disrupting School Activities* – (cf. House Bill 186, 62, 1971) Makes the willful disruption of the conduct of classes or other school activities unlawful and defines disruptive activities.

*Diversity Policy* – States expectation that all members of the university community will refrain from behavior that threatens the freedom,safety and respect deserved by every community member in good standing.

*Event Safety Policy* – Specifies the type of events which may pose a safety or risk factor and the conditions under which such events will be approved.

*Facilities Use Policy* – Defines campus facilities; specifies necessity for scheduling and the means by which scheduling may be accomplished.

- Final Examinations and Pre-final Week* – Sets the standard and rules governing activities which may and may not take place during pre-finals and finals week.
- Firearms/Explosives on Campus* – Both are illegal, as well as against the Code; specifies felony status and penalties for breach of State law.
- Food/Beverages in Classrooms* – Consumption of food/beverage in classrooms is at the discretion of the instructor; lists conditions and penalties for failure to meet conditions.
- Grade Appeals* – Sets forth the conditions and procedures under which a grade awarded by a professor may be appealed when a student believes it has been inequitably awarded. Also see catalog.
- Handicap Parking* – [cf. Vernon’s Civil Statutes, 6675a-5e(1)] Outlines conditions necessary for use of free spaces on campus marked “handicapped” and penalties for their misuse.
- Hazing Policy* – cf. Texas Ed. Code 4.01 – 4.500 Defines hazing (various abuses against human dignity) and specifies both State and university penalties for hazing, assisting others in hazing, permitting hazing to occur, or failing to report hazing in writing to university officials when in possession of first-hand knowledge of the planning of hazing or of a specific hazing incident involving a student at UNT.
- Health Insurance for International Students* – Specifies that international students must provide proof of insurance to the International Programs office prior to enrolling each semester.
- Housing Policy* – Delineates who must live in on-campus housing and exceptions.
- Identification Regulations* – Delineates necessity for students to have I.D. cards, to identify selves to any UNT official upon request, and authority of the Board of Regents to eject any person who has no legitimate business from campus.
- Illicit Drugs and Alcohol Abuse* – (cf. P.L. 101-226) – Specifies that unlawful possession, use, manufacture or distribution of alcohol, inhalants, illegal drugs, drug precursors on campus is illegal; specifies penalties and legal sanctions, health risks, and lists the university’s drug and alcohol education programs.
- Liability* – The university does not assume any liability for loss of or damage to personal property of students or employees.
- Lost and Found Property* – Specifies UNT Police and Union Information Desk as repositories for lost and found; details disposal of property after 30 days.
- Making Money* – Refers individuals and groups to Solicitation, Sign and Facilities Use policies, which control use of UNT facilities for organization, personal or commercial money-making purposes.
- Medical Withdrawal* – Specifies the conditions under which a student may be withdrawn, voluntarily or involuntarily, for medical or psychological reasons and the terms under which such student may request re-enrollment.
- Motor Vehicle and Bicycle Regulations* – Given with each parking permit, specifies locations and conditions under which students may park cars; locations for riding bicycles and locations for securing them.

- Nondiscrimination* – UNT does not discriminate on the basis of race, color, religion, sex, age, national origin, disability, or disabled veteran status. Harassment based on individual differences (including sexual orientation) is inconsistent with UNT’s mission and goals.
- Open Records* – Applies to the accessibility of information in the custody of UNT and refers those seeking access to the Vice Chancellor and General Counsel
- Parking Violation Appeals* – Specifies the composition of the appeals board and the conditions under which a student may appeal a parking violation.
- Paying Bills* – UNT cannot extend credit, thus cannot accept checks on which money must be advanced and post-dated checks.
- Pedestrian/Driver Responsibility; Drivers’ Duties* – (cf. Art. IX. Sec. 76, Texas Traffic Laws) Outlines both the driver’s and the pedestrian’s responsibilities to exercise caution with regard to crosswalks, traffic lights, walking in roadway, requirement for solicitation permit if soliciting from roadway, etc.
- Police Authority* – Delineates authority of UNT Police as fully commissioned officers to enforce all laws of the city/county of Denton and State of Texas and requirement for all persons to identify themselves upon request to such officers.
- Refunds* – (See also UNT Fee Chart). Delineates conditions and circumstances under which a partial refund of tuition and fees may be given.
- Returned Checks/Unmet Financial Obligations* – Stipulates conditions under which students will be withdrawn for failure to pay financial obligations to UNT.
- Sexual Harassment* – Definition of sexual harassment, what to do if you believe you have been a victim; susceptibility of offenders to prosecution under the law and to penalties under the Code of Student Conduct.
- Sign Policy* – A part of the Solicitation Policy which specifies where and under what conditions signs may be posted on campus.
- Smoking on Campus* – UNT facilities are smoke-free, except “exempt” facilities; (including vehicles); specifies “exempt” facilities, provides for enforcement.
- Solicitation* – (cf. V.A.C. Art. 2919j, Section 9) Defines solicitation, which is strictly regulated on this campus; prohibits commercial solicitation and open posting of advertisement or signs; states exceptions, defines terms and conditions under which any such activity may take place with a permit.
- Speakers on Campus* – Covers use of campus space for speakers, necessity to reserve space for a speaker, conditions under which a speaker’s appearance may be cancelled and by whom, and use of the Free Speech area.
- Student Organization Policy* – Covers necessity for all organizations to be registered, to have a full-time faculty/staff sponsor or advisor, the duties of such sponsor or advisor, and the necessity for a 2.25 grade point average for all organization officers and the duty to comply with applicable campus regulations.

*Registered/Recognized Organizations* – Defines these categories of student organizations and the privileges they may enjoy.

*Severe Weather Closing Policy* – States policy to publish weather-related closings by 6 a.m. via local radio/TV stations and provides numbers to call for more information. See details in “Schedule of Classes.”

*Student Participation in Governance* – Delineates the way in which the university includes student opinion and input into all official committees.

*Summons* – An official request that the student appear before a university administrator; failure to answer a summons can result in disciplinary action.

*Trespass or Damage* – Requires compliance with State law regarding defacing or trespassing on State property.

*Withdrawal* – Covers the various categories of withdrawal, from voluntary withdrawal (see catalog) to administrative withdrawal.

## **CRIME AWARENESS AND CAMPUS SECURITY ACT APPLICABILITY: UNIVERSITY OF NORTH TEXAS AND UNIVERSITY OF NORTH TEXAS SYSTEM CENTER AT DALLAS**

**Policy:** It is the policy of the University of North Texas to provide an environment conducive to its educational mission by complying with the Crime Awareness and Campus Security Act of 1990, as amended.<sup>1</sup> Accordingly, each year the university shall prepare, publish and distribute through appropriate publications and mailings to all current students and employees and to any applicant for enrollment or employment, upon request, a security report containing crime statistics and campus security policies of the institution. The President shall designate a university official or university officials to be responsible for the development and continued implementation of this policy.

**Implementation:** The university shall create procedures to implement this policy and to comply with the Crime Awareness and Campus Security Act and publish information informing the university community of these policies. These publications and procedures shall include:

- a. a statement of current campus policies regarding procedures and facilities for students and others to report criminal actions or other emergencies occurring on campus;
- b. the university’s policies concerning response to reports of criminal actions or other emergencies occurring on campus;
- c. a statement of current policies concerning security and access to campus facilities, including campus residences and security considerations used in the maintenance of campus facilities;
- d. a statement of current policies concerning campus law enforcement, including the enforcement authority of security personnel (including their working relationship with State and local agencies) and policies that encourage accurate and prompt reporting of all crimes to the campus police and the appropriate police agencies;

- e. a description of the programs designed to inform the university community about campus security procedures and practices and to encourage individuals to be responsible for their own security and the security of others;
- f. a description of programs designed to inform students and employees about crime prevention
- g. statistics concerning the occurrence of crimes on campus, in or on noncampus buildings or property, and on public property during the most recent calendar year and during the two preceding calendar years, as defined and required by the Crime Awareness and Campus Security Act;
- h. a statement of policy concerning the monitoring and recording, through local police agencies of criminal activity at off-campus student organizations which are recognized by the institution and that are engaged in by students attending the institution, including those student organizations with off-campus housing facilities;
- i. a statement of policy regarding the possession, use, and sale of alcoholic beverages and enforcement of State underage drinking laws; and
- j. a statement of policy regarding the possession, use, and sale of illegal drugs and enforcement of federal and state drug laws and a description of any drug or alcohol abuse education programs.

**Program Review:** The Center for Student Rights and Responsibilities (“CSSR”), in conjunction with representatives from the University Police Department, Office of the Vice Chancellor and General Counsel, and Marketing and Communication Department, shall review the procedures, policies, law annually, to ensure that the information provided to the university community is current and that the university remains in compliance with applicable federal and state laws.

REFERENCE

20 U.S.C. §1092, as amended.

**SUBJECT: PUBLIC INFORMATION POLICY AND FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT**

State law, with few exceptions, gives you the right to be informed about the information UNT collects about you. It also gives you the right to receive and review this information and the opportunity to have UNT change any incorrect information. UNT’s Family Educational Rights and Privacy Act and privacy policies are available at [www.unt.edu/untpolicy](http://www.unt.edu/untpolicy).

Pursuant to the provisions and intent of Chapter 552, Texas Government Code, known as the Public Information Act, and the Family Educational Rights and Privacy Act (FERPA) of 1974 as amended, known as the Buckley Amendment, the university has established a policy relating to the accessibility of student information in the custody of the University of North Texas. The UNT FERPA Policy Statement appears in its entirety in the UNT Policy Manual, policy number 18.1.9. Information not covered by FERPA will be released only in accordance with the policy on public

information found in policy number 10.6 of the UNT Policy Manual. Requests for such information must be made in writing.

FERPA affords students certain rights with respect to their education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the university receives a written request for access. Students should submit to the registrar, dean, head of the academic department or other appropriate official, written requests that identify the record(s) they wish to inspect. The university official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the university official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading.

Students may ask the university to amend a record that they believe is inaccurate or misleading. They should write the Office of Vice Chancellor and General Counsel, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the university decides not to amend the record as requested by the student, the university will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the university in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the university has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the university discloses education records without consent to officials of another school in which a student seeks or intends to enroll. UNT will automatically forward a student's record to these institutions upon their request.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University of North Texas to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605

Directory information regarding the student will be provided to the public upon request unless student files a request in the Registrar's Office asking to be excluded from the directory or from any other requests for open directory information from outside entities. The request should be submitted prior to the 12th class day in the fall and spring terms, the 2nd class day of the May mini-mester, or the 4th class day in the summer terms. A request to withhold information may be submitted after the stated deadline for a term, but information may be released between the deadline and receipt of the request. The file of a student who has asked to be excluded from the directory information will remain flagged until the student requests that the flag be removed.

Directory information consists of a student's full name, address, e-mail address, telephone number, date and place of birth, major field of study, classification, participation in officially recognized activities and sports, weight and height of athletic team members, dates of attendance, degrees, awards received, the last educational agency or institution attended previous to UNT, and photograph.

The University of North Texas will disclose information from a student's education records only with the written consent of the student, except:

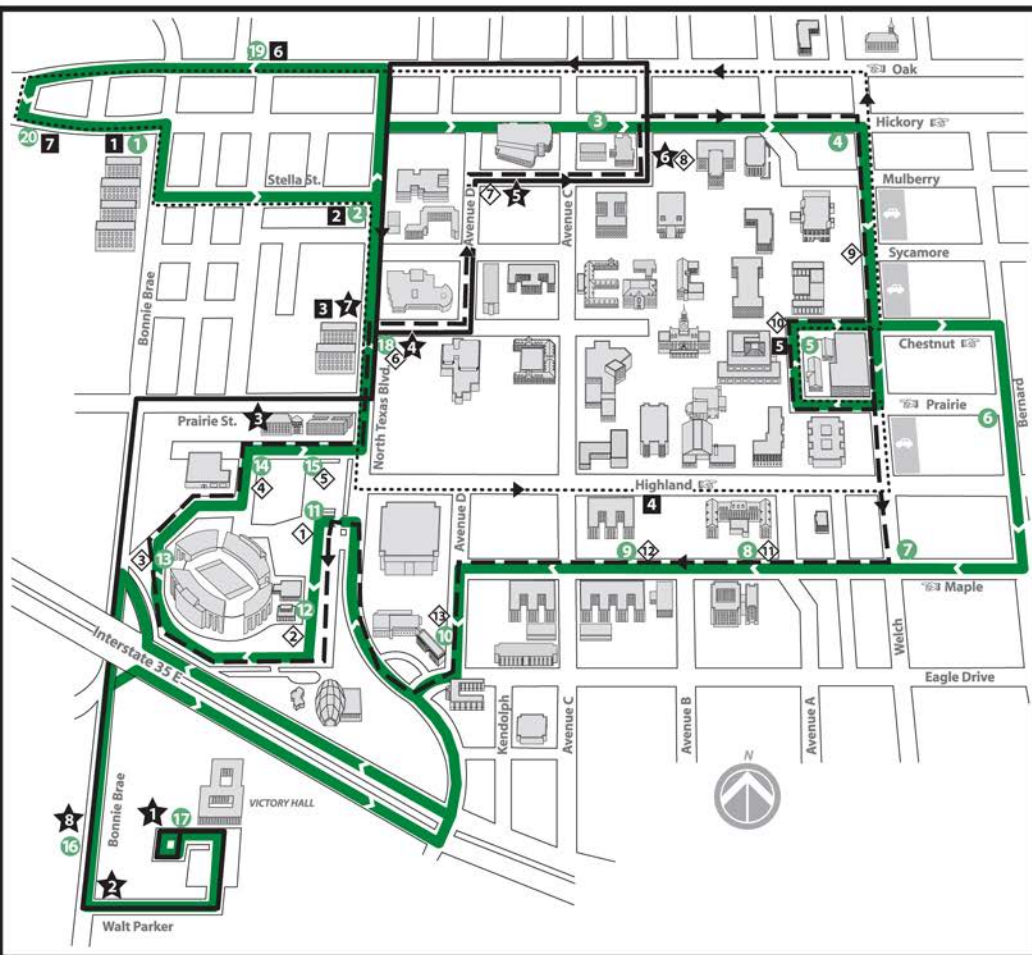
1. To school officials who have a legitimate educational interest in the records.
2. To officials of another school, upon request, in which a student seeks or intends to enroll.
3. To certain officials of the U.S. Department of Education, the Comptroller General, and state and local educational authorities, in connection with an audit, or certain state or federally supported education programs.
4. In connection with a student's request for or receipt of financial aid, as necessary to determine the eligibility, amount or conditions of the financial aid, or to enforce the terms and conditions of the aid.
5. If required by state law requiring disclosure that was adopted before November 19, 1974.
6. To organizations conducting certain studies for on behalf of the university.
7. To accrediting organizations to carry out their functions.
8. To parents of an eligible student who claim the student as a dependent for income tax purposes.



9. To comply with a judicial order or a lawfully issued subpoena.
10. To appropriate parties in a health or safety emergency.
11. To an alleged victim of any crime of violence, the results of any institutional disciplinary proceeding against the alleged perpetrator of that crime with respect to that crime.
12. To release information designated as directory information by the university; unless student has requested such directory information be withheld.
13. To a victim of an alleged perpetrator of a crime of violence or nonforcible sex offense if the institution determines as a result of a disciplinary hearing that the student committed a crime of violence in violation of university rules or policy or state or federal law, as authorized by state law.
14. To a parent or legal guardian of a student, information regarding any violation of university policy, or state, federal or local law, governing the use or possession of alcohol or a controlled substance if the student is under the age of 21 at the time of the disclosure and it is determined that he/she committed a disciplinary infraction, as authorized by state law.
15. To a court in which the university is defending itself against legal action initiated by a parent or eligible student.

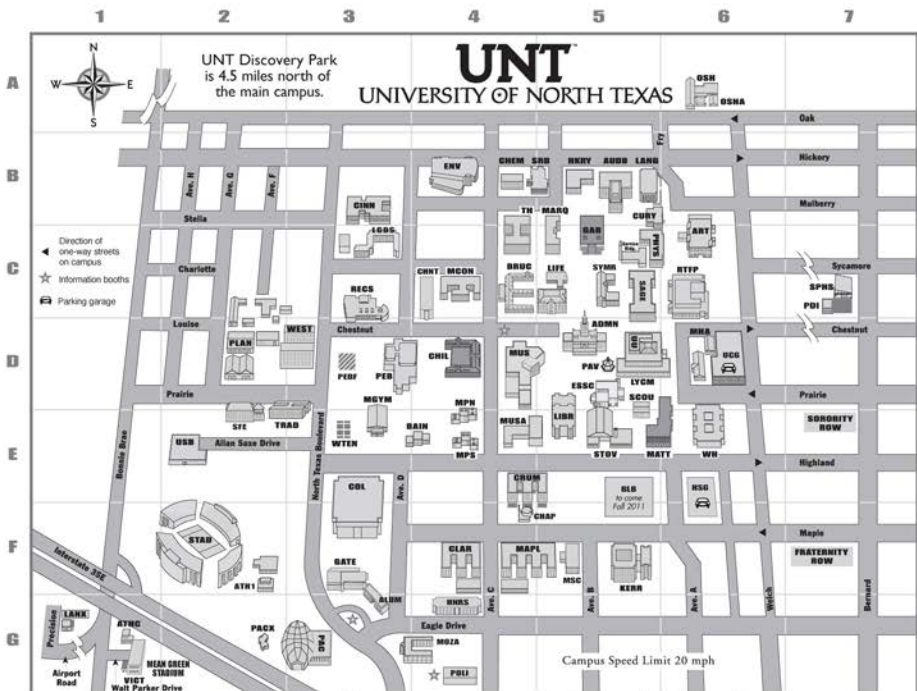
For information regarding the university's policy on access to records and to request accessibility to university records, contact the Office of the Vice Chancellor and General Counsel, UNT.

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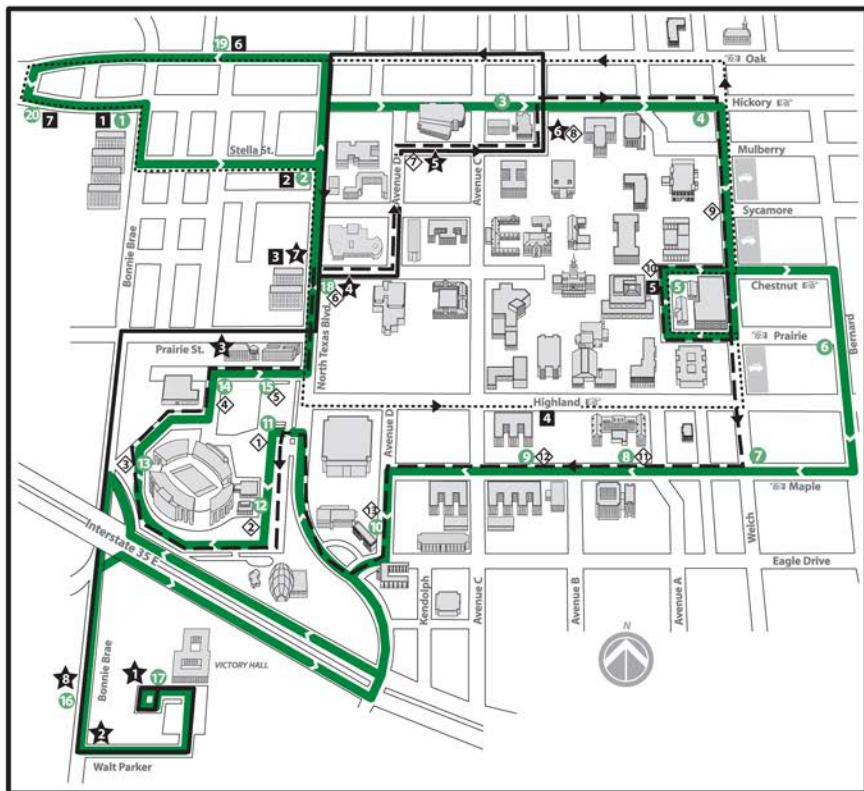
Mean Green	North Texan	Eagle Point	Night Rider
<ul style="list-style-type: none"> <li>◇ Fouts Field (East)</li> <li>◇ Fouts Field (South)</li> <li>◇ Fouts Field (Gate 5)</li> <li>◇ U S B</li> <li>◇ Santa Fe Square</li> <li>◇ Student Rec. Center</li> <li>◇ College Inn/EESAT</li> <li>◇ G A B</li> <li>◇ Art Building</li> <li>◇ University Union</li> <li>◇ Kerr Hall</li> <li>◇ Maple Hall</li> <li>◇ Mozart Square / Gateway</li> </ul>	<ul style="list-style-type: none"> <li>1 University Courtyard</li> <li>2 Stella St. &amp; N. Texas Blvd.</li> <li>3 West Hall</li> <li>4 Willis Library</li> <li>5 University Union</li> <li>6 Avenue G &amp; West Oak St.</li> <li>7 University Uptown</li> </ul>	<ul style="list-style-type: none"> <li>★ Victory Hall</li> <li>★ Walt Parker Dr.</li> <li>★ Traditions Hall</li> <li>★ Pohl Rec. Center</li> <li>★ EESAT</li> <li>★ G A B</li> <li>★ West Hall</li> <li>★ Mean Green Village</li> </ul>	<ul style="list-style-type: none"> <li>1 University Courtyard Apts.</li> <li>2 Stella St. &amp; N. Texas Blvd.</li> <li>3 Chemistry Building</li> <li>4 Lucky Lou's</li> <li>5 University Union</li> <li>6 Sorority Row</li> <li>7 Maple &amp; Welch St.</li> <li>8 Kerr Hall</li> <li>9 Maple Hall</li> <li>10 Mozart Sq. / Gateway</li> <li>11 Fouts Field (East)</li> <li>12 Fouts Field (South)</li> <li>13 Fouts Field (Gate 5)</li> <li>14 U S B</li> <li>15 Santa Fe Square</li> <li>16 Mean Green Village</li> <li>17 Victory Hall</li> <li>18 West Hall / Student Rec Center</li> <li>19 Avenue G &amp; West Oak St.</li> <li>20 University Uptown</li> </ul>

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Air Force ROTC Building .....	(ATH1)	E4	Highland Street Garage .....	(HSG)	E6	Physical Education Building - Field .....	(PEBF)	D3
Alumni Center .....	(ALLU)	F3	Honors Hall .....	(HNRS)	G4	Physics Building .....	(PHYS)	C5
Alumni Pavilion .....	(APAV)	F3	Hurley Administration Building .....	(ADMN)	D5	Pohl Recreation Center .....	(RECS)	C3
Art Building .....	(ART)	C6	Information Booths .....	☆		Radio, TV, Film & Performing Arts Building .....	(RTFP)	C6
Athletic Center .....	(ATHC)	G1	Ken Bahsen Booths .....	(MGYM)	E3	Sage Hall .....	(SAGE)	C5
Auditorium Building .....	(AUDB)	B6	Kerr Hall .....	(KERR)	F5	Santa Fe Square .....	(SFE)	E2
Bain Hall .....	(BAIN)	E4	Language Building .....	(LANG)	B5	Science Research Building .....	(SRB)	B5
Baptist Student Ministry .....	(BSU)	C6	Legends Hall .....	(LGDS)	G1	Scouler Hall .....	(SCOU)	E5
Bruce Hall .....	(BRUC)	C4	Library Annex .....	(LANX)	G1	Speech & Hearing Clinic .....	(SPHS)	C7
Building B Higher Education .....	(MGVB)	*	Life Sciences Complex .....	(LIFE)	C5	Stovall Hall .....	(STOV)	E5
Building C .....	(MGVC)	*	Lovelace Stadium .....	(WSOF)	F5	Student Athlete Academic Center .....	(SAAC)	G2
Building P .....	(MGVP)	*	Lycium (inside the University Union) .....	(LYCM)	D5	Sulivant Public Safety Center .....	(POUJ)	G4
Business Leadership Building .....	(BLB)	E5	Maple Hall .....	(MAPL)	F4	Sycamore Hall .....	(SYMR)	C6
Chemistry Building .....	(CHEM)	B4	Marquis Hall .....	(MARG)	C5	Terrill Hall .....	(TH)	C4
Chestnut Hall (health & career services) .....	(CHNT)	C4	Matthews Hall .....	(MATT)	E5	Traditions Hall .....	(TRAD)	E2
Chilton Hall .....	(CHIL)	D4	Matthews Hall Annex .....	(MHA)	D4	Union Circle Garage .....	(UCG)	D6
Clark Hall .....	(CLAR)	F4	McConnell Hall .....	(MCON)	C6	University Services Building .....	(USB)	E2
Coliseum .....	(COL)	E3	Mean Green Office Complex & Gym .....	(MGOG)	*	University Union .....	(UUJ)	D5
College Inn .....	(CINN)	B3	Mean Green Softball & Golf Practice Facility .....	(MGSG)	*	Victory Hall .....	(VICT)	G1
Crumsley Hall .....	(CRUM)	E4	Mean Green Stadium .....	(MGS)	*	Waranch Tennis Complex .....	(TENN)	D3
Curry Hall .....	(CURY)	B5	Mean Green Soccer Stadium .....	(WSOC)	*	West Hall .....	(WEST)	G1
Discovery Park (4.5 miles north of campus) .....	(NTRP)	A2	Methodist Student Center .....	(MSC)	F5	West Tennis Courts .....	(WTEN)	E3
Eagle Student Services Center .....	(ESSC)	D5	Mozart Square .....	(MOZA)	G4	Wills Library .....	(LIBR)	E5
East Classroom Building .....	(ECB)	C8	Murchison Performing Arts Center .....	(PAC)	G3	Wooten Hall .....	(WH)	E6
Environmental Education, Science & Technology .....	(ENV)	B4	Music Annex .....	(MUSA)	E4			
Facilities Complex .....	(PLAN)	C4	Music Building .....	(MUSI)	D4			
Fouts Field .....	(STAD)	F2	Music Practice North .....	(MPN)	E4			
Gateway Center .....	(GATE)	F3	Music Practice South .....	(MPS)	E4			
General Academic Building .....	(GAB)	C5	Oak Street Hall .....	(OSHA)	A6			
Goodby Chapel .....	(CHAP)	F4	Oak Street Hall Annex .....	(OSHA)	A6			
Hickory Hall .....	(HCRY)	B5	Performing Arts Center Annex .....	(PACX)	G2			
			Physical Education Building .....	(PEB)	D3			

\* not included in this map view



Mean Green	North Texan	Eagle Point	Night Rider
<ul style="list-style-type: none"> <li>◇ Fouts Field (East)</li> <li>◇ Fouts Field (South)</li> <li>◇ Fouts Field (Gate 5)</li> <li>◇ U S B</li> <li>◇ Santa Fe Square</li> <li>◇ Student Rec. Center</li> <li>◇ College Inn/EESAT</li> <li>◇ G A B</li> <li>◇ Art Building</li> <li>◇ University Union</li> <li>◇ Kerr Hall</li> <li>◇ Maple Hall</li> <li>◇ Mozart Square / Gateway</li> </ul>	<ul style="list-style-type: none"> <li>1 University Courtyard</li> <li>2 Stella St. &amp; N. Texas Blvd.</li> <li>3 West Hall</li> <li>4 Willis Library</li> <li>5 University Union</li> <li>6 Avenue G &amp; West Oak St.</li> <li>7 University Uptown</li> </ul>	<ul style="list-style-type: none"> <li>★ Victory Hall</li> <li>★ Walt Parker Dr.</li> <li>★ Traditions Hall</li> <li>★ Pohl Rec. Center</li> <li>★ EESAT</li> <li>★ G A B</li> <li>★ West Hall</li> <li>★ Mean Green Village</li> </ul>	<ul style="list-style-type: none"> <li>1 University Courtyard Apts.</li> <li>2 Stella St. &amp; N. Texas Blvd.</li> <li>3 Chemistry Building</li> <li>4 Lucky Lou's</li> <li>5 University Union</li> <li>6 Sorority Row</li> <li>7 Maple &amp; Welch St.</li> <li>8 Kerr Hall</li> <li>9 Maple Hall</li> <li>10 Mozart Sq. / Gateway</li> <li>11 Fouts Field (East)</li> <li>12 Fouts Field (South)</li> <li>13 Fouts Field (Gate 5)</li> <li>14 U S B</li> <li>15 Santa Fe Square</li> <li>16 Mean Green Village</li> <li>17 Victory Hall</li> <li>18 West Hall / Student Rec Center</li> <li>19 Avenue G &amp; West Oak St.</li> <li>20 University Uptown</li> </ul>

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