



# UNIVERSITY OF NORTH TEXAS™

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## DEAN OF STUDENTS

University Union, Suite 322 • 1155 Union Circle #305008 • Denton, Texas 76203-5008  
(940) 565-2039 • Fax (940) 369-8440 • dos.unt.edu

### EXPLANATION OF REVIEW PROCEDURES

If you do not agree with your sanctions, and they are reviewable, you may seek a review of your case before the Committee on Student Conduct. You must submit a Request for a Review form to the Dean of Students within 3 days after the Notice of Disciplinary Findings and your review will then be scheduled.

**After filing a review, you must submit the following to the Committee Chairperson, no fewer than 5 days prior to your Committee Review:**

1. A written summary of your position.
2. A list of individuals who will speak to the behavior in question on your behalf as witnesses.
3. A list of all documents that will be presented to the Committee.

The Committee on Student Conduct is composed of faculty, staff, and students. You will be expected to personally appear and make whatever statements you desire and to answer any questions of the Committee members. You are responsible for contacting any witnesses you may have for your side of the Review. The established policies of the Committee assure you of the following rights:

1. To be informed in writing of the nature of the allegations brought against you.
2. To have one advisor, of your choice, present. The advisor can be a member of the University's faculty, a parent, an attorney, or other individual. However, only you (the student) may speak and ask questions on your own behalf. DOS needs to know 3 days before the scheduled appeal if you are bringing an attorney so the University has representation.
3. To present witnesses with relevant testimony on your behalf.
4. To testify if you so choose.
5. To question witnesses if you so choose.
6. To be notified of the committee's decision.
7. To request a review of a Committee on Student Conduct decision to the Vice President for Student Affairs for a further and final review after three days of a decision made by the committee.

**\*\*\*A review will be scheduled as soon as possible. You will be given limited opportunity to schedule a review. The right to have a review will be forfeited if, you fail to respond after three attempted contacts from the Committee on Student Conduct, and/or you fail to schedule your review after the third attempt. Forfeited reviews will result in the original sanctions being imposed immediately, with time extended to reflect the duration of the original sanction.**

The university's policies concerning student's behavior are educational and rehabilitative, and are designed to assist students in understanding and accepting responsibilities for their behavior as students of the University. I have read the above statement and understand that any information I give may be used in the proceedings and that any information, which I give, is voluntarily without promise of benefit or threat of consequences. I am also aware that I may request a meeting with the Peer Advocates in order to prepare for my appeal.

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_