

Note: This check list and worksheets are to be filled out and returned to DINAP with the CSP.

Performance Measures Checklist

PY: _____ **Grantee:** _____

Menu of Measures

check ✓ three measures

At Least one measure must be selected from the Employment or Training Category

<u>TRAINING</u>	<u>EMPLOYMENT</u>	<u>COMMUNITY</u>
<p>1. <input type="checkbox"/> Employability Enhancement</p> <p>2. <input type="checkbox"/> Basic Skills/GED Attainment</p> <p>3. <input type="checkbox"/> Youth Progress</p> <p>4. <input type="checkbox"/> Occupational Skills Training & Post Secondary Education</p>	<p>5. <input type="checkbox"/> Entered Employment</p> <p>6. <input type="checkbox"/> Wage Growth for Job at Placement</p> <p>7. <input type="checkbox"/> Welfare-to-Work</p> <p>8. <input type="checkbox"/> Job Placement for Long-Term Jobless</p> <p>9. <input type="checkbox"/> Job Retention</p>	<p>10. <input type="checkbox"/> Positive Termination</p> <p>11. <input type="checkbox"/> Terminee Satisfaction</p> <p>12. <input type="checkbox"/> Leverage Non-166 Resources</p> <p>13. <input type="checkbox"/> Job Creation</p>

- OR -

Grantee-determined Measure(s)

✓ Check box if you select this system

Note: Calculation Worksheet is to be filled out and returned to DINAP as part of your CSP

Performance Measures Calculation Worksheet
Section I

Complete columns 1, 3 & 4 for the three measures chosen. Leave all other boxes blank.

1	2	3	4
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Training Measures

*If you select the **Employability Enhancement** measure, please check the box at the left and report the planned number of terminees in the base and the planned number who will achieve success:*

1.	Success Factor: Number in the base (below) who complete at least one of the five following enhancements: (1) enter non-Section 166 training or training provided by another grantee, (2) return to full-time school, (3) complete a major level of education, (4) complete worksite training objectives, (5) attain basic or occupational skills proficiency	<u>Planned Nos.</u> _____	<u>Planned Success</u> _____ (Success/Base) A minimum of 28% is required
	Base Number: All terminees	_____	

*If you select the **Basic Skills/GED Attainment** measure, please check the box at the left and report the planned number of terminees in the base and the planned number who will achieve success:*

2.	Success Factor: Number in the base (below) who either: (1) increase their reading or math skills by at least two grade levels or the equivalent, (2) attain their GED, high school equivalency degree or high school diploma, (3) are out-of-school youth who return to school	_____	_____ (Success/Base) A minimum of 60% is required
	Base Number: Number of terminees who participated in basic skills (ABE) or GED training	_____	

*If you select the **Youth Progress** measure, please check the box at the left and report the planned number of terminees in the base and the planned number who will achieve success:*

3.	Success Factor: Number in the base (below) who show progress and improved skills by attaining <i>at least two</i> of: (1) complete job readiness or VEP, (2) complete career assessment, (3) secure unsubsidized employment or enlist, (4) participate in youth services that result in (a) returning to school, (b) remaining in school, or (c) enrolling in Job Corps, (5) improve basic skills by advancing at least two grade levels in reading or math or attaining a GED or high school diploma, (6) complete occupational skills training	_____	_____ (Success/Base) A minimum of 60% is required
	Base Number: Number of terminees ages 14-21 at the time of enrollment	_____	

If you select the **Occupational Skills Classroom Training or Post-secondary Education** measure from the menu, please check the box at the left and report the planned number of terminees in the base and the planned number who will achieve success:

4.	Success Factor: Number in the base (below) with documented completion of occupational skills classroom training or post-secondary education, resulting in a degree, certificate, or apprenticeship.	<u>Planned Nos.</u> _____	<u>Planned Success</u> _____ (Success/Base) A minimum of 60% is required
	Base Number: Number of terminees who were enrolled in occupational skills classroom training or post-secondary education.	_____	

Employment Measures

If you select the **Entered Employment** measure, please check the box at the left and report the planned number of terminees in the base and the planned number who will achieve success:

5.	Success Factor: Number in the base (below) who enter unsubsidized employment at termination	_____	_____ (Success/Base) See Attachment 2A for the required minimum
	Base Number: All terminees	_____	

If you select the **Wage Growth for Job at Placement** measure, please check the box at the left and report the planned number of terminees in the base and the planned number who will achieve success:

6.	Success Factor: Number in the base (below) whose wage at termination exceeds their pre-program wage by at least 10%. Pre-program wage is the wage of the last job held in the 12 months before enrollment	_____	_____ (Success/Base) A minimum of 25% is required
	Base Number: Number of terminees who entered employment at termination and who had a job in the 12 months before enrollment	_____	

If you select the **Welfare to Work** measure, please check the box at the left and report the planned number of terminees in the base and the planned number who will achieve success:

7.	Success Factor: Number in the base (below) who enter unsubsidized employment at termination	_____	_____ (Success/Base) A minimum of 25% is required
	Base Number: Number of terminees who were public assistance recipients at enrollment, including those receiving assistance under TANF, General Assistance, or Food Stamps/commodities	_____	

*If you select the **Job Placement for Long-Term Jobless** measure, please check the box at the left and report the planned number of terminees in the base and the planned number who will achieve success:*

8.	Success Factor: Number in the base (below) who enter unsubsidized employment at termination	<u>Planned Nos.</u> _____	<u>Planned Success</u> _____ (Success/Base) A minimum of 25% is required
	Base Number: Number of terminees who have been unemployed or out of the labor force for 15 out of the 26 weeks prior to enrollment	_____	

*If you select the **Job Retention** measure, please check the box at the left and report the planned number of terminees in the base and the planned number who will achieve success:*

9.	Success Factor: Number in the base (below) who are employed for at least 20 hours per week for 12 out of the 13 weeks following termination	_____	_____ (Success/Base) A minimum of 25% is required
	Base Number: Number of terminees who enter unsubsidized employment at termination and had been enrolled in occupational skills classroom training or on-the-job training while a program participant	_____	

Community Measures

*If you select the **Positive Termination** measure, please check the box at the left and report the planned number of terminees in the base and the planned number who will achieve success:*

10.	Success Factor: Number in the base (below) who either enter unsubsidized employment at termination or attain an employability enhancement	_____	_____ (Success/Base) See Attachment 2B included for the required minimum
	Base Number: All terminees	_____	

If you select the **Terminee Satisfaction measure**, please check the box at the left and report the planned number of terminees in the base and the planned number who will achieve success: [See Attached Example]

11.	Success Factor: Number in the base (below) who rate their satisfaction with services as “satisfactory” or “very satisfactory” (See recommended survey instrument included in the instructions)	<u>Planned Nos.</u> _____	<u>Planned Success</u> _____ (Success/Base) A minimum of 66% is required _____ (Row 2/Row 3) A minimum of 75% is required
	Base for the Measure: Number of terminees who responded to the survey (Note: at least 75% of all terminees must respond to the survey).	_____	
	Base for Calculating Response Rate: All terminees	_____	

If you select the **Leverage Non-166 Resources measure**, please check the box at the left and report the planned amount of leveraged resources and anticipated amount of the Section 166 annual allocation:

12.	Success Factor: The dollar value of 166 financial or in-kind contributions to the Section 166 program and/or non-166 funded services provided to participants, including the following: (1) non-166 contracts or grants that are not formula funded, (2) donated services or services provided by other agencies not paid for from the Section 166 grant, (3) donated equipment, (4) slots provided by WIA Title I, (5) tuition waivers, (6) support services not paid for through the Section 166 grant. (Note: in-kind contributions must be converted to their approximate dollar equivalent)	\$ _____	\$ _____ (Success/Base) A minimum of 20% is required
	Base Amount: Anticipated amount of the grantee’s Section 166 annual allocation, in dollars	\$ _____	

If you select the **Job Creation measure**, please check the box at the left and report the planned number of terminees in the base and the planned number of new jobs created

13.	Success Factor: Number of new jobs created in Native-American owned businesses as a result of the grantee’s services, including micro-enterprises and self-employment	_____	_____ (Success/Base) A minimum of 5% is required
	Base Number: All terminees	_____	

GRANTEE DETERMINED MEASURES WORKSHEET

SECTION II

Grantees may be as creative as possible in developing their own performance based system as long as the plan meets the following ETA guidelines. Each grantee must give a detailed description of the following:

1. The rationale for the proposed measure(s) [i.e. benchmarks, goals, etc.]
2. How successful performance will be measured [in quantifiable terms].
3. How many participants will be served each program year
4. How the community will be enhanced
5. How the grantee proposes to track and report on its performance against the measures in its system.