

**THE CONNECTICUT OFFICE OF ADULT PROBATION
VISION**

THE CONNECTICUT OFFICE OF ADULT PROBATION IS AN AGENCY THAT:

- * IS COMMITTED TO THE PROBATIONER'S SUCCESS*
- * PROVIDES EVERY PROBATIONER WITH THE KNOWLEDGE AND SKILLS TO PROMOTE POSITIVE CHANGES IN THEIR LIVES*
- * IS COMMITTED TO A SAFER WORLD THROUGH PARTNERSHIP WITH THE COMMUNITY*
- * HAS A DIVERSE STAFF THAT WORKS IN AN ENVIRONMENT OF MUTUAL RESPECT, OPEN COMMUNICATION AND TRUST*
- * ENCOURAGES LEADERSHIP TO BE EXERCISED BY ALL*
- * PROTECTS THE COMMUNITY THROUGH THE REHABILITATION OF THE PROBATIONER*
- * PROVIDES OPPORTUNITIES FOR PERSONAL AND PROFESSIONAL GROWTH THAT IS ENCOURAGED AND RECOGNIZED.*

THE ENTIRE CONNECTICUT OFFICE OF ADULT PROBATION STAFF PARTICIPATED IN THE FORGING OF THIS VISION AND ASSUME RESPONSIBILITY FOR ATTAINING IT!

The Connecticut Office of Adult Probation

OFFICE OF ADULT PROBATION
MISSION STATEMENT

The Connecticut Office of Adult Probation serves as an agent of the Judicial Branch, which uses suitable methods to control the behavior of probationers in the community and to positively impact the offender in order to reduce recidivism.

The Connecticut Office of Adult Probation

CLIENTS

GOAL: To provide probationers with the knowledge and skills to promote positive change.

OUTCOMES/ INDICATORS

1. Reduced Recidivism.

Data Elements:

- **Number of clients with felony and/or misdemeanor convictions while on probation.**
- **Number of clients with revocations due to new arrests, convictions and technical violations.**
- **Number of clients with convictions and/or revocations resulting in incarceration.**

Clients (Continued)

- Number of clients whose new convictions or revocations are associated with violent behavior.

2. Successful completion of probation.

Data Elements:

- Number of clients who complete probation with no new convictions or revocations.

3. Positive Behavioral Change

Data Elements:

- Number of clients who participate in substance abuse and/or mental health treatment.
- Number of clients who abstain from substance abuse.
- Number of clients who participate in education and/or training.

Clients (Continued)

- **Length of employment.**
- **Annual income.**
- **Number of clients who demonstrate improvement in socio-economic condition.**

CRIMINAL JUSTICE AGENCIES

GOAL: Investigations and reports are of the highest quality and impact decisions.

OUTCOMES/ INDICATORS

1. All investigations and reports meet or exceed standards.

Data Elements:

- Percentage of investigations and reports written according to standards.

Criminal Justice Agencies (Continued).

2. Recommendations and court dispositions are consistent with case outcomes.

Data Elements:

- **Percentage of PSI recommendations, AIP plans and VoP recommendations adopted by the court.**
- **Percentage of case outcomes consistent with recommendations.**

STAFF

GOAL: To provide staff with the resources and ability to perform their job function ; experience professional growth; and work in a positive work environment.

OUTCOMES/INDICATORS

1. Staff will work in a positive and safe work environment.

Data Elements:

- Numbers of OSHA violations, grievances and investigations conducted by the administration.
- Number of security related incidents inside/outside the offices.

- **Resources allocated for the purchase of safety related equipment and training.**
- **Number of security hours provided by other agencies.**

2. Staff Are Afforded The Opportunity For Professional Growth.

Data Elements:

- **Number of degrees, certifications, licenses and educational achievements supported by agency resources.**
- **Number of training hours offered.**
- **Resources allocated for the purchase of training equipment, materials and conferences.**

3. Resources Are Allocated Equitably And Efficiently.

Data Elements:

- **Ratio of staff and resources by work units.**
- **Employee hours by location (FTE).**

VICTIMS

GOAL: To provide advocacy, access, and support to make victims whole.

OUTCOMES/ INDICATORS

1. Identifiable victims are not revictimized by the same offender.

Data Elements:

- **Number of cases where there is a special condition to “stay away from” or “no contact with” or “no violence toward”; or with a sex offender a special condition to stay away from or have no contact with an identifiable group or individual.**
- **Number of Violation of Probation affidavits, staffing forms, or AP-124 to determine if the violation behavior breaches that condition.**

2. Maximize restitution collected.

Data Elements:

- Number of restitution cases closed.
- Percent of closed restitution cases that : a) were paid in full; b) **partial**
payments; c) no payments made.

3. Ensure That All PSI's with victims contain victim statements.

Data Elements:

- Number of PSI's *requiring* a victim's statement.
- Number of PSI's *containing* a victim's statement.

4. Victim's Interest are accurately represented and they are informed of pertinent information.

Data Elements:

- Victim Survey

5. Victims Are Satisfied With OAP Services.

Data Elements:

- Victim Survey

THE COMMUNITY

GOAL: To provide the community with education, information or interventions to promote reduction in probationer recidivism.

OUTCOMES/ INDICATORS

1. Maintain A Positive Presence In The Community

Data Elements:

- **Community Activities Spent on Case Supervision and Investigation By Level and Specialized Unit.**
- **Percent of supervision case plans which include community activities.**

- **Number of community activities in supervision case plans.**
- **Public relation activities.**

2. Violation of Probation Warrants Served.

Data Elements:

- **Number of warrants issued by level.**
- **Percent of warrants served by probation officers with and without police involvement by level.**
- **Percent of warrants served by police only by level.**
- **Average length of time to process a warrant by level.**
- **Average length of time to serve a warrant by level.**

3. Increase In Resources and In-Kind Services.

Data Elements:

- **Number of outside service contracts and clients served.**
- **Number of volunteer and intern hours.**
- **Numbers of non-OAP expenditures relating to space, services, and goods.**

ACKNOWLEDGMENTS

The Connecticut Office of Adult Probation would like to thank the many individuals who participated in the development of the Vision that will guide the department in to the Year 2000. The development of the OAP Vision was achieved not by one person, but by the staff that is the Connecticut Office of Adult Probation.

Special thanks are given to Robert J. Bosco, Director of the Connecticut Office of Adult Probation, for his leadership in pursuing a vision to bring the department into the 21st Century.

The Connecticut Office of Adult Probation would like to also thank the National Institute of Corrections and the American Probation and Parole Association for providing support to assist in the development of this Vision.

Many hours of preparation were needed over a number of months in order for the Vision to be brought to its final form. The Connecticut Office of Adult Probation would like to extend its gratitude to four people who assisted in making the Connecticut OAP Vision a reality. Special thanks are given to Michael L. Emons, Project Specialist; Ethel Mantzaris, Chief Probation Officer; Paul Dodd, Senior Probation Officer; and Pamela Mason, Assistant Chief Probation Officer.

Fahy Mullaney, Consultant for the National Institute of Corrections, facilitated the Visioning process for the Connecticut Office of Adult Probation. With his expertise and guidance, the achievable Vision for the Connecticut Office of Adult Probation was developed and will be realized.

A group of twenty three OAP staff were brought together to represent the original nine groups that generated the data to develop the OAP Vision. Their mission was to use the data to develop the final version of a Vision statement that would guide the Office of Adult Probation. These representatives included Michael Santese, Meredith Moses, Heather Adams, Meryl Berger, Andrew Cannon, Thomas Canny, Gerard Egan, David Giller, Carrie Griffin, Ted Hilchuck, Susan Holland, Delores Mastergeorge, Stanley Prybylski, Roseanne Purtil, David Rubin, Flannagan Smith, Bobbi Spielman, Paul Steel, Kim Tallcouch, Darlene Tranquilli,, Robert Wannagot and Brenda Westberry.

**OFFICE OF ADULT PROBATION
1996 ANNUAL STATISTICAL REPORT
STATEWIDE**

SUPERVISION

CASES REFERRED																					
	ADS			YO'S			AR'S			DRS			LSS			390			TOTAL		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
GA	10541	6088	16629	946	822	1768	4716	2238	6954	41	132	173	2126	1758	3884	29	113	142	18382	11114	29496
JD	91	1226	1327	2	44	46	4	53	57	0	17	17	4	62	66	0	0	0	101	1402	1503
TOTAL	10632	7314	17946	948	866	1814	4720	2291	7011	41	149	190	2130	1820	3950	29	113	142	18483	12516	30999

CASES DISCHARGED																						
		ADS			YO'S			AR'S			DRS			LSS			390			TOTAL		
		M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
GA	S	7063	3385	10448	948	562	1510	3883	1764	5647	28	72	100	1700	1012	2712	8	56	64	13630	6851	20481
	U	1769	2079	3848	175	248	423	667	409	1076	16	66	82	308	527	835	6	44	50	2941	3373	6314
	T	8832	5464	14296	1123	810	1933	4550	2173	6723	44	138	182	2008	1539	3547	14	100	114	16571	10224	26795
JD	S	63	839	902	4	19	23	3	30	33	0	2	2	0	3	3	0	1	1	70	894	964
	U	9	345	354	4	19	13	0	11	11	0	0	0	0	1	1	0	3	3	13	369	382
	T	72	1184	1256	8	28	36	3	41	44	0	2	2	0	4	4	0	4	4	83	1263	1346
TOTAL	S	7126	4224	11350	952	581	1533	3886	1794	5680	28	74	102	1700	1215	2915	8	57	65	20826	7745	28571
	U	1778	2424	4202	179	257	436	667	420	1087	16	66	82	308	528	836	6	47	53	2954	3742	6696
	T	8904	6648	15552	1131	838	1969	4553	2214	6767	44	140	184	2008	1743	3751	14	104	118	23780	11487	35267

OFFICE OF ADULT PROBATION
 CASES REFERRED
 BY GA COURT

1996

	Regular (ADS)			Youthful Offn (YOS)			Accel. Rehab (ARS)			Drug Suspen (DRS)			CSLP Susp (LSS)			Drug Convic (390)			GRAND TOTAL		
	Mis	Fel	Total	Mis	Fel	Total	Mis	Fel	Total	Mis	Fel	Total	Mis	Fel	Total	Mis	Fel	Total	Misd	Felony	Total
W11D Daniel	156	98	254	31	15	46	47	34	81	0	0	0	38	16	54	0	0	0	272	163	435
H12M Manch	861	273	1134	78	26	104	402	102	504	1	7	8	144	77	221	0	0	0	1486	485	1971
T19R Rock	492	95	623	38	38	76	325	88	413	0	1	1	27	2	29	0	0	0	882	224	1106
W11W Willi	56	114	170	16	10	26	40	22	62	2	5	7	18	30	48	0	0	0	132	181	313
H17B Bristol	582	275	857	68	23	91	186	79	265	1	0	1	72	41	113	2	1	3	910	418	1328
H13W Enfield	465	136	601	47	29	76	150	78	226	2	12	14	127	58	185	3	5	8	792	312	1104
H14H Hartford	525	864	1389	33	106	138	274	179	453	1	8	9	128	316	444	13	75	88	967	1531	2498
H15W W Htrd	182	124	286	13	16	29	178	89	267	0	7	7	73	28	101	4	7	11	427	267	694
H15N New Brit	538	348	886	41	48	89	188	164	352	4	22	26	158	139	295	0	0	0	927	721	1648
M09M Middle	630	100	733	46	15	61	137	64	201	0	2	2	97	59	146	0	0	0	910	243	1153
N07M Meriden	648	265	913	32	25	57	199	164	363	2	1	3	222	86	308	0	0	0	1103	541	1644
K10K New Lon	788	209	997	72	25	97	435	103	538	2	1	3	228	140	368	1	0	1	1525	475	2003
K21N Norwich	368	78	446	127	51	178	96	38	134	1	1	2	68	32	104	0	1	1	589	163	752
N06N N Haven	758	828	1586	34	128	162	121	137	258	0	2	2	41	101	142	0	0	0	954	1198	2150
N08W W Have	481	97	578	48	6	54	46	45	91	0	1	1	57	19	76	0	0	0	632	188	800
A05D Derby	343	108	451	21	21	42	102	54	156	1	2	3	37	23	60	0	1	1	504	209	713
A22M Milford	208	99	307	26	24	50	76	110	186	0	2	2	54	42	96	0	0	0	364	277	641
F02B BGPT	555	884	1439	85	99	184	433	214	647	4	8	12	157	280	437	5	22	27	1236	1495	2731
D03D Danbury	304	37	341	41	8	49	356	53	409	3	7	10	94	8	102	1	0	1	799	113	912
S20N Norwalk	301	173	474	25	21	46	344	118	462	2	11	13	17	14	31	0	1	1	689	337	1026
S01S Stmfd	348	381	727	21	32	53	322	139	461	1	17	18	29	35	64	0	0	0	719	604	1323
L18W Torr	443	93	536	48	34	82	110	58	168	13	15	28	72	13	85	0	0	0	686	213	899
U04W Wlby	531	406	937	30	61	91	149	109	258	1	0	1	164	200	364	0	0	0	875	776	1651
ANNUAL TOTAL	10441	6088	16529	945	822	1768	4716	2238	6954	41	132	173	2126	1758	3884	29	113	142	18382	11114	29496

OFFICE OF ADULT PROBATION
 CASES REFERRED
 BY JD COURT
 1996

	Regular (ADS)			Youthl Offn (YOS)			Accel. Rehab (ARS)			Drug Suspen (DRS)			CSLP Susp (LSS)			Drug Convic (390)			GRAND TOTAL		
	Mis	Fel	Total	Mis	Fel	Total	Mis	Fel	Total	Mis	Fel	Total	Mis	Fel	Total	Mis	Fel	Total	Misd	Felony	Total
WWD Danel	0	18	18	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	19	19
TTD Manch	3	21	24	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	3	22	25
WWM Willi	0	34	34	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	35	35
HHD Hartford	9	203	222	0	3	3	0	7	7	0	1	1	0	0	0	0	0	0	9	214	223
MMX Middle	0	25	25	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	26	26
KNL N Lond	10	126	136	1	4	5	0	1	1	0	0	0	0	3	3	0	0	0	11	135	146
KNO Norwich	7	79	86	0	0	0	0	0	0	0	0	0	0	2	2	0	0	0	7	81	88
NNH N Haven	8	179	187	0	7	7	1	1	2	0	0	0	0	0	0	0	0	0	9	187	196
AAN Ans-Mil	1	54	55	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	54	55
FBT Bgpt	6	146	152	0	6	6	0	0	0	0	0	0	0	0	0	0	0	0	6	152	158
DBD Danbury	29	121	150	1	10	11	3	36	39	0	15	15	4	57	61	0	0	0	37	239	276
FSN Norwalk	0	8	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8	8
FST Stamford	2	22	24	0	2	2	0	3	3	0	0	0	0	0	0	0	0	0	2	27	29
LLI Litchfield	6	58	64	0	4	4	0	1	1	0	0	0	0	0	0	0	0	0	6	64	70
UWY Wby	10	132	142	0	6	6	0	1	1	0	0	0	0	0	0	0	0	0	10	139	149
ANNUAL TOTAL	91	1226	1327	2	44	46	4	51	55	0	17	17	4	62	66	0	0	0	101	1402	1503

OFFICE OF ADULT PROBATION

CASES DISCHARGED

JD COURTS

1996

		Regular (ADS)			Youth Offen (YOS)			Accel Rehab (ARS)			Drug Suspen (DRS)			CSLP Susp (LSS)			Drug Convic (390)			GRAND TOTAL		
		Mis	Fel	Total	Mis	Fel	Total	Mis	Fel	Total	Mis	Fel	Total	Mis	Fel	Total	Mis	Fel	Total	Mis	Fel	Total
WWD Daniel	S	2	17	19	0	1	1	0	0	0	0	0	0	0	0	0	0	0	2	18	20	
	U	0	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2	2
	T	2	19	21	0	1	1	0	0	0	0	0	0	0	0	0	0	0	2	20	22	
TTD Manch	S	1	11	12	0	0	0	0	1	1	0	0	0	0	0	0	0	0	1	12	13	
	U	0	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2	2
	T	1	13	14	0	0	0	0	1	1	0	0	0	0	0	0	0	0	1	14	15	
WWM Willi	S	0	13	13	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13	13	
	U	0	13	13	0	0	0	0	0	0	0	0	0	0	0	0	2	2	0	15	15	
	T	0	26	26	0	0	0	0	0	0	0	0	0	0	0	2	2	0	28	28		
HHD Hartford	S	3	160	163	0	1	1	1	10	11	0	0	0	0	0	0	0	0	4	171	175	
	U	0	65	65	0	1	1	0	2	2	0	0	0	0	0	0	0	0	0	68	68	
	T	3	225	228	0	2	2	1	12	13	0	0	0	0	0	0	0	0	4	239	243	
MMX Middle	S	1	33	34	0	1	1	0	2	2	0	0	0	0	0	0	0	0	1	36	37	
	U	1	14	15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	14	15	
	T	2	47	49	0	1	1	0	2	2	0	0	0	0	0	0	0	0	2	50	52	
KNL New Lond	S	16	101	117	0	1	1	0	4	4	0	0	0	0	1	1	0	0	16	107	123	
	U	1	55	56	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	56	57	
	T	17	156	173	0	2	2	0	4	4	0	0	0	0	1	1	0	0	17	163	180	
KNO Norwich	S	5	45	50	1	0	1	0	2	2	0	0	0	0	1	1	0	0	6	48	54	
	U	0	19	19	2	0	2	0	3	3	0	0	0	0	1	1	0	0	2	23	25	
	T	5	64	69	3	0	3	0	5	5	0	0	0	0	2	2	0	0	8	71	79	
NNH New Haver	S	5	115	120	0	0	0	1	1	2	0	0	0	0	0	0	0	0	6	116	122	
	U	1	52	53	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	52	53	
	T	6	167	173	0	0	0	1	1	2	0	0	0	0	0	0	0	0	7	168	175	
AAN Milford	S	2	44	46	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	44	46	
	U	0	12	12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12	12	
	T	2	56	58	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	56	58	
FBT Bridge	S	7	118	125	0	5	5	0	1	1	0	0	0	0	0	0	0	0	7	124	131	
	U	1	35	36	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	36	37	
	T	8	153	161	0	6	6	0	1	1	0	0	0	0	0	0	0	0	8	160	168	
DBD Danbury	S	0	15	15	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	16	16	
	U	0	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2	
	T	0	17	17	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	18	18	
FSN Norwalk	S	0	15	15	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	16	16	
	U	0	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2	
	T	0	17	17	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	18	18	
FST Stamford	S	0	25	25	0	2	2	1	3	4	0	0	0	0	0	0	0	0	1	30	31	
	U	0	7	7	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	8	8	
	T	0	32	32	0	2	2	1	4	5	0	0	0	0	0	0	0	0	1	38	39	
LLI Litchfield	S	15	30	45	2	3	5	0	5	5	0	0	0	0	0	1	1	17	39	56		
	U	4	11	15	2	4	6	0	5	5	0	0	0	0	0	1	1	6	21	27		
	T	19	41	60	4	7	11	0	10	10	0	0	0	0	0	2	2	23	60	83		
WWY Waterbury	S	6	97	103	1	5	6	0	1	1	0	0	0	0	1	1	0	0	7	104	111	
	U	1	54	55	0	2	2	0	0	0	0	0	0	0	0	0	0	0	1	56	57	
	T	7	151	158	1	7	8	0	1	1	0	0	0	0	1	1	0	0	8	160	168	
ANNUAL TOTAL	S	63	839	902	4	19	23	3	30	33	0	2	2	0	3	3	0	1	70	894	964	
	U	9	345	354	4	19	13	0	11	11	0	0	0	0	1	1	0	3	13	369	382	
	T	72	1184	1256	8	28	36	3	41	44	0	2	2	0	4	4	0	4	83	1263	1346	
GA/JD ANNUAL TOTAL	S	7126	4224	11390	952	581	1533	3886	1794	5680	28	74	102	1700	1215	2915	8	57	65	20826	7745	28571
	U	1778	2424	4202	179	257	436	667	420	1087	16	66	82	308	528	836	6	47	53	2954	3742	6696
	T	8904	6648	15592	1131	838	1969	4553	2214	6767	44	140	184	2008	1743	3751	14	104	118	23780	11487	35267

OFFICE OF ADULT PROBATION
1996 ANNUAL STATISTICAL REPORT
STATEWIDE

VIOLATION OF PROBATION

DETECTIONS

CONVICTIONS				TECHNICAL				
	FEL.	MIS.	TOTAL	SPEC. CONDIT.	ABS	OAP CONDIT.	TOTAL	GRAND TOTAL
STATE	721	238	959	3461	372	260	4093	5052

RESOLUTIONS

CONVICTIONS						TECHNICAL						
	REV.	TERM	MOD.	CONT	TOTAL	REV	TERM	MOD	CONT	OTHER	TOTAL	GRAND TOTAL
STATE	450	541	50	99	1140	1573	1021	253	401	706	3954	5094

**OFFICE OF ADULT PROBATION
1996 ANNUAL STATISTICAL REPORT**

STATEWIDE

SUPERVISION

*SPLIT SENTENCE CASES REFERRED				SPLIT SENTENCE CASES DISCHARGED				
	ADS	YO'S	TOTAL			AD'S	YO'S	TOTAL
GA	1463	32	1495	GA	Satisfact.	875	37	912
					Unsatis.	549	19	568
					TOTAL	1424	56	1480
JD	876	4	880	JD	Satisfact.	539	1	540
					Unsatis.	229	3	232
					TOTAL	768	4	772
TOTAL	2,339	36	2375	TOTAL	Satisfact.	1413	39	1452
					Unsatis.	779	21	800
					TOTAL	2192	60	2252

OFFICE OF ADULT PROBATION
1996 ANNUAL STATISTICAL REPORT
STATEWIDE

INVESTIGATIONS ORDERED (BY OFFICE)

	PSI			YOEI			CSLE			AIP			390			OTHER			TOTAL		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
GA	226	1964	2190	1926	1560	3486	2507	2258	4765	109	1003	1112	319	1209	1528	99	197	296	5186	8191	13377
JD	15	1033	1048	1	75	76	4	65	69	1	132	133	0	136	136	1	26	27	22	1467	1489
TOTAL	241	2998	3239	1927	1635	3562	2511	2323	4834	110	1135	1245	319	1345	1664	100	223	323	5208	9659	14867

RESTITUTION

ACCOUNTS OPENED (BY OFFICE)			ACCOUNTS CLOSED (BY OFFICE)				
	CASES	AMOUNT (\$)		CASES	P.I.F.	%	AMOUNT (\$)
STATE	3549	\$ 8,269,098	STATE	3643	2283	63%	\$ 3,837,193

OFFICE OF ADULT PROBATION

INVESTIGATIONS ORDERED

GA COURTS 1996

	AP/YPI			YOI			LPI			All			DRI			VPI			VAI			VPI			TOTAL				
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	MIS	FEL
W11D DANIEL	3	49	52	55	28	81	45	13	58	1	37	38	1	11	12	0	4	4	0	1	1	0	1	1	106	142	247		
H12M MANCHEST	15	75	90	246	69	316	161	92	243	8	39	47	15	72	87	0	3	3	0	0	0	0	0	0	436	367	786		
T19R ROCKVILLE	2	50	52	76	35	111	47	6	53	0	11	11	1	5	6	1	3	4	0	0	0	0	0	0	127	110	237		
W11W WILLIMANT	0	39	39	39	13	52	21	42	63	1	35	36	4	23	27	0	0	0	0	0	0	1	1	2	66	153	219		
H17B BRISTOL	82	180	262	110	55	165	94	44	138	65	124	189	25	33	58	1	4	6	1	1	2	0	0	0	378	441	819		
H13W ENFIELD	2	69	71	121	53	174	146	68	214	2	48	50	21	58	79	0	1	1	0	0	0	0	0	0	292	300	592		
H14H HARTFORD	4	211	215	48	202	250	177	418	595	2	109	111	22	249	271	2	19	21	1	2	3	1	16	17	257	1226	1483		
H16W WEST HTFD	5	94	99	122	47	169	83	39	122	2	60	62	18	43	61	0	1	1	0	0	0	0	1	1	230	285	515		
H16N NEW BRIT	6	77	83	49	102	151	165	181	346	2	43	45	27	171	198	4	7	11	3	4	7	4	8	12	260	593	853		
M09M MIDDLE	6	61	66	134	39	173	117	70	177	4	31	35	4	66	70	5	5	10	6	2	8	0	8	8	275	282	557		
N07M MERIDEN	13	106	119	79	96	175	238	101	339	6	56	62	1	4	5	4	6	10	2	0	2	5	7	12	348	376	724		
K10K NEW LOND	7	57	64	185	69	254	236	146	382	1	11	12	21	36	57	2	1	3	0	0	0	3	5	8	455	325	780		
K21N NORWICH	10	51	51	50	34	94	56	34	100	1	3	4	12	29	41	3	4	7	0	0	0	1	1	2	153	156	309		
N06N NEW HAVEN	6	157	163	30	189	219	72	215	287	1	98	99	9	67	76	4	5	9	1	3	4	1	8	9	124	742	866		
N08W WEST HAV	1	5	6	42	34	76	82	45	137	0	4	4	4	19	23	0	4	4	0	2	2	0	0	0	139	113	252		
A06D DERBY	0	28	28	41	29	70	49	40	89	0	9	9	20	50	70	0	1	1	0	0	0	1	1	2	111	158	269		
A22M MILFORD	4	48	52	34	38	72	58	58	126	0	18	18	9	28	37	0	0	0	0	0	0	1	0	1	116	190	306		
F02B BRIDGE	8	267	275	111	182	293	186	332	518	6	181	187	10	83	93	0	3	3	0	1	1	2	5	7	323	1054	1377		
D03D DANBURY	6	12	18	122	16	138	101	8	109	1	0	1	30	24	54	0	0	0	0	0	0	1	3	4	261	63	324		
S20N NORWALK	0	19	19	87	30	97	28	20	48	0	1	1	7	38	45	0	3	3	0	0	0	0	0	0	102	111	213		
S01S STAMFORD	17	176	193	24	40	64	42	52	94	5	50	55	1	18	19	4	11	15	3	5	8	0	2	2	96	354	450		
L18 W TORRING	25	83	109	63	49	112	77	15	92	0	3	3	54	62	116	19	13	32	0	0	0	12	6	18	251	231	482		
U04W WATERBY	4	50	54	58	110	178	208	219	425	1	32	33	3	20	23	0	2	2	0	2	2	0	1	1	282	436	718		
ANNUAL TOTAL	228	1964	2190	1926	1557	3483	2507	2258	4755	109	1003	1112	319	1209	1528	49	100	149	17	23	40	33	74	107	5186	8198	13377		

OFFICE OF ADULT PROBATION

INVESTIGATIONS ORDERED

JD COURTS 1996

	API/YPI			YOI			LPI			All			DRI			VPI			VAI			VPI			TOTAL					
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	MIS	FEL	TTL			
WWD DANIEL	0	25	25	0	6	5	0	0	0	0	15	15	0	13	13	0	2	2	0	0	0	0	0	0	0	0	0	3	60	63
TTD MANCHESTER	0	21	21	0	1	1	0	0	0	0	3	3	0	3	3	0	0	0	0	0	0	0	0	0	0	0	0	0	28	28
WWM WILLIMAN	0	28	28	0	3	3	0	0	0	0	22	22	0	14	14	0	0	0	0	0	0	0	0	0	0	0	0	0	67	67
HHD HARTFORD	0	124	124	0	7	7	0	1	1	0	19	19	0	0	0	0	1	1	0	0	0	0	1	1	0	1	1	0	153	153
MMX MIDDLESEX	0	20	20	0	0	0	0	0	0	0	1	1	0	8	8	0	3	3	0	0	0	0	0	0	0	0	0	0	32	32
KNL NEW LOND	8	154	160	0	7	7	0	3	3	0	12	12	0	1	1	0	2	2	0	0	0	0	0	0	0	1	1	6	180	186
KNO NORWICH	6	84	90	0	3	3	0	4	4	0	15	15	0	1	1	0	0	0	0	0	0	0	0	0	0	2	2	6	109	116
NNH NEW HAVEN	1	170	171	0	11	11	0	0	0	1	15	16	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	196	198
AAN ANS-MILF	0	24	24	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	25	25
FBT BRIDGEPORT	0	144	144	0	7	7	0	0	0	0	2	2	0	3	3	0	4	4	0	0	0	0	0	0	0	0	0	0	160	160
DBD DANBURY	2	59	61	0	17	17	4	57	61	0	2	2	0	79	79	0	1	1	0	0	0	0	4	4	0	4	4	6	195	201
FSN NORWALK	0	5	5	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	6	6
FST STAMFORD	0	25	25	0	6	6	0	0	0	0	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	33	33
LLI LITCHFIELD	0	57	57	1	4	5	0	0	0	0	15	16	0	12	12	0	3	3	0	0	0	1	0	1	1	0	1	2	92	94
UWY WATERBURY	0	93	93	0	4	4	0	0	0	0	8	8	0	1	1	0	1	1	0	0	0	0	0	0	0	0	0	0	107	107
ANNUAL TOTAL	15	1033	1048	1	75	76	4	66	69	1	132	133	0	136	136	0	17	17	0	0	0	1	9	10	25	1443	1468			
GA/JD ANNUAL TOTAL	111	1563	1674	988	838	1826	1202	1100	2302	47	695	642	137	663	790	21	51	72	6	8	14	20	44	64	2532	4852	7384			

**OFFICE OF ADULT PROBATION
1995 ANNUAL STATISTICAL REPORT
STATEWIDE**

PERVISION

CASES REFERRED																					
	ADS			YO'S			AR'S			DRS			LSS			390			TOTAL		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
GA	9103	6796	15899	1137	934	2071	5083	2493	7576	24	146	170	1910	1965	3875	13	77	90	17270	12411	29681
JD	77	1368	1445	7	38	45	9	65	74	0	15	15	4	100	104	0	0	0	97	1587	1684
TOTAL	9180	8164	17344	1144	972	2116	5092	2558	7650	24	161	185	1914	2065	3979	13	77	90	17367	13998	31365

CASES DISCHARGED																						
		ADS			YO'S			AR'S			DRS			LSS			390			TOTAL		
		M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
GA	S	7235	3121	10356	936	551	1487	4076	1798	5874	36	116	152	1608	1082	2690	11	49	60	1390	6717	20619
	U	1828	2121	3949	166	263	429	696	449	1145	21	88	109	326	538	864	14	77	91	3051	3536	6587
	T	9063	5242	14305	1102	814	1916	4772	2247	7019	57	204	261	1934	1620	3554	25	126	151	16953	10253	27206
JD	S	63	953	1016	3	35	38	12	57	69	0	11	11	5	33	38	0	1	1	83	1090	1173
	U	19	389	408	0	11	11	0	8	8	0	9	9	2	23	25	0	0	0	21	440	461
	T	82	1342	1424	3	46	49	12	65	77	0	20	20	7	56	63	0	1	1	104	1530	1634
TOTAL	S	7298	4074	11372	939	586	1525	4088	1855	5943	36	127	163	1613	1115	2728	11	50	61	13985	7807	21792
	U	1847	2510	4357	166	274	440	696	457	1153	21	97	118	328	561	889	14	77	91	3072	3976	7048
	T	9145	6584	15729	1105	860	1965	4784	2312	7096	57	224	281	1941	1676	3617	25	127	152	17057	11783	28840

**OFFICE OF ADULT PROBATION
1995 ANNUAL STATISTICAL REPORT**

STATEWIDE

SUPERVISION

SPLIT SENTENCE CASES REFERRED				SPLIT SENTENCE CASES DISCHARGED				
	ADS	YO'S	TOTAL			AD'S	YO'S	TOTAL
GA	1,730	34	1,764	GA	Satisfact.	883	23	906
					Unsatis.	579	18	597
					TOTAL	1,462	41	1,503
JD	916	3	919	JD	Satisfact.	619	4	623
					Unsatis.	260	2	262
					TOTAL	879	6	885
TOTAL	2,646	37	2,683	TOTAL	Satisfact.	1,502	27	1,529
					Unsatis.	839	20	859
					TOTAL	2,341	47	2,388

OFFICE OF ADULT PROBATION
1995 ANNUAL STATISTICAL REPORT
STATEWIDE

VIOLATION OF PROBATION

DETECTIONS

CONVICTIONS				TECHNICAL				
	FEL.	MIS.	TOTAL	SPEC. CONDIT.	ABS	OAP CONDIT.	TOTAL	GRAND TOTAL
STATE	739	268	1007	3,030	498	222	3750	4757

RESOLUTIONS

CONVICTIONS					TECHNICAL							
	REV.	TERM	MOD.	CONT	TOTAL	REV	TERM	MOD	CONT	OTHER	TOTAL	GRAND TOTAL
STATE	452	559	43	87	1,141	1556	1,119	285	422	681	4,063	5204

OFFICE OF ADULT PROBATION
1995 ANNUAL STATISTICAL REPORT
STATEWIDE

INVESTIGATIONS ORDERED (BY OFFICE)

	PSI			YOEI			CSLE			AIP			390			OTHER			TOTAL		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
GA	212	2193	2405	2403	1841	4244	2303	2475	4778	89	1222	1311	355	1515	1870				5484	9459	14943
ID	6	1156	1162	2	66	68	7	118	125	0	206	206	0	139	139	0	17	17	15	1702	1717
TOTAL	218	3349	3567	2405	1907	4312	2310	2593	4903	89	1428	1517	355	1654	2009				5499	11161	16660

RESTITUTION

ACCOUNTS OPENED (BY OFFICE)			ACCOUNTS CLOSED (BY OFFICE)				
	CASES	AMOUNT (\$)		CASES	P.I.F.	%	AMOUNT (\$)
STATE	3538	7,918,672	STATE	3873	2497	65%	4,251,298

**OFFICE OF ADULT PROBATION
1994 ANNUAL STATISTICAL REPORT
STATEWIDE**

SUPERVISION

CASES REFERRED																					
	ADS			YO'S			AR'S			DRS			LSS			390			TOTAL		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
GA	9337	6200	15537	1081	915	1996	4895	2543	7438	60	143	203	1544	1769	3313	26	115	141	16943	11685	28628
JD	72	1418	1490	7	42	49	15	69	84	0	8	8	4	46	50	0	4	4	98	1587	1685
TOTAL	9409	7618	17027	1088	957	2045	4910	2612	7522	60	151	211	1548	1815	3363	26	119	145	17041	13271	30312

CASES DISCHARGED																						
		ADS			YO'S			AR'S			DRS			LSS			390			TOTAL		
		M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
GA	S	6770	2735	9505	856	526	1382	4075	1844	5919	19	96	115	1273	1063	2336	16	40	56	13009	6304	19313
	U	1689	1785	3474	141	219	360	635	541	1176	28	106	134	221	512	733	20	60	80	2734	3223	5957
	T	8459	4520	12979	997	745	1742	4710	2385	7095	47	202	249	1494	1575	3069	36	100	136	15743	9527	25270
JD	S	86	837	923	4	33	37	5	82	87	0	3	3	10	33	43	0	2	2	105	990	1095
	U	8	391	399	1	16	17	2	14	16	0	10	10	1	23	24	0	3	3	12	457	469
	T	94	1228	1322	5	49	54	7	96	103	0	13	13	11	56	67	0	5	5	117	1447	1564
TOTAL	S	6856	3572	10428	860	559	1419	4080	1926	6006	19	99	118	1283	1096	2379	16	42	58	13114	7294	20408
	U	1697	2176	3873	142	235	377	637	555	1192	28	116	144	222	535	757	20	63	83	2746	3680	6426
	T	8553	5748	14301	1002	794	1796	4717	2481	7198	47	215	262	1505	1631	3136	36	105	141	15860	10974	26834

OFFICE OF ADULT PROBATION
1994 ANNUAL STATISTICAL REPORT
STATEWIDE

SUPERVISION

SPLIT SENTENCE CASES REFERRED				SPLIT SENTENCE CASES DISCHARGED				
	ADS	YO'S	TOTAL			AD'S	YO'S	TOTAL
GA	1384	34	1418	GA	Satisfact.	759	24	783
					Unsatis.	539	18	557
					TOTAL	1298	42	1340
JD	951	8	959	JD	Satisfact.	522	5	527
					Unsatis.	282	4	286
					TOTAL	804	9	813
TOTAL	2335	42	2377	TOTAL	Satisfact.	1281	29	1310
					Unsatis.	821	22	843
					TOTAL	2102	51	2153

OFFICE OF ADULT PROBATION
1994 ANNUAL STATISTICAL REPORT
STATEWIDE

VIOLATION OF PROBATION

DETECTIONS

CONVICTIONS				TECHNICAL				GRAND TOTAL
FEL.	MIS.	TOTAL	SPEC. CONDIT.	ABS	OAP CONDIT.	TOTAL		
STATE	592	284	876	3270	511	302	4083	4959

RESOLUTIONS

CONVICTIONS					TECHNICAL							GRAND TOTAL
REV.	TERM	MOD.	CONT	TOTAL	REV	TERM	MOD	CONT	OTHER	TOTAL		
STATE	413	444	43	102	1002	1425	906	285	335	501	3452	4454

OFFICE OF ADULT PROBATION
1994 ANNUAL STATISTICAL REPORT
STATEWIDE

INVESTIGATIONS ORDERED (BY OFFICE)

	PSI			YOEI			CSLE			AIP			390			OTHER			TOTAL		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
GA	196	2088	2284	2389	1808	4197	1890	2342	4232	109	1172	1281	394	1423	1817	111	214	325	5089	9047	14136
JD	13	1202	1215	2	76	78	3	50	53	4	192	196	4	136	140	2	24	26	28	1680	1708
TOTAL	209	3290	3499	2391	1884	4275	1893	2392	4285	113	1364	1477	398	1559	1957	113	238	351	5117	10727	15844

RESTITUTION

ACCOUNTS OPENED (BY OFFICE)			ACCOUNTS CLOSED (BY OFFICE)				
	CASES	AMOUNT(\$)	STATE	CASES	P.I.F.	%	AMOUNT(\$)
STATE	3512	\$ 9,077,065	STATE	3550	2207	62	\$ 5,724,552

OFFICE OF ADULT PROBATION
1993 ANNUAL STATISTICAL REPORT
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SUPERVISION

CASES REFERRED																					
	ADS			YO'S			AR'S			DRS			LSS			390			TOTAL		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
GA	9023	5756	14779	1060	772	1832	4711	2372	7083	52	257	309	980	1510	2490	20	183	203	15846	10850	26696
JD	98	1419	1517	6	37	43	4	71	75	0	23	23	3	63	66	0	3	3	111	1616	1726
TOTAL	9121	7175	16296	1066	809	1875	4715	2443	7158	52	280	332	983	1573	2556	20	186	206	15957	12466	28423

CASES DISCHARGED																						
		ADS			YO'S			AR'S			DRS			LSS			390			TOTAL		
		M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
GA	S	6813	2656	9469	713	518	1231	4280	2173	6453	13	70	83	862	828	1690	11	31	42	12692	6276	18968
	U	1587	1749	3336	132	237	369	669	544	1213	24	106	130	116	349	465	17	59	76	2545	3044	5589
	T	8400	4405	12805	845	755	1600	4949	2717	7666	37	176	213	978	1177	2155	28	90	118	15237	9320	24557
JD	S	81	880	961	5	42	47	13	84	97	0	5	5	5	35	40	0	0	0	104	1046	1150
	U	17	376	393	2	10	12	3	21	24	0	13	13	1	10	11	0	2	2	23	432	455
	T	98	1256	1354	7	52	59	16	105	121	0	18	18	6	45	51	0	2	2	127	1478	1605
TOTAL	S	6894	3536	10430	718	560	1278	4293	2257	6550	13	75	88	867	863	1730	11	31	42	12796	7322	20118
	U	1604	2125	3729	134	247	381	672	565	1237	24	119	143	117	359	476	17	61	78	2568	3476	6044
	T	8498	5661	14159	852	807	1659	4965	2822	7787	37	194	231	984	1222	2206	28	92	120	15364	10798	26162

**OFFICE OF ADULT PROBATION
1993 ANNUAL STATISTICAL REPORT**

STATEWIDE

SUPERVISION

SPLIT SENTENCE CASES REFERRED				SPLIT SENTENCE CASES DISCHARGED				
	ADS	YO'S	TOTAL			AD'S	YO'S	TOTAL
GA	1880	46	1926	GA	Satisfact.			
					Unsatis.			
					TOTAL			
JD	816	2	818	JD	Satisfact.			
					Unsatis.			
					TOTAL			
TOTAL	2696	48	2744	TOTAL	Satisfact.			
					Unsatis.			
					TOTAL			

OFFICE OF ADULT PROBATION
1993 ANNUAL STATISTICAL REPORT
STATEWIDE

VIOLATION OF PROBATION

DETECTIONS

CONVICTIONS				TECHNICAL				GRAND TOTAL
FEL.	MIS.	TOTAL	SPEC. CONDIT.	ABS	OAP CONDIT.	TOTAL		
STATE	619	252	871	3132	582	220	3934	4805

RESOLUTIONS

CONVICTIONS						TECHNICAL						GRAND TOTAL
REV.	TERM	MOD.	CONT	TOTAL	REV	TERM	MOD	CONT	OTHER	TOTAL		
STATE	399	457	35	92	983	1332	846	285	373	539	3365	4348

OFFICE OF ADULT PROBATION
1993 ANNUAL STATISTICAL REPORT
STATEWIDE

INVESTIGATIONS ORDERED (BY OFFICE)

	PSI			YOEI			CSLE			AIP			390			OTHER			TOTAL		
	M	T	T	M	T	T	M	T	T	M	T	T	M	T	T	M	T	T	M	T	T
GA	252	2162	2378	2081	1593	3674	1356	2139	3495	142	1057	1199	415	1437	1852	92	212	304	4338	8564	12902
JD	11	1260	1271	2	80	82	5	83	88	3	186	189	2	146	148	2	22	24	25	1777	1802
TOTAL	263	3386	3649	2083	1673	3756	1361	2222	3583	145	1243	1388	417	1583	2000	94	234	328	4363	10341	14704

RESTITUTION

ACCOUNTS OPENED (BY OFFICE)			ACCOUNTS CLOSED (BY OFFICE)				
	CASES	AMOUNT (\$)		CASES	P.I.F.	%	AMOUNT (\$)
STATE	1960	3,630,196	STATE	1802	1168	65%	1,618,535

STRATEGIC PLANNING NEWS

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Strategic Planning Outcome Measures And Data Elements Updated For The Office of Adult Probation!

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OAP Vision Begins To Be Realized!

by: *Robert J. Bosco*

I am pleased to report that a number of important steps have been taken in making OAP's vision a reality. First, you will find a revised Vision, Mission and Outcomes statement which more succinctly and clearly articulates the data elements for each area to be measured. The evolution of Adult Probation into a data driven agency has begun with a major step- the automation of the Risk Assessment This automation of the Risk Assessment will enable us to use caseload and outcome

data in a variety-of ways to increase efficiency, use our *resources* wisely and quantifiably demonstrate our successes. Another important step will be the assignment of administrative responsibilities to ensure that the agency is functioning with its eyes clearly focused on the desired outcomes.

Training, another key component in providing you with the resources and ability you need to perform your job, is beginning to take shape. A curriculum for our law enforcement tasks has been developed, parameters have been established and most of the trainers have been identified. In addition, a potential resource for more training in cognitive skills, interviewing and substance abuse has been identified and is being pursued. A revised comprehensive training curriculum for new professional staff has been drafted so that training will not end after a few weeks in the classroom.

A new opportunity, the Chief State's Attorney Fugitive Squad, has been added as a resource to assist us in our goal of promoting a reduction of recidivism in the community. A cooperative arrangement with the Fugitive Squad should enhance our ability to remove high risk probation violators from the street.

Finally internal committee has been *working* to create a field book review system which will identify those important job tasks needed to be done in order to reach our Outcomes.

Along with the revised Vision you will find the

1993-1996 annual statistical reports for the Office of Adult Probation. Data will soon be available on an office and court location basis and will be sent to you.

Keep up the good work!

OAP Risk Assessment Automated

by *Michael Santese*

Approximately four years after its development by a team of OAP administrative and field staff, the Risk Assessment has been automated. All that remains before full automation statewide is for Judicial Information Systems to revise the outcomes section on the assessment so they are consistent with the outcomes developed during the Visioning process.

Automation of the Risk Assessment brings a number of benefits to OAP. The most immediate and obvious is the ability to enter data directly into APOLIS rather than sending forms to the administrative office to be compiled. Automation will also enhance accuracy and reliability of data by automatically calculating portions of the Risk Assessment as well as the overall pre and supervision level.

This milestone marks the beginning of OAP's ability to effectively gather and analyze large amounts of case data, compare outcomes with established supervision goals and revise or fine tune both the Risk Assessment itself and the

supervision strategies developed around it. This is very important to OAP's ability to plan for future supervision strategies and the allocation of resources. Our progress in automating the Risk Assessment is due largely to the efforts of a number of people. They include the members of the Risk Assessment Committee; the staff of the Danbury, Manchester and Norwich offices; and especially Judith Cianchetti from the Bristol office who tested the automated system. Finally, and certainly not the least, special thanks are extended to Jeannine Sullivan from Rocky Hill who spent many hours compiling and entering data into her computer on thousands of Risk Instruments.

Field Book Review

by: *Michael Santese*

A committee of administrative and field staff have been meeting in recent weeks to develop policies and procedures for field book reviews. The committee has identified the specific duties associated with the supervision of Level 1 cases, the standards which apply to those duties and the format for supervisory review. Future meetings will be devoted to refining and testing the process and the development of training and implementation procedures. Review criteria for Level 2 cases are also on the agenda.

Field book reviews are an important component of the performance appraisal process. They also provide a means to ensure adherence to the established procedures for supervising cases and are an opportunity for a supervisor to review those procedures with an officer. The Field Book Review is especially important during times of change.

The transition to Levels of Supervision has been a lengthy and sometimes difficult process. It is based on a change in philosophy which also requires changes in supervision activities. No longer will supervision of cases be primarily associated with enforcing conditions and maintaining contact with the probationer. Activities for Level 1 cases must now also address risk factors identified through the OAP Risk Assessment.

Levels of Supervision is part of OAP's overall strategy to achieve the client goal of 'providing probationers with the knowledge and skills to promote positive change', which was identified during the visioning process. Outcomes and indicators associated with this client goal have also been identified and are found in the Vision packet attached with this newsletter beginning on page 1. OAP's success with probationers will be measured by the evaluation of these client outcomes and measures. Success will also be based upon the assumption that procedures established to achieve the strategic outcomes are uniformly applied.

The new Field Book Review policies will be an important component to OAP's efforts to convey its philosophies to all staff and to carry out OAP's supervision strategies.

OAP Provides Additional Resources For Staff Development.

By: *Michael Emons/Project Specialist*

The office of Adult Probation has furthered its commitment to ensuring that staff of the agency have the resources and ability to perform their job functions. The Vision process identified that "staff are afforded the opportunity for professional growth." As part of the goal, the outcomes that would be used to measure the success include; 1) measuring the numbers of degrees, licenses and educational achievements supported by agency resources; 2) number of training hours **offered**; 3) resources allocated for the purchase of training equipment, materials and conferences.

In August and September 1996, ETP (also known as The Center) provided 10 days of training at their educational training center in Wethersfield to ISU officers from throughout the state. The specialized cognitive skills training focused on a number of areas probation officers utilize including advanced interviewing and assessment, dealing with hostile offenders, pharmacology and relapse, stress

management, domestic violence and sex offenders.

In order to bring additional training by ETP to a broader range of the OAP staff, the Rocky Hill office has been working with ETP to secure federal monies to again provide this 10 day training opportunity in the near future and beyond.

In May, training in Law Enforcement will be made available at OAP. According to Paul Dodd, Senior Probation Officer in Rocky Hill, 53 hours of training will be available to officers wishing to become Law Enforcement Specialists. Training will be limited to 25 participants at a time and the subjects that will be addressed include search and seizure, arrest mechanics, defensive tactics legal issues and administration and policy.

Paul Dodd has also been working on revising the OAP Training Curriculum so that new as well as existing staff will have a continuum of training opportunities available to them beyond a few weeks.