



OFFICE OF THE SECRETARY OF DEFENSE  
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WASHINGTON, DC 20301-1700

DEC 18 2012

OPERATIONAL TEST  
AND EVALUATION

MEMORANDUM FOR DEPUTY UNDER SECRETARY OF THE ARMY FOR TEST AND  
EVALUATION  
DEPUTY, DEPARTMENT OF NAVY TEST AND EVALUATION  
EXECUTIVE  
DIRECTOR, TEST AND EVALUATION HEADQUARTERS, U. S.  
AIR FORCE  
DEFENSE INFORMATION SYSTEMS AGENCY TEST AND  
EVALUATION EXECUTIVE  
ASSOCIATE DIRECTOR INDEPENDENT TEST AND  
EVALUATION, NATIONAL SECURITY AGENCY  
OPERATIONAL TEST AUTHORITY  
COMMANDING GENERAL, U. S. ARMY TEST AND  
EVALUATION COMMAND  
COMMANDER, OPERATIONAL TEST AND EVALUATION  
FORCE  
COMMANDER, AIR FORCE OPERATIONAL TEST AND  
EVALUATION  
COMMANDER, JOINT INTEROPERABILITY TEST COMMAND  
DIRECTOR, MARINE CORPS OPERATIONAL TEST AND  
EVALUATION ACTIVITY

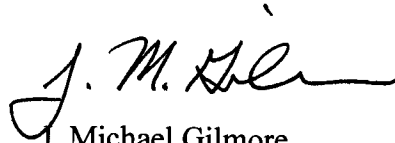
SUBJECT: Changes to Approved Operational Test Plans

Barring significant unforeseen circumstances, all elements of an approved test plan must be fully satisfied by the end of an operational test. However, Service Operational Test Agencies (OTAs) will occasionally need to deviate from DOT&E-approved plans as a result of unforeseen circumstances. Some variations are insignificant, such as an amended sequence in which events are executed. However, if a plan cannot be fully executed per my approval, DOT&E concurrence with any changes must be obtained before revised test events are executed. In particular, once testing has begun, modifications to approved elements of the test plan cannot be made prior to the beginning of their execution without consultation with the OTA commander and the concurrence of DOT&E. DOT&E concurrence is not required (and would not be appropriate or practical) when a need to change the execution of an element of the test plan arises in real time as its execution is underway.

If DOT&E on-site representatives are not present at a test and the test director concludes changes to a test plan are warranted that would revise events yet to be conducted, the test director must contact the relevant DOT&E personnel to obtain concurrence with the proposed changes. If it is not possible to contact DOT&E personnel in a timely manner, the test director can proceed with execution of the revised test event but must inform DOT&E of the changes



made to the test plan as soon as possible. Execution of revised test events deviating from approved test plans must be the exception and not the rule.

A handwritten signature in black ink, appearing to read "J. M. Gilmore". The signature is fluid and cursive, with a large initial "J" and a long horizontal stroke at the end.

J. Michael Gilmore  
Director