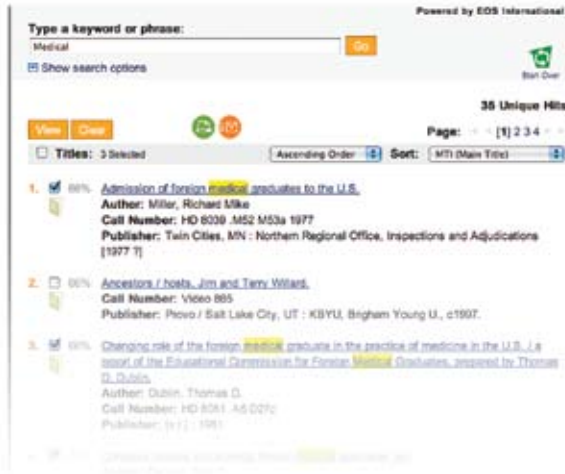


Working With Your Search Results

Print or E-mail Results

Check the boxes to the left of the specific search result you want to print or e-mail. If you wish to obtain all the results check the “Titles” box at the left then select desired page(s) to print or e-mail your results.



You may also re-sort your data by choosing an option in the drop-down box on the top right of your search results.



Print & e-mail capabilities are not available at all locations

Contact Information

Library Hours:

8:00 a.m. to 4:30 p.m. Monday through Friday, excluding federal holidays.

By Appointment Only:

To schedule an appointment (an extended research visit), call 202.272.8370, email CISHistory.Library@dhs.gov or write to the address below. All visitors must present a valid form of photo identification and enter through building security.

Location:

USCIS History Office and Library

111 Massachusetts Avenue, NW, 1st Floor
Washington, DC 20529-2180
Telephone: 202.272.8370

Fax: 202.272.8374

Library Email Address: CISHistory.Library@dhs.gov

Library On-line Catalog:

<http://207.67.203.70/U95007Staff/OPAC/>

This catalog allows users to search for historical U.S. Citizenship and Immigration Services (USCIS) and the Immigration and Naturalization Services (INS) reference material.

For additional U.S. Citizenship and Immigration Services reference visit www.uscis.gov

* Extended library visits (more than 3 consecutive days) require security checks.



U.S. Citizenship
and Immigration
Services

M-733



U.S. Citizenship
and Immigration
Services



USCIS History Library Online Catalog

The USCIS History Office and Library collection consists of books, publications, reports, periodicals, microfilm, legal material, law enforcement material, and secondary works by and about the legacy Immigration and Naturalization Service. The collection includes certain documents created by the Service more than a century ago. The collection also includes an extensive vertical file of miscellaneous materials related to various immigration and naturalization topics.

The library's historical photograph collection depicts agency facilities and operations throughout the country from the 1890's to the present. To view the historical photograph collection please call to set an appointment.

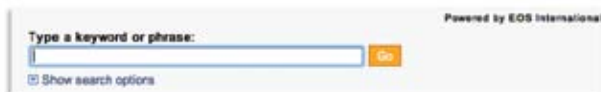
Getting Started

To search the USCIS library's online catalog, please go to: <http://207.67.203.70/U95007Staff/OPAC/>

Simple Search

Type in a word or a phrase to begin a search. Results are displayed in relevancy or title order, depending on the Search Options you select.

1. Type in the term(s) you want to search for: Enter a single word, multiple words, or an exact phrase (a text string with "quotation marks").



2. Click the "GO" Button or press ENTER to launch the search.



3. Click Start over button to clear all fields and resume your search.

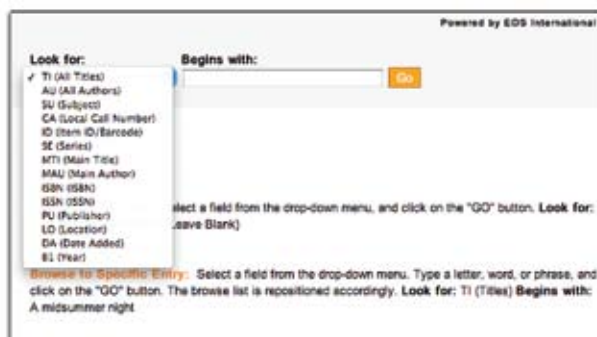
Search Tips

- Click on the Show Search Options link to limit your search to specific parameters such as: Search Method (match all words, multiple words, match any keyword, synonyms); Display Results (number of records per page); Limit Search (format, location, language, etc.); Find Linked Media (images, sound, etc.); and/or Publication Year.
- Put quotation marks around your text to get an exact phrase i.e. "migration internal".
- Put an * at the end of a word to allow multiple endings (law* finds lawyer, law, laws, lawn).
- Use TI="keyword" to limit search to just those titles; AU="author"; and SU="subject".

Browse Search

Browse Search allows you to search by a specific category such as Author, Title, Subject, etc. Search results appear in alphabetical order beginning with the nearest field matching the information you entered.

1. Select an index from the "look for" field list (Author, Title, Subject, etc.).
2. Type a word or phrase to reposition the browse list accordingly.
3. Click on the "GO" button or press ENTER to launch your search. Click on the Start Button or Retype search item in "Begins With" Field.

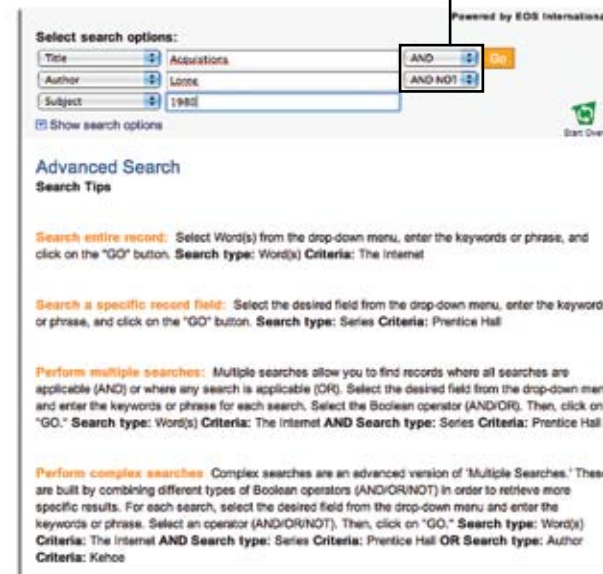


Note: The Browse Search option generates a list of entries arranged in alphabetical order by the selected browse index beginning with the letters you typed in. Every list consists of many pages containing at least 10 entries each.

Advanced Search

Advance Search allows you the advantage of combining different categories such as Author AND Title OR Subject, enabling you to search multiple terms simultaneously.

1. Select search option from the list of Word(s), Author, Title, Subject, etc.
2. Type in the term(s) you want to search for: Enter a single word(s), multiple word(s), or a phrase.
3. Select the operator function to use between the search terms entered (AND/OR/AND NOT).



4. Click the "GO" button or press ENTER to launch the search.
5. Click Start Over to clear all fields and resume your search.

Search Tips:

Click the Show Search Options link to limit your search to specific parameters such as:

- Display Results (number of records per page)
- Limit Search (Format, Location, Language, etc.)
- Find Linked Media (images, sound, etc.), and/or Publication Year
- Change search method: Match All = to Boolean "and," Match Any = to Boolean "or."