

FastPack

Document preparation and packing service from NARA's Federal Records Centers



Take the hassle out of preparing your records for shipment to the Federal Records Center. Call the professionals at your local FRC to help you organize, document, and pack your shipment.

Our trained staff will provide the expertise, labor, and materials to organize and pack your transfer, saving your agency time, space, and money.

FastPack service includes:

- ▶ Preparation of all forms
- ▶ Expert packing of boxes
- ▶ Preparation of a boxed file inventory
- ▶ Transportation to your local Federal Records Center

No job is too big or too small!

Free, no obligation cost estimates are available.

Contact your local Federal Records Center Director (www.archives.gov/frc/directors.html) today for more details.