

Subchapter D TRANSPORTATION AND STORAGE OF HOUSEHOLD GOODS
Subpart A General Rules

Sec.

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302-7.1(a) Who do I contact to arrange for the transportation and storage of my household goods?

You should contact your servicing Relocation Specialist in the Western Operations Branch (WOB), Seattle, WA to arrange the transportation and storage of your household goods. Please visit the NOAA Travel Website for your servicing Relocation Specialist:

<http://www.corporateservices.noaa.gov/~finance/RELO.html>.

302-7.15(a) How am I reimbursed for expenses as a result of shipping my household goods under the “commuted rate method”?

If you are authorized the “actual expense method” but choose to move yourself under the “commuted rate method”, reimbursement will be limited to the actual costs incurred (e.g., truck rental, material handling equipment, packaging materials, gasoline, tool charges, etc.), not to exceed the maximum amount that would have been paid under the “actual expense method”.

Under the “commuted rate system”, you would be responsible for:

- choosing the carrier selection;
- arranging for the transportation and storage of your household goods;
- paying the shipment and storage costs up front; and
- filing a travel voucher supported by:
 - a bill of lading,
 - a weight certificate for services provided by the commercial carrier or a weight certificate showing gross and tare weight of the vehicle when rental trucks/trailers are used; and
 - a cost estimate based on shipping the household goods under the “actual expense method” from NOAA’s household goods service provider.

302-7.16(a) What is the weight limitation for household goods when furnished Government housing is provided at a post of duty?

Under normal circumstances, weight will be limited as follows:

- (i) The weight limitation for household goods for the employee and immediate family members when furnished Government housing is provided at a post of duty is 4,000 pounds plus 500 pounds for each additional dependent, not to exceed a maximum of 7,000 pounds; or
- (ii) The weight limitation for household goods for single employees when furnished Government housing is provided at a post of duty is 3,000 pounds.

See NTR, Chapter 302-2 for approval authority when weight limitation for household goods exceed weight limitations as set forth in NTR, Chapter 302-7.16(a)(i) and (ii) above.

Note: No items of furniture may be shipped to an area which duplicates items provided by the Government unless such shipment is determined to be a necessity and authorized on the travel order.