

Subchapter E-RESIDENCE TRANSACTION ALLOWANCES
PART 302-11-ALLOWANCES FOR EXPENSES INCURRED IN CONNECTION
WITH RESIDENCE TRANSACTIONS

Subpart D-Request for Reimbursement

Sec.

302-11.302(a) What documentation must I submit to my agency to request reimbursement for the sale of a former residence or the purchase of a new one?

The following documentation must be submitted for reimbursement of expenses incurred upon sale or purchase of residence:

- (1) Form CD (Commerce Department)-370, Travel Voucher
- (2) Form CD-371, Employee Application for Reimbursement of Expenses Incurred Upon Sale or Purchase (or Both)of Residence Upon Change of Official Station
- (3) A copy of the travel order
- (4) A copy of the real estate settlement/closing statement
- (5) Receipts for items paid outside of closing, as indicated on the settlement/closing statement by POC (Paid Out of Closing).